



**AGENDA**  
**BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1**  
**REGULAR COMMISSION MEETING**

Tuesday, March 12, 2024, 9:00 AM  
2721 West 10<sup>th</sup> Avenue, Kennewick, WA

**The meeting is also available via MS Teams**  
**The conference call line (audio only) is:**  
**1-323-553-2644; Conference ID: 576 372 107#**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Agenda Review**

**4. Public Comment**

*(Individuals wishing to provide public comment during the meeting whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at [commission@bentonpud.org](mailto:commission@bentonpud.org). Guidelines for Public Participation can be found on the Benton PUD District website.)*

**5. Treasurer’s Report** pg. 3

**6. Approval of Consent Agenda**

*(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)*

Executive Administration

- a. Minutes of Regular Commission Meeting of February 13, 2024 pg. 7
- b. Travel Report dated March 12, 2024 pg. 15
- c. Merit-Based Salary Administration Plan – Resolution No. 2660 pg. 16
- d. Amending Benefits for Non Represented Employees and Establishing Additional 401(a) Plan – Resolution No. 2661 pg. 26
- e. Public Participation & Public Comment Guidelines – Resolution No. 2663 pg. 31

Finance/Customer Services

- f. Vouchers dated March 12, 2024 pg. 36

Operations/Engineering

- g. Surplus of Equipment-Meters & Current Transformers – Resolution No. 2662 pg. 72
- h. Jobs Report – Estimated v. Actuals – Q3 and Q4 2023 pg. 77

Procurement

- i. Change Order No. 9 – Benton County Emergency Services – Contract #16-33-02 pg. 80
- j. Change Order No. 2 – Electrical Consultants, Inc. – Contract #22-21-20 pg. 82
- k. Lease Agreement – Sturgeon Electric Company, Inc. – Contract #24-33-01 pg. 85

**7. Management Report**



**PUBLIC UTILITY DISTRICT NO. 1 OF BENTON CO., WA.**

**TREASURER'S REPORT TO COMMISSION FOR FEBRUARY 2024**

Mar 5, 2024

Final

REVENUE FUND:		RECEIPTS	DISBURSEMENTS	BALANCE
<b>02/01/24</b>	<b>Cash Balance</b>			<b>\$ 3,564,292.52</b>
	Collections	\$ 16,426,080.26		
	Bank Interest Earned	5,842.85		
	Investments Matured	9,556,076.01		
	Miscellaneous - BAB's Subsidy	-		
	Transfer from Debt Service Fund	-		
	EFT Taxes		\$ 1,057,456.14	
	Checks Paid		486,324.25	
	Debt Service to Unrestricted		-	
	Debt Service to Restricted		556,076.01	
	Investments Purchased		3,179,417.21	
	Deferred Compensation		165,304.50	
	Department of Retirement Systems		320,873.12	
	Purchase Inv		-	
	Special Fund-Construction Funds		-	
	Purchased Power		11,439,776.35	
	Direct Deposit - Payroll & AP		4,811,898.12	
	Credit Card Fees		36,991.20	
	Miscellaneous - Privilege Tax		2,878,432.70	
	Sub-total	\$ 25,987,999.12	\$ 24,932,549.60	
<b>02/29/24</b>	<b>Cash Balance</b>			<b>\$ 4,619,742.04</b>

Investment Activity	Balance 02/01/24	Purchased	Matured	LGIP Interest	Balance 02/29/24
	\$64,267,091.45	3,664,276.01	9,664,276.01	\$179,417.21	\$58,446,508.66

Check Activity	Balance 02/01/24	Issued	Redeemed	Cancelled*	Balance 02/29/24
	\$268,970.20	\$325,130.88	\$486,324.25	\$5,014.03	\$102,762.80

Unrestricted Reserves:	02/01/24	02/29/24	Change
Minimum Operating Reserves (90 DCOH) Incl. RSA <sup>(1)</sup>	\$ 31,468,770.00	\$ 31,468,770.00	\$ -
Designated Reserves (Bond Insurance Replacement)	-	-	-
Designated Reserves (Customer Deposits Account)	1,900,000.00	1,900,000.00	-
Designated Reserves (Power Market Volatility Account)	8,500,000.00	5,000,000.00	(3,500,000.00)
Designated Reserves (Special Capital Account)	6,421,396.78	10,766,308.29	4,344,911.51
Undesignated Reserves (DCOH -9 days) <sup>(2)</sup>	736,711.51	(3,428,788.28)	(4,165,499.79)
<b>Unrestricted Reserves Total</b>	<b>\$ 49,026,878.29</b>	<b>\$ 45,706,290.01</b>	<b>\$ (3,320,588.28)</b>
DCOH - Beginning and Ending of Month	140	131	
DCOH - Year-end Projection (Unrestricted \$51.4M)	147	147	
DCOH - Year-end Projection (Construction \$0)	0	0	
<b>Restricted Reserves:</b>			
Bond Reserve Account	\$ 108,200.00	\$ (0.00)	\$ (108,200.00)
Bond Redemption Accounts	1,353,014.95	1,909,090.96	556,076.01
Construction Account	17,343,290.74	15,450,869.74	(1,892,421.00)
<b>Restricted Reserves Total</b>	<b>18,804,505.69</b>	<b>17,359,960.70</b>	<b>(1,444,544.99)</b>
<b>TOTAL RESERVES</b>	<b>\$ 67,831,383.98</b>	<b>\$ 63,066,250.71</b>	<b>\$ (4,765,133.27)</b>

(1) RSA (Rate Stabilization Account): \$7,500,000.00

(2) Undesignated Reserves are periodically reviewed to reallocate to the Designated Reserve accounts

Prepared by: Keith Mercer  
Keith Mercer, Treasurer

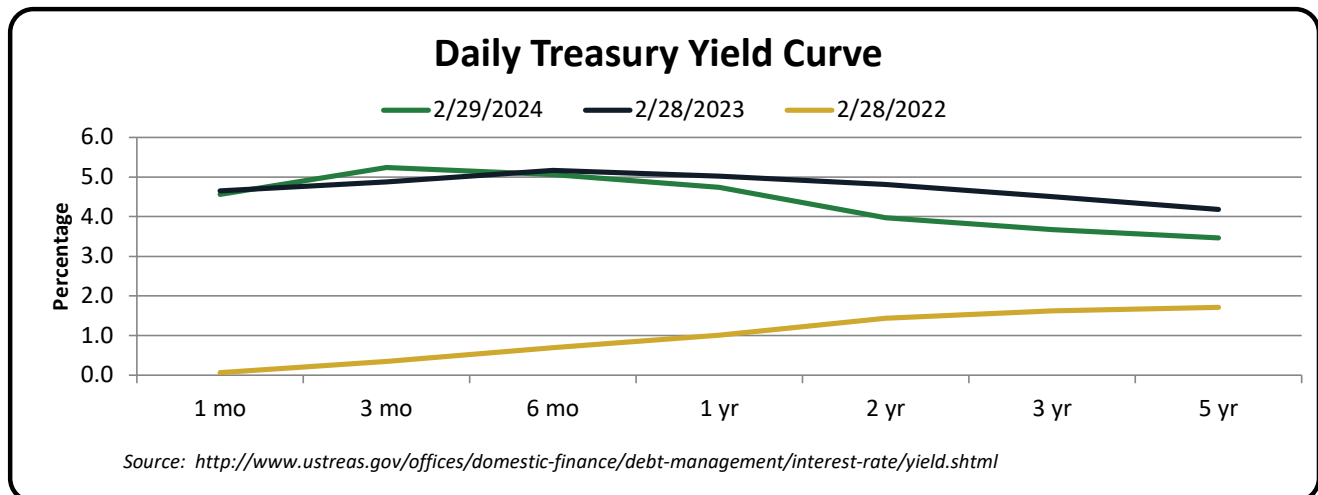
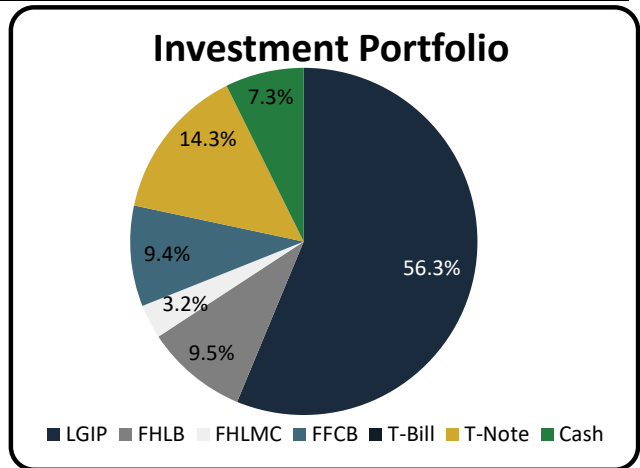
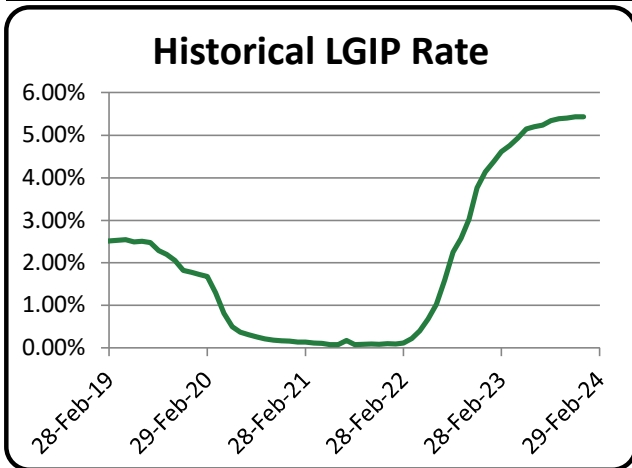
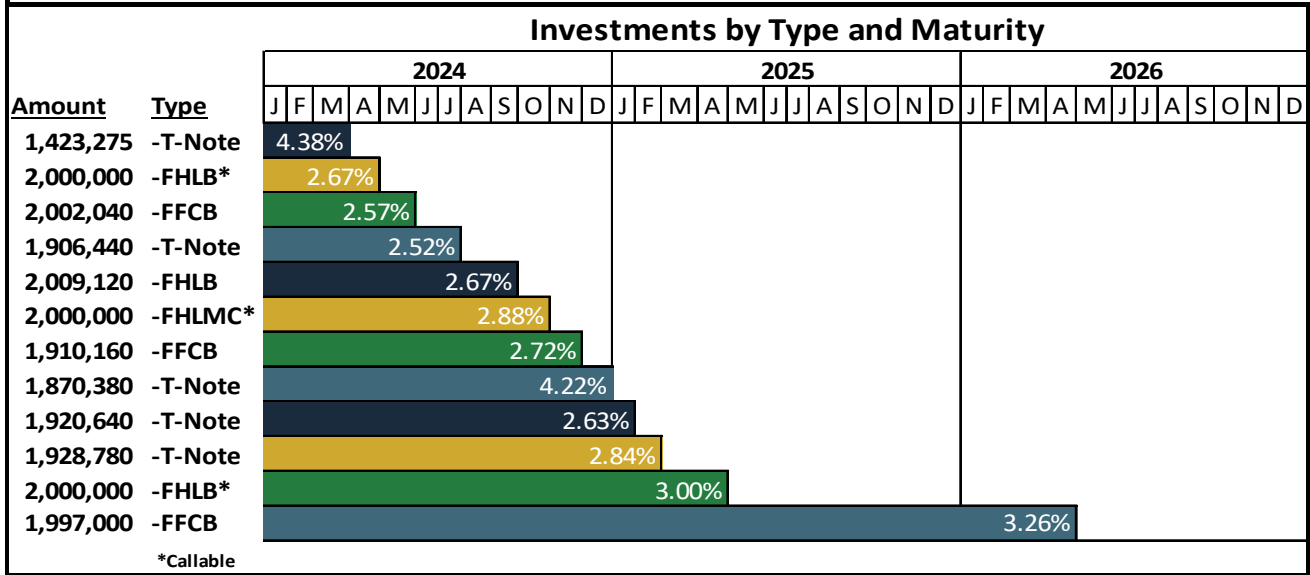
Certified by: Jon Meyer  
Jon Meyer, Auditor

# CASH & INVESTMENTS SUMMARY

as of February 29, 2024

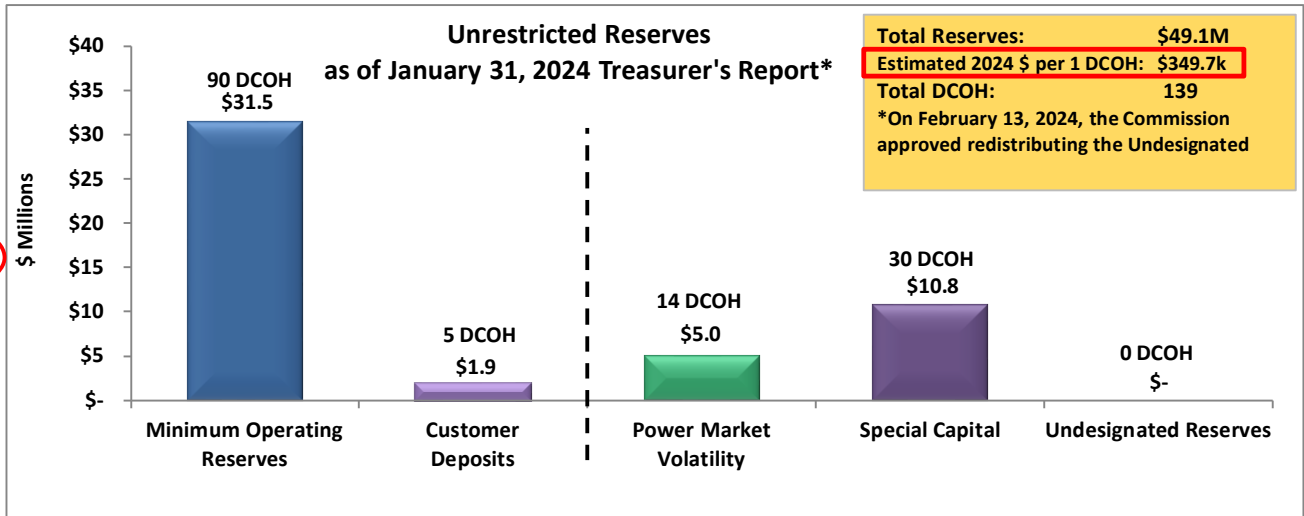
<b>Average Days to Maturity</b>	<b>105</b>	Investments see below*	22,967,835
		LGIP**	35,478,674
<b>Average Weighted Yield</b>	<b>4.463%</b>	<b>TOTAL INVESTMENTS</b>	<b>58,446,509</b>
		<b>CASH</b>	<b>4,619,742</b>
		<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>\$ 63,066,251</b>

\* Held in custody at Principal Financial Group  
 \*\* Local Government Investment Pool

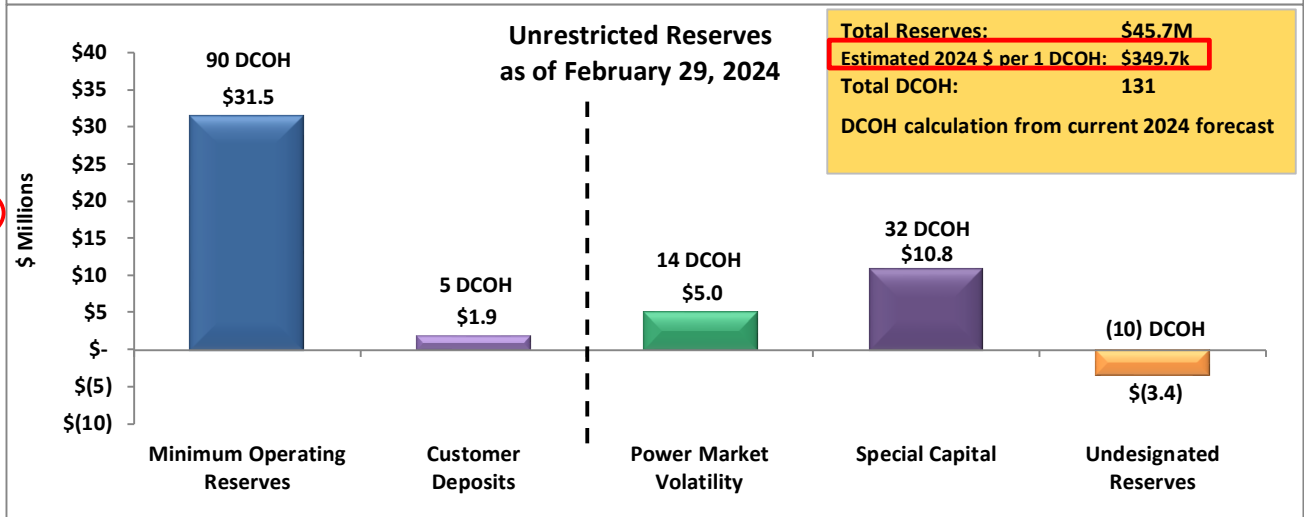


## Unrestricted Reserves and Days Cash on Hand (DCOH)

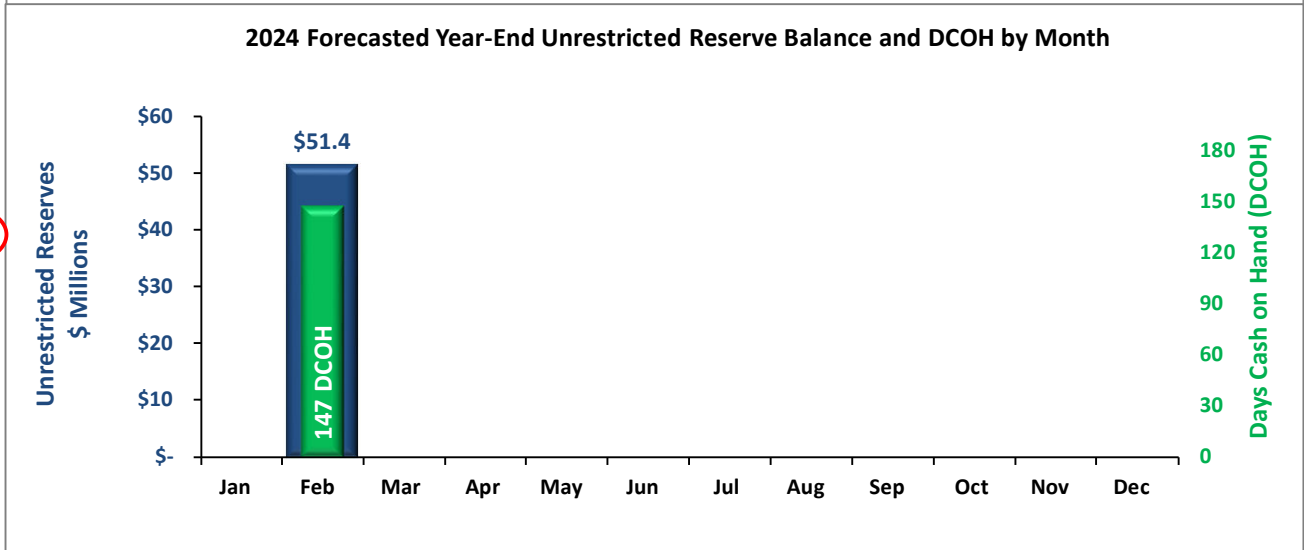
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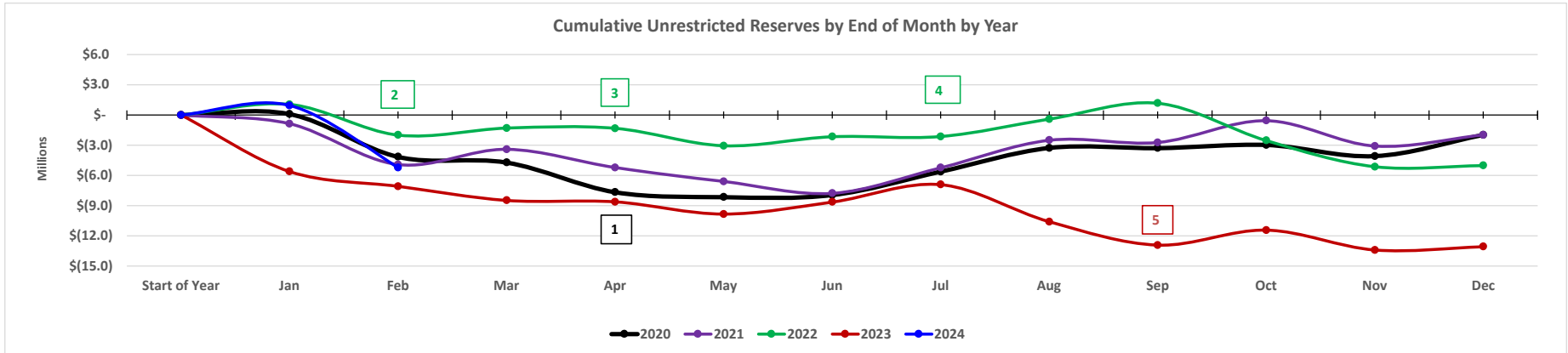


#2



#3





Note: Any money received from issuing bonds was removed for comparison purposes (i.e. 2020 bond issue and 2023 bond issue).

Other Notable Information:

Weather can play a major factor with customer loads (retail revenue) that can ultimately increase or decrease the District's Unrestricted Reserves.

1. (2020 - April) Reserves were drawn down an additional \$2.2 million due to two factors. First, April included a third payroll and fifth accounts payable cycle because of how the calendar aligned with these cycles (~\$1.5 million timing issue). In previous years, May included these additional cycles. Second, past due accounts are above normal levels (~\$0.7 million higher).
2. (2022 - February) Adjusted balance down ~\$6.3 million for January BPA invoices that were paid in March due to timing of when the invoices were issued. These invoices are typically paid in February.
3. (2022 - April) Adjusted balance down ~\$5.7 million for March BPA invoices that were paid in May due to timing of when the invoices were issued. These invoices are typically paid in April.
4. (2022 - July) Adjusted balance down ~\$4.3 million for June BPA Power invoice that was paid in August due to timing of when the invoice was issued. This invoice is typically paid in July.
5. (2023 - September) Adjusted balance down ~\$5.3 million for August BPA power and transmission invoices that were paid in October due to timing of when the invoice was issued. These invoice would typically pay in September.

## MINUTES

### **PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY REGULAR COMMISSION MEETING**

Date: February 13, 2024

Time: 9:00 a.m.

Place: 2721 West 10<sup>th</sup> Avenue, Kennewick, Washington

**Present:** Commissioner Barry Bush, President  
Commissioner Jeff Hall, Vice-President  
Commissioner Lori Kays-Sanders, Secretary  
General Manager Rick Dunn  
Senior Director of Finance & Customer Services Jon Meyer  
Assistant General Manager/Sr. Director Engineering & Operations Steve Hunter  
Director of Power Management Chris Johnson  
Director of Executive Administration Melina Conover  
Director of IT & Broadband Services Chris Folta  
Sr. Clerk of the Board/Executive Assistant Cami McKenzie  
Records Program Administrator II Nykki Drake  
General Counsel Allyson Dahlhauser

**Benton PUD employees present during all or a portion of the meeting, either in person or virtually:** Manager of System Engineering Evan Edwards; Manager of Risk Management & Treasury Operations Keith Mercer; Manager of Communications & Government Relations Jodi Henderson; Manager of Procurement Michelle Ochweri; Manager of Customer Engagement Jenny Sparks; Manager of Customer Service Annette Cobb; Manager of Human Resources Karen Dunlap; Manager of Business Applications Jennifer Holbrook; Supervisor of Customer Service Kim Maki; Cyber Security Engineer III Paul Holgate; Superintendent of Transportation & Distribution Robert Inman; Senior Engineer Power Management Blake Scherer; Manager of Accounting Kent Zirker; Superintendent of Operations Duane Szendre; Procurement Specialist I Tyson Brown; Supervisor of Energy Programs Robert Frost; Procurement Administrator Levi Lanphear; Communications Specialist II Eric Dahl; System Administrator I Nick Hiatt; Engineering Technician Mary Myers; Finance Coordinator Lurii Blackwell.

#### **Call to Order**

General Manager Dunn stated that President Barry Bush would be approximately 15 minutes late. Vice President Hall called the meeting to order at 9:00 a.m. President Bush arrived at 9:13 a.m.

#### **Pledge of Allegiance**

The Commission and those present recited the Pledge of Allegiance.

## **Agenda Review**

No changes.

## **Public Comment**

None.

## **Treasurer's Report**

Keith Mercer, Manager of Risk Management & Treasury Operations, reviewed the January, 2024 Treasurer's Report with the Commission as finalized on February 1, 2024.

## **Consent Agenda**

**MOTION:** Commissioner Sanders moved to approve the Consent Agenda items "a" through "g". Commissioner Hall seconded and upon vote, the Commission unanimously approved the following:

- a. Regular Commission Meeting Minutes of January 23, 2024
- b. Travel Report dated February 13, 2024
- a. Quit Claim Deed – Reata Road – Parcel Nos. 1-0488-200-0005-000; 1-0488-400-0002-001; 1-0488-200-0003-000; 1-0488-200-0002-00
- b. Vouchers (report dated February 13, 2024) audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission and approved as follows for payment:  
Accounts Payable: Automated Clearing House (DD) Payments: 101040-101118 and 101274-101298 in the amount of \$2,655,963.95.  
Checks & Customer Refund Payments (CHK): 87423-87497 in the amount of \$334,705.80;  
Electronic Fund Transfer (WIRE) Payments: 6853-6877 in the amount of \$5,322,977.35;  
Residential Conservation Rebates: Credits on Customer Accounts in the amount \$1,069.99;  
Payroll: Direct Deposit – 1/18/2024: 100886-101039 in the amount \$443,434.39;  
Payroll: Direct Deposit – 2/01/2024: 101119-101273 in the amount \$417,702.62;  
Payroll: Check – 2/01/2024: 600196-600227 in the amount of \$53,214.21;  
Voided checks (January, 2024) in the amount of \$89.64;  
Grand total - \$9,229,068.31
- c. Change Order No. 1 – Sealx, LLC, Contract #22-38-07
- d. Contract Award – Wesco/Anixter for Underground Cable, Contract #24-21-01
- e. Contract Award - Anixter Power Solutions/S&C Electric for Padmount Switchgear, Contract #24-21-03



## **Management Report**

### ***General Manager:***

1. Judge Simon Grants Stay of CRSO Lawsuit – General Manager Rick Dunn said that based on the United States Government (USG) commitments and supporting documents released by the Biden Administration on December 14, 2023, Judge Michael Simon granted a legal stay for five years in the CRSO litigation through December 13, 2028. Five intervenor defendants (including the States of Idaho and Montana, Public Power Council (PPC), Northwest RiverPartners, and the Inland Ports and Navigation Group) all filed objections to the stay on the basis the commitments violated federal law. He said it was important to note the Columbia-Snake River Irrigators Association supported the USG Commitments, saying it essentially takes dam breaching off the table, at least for now.
2. PPC Legal Filing – 9<sup>th</sup> Circuit – General Manager Rick Dunn said the PPC Executive Board, of which he is a member, approved a special financial assessment of PPC member utilities to provide incremental funding necessary for filing a petition for review of the U.S. Government agreement in the 9<sup>th</sup> Circuit Court of Appeals. The petition will force BPA to bring forward evidence of its actions and decision leading up to the USG commitments agreement and memorandum of understanding. PPC’s petition for review seeks to address critical issues surrounding the lack of transparency and accountability in BPA’s decision-making process to ensure compliance with statutory and regulatory standards.
3. CMR Oversight Hearing Substack Article Filed as Testimony – General Manager Rick Dunn said Benton PUD filed comments (his Substack article entitled “Sawing Off the Branch We’re Sitting On and Deepening our Dependence on Northwest Hydro for Blackout Insurance”) for the oversight hearing held by House Energy and Commerce Committee Chair Cathy McMorris Rodgers and it was one of the letters Chair Rodgers referred to in the hearing.
4. Rooftop Solar Substack – General Manager Rick Dunn said he published a Substack post related to the Washington PUD Association net metering study released in December 2023 which revealed rooftop solar is uneconomical in Washington State. The WPUA study provides a basis for why the state legislature is currently considering a new law to provide consumer protections against predatory rooftop solar sales. General Manager confirmed staff has been promoting his Substack on the District’s social media platforms as part of education and outreach efforts, but he wanted to check in with the Board to be sure they had read his latest post and approved of its promotion. He commented that his Substack articles have generated over 10,000 views so far and that they appear to be having an impact based on the feedback he is getting from regional utility colleagues and others.

### ***Executive Administration:***

1. Legislative Update/Government Update – Manager Jodi Henderson updated the Commission on the following bills of interest still moving through session:
  - a. SHB 2156, solar consumer protections. This bill is scheduled for a hearing in the Senate.

- b. 2SHB 2201/E2SSB 6058, linking Washington’s carbon market with California and Quebec and language was included to address BPA’s role. There is a statewide initiative to repeal the CCA and they anticipate this will go to the voters in November.
  - c. SSB 6304, electrification of transportation. Our Commission voluntarily adopted an electrification of transportation plan to support offering an EV rebate and they were working with WPUA on a few amendments, including grandfathering our plan.
  - d. HB 1955, repeals CETA GHG reporting requirement. We continue to support this bill and it is scheduled for a hearing in the Senate.
2. PUD Day on the Hill is February 14. Benton PUD will have its large flag on display and a booth at the luncheon to promote EmPOWERED and Rick Dunn’s Substack articles.
  3. STEM Academy is scheduled for the last week in June and is offered to students entering grades 9-12 in the coming school year. The Steering Committee is working with CBC to offer a credit hour for those attending STEM Academy and the EmPOWERed videos will be incorporated.
  4. Benton PUD provided comments to the Dept. of Commerce on development of a statement low-income program.

***Engineering/Operations:***

1. Ely Outage – Assistant GM/Director Steve Hunter discussed the Ely outage the morning of Friday, February 9. He said the mobile substation was put in service January 11 and the trip indication was a “high winding temperature” but appeared to be a false trip so they were troubleshooting the control and protection systems. Most customers who were affected had their power back on in two hours. This was the second outage in recent months for customers fed from Ely substation which experienced a short circuit in the switchgear back in December 2023. The mobile substation has been taken offline and will be swapped out using a spare substation transformer next week.

***Finance & Customer Services:***

1. Customer Letter/Response – Senior Director Jon Meyer presented a letter from a customer and a copy of his responses to his questions and stated that Manager Annette Cobb also spoke to the customer directly.
2. FAQ’s – Senior Director Meyer provided a copy of the District’s updated FAQ’s regarding the demand charge, updated with a more informative graphic showing fixed v. variable costs compared to how revenue is collected from rates, and said it would be updated on the website soon.

**Business Agenda**

**Cancellation of February 27, 2024 Board Meeting**

Director Melina Conover stated that both Commissioner Hall and Commissioner Sanders will be attending the WPUA/APPA Legislative Rally in Washington D.C. during the week of February 26,

2024 and would not be present for the regularly scheduled meeting on February 27, 2024. It was confirmed there were no agenda items that need to come before the Commission and recommended the Commission cancel the February 27, 2024 meeting.

Director Conover stated that in the event action is required prior to the next regularly scheduled Commission meeting in March, 2024, a special meeting of the Commission can be called by the President of the Commission.

**MOTION:** Commissioner Sanders moved to cancel the District’s regular Commission meeting scheduled for 9:00 a.m. on February 27, 2024 and direct the General Manager to provide notification to the public of such cancellation as presented. Commissioner Hall seconded, and upon vote, the motion carried unanimously.

### **Amending Line Extension & Facilities Construction Policy, Resolution No. 2659**

Manager Evan Edwards said that staff was recommending additions to the District’s Line Extension and Facilities Construction Policy to update time frames for re-estimating customer fees, to clarify the Residential Line Extension Credit by identifying customer responsibilities, and to update the fees section for quit claim deeds and customer requested after-hours labor fees.

**MOTION:** Commissioner Hall moved to approve Resolution No. 2659, Amending the District’s Line Extension and Facilities Construction Policy as presented. Commissioner Sanders seconded, and upon vote, the motion carried unanimously.

### **Financial Forecast**

Senior Director Jon Meyer reviewed the Financial Forecast Update that included the \$25 million bond issue completed in December, 2023 preliminary actual financial results, the adopted 2024 budget, a recommendation for redistribution of reserves, and a financial policy update recommendation. He said the net margin for 2023 took an \$11 million hit due to net power costs. Similar to the forecast shown in October 2023, staff is still projecting a 3.5% rate increase in 2025 and 2026.. He indicated the forecast showed a good financial position looking forward, noting the last rate increase was in 2019. Additionally, impacts of the physical call option were discussed. While providing a net financial benefit to the District from selling the product, it will have an impact of slightly reducing the days cash on hand metric in the short-term.

### **Redistribution of Reserves**

Senior Director Jon Meyer presented recommendations for redistribution of unrestricted and restricted reserve funds established by the District’s financial policies.

**MOTION:** Commissioner Sanders moved to approve setting the unrestricted reserves fund account balances to the following: Designated Special Capital Fund \$10,766,308.29; Power Market Volatility \$5,000,000.00; Undesignated Reserves \$0.00; and to approve setting the

restricted reserves fund account balances to the following by transferring the funds to the unrestricted reserves: Bond Reserve Account \$0.00. Commissioner Hall seconded, and upon vote, the motion carried unanimously.

### Financial Policies Update

Senior Director Jon Meyer presented updated financial policies of the District and stated they were last updated in March 2015. The update included revisions as a result of the District converting its wholesale power contract with BPA from a Slice/Block contract to a Load Following contract; removed reference to the Bond Insurance Replacement Account; clarified the District will develop plans, including a timeline, within three months to restore reserves to the 90 day level if reserves fall below 90 days cash on hand; changed the requirement for maintaining a line of credit and the amount of the line of credit as optional; removed references of the 1.75x debt service coverage metric that removes capital contributions from the equation as it is no longer relevant; and various other edits based on current District practices.

**MOTION:** Commissioner Sanders moved to adopt Resolution No. 2657 Updating the Financial Policies of the District as presented. Commissioner Hall seconded, and upon vote, the motion carried unanimously.

### Amending Retail Electric Rate Schedules

Senior Director Jon Meyer presented an amendment to the Retail Electric Rate Schedules, indicating their largest street light customer had changed out the type of bulbs. The amendment included edits to Schedule 51 (Street Lighting) to address lights being installed but not included in the rate schedule and other miscellaneous housekeeping edits to remove language that expired or was no longer relevant.

**MOTION:** Commissioner Hall moved to adopt Resolution No. 2658 Amending Retail Electric Rate Schedules effective February 13, 2024 as presented. Commissioner Sanders seconded, and upon vote, the motion carried unanimously.

### Performance Measurement – 4<sup>th</sup> Quarter 2023 Report

Senior Director Jon Meyer presented the Performance Measurement 4<sup>th</sup> Quarter 2023 Report, stated that 15 of the 17 performance measures were rated green with positive quarterly performance and two were yellow. The following performance measures were highlighted by staff:

- Telephone Service Level (yellow rating) – Annette Cobb said staffing shortages affected 4<sup>th</sup> Quarter ratings, and it was a green rating overall for 2023 year to date.
- Rate Comparisons (green rating) – Keith Mercer – said the measure compared the District’s rates to others in the Northwest and a green rating was issued if it was below the median. It was noted that several utilities were expecting increased rates in 2024.

- O&M/Capital (green rating) - Kent Zirker reviewed actual O & M expenses v. budget.
- O&M Costs per Customer (green rating) – Kent Zirker indicated this measure tracked non-power O & M costs per customer – actual was \$463.00 v. benchmark of \$493.00 for 4<sup>th</sup> Quarter.
- Enterprise Application Reliability (yellow rating) – Jennifer Holbrook said the yellow rating was because the third-party vendor that provides SMS texting for District SCADA alarms had two different instances with significant downtime. Staff worked with the vendor and measures have been put in place to avoid these issues in the future.

### **Net Metering Washington E3 Study**

Director Chris Johnson presented information on the December 2023 E3 Study evaluation results of Washington State’s current net metering programs. The study conducted by E3 Consulting was a cooperative effort by the state’s consumer-owned and investor-owned utilities with support from the Washington State Department of Commerce. The study concluded with the following results and information:

- District Net Metering approximately 60% of State required 4% cap with nearly 1,100 systems installed (9.5 MW)
- E3 Studies shows cost exceeds benefits in California and Washington
- Residential customers including low-income are subsidizing net metering customer installations
- Washington solar consumer protection laws currently pending
- Customer demand was not offset by solar installations
- Customer demand increases in morning & evening when solar is not producing
- District residential demand charge - recovers customers’ fixed costs proportionate to their demand incurred

General Manager Dunn discussed posting his rooftop solar Substack article on Benton PUD’s social media. The Commission indicated it would review the article and get back to him with their thoughts.

The Board briefly recessed, reconvening at 10:51 a.m.

### **BPA Power Supply Work Session Part 2 - Transmission**

General Manager Rick Dunn summarized the Work Session Part 1 regarding the current BPA load following contract (expires September, 2028) and BPA’s New Large Single Load (NLSL) policy presented to the Commission in October, 2023. Additionally, he said they would plan for a Work Session (Part 3) at a future meeting to discuss a draft BPA Provider of Choice (post 2028) policy and a summary of these two presentations.

General Manager Dunn presented detailed information regarding the extents and interconnection of the BPA Transmission system; Tri-Cities area transmission capacity and reinforcement projects; constraints affect BPA's transmission system interconnection queues which include requests for generation interconnection, transmission service, and new substations interconnections (line-and-load).

### **Other Business**

#### **Energy Northwest – Outside Director Board Member**

Commissioner Sanders said she encouraged Senator Matt Boehnke to apply for this position, and if he was interested, wanted to know if the Board would send an endorsement letter on his behalf. General Manager Dunn said he would contact Senator Boehnke to find out if he was interested.

### **Future Planning**

#### **WPUDA/APPA Legislative Rally**

Both Commissioners Hall and Sanders would be attending the WPUDA/APPA legislative rally in Washington D.C. the week of February 26, 2024.

### **Executive Session – Review Performance of Public Employee**

The Commission went into executive session per RCW 42.30.110(h) at 11:51 a.m. for nine minutes with General Manager Dunn and General Counsel Allyson Dahlhauser to review the performance of a public employee. The Commission came out of executive session at 12:02 p.m. and announced it was going back into executive session for an additional 10 minutes. The Commission came out of executive session at 12:12 p.m. No decisions were made in executive session.

### **Adjournment**

Hearing no objection, President Bush adjourned the meeting at 12:12 p.m.

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Barry Bush, President

ATTEST:

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Lori Kays-Sanders, Secretary


## *Periodic Travel Report - March 12, 2024*

<i>Date Start</i>	<i>Business Days</i>	<i>Name</i>	<i>City</i>	<i>Purpose</i>
2/22/2024	2	Jodi Henderson	Olympia, WA	TRI-CITIES DAY AT THE CAPITOL
2/25/2024	5	Jodi Henderson	Washington, D.C.	APPA & WPUDA LEGISLATIVE RALLY
2/28/2024	2	Travis Scott	Shelton, WA	EAST/WEST SUPERINTENDENTS MEETING
3/2/2024	5	Paul Holgate	San Antonio, TX	TECH ADVANTAGE 2024
3/3/2024	4	Chris Folta	San Antonio, TX	TECH ADVANTAGE 2024
3/11/2024	5	Brenda Preddie	Newport, OR	NWPPA ADMIN PROFESSIONALS WORKSHOP & CONFERENCE
3/11/2024	3	Jennifer Holbrook	Hood River, OR	NORTHWEST NISC USER GROUP MEETING
3/11/2024	3	Kim Maki	Hood River, OR	NORTHWEST NISC USER GROUP MEETING
3/11/2024	3	Annette Cobb	Hood River, OR	NORTHWEST NISC USER GORUP MEETING
3/11/2024	3	Jason Nielsen	Hood River, OR	NORTHWEST NISC USER GROUP MEETING
3/11/2024	3	Davene Martin	Hood River, OR	NORTHWEST NISC USER GROUP MEETING
3/11/2024	3	Dan Holsten	Hood River, OR	NORTHWEST NISC USER GROUP MEETING
3/12/2024	3	Jody George	Lynnwood, WA	AWC HEALTHY WORKSITE SUMMIT 2024
3/20/2024	2	Cami McKenzie	Yakima, WA	WA MUNICIPAL CLERKS ASSOCIATION (WMCA) CONFERENCE
3/20/2024	2	Nykki Drake	Yakima, WA	WA MUNICIPAL CLERKS ASSOCIATION (WMCA) CONFERENCE
3/24/2024	6	Brent Wurz	Cheney, WA	WESTERN ENERGY INSTITUTE, HANDS-ON RELAY SCHOOL
3/26/2024	3	Kim Maki	Shelton, WA	WPUDA CUSTOMER SERVICE MEETING
3/26/2024	3	Annette Cobb	Shelton, WA	WPUDA CUSTOMER SERVICE MEETING
3/26/2024	3	Karen Dunlap	Wenatchee, WA & Shelton, WA	EIAC RESCHEDULED MTG (WENATCHEE) WPUDA HR COMMITTEE SPRING 2024 MTG (SHELTON)
4/7/2024	5	John Schafer	Tacoma, WA	NWPPA EFT AND E & O
4/9/2024	3	Travis Scott	Tacoma, WA	NWPPA E & O
4/9/2024	3	Joe Garner	Tacoma, WA	NWPPA E & O
4/9/2024	3	Doug Dobrec	Tacoma, WA	NWPPA E & O
4/9/2024	3	Todd Gaston	Tacoma, WA	NWPPA E & O
4/9/2024	3	Jody Osterhout	Tacoma, WA	NWPPA E & O



<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
<input type="checkbox"/>	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Resolution No. 2660, Amending the Merit-Based Salary Administration Plan	
Agenda Item No:	6c	
Meeting Date:	March 12, 2024	
Authored by:	Karen Dunlap	<i>Staff Preparing Item</i>
Presented by:	Karen Dunlap	<i>Staff Presenting Item</i>
Approved by (dept):	Melina Conover	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager</i>

**Motion for Commission Consideration:**

Motion to adopt Resolution No. 2660, Amending the Merit-Based Salary Administration Plan.

**Background/Summary**

In accordance with Resolution No. 2467, the General Manager will submit to the Commission for approval all modifications to the Salary Administration Plan (SAP).

The General Manager desires to modify certain components of the SAP in accordance with the guidelines set forth in Resolution 2467.

From time-to-time, the SAP is evaluated against market data to ensure the District’s compensation remains competitive. Recently, a compensation analysis for non-represented position classifications was conducted.

Based on analysis of comparable industry and regional labor market data from which the District competes for qualified talent, and the increases in the salaries of benchmarked classifications since January 2023, the General Manager recommends a 4.0% range escalation to base pay salary ranges, and an adjustment to the increments between midpoint amounts between grade nine (9) and twelve (12) on the SAP to a 7.0% increment.

Currently the midpoint increments are 5.0% between grades nine (9) and ten (10), 5.0% between grades ten (10) and eleven (11), and 10.0% between grades eleven (11) and twelve (12). Increments between midpoints of grades one (1) through nine (9) will remain at 10.0% and increments between midpoints of grades twelve (12) through fourteen (14) will remain at 15.0%.



The attached proposed amendment to the SAP also includes new and revised position titles which would take effect March 12, 2024.

**Fiscal Impact**

Proposed changes will not have a material impact on the 2024 labor budget.

**RESOLUTION NO. 2660**

March 12, 2024

**A RESOLUTION AMENDING THE MERIT-BASED SALARY ADMINISTRATION PLAN**

WHEREAS, The Commission of Public Utility District No. 1 of Benton County authorized the Total Compensation Philosophy Statement by Resolution No. 2467 on July 24, 2018; AND

WHEREAS, Resolution No. 2467 directed the General Manager to seek Commission approval for all modifications to the Salary Administration Plan (SAP) or Total Compensation Philosophy Statement, AND

WHEREAS, The Commission authorized the General Manager in Resolution 2467, on behalf of the District, to administer a performance evaluation and merit pay program for employees of the District, excluding the General Manager, who are not represented under the Collective Bargaining Agreement, according to the limitations within the Salary Administration Plan which specifies authorized position classifications and salary ranges for position classifications; AND

WHEREAS, The District desires to attract and retain qualified employees to fill authorized positions of the District; AND

WHEREAS, The District desires to reward employee performance results and appropriate behavior with competitive wages; AND

WHEREAS, Resolution No. 2636 amended the SAP effective May 9, 2023; AND

WHEREAS, A comprehensive compensation analysis of the District's Salary Administration Plan for non-represented position classifications was recently conducted; AND

WHEREAS, There has been no escalation in salary ranges for the position classifications as of January 10, 2023; AND

WHEREAS, From time-to-time, the SAP ranges will be evaluated against market data to ensure the District compensation remains competitive; AND WHEREAS, Based on the most recent compensation analysis, the General Manager desires to adjust the salary range mid-points by 4.0%, adjust the increments between midpoints of grades nine (9) through twelve (12), and modify certain position classifications on the SAP in accordance with the guidelines set forth in Resolution No. 2467; AND

WHEREAS, District staff will continue to monitor market pay and other indicators.

NOW, THEREFORE BE IT HEREBY RESOLVED That the Commission of Public Utility District No. 1 of Benton County adopts the attached revised Salary Administration Plan effective March 12, 2024 and continuing.

This Resolution supersedes Resolution No. 2636 amending the SAP effective May 9, 2023.

APPROVED AND ADOPTED by the Commission of Public Utility District No. 1 of Benton County, Washington, at an open public meeting as required by law this 12th day of March 2024.

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Barry Bush, President

ATTEST:

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Lori Sanders, Secretary

## Salary Administration Plan

~~Effective May, 9 2023~~ **March 12, 2024** and Continuing

Grade	Position Titles	Minimum Base Pay 84% of Midpoint	Midpoint	Maximum Base Pay 120% of midpoint
<b>1</b>		<b>\$51,617</b>	<b>\$61,449</b>	<b>\$73,739</b>
	No positions currently in this grade	<b>\$49,632</b>	<b>\$59,086</b>	<b>\$70,903</b>
<b>2</b>		<b>\$56,779</b>	<b>\$67,594</b>	<b>\$81,113</b>
	Administrative Assistant I	<b>\$54,596</b>	<b>\$64,995</b>	<b>\$77,994</b>
	Financial Specialist I			
	Human Resources Coordinator I			
	IT Support Specialist I			
	Payroll Specialist I			
<b>3</b>		<b>\$62,457</b>	<b>\$74,353</b>	<b>\$89,224</b>
	Administrative Assistant II	<b>\$60,056</b>	<b>\$71,495</b>	<b>\$85,794</b>
	Communications Specialist I			
	Energy Efficiency Advisor I			
	Financial Specialist II			
	Human Resources Coordinator II			
	IT Support Specialist II			
	Payroll Specialist II			
	Procurement Specialist I			
<b>4</b>		<b>\$68,702</b>	<b>\$81,788</b>	<b>\$98,146</b>
	Applications Analyst I	<b>\$66,062</b>	<b>\$78,645</b>	<b>\$94,374</b>
	Business Intelligence Analyst I			
	<del>Customer Service-Business Analyst I</del>			
	Customer Service Programs Specialist I			
	Energy Efficiency Advisor II			
	Energy Programs Analyst I			
	Financial Analyst I			
	HR Generalist I			
	IT Support Specialist III			
	Payroll Administrator			
	Procurement Specialist II			
	Records Program Administrator I			
<b>5</b>		<b>\$75,572</b>	<b>\$89,967</b>	<b>\$107,960</b>
	Clerk of the Board / Executive Assistant	<b>\$72,668</b>	<b>\$86,510</b>	<b>\$103,812</b>
	Communications Specialist II			
	Customer Service Programs Specialist II			
	Data Engineer I			
	Electrical Engineer I			
	Energy Efficiency Advisor III			
	Energy Programs Analyst II			
	Executive Assistant to Assistant General Manager			
	Executive Assistant to General Manager			
	HR Generalist II			
	Records Program Administrator II			
	System Administrator I			
<b>6</b>		<b>\$83,130</b>	<b>\$98,964</b>	<b>\$118,757</b>
	Applications Analyst II	<b>\$79,935</b>	<b>\$95,161</b>	<b>\$114,193</b>
	Business Intelligence Analyst II			
	<del>Customer Service-Business Analyst II</del>			
	Customer Service Programs Specialist III			
	Financial Analyst II			
	Power & Energy Programs Analyst II			
	Procurement Administrator			
	Senior Clerk of the Board / Executive Assistant			
	<del>Senior Communications Specialist</del>			
	Supervisor of Customer Service			
	Supervisor of Energy Efficiency			
	Systems Engineer II			

## Salary Administration Plan

~~Effective May, 9 2023~~ **March 12, 2024** and Continuing

Grade	Position Titles	Minimum Base Pay 84% of Midpoint	Midpoint	Maximum Base Pay 120% of midpoint
<b>7</b>		<b>\$91,442</b>	<b>\$108,860</b>	<b>\$130,632</b>
	<del>Customer Service Business Analyst III</del>	<del>\$87,929</del>	<del>\$104,677</del>	<del>\$125,612</del>
	Cyber Security Engineer II			
	Data Engineer II			
	Distribution Designer			
	Electrical Engineer II			
	Financial Analyst III			
	HR Generalist III			
	Network Engineer II			
	Power & Energy Programs Analyst III			
	Senior Communications Specialist			
	Supervisor of Executive Administration /Clerk of the Board			
<b>8</b>		<b>\$100,587</b>	<b>\$119,746</b>	<b>\$143,695</b>
	Applications Analyst III	<del>\$96,722</del>	<del>\$115,145</del>	<del>\$138,174</del>
	Business Intelligence Analyst III			
	<del>Electrical Engineer III</del>			
	Manager of Prosser Branch			
	Security Program Manager			
	Senior Distribution Designer			
	Superintendent of Support Services			
	Supervisor of Customer Engineering			
	Utility Tree Coordinator			
<b>9</b>		<b>\$110,646</b>	<b>\$131,721</b>	<b>\$158,065</b>
	Cyber Security Engineer III	<del>\$106,394</del>	<del>\$126,660</del>	<del>\$151,992</del>
	Data Engineer III			
	<del>Electrical Engineer III</del>			
	Manager of Communications & Government Relations			
	Manager of Customer Engagement			
	Manager of Customer Service			
	Manager of Procurement			
	Network Engineer III			
	Supervisor of Accounting			
	<del>Supervisor of Business Applications</del>			
	Supervisor of Distribution Design			
	<del>Supervisor of IT Infrastructure</del>			
	Supervisor of Risk Management & Treasury Operations			
	Systems Engineer III			
	Utility Safety Manager			
<b>10</b>		<b>\$118,390</b>	<b>\$140,941</b>	<b>\$169,129</b>
	Assistant Superintendent of Transmission & Distribution	<del>\$111,714</del>	<del>\$132,993</del>	<del>\$159,592</del>
	Manager of Accounting			
	Manager of Conservation & Renewable Energy Programs			
	<del>Manager of Data &amp; Analytics</del>			
	<del>Manager of Business Applications</del>			
	<del>Manager of IT Infrastructure</del>			
	Manager of Human Resources			
	Manager of Risk Management & Treasury Operations			
	Senior Engineer			
	Supervisor of Business Applications			
	Supervisor of Data & Analytics			
	Supervisor of IT Infrastructure			
	Supervisor of System Engineering			

## Salary Administration Plan

~~Effective May, 9 2023~~ **March 12, 2024** and Continuing

Grade	Position Titles	Minimum Base Pay 84% of Midpoint	Midpoint	Maximum Base Pay 120% of midpoint
<b>11</b>		<b>\$126,678</b>	<b>\$150,807</b>	<b>\$180,968</b>
	Manager of System Engineering	\$117,300	\$139,643	\$167,572
	Manager of Business Applications			
	Manager of Data & Analytics			
	Manager of IT Infrastructure			
	Superintendent of Operations			
	Superintendent of Transmission & Distribution			
<b>12</b>		<b>\$135,545</b>	<b>\$161,363</b>	<b>\$193,636</b>
	Director of Customer Programs & Service (3)	\$129,030	\$153,607	\$184,328
	Director of Executive Administration			
<b>13</b>		<b>\$155,876</b>	<b>\$185,567</b>	<b>\$222,680</b>
	Director of Engineering (1)	\$148,384	\$176,648	\$211,978
	Director of Finance & Business Services (3)			
	Director of IT & Broadband Services			
	Director of Operations (1)			
	Director of Power Management			
<b>14</b>		<b>\$179,258</b>	<b>\$213,402</b>	<b>\$256,082</b>
	Assistant General Manager (2)	\$170,642	\$203,145	\$243,774
	Senior Director of Engineering & Operations (1) (2)			
	Senior Director of Finance and Customer Services (3)			

**Administration of Salary Plan:**

1. Employees in Grades 1 - 12 may receive base pay increases to the maximum of 120% of the midpoint of the salary grade.
  2. Employees in Grade 13 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 90% of the General Manager's base salary.
  3. Employees in Grade 14 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 95% of the General Manager's base salary.
  4. Temporary title and corresponding pay may be granted to the Administrative Assistant of the director assigned to an AGM support role when position qualifications are met; if/when AGM role is removed or transferred, this title and additional pay may be removed from person temporarily assigned to the support role.
  5. Employees who exceed the salary range as identified in 1, 2, and 3 above are not eligible to receive base pay increases. In certain situations, such as a reclassification of a job title to a different grade, the General Manager may authorize base pay above the maximum salary range. Employees who exceed the salary range will have his/her salary red circled and will not be eligible for a base salary increase until the salary structure is adjusted and his/her salary is again within the range of the salary grade.
- (1) Currently the Senior Director of Engineering & Operations also fills the Director of Engineering and Director of Operations positions.
- (2) Currently the Senior Director of Engineering and Operations also fills the Assistant General Manager position.
- (3) Currently the Senior Director of Finance and Customer Services also fills the Director of Finance & Business Services and Director of Customer Programs & Service positions.

**Salary Administration Plan**  
**Effective March 12, 2024 and Continuing**

<b>Grade</b>	<b>Position Titles</b>	<b>Minimum Base Pay 84% of Midpoint</b>	<b>Midpoint</b>	<b>Maximum Base Pay 120% of midpoint</b>
<b>1</b>	No positions currently in this grade	<b>\$51,617</b>	<b>\$61,449</b>	<b>\$73,739</b>
<b>2</b>	Administrative Assistant I Financial Specialist I Human Resources Coordinator I IT Support Specialist I Payroll Specialist I	<b>\$56,779</b>	<b>\$67,594</b>	<b>\$81,113</b>
<b>3</b>	Administrative Assistant II Communications Specialist I Energy Efficiency Advisor I Financial Specialist II Human Resources Coordinator II IT Support Specialist II Payroll Specialist II Procurement Specialist I	<b>\$62,457</b>	<b>\$74,353</b>	<b>\$89,224</b>
<b>4</b>	Applications Analyst I Business Analyst I Business Intelligence Analyst I Customer Service Programs Specialist I Energy Efficiency Advisor II Energy Programs Analyst I Financial Analyst I HR Generalist I IT Support Specialist III Payroll Administrator Procurement Specialist II Records Program Administrator I	<b>\$68,702</b>	<b>\$81,788</b>	<b>\$98,146</b>
<b>5</b>	Clerk of the Board / Executive Assistant Communications Specialist II Customer Service Programs Specialist II Data Engineer I Electrical Engineer I Energy Efficiency Advisor III Energy Programs Analyst II Executive Assistant to Assistant General Manager Executive Assistant to General Manager HR Generalist II Records Program Administrator II System Administrator I	<b>\$75,572</b>	<b>\$89,967</b>	<b>\$107,960</b>
<b>6</b>	Applications Analyst II Business Analyst II Business Intelligence Analyst II Customer Service Programs Specialist III Financial Analyst II Power & Energy Programs Analyst II Procurement Administrator Senior Clerk of the Board / Executive Assistant Supervisor of Customer Service Supervisor of Energy Efficiency Systems Engineer II	<b>\$83,130</b>	<b>\$98,964</b>	<b>\$118,757</b>

**Salary Administration Plan**  
**Effective March 12, 2024 and Continuing**

<b>Grade</b>	<b>Position Titles</b>	<b>Minimum Base Pay 84% of Midpoint</b>	<b>Midpoint</b>	<b>Maximum Base Pay 120% of midpoint</b>
<b>7</b>	Business Analyst III Cyber Security Engineer II Data Engineer II Distribution Designer Electrical Engineer II Financial Analyst III HR Generalist III Network Engineer II Power & Energy Programs Analyst III Senior Communications Specialist Supervisor of Executive Administration /Clerk of the Board	<b>\$91,442</b>	<b>\$108,860</b>	<b>\$130,632</b>
<b>8</b>	Applications Analyst III Business Intelligence Analyst III Manager of Prosser Branch Security Program Manager Senior Distribution Designer Superintendent of Support Services Supervisor of Customer Engineering Utility Tree Coordinator	<b>\$100,587</b>	<b>\$119,746</b>	<b>\$143,695</b>
<b>9</b>	Cyber Security Engineer III Data Engineer III Electrical Engineer III Manager of Communications & Government Relations Manager of Customer Engagement Manager of Customer Service Manager of Procurement Network Engineer III Supervisor of Accounting Supervisor of Distribution Design Supervisor of Risk Management & Treasury Operations Systems Engineer III Utility Safety Manager	<b>\$110,646</b>	<b>\$131,721</b>	<b>\$158,065</b>
<b>10</b>	Assistant Superintendent of Transmission & Distribution Manager of Accounting Manager of Conservation & Renewable Energy Programs Manager of Human Resources Manager of Risk Management & Treasury Operations Senior Engineer Supervisor of Business Applications Supervisor of Data & Analytics Supervisor of IT Infrastructure Supervisor of System Engineering	<b>\$118,390</b>	<b>\$140,941</b>	<b>\$169,129</b>



**Salary Administration Plan**  
**Effective March 12, 2024 and Continuing**


<b>Grade</b>	<b>Position Titles</b>	<b>Minimum Base Pay 84% of Midpoint</b>	<b>Midpoint</b>	<b>Maximum Base Pay 120% of midpoint</b>
<b>11</b>	Manager of System Engineering Manager of Business Applications Manager of Data & Analytics Manager of IT Infrastructure Superintendent of Operations Superintendent of Transmission & Distribution	<b>\$126,678</b>	<b>\$150,807</b>	<b>\$180,968</b>
<b>12</b>	Director of Customer Programs & Service (3) Director of Executive Administration	<b>\$135,545</b>	<b>\$161,363</b>	<b>\$193,636</b>
<b>13</b>	Director of Engineering (1) Director of Finance & Business Services (3) Director of IT & Broadband Services Director of Operations (1) Director of Power Management	<b>\$155,876</b>	<b>\$185,567</b>	<b>\$222,680</b>
<b>14</b>	Assistant General Manager (2) Senior Director of Engineering & Operations (1) (2) Senior Director of Finance and Customer Services (3)	<b>\$179,258</b>	<b>\$213,402</b>	<b>\$256,082</b>

<b>Administration of Salary Plan:</b>
1. Employees in Grades 1 - 12 may receive base pay increases to the maximum of 120% of the midpoint of the salary grade.
2. Employees in Grade 13 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 90% of the General Manager's base salary.
3. Employees in Grade 14 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 95% of the General Manager's base salary.
4. Temporary title and corresponding pay may be granted to the Administrative Assistant of the director assigned to an AGM support role when position qualifications are met; if/when AGM role is removed or transferred, this title and additional pay may be removed from person temporarily assigned to the support role.
5. Employees who exceed the salary range as identified in 1, 2, and 3 above are not eligible to receive base pay increases. In certain situations, such as a reclassification of a job title to a different grade, the General Manager may authorize base pay above the maximum salary range. Employees who exceed the salary range will have his/her salary red circled and will not be eligible for a base salary increase until the salary structure is adjusted and his/her salary is again within the range of the salary grade.
(1) Currently the Senior Director of Engineering & Operations also fills the Director of Engineering and Director of Operations positions.
(2) Currently the Senior Director of Engineering and Operations also fills the Assistant General Manager position.
(3) Currently the Senior Director of Finance and Customer Services also fills the Director of Finance & Business Services and Director of Customer Programs & Service positions.



<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
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**COMMISSION MEETING AGENDA ITEM**

Subject:	Resolution No. 2661, Amending Regular Full Time and Part Time Employee Benefits for Non-Represented Employees and Authorizing the Establishment of an Additional 401(a) Plan	
Agenda Item No:	6d	
Meeting Date:	March 12, 2024	
Authored by:	Karen Dunlap	<i>Staff Preparing Item</i>
Presented by:	Rick Dunn	<i>Staff Presenting Item</i>
Approved by (dept):	Melina Conover	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst GM</i>

**Motion for Commission Consideration:**

Motion adopting Resolution No. 2661, Amending Regular Full Time and Part Time Employee Benefits for Non-Represented Employees and Authorization to Create an Additional 401(a) Plan.

**Background/Summary**

In accordance with Resolution No. 2617, Regular Full Time Employee Fringe Benefit Policy for Non-represented Employees and Resolution No. 2256, Part Time Employee Benefits Policy, the General Manager will submit to the Commission for approval of proposed updates.

Currently, regular full-time employees are eligible for all fringe benefits afforded employees under the most current IBEW Collective Bargaining Agreement (CBA) under the same terms and conditions as defined in that agreement. The CBA does not address part-time employee benefits.

The District has a Part-Time Employee Benefits Policy which was adopted through Resolution No. 2256 on December 10, 2013. The District does not currently employ any part-time employees. However, the policy is in need of updates due to changes to several benefits since 2013.

The District is currently providing an additional employer-paid life insurance policy and accidental death and dismemberment policy to non-represented employees, which has Commission approval and was updated most recently though Resolution No. 2617 on October 25, 2022.

The District desires more flexibility to differentiate certain benefits between employee groups in order to meet business needs, to attract and retain qualified talent, to promote career advancement in non-represented fields and into supervisory positions, and to recognize employees for dedicated time in District leadership roles.

Therefore, the District is requesting Commission approval to deviate from the fringe benefits in the current CBA to offer non-represented employees:

- Up to 5 total floating holidays per year
- A total of \$100 per month in HRA VEBA contribution
- An additional 401(a) contribution to employees in a full-time supervisory position of
  - One percent (1%) during the first five (5) years
  - Two percent (2%) between five (5) and ten (10) years
  - Three percent (3%) between ten(10) and fifteen (15) years
  - Four percent (4%) after fifteen years

This is also an opportunity to combine resolutions related to both full-time and part-time employee benefits into one resolution.

### **Recommendation**

Recommend the Commission adopt Resolution No. 2661, Amending Regular Full Time and Part Time Employee Benefits for Non-Represented Employees effective March 12, 2024 and Authorizing the Establishment of an additional 401(a) Plan.

This resolution will combine two benefits-related resolutions into one resolution, replacing and superseding Resolution No. 2617 and Resolution No. 2256. The resolution also allows the District to provide benefits to non-represented employees that are in addition to fringe benefits afforded to employees under the most current IBEW Collective Bargaining Agreement, allowing the District to differentiate certain benefits between employee groups in order to meet business needs.

Adoption of Resolution No. 2661 will authorize the General Manager or designee to execute documents necessary to effect the adoption and administration of a 401(a) Plan for employees in full time supervisory positions.

### **Fiscal Impact**

The anticipated cost for the benefits in 2024 is \$74,000 and funds are available in the 2024 budget. Subsequent year cost will increase as wages and salaries increase. However, turnover in the supervisory group will reduce the percentage of the 401(a) benefit.

**Resolution No. 2661**

**March 12, 2024**

**Amending Regular Full Time and Part Time Employee Benefits for Non-Represented Employees and Authorizing the Establishment of an Additional 401(a) Plan**

WHEREAS the Commission values the contributions of all employees whose work and talents support the mission, strategy, and operational objectives of the District; AND

WHEREAS the District executes a Collective Bargaining Agreement with the International Brotherhood of Electrical Workers Local No. 77 (IBEW); AND

WHEREAS the IBEW Collective Bargaining Agreement establishes employee benefits for eligible employees represented by the IBEW; AND

WHEREAS the Commission through Resolution No. 2257, provided that regular full-time employees, defined as those working an average of 30 or more hours per week as calculated by the administrative rules issued by the Manager of Human Resources, be eligible for all fringe benefits afforded employees under the most current IBEW Collective Bargaining Agreement, under the same terms and conditions as defined in that agreement; AND

WHEREAS the Commission through Resolution No. 2256, approved the adoption of a Part Time Employee Benefits Policy, which provides benefits for eligible part time employees not covered under the IBEW Collective Bargaining Agreement; AND

WHEREAS the District desires flexibility to differentiate certain benefits between employee groups to meet business needs, attract and retain qualified talent, promote employee career advancement, and recognize employees for dedicated time within a leadership role; AND

WHEREAS the District desires to provide a comprehensive compensation and benefits program to regular full-time and part-time employees not covered by the IBEW Collective Bargaining Agreement, administered in accordance with benefit plan documents; AND

WHEREAS the current IBEW Collective Bargaining Agreement provides represented employees a three percent (3%) employer contribution of straight time wages per pay period to the District's established Deferred Compensation Plan and fifty dollar (\$50) monthly employer contribution to the employee's HRA VEBA account; AND

WHEREAS the Commission through Resolution No. 2617, provided for an additional employer-paid life insurance policy providing eligible employees coverage equal to one time the employee's annual salary, to a maximum of two-hundred thousand dollars (\$200,000); and

further be granted an accompanying accidental death and dismemberment policy of the same value.

NOW THEREFORE BE IT RESOLVED by the Commission, That the aforementioned fringe benefits includes, but is not limited to, Personal Leave, Holidays, Group Medical and Prescription Insurance, Dental and Vision Insurance, Life and Accidental Death and Dismemberment Insurance; Disability Insurance, Health Reimbursement Arrangement (HRA VEBA), Deferred Contributions, and the Washington State Public Employees Retirement (PERS) Pension Plan.

BE IT FURTHER RESOLVED by the Commission, That regular full-time employees not represented by the IBEW Collective Bargaining Agreement be granted two (2) additional floating holidays, not to exceed five (5) floating holidays per calendar year, as defined by policy.

BE IT FURTHER RESOLVED by the Commission, That regular full-time employees not represented by the IBEW Collective Bargaining Agreement be granted a total of one-hundred dollar (\$100) per month HRA VEBA contribution.

BE IT FURTHER RESOLVED by the Commission, That an additional 401(a) contribution will be granted to employees in a full-time supervisory position, based on actual time at the District in a supervisory position with at least one direct report, the employee will receive the following additional employer contribution based on based earnings each pay period.

- 1) One percent (1%) during the first five (5) years
- 2) Two percent (2%) between five (5) and ten (10) years
- 3) Three percent (3%) between ten (10) and fifteen (15) years
- 4) Four percent (4%) after fifteen years

Time worked in a temporary position, as a temporary upgrade or development opportunity, or in a supervisor/manager job title without direct reports, or in the General Manager position will not apply.

BE IT FURTHER RESOLVED by the Commission, That the General Manager is directed to amend and combine existing non-represented employee benefits policies, provide the policies to the Commission for updates, and is authorized to make benefit administration decisions related to current and new benefit programs in accordance with Benefit Plan Documents and applicable federal, local, and state regulations and rules.

BE IT FURTHER RESOLVED by the Commission, That the General Manager or designee is directed to take action to establish a governmental Money Purchase Savings 401(a) Plan for eligible supervisors.

BE IT FURTHER RESOLVED by the Commission, That the assets of The Plan shall be held in trust, with the Employer serving as trustee for the exclusive benefit of Plan participants and their beneficiaries, and the assets shall not be diverted to any other purpose.

BE IT FURTHER RESOLVED by the Commission, That the General Manager or designee is directed to seek approval for the Adoption Agreement document for the Plan.

BE IT FURTHER RESOLVED by the Commission, That this resolution supersedes and replaces Resolutions No. 2617 and 2256. All other Resolutions with provisions pertaining to employee benefits shall remain in effect.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open public meeting, with notice of such meeting being given as required by law, this 12<sup>th</sup> day of March 2024.

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Barry A. Bush, President

ATTEST:


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Lori Kays-Sanders, Secretary



<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
<input type="checkbox"/>	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Public Participation and Public Comment Guidelines at Commission Meetings; Resolution No. 2663	
Agenda Item No:	6e	
Meeting Date:	March 12, 2024	
Authored by:	Cami McKenzie	<i>Staff Preparing Item</i>
Presented by:	N/A	<i>Staff Presenting Item</i>
Approved by (dept):	Melina Conover	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst GM</i>

**Motion for Commission Consideration:**

Motion Adopting the Public Participation and Public Comment Guidelines at Commission Meetings; Rescinding and Superseding Resolution No. 2604.

**Background/Summary**

Per Resolution No. 2604 adopted June 7, 2022, the Commission adopted guidelines for public participation at Commission meetings.

The Commission desires to update its guidelines for public participation at Commission meetings and during the public comment period to clarify the time limit for public comment and allow for extensions.

The Commission also desires to manage expectations of the public by stating its prerogative to not provide an immediate answer and refer an item to the General Manager or staff for further action, when appropriate. However, the Commission may provide brief factual information, if appropriate.

**Recommendation**

Adopt the Public Participation and Public Comment Guidelines at Commission Meetings as presented. If adopted, the guidelines will be posted on the website and made available to the public when participating in person or virtually.

**Fiscal Impact**

No fiscal impact, except staff labor included in the budget.

**RESOLUTION NO. 2663**

March 12, 2024

**A RESOLUTION OF THE COMMISSION OF  
PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, WASHINGTON (“THE DISTRICT”)  
ADOPTING PUBLIC PARTICIPATION AND PUBLIC COMMENT GUIDELINES AT COMMISSION  
MEETINGS; RESCINDING AND SUPERSEDING RESOLUTION NO. 2604**

WHEREAS, The Commission of the District has declared its regular open public meetings of the Commission to be the second and fourth Tuesday of each month, beginning at 9:00 a.m., at its Administration Office located at 2721 West 10<sup>th</sup> Avenue, Kennewick, Washington. Other special meetings of the Commission or changes to the regular public meeting schedule are announced in accordance with the requirements established by state law; AND

WHEREAS, Title 42.30 Revised Code of Washington, “The Washington Open Public Meetings Act” (OPMA) states that public agencies of Washington exist to aid in the conduct of the people’s business, and it is the intent of the law that public agency actions be taken openly, and deliberations be conducted openly; AND

WHEREAS, Title 42.30 Revised Code of Washington further states that all meetings of the governing body of a public agency shall be open to the public and all persons shall be permitted to attend any meeting of the governing body of a public agency and the governing body shall provide an opportunity at or before every regular meeting at which final action is taken to allow for public comment; AND

WHEREAS, The Commission fully supports, values, and encourages input from District customers and other members of the public who may attend public meetings of the Commission and offers several options for providing public comment; AND

WHEREAS, Per Resolution No. 2604 adopted June 7, 2022, the Commission adopted guidelines for public participation at Commission meetings; AND

WHEREAS, The Commission desires to update its guidelines for public participation at Commission meetings and during the public comment period to clarify the time limit for public comments and allow for extensions; AND

WHEREAS, The Commission further desires to manage expectations of the public by stating its prerogative to not provide an immediate answer, and when appropriate refer an item to the General Manager or staff for further action, however the Commission may provide brief factual information, if appropriate;



NOW, THEREFORE, BE IT HEREBY RESOLVED, The Commission adopts the attached Public Participation and Public Comment Guidelines at Commission Meetings, effective March 12, 2024;  
AND

BE IT FURTHER RESOLVED this Resolution supersedes and replaces Resolution No. 2604.

APPROVED AND ADOPTED by the Commission of Public Utility District No. 1 of Benton County, Washington at an open public meeting as required by law this 12th day of March, 2024.

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Barry Bush, President

ATTEST:

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Lori Kays-Sanders, Secretary



## **PUBLIC PARTICIPATION AND PUBLIC COMMENT GUIDELINES**

The Benton Public Utility District (District) Board of Commissioners thanks you for attending, and we look forward to hearing from you. The Commission welcomes public comment during Regular Meetings. Regular Meetings are held the second and fourth Tuesday of every month at 9:00 a.m. Public Comments are accepted by mail, email, in-person, or remotely by phone or virtual attendance.

Members of the audience may comment on items relating to any matter related to District business during the “Public Comment” period. As you prepare to share your comments, please follow these guidelines to help make your presentation and the meeting as productive and constructive as possible.

### **Public Participation Attendance Options**

#### **In-person**

- Commission Board Room at Benton PUD Administration Office located at 2721 West 10<sup>th</sup> Ave., Kennewick, WA 99336

#### **Remote**

- Telephonic and video access is available to allow the public to attend meetings remotely via/MS Teams. Access to these remote options can be found at <https://www.bentonpud.org/About/Commission/Meeting-Agendas-Minutes>.

### **Public Comment Options**

#### **In-person**

- Fill out the public sign-in form and wait for the President to ask for public comment. However, you are not required to sign in to attend the meeting. If you are in attendance to listen to the proceedings, but later determine you would like to address the Commission, you may make your desires known by a raise of the hand.

#### **Remote**

- Wait for the President to ask for public comment and then unmute yourself. If you are attending via the MS Teams link, you also can virtually raise your hand. If you use this feature, wait until you are called on and then unmute yourself.

#### **Written**

- Send written comments in advance by mail or email to the Clerk of the Board, PO Box 6270, Kennewick, WA 99336 or [commission@bentonpud.org](mailto:commission@bentonpud.org).
- Comments received by 3:00 p.m. the Monday prior to the scheduled meeting date will be distributed to the Commissioners and entered into the record. Comments received after 3:00 p.m. will be distributed by the Clerk of the Board to the Commissioners and the President of the Commission will acknowledge receipt of these comments at the next regularly scheduled meeting.

### **Public Comment Guidelines**

#### **Speakers**

- **Comments are limited to five (5) minutes unless time is extended by the President.** If extended, all speakers will be allowed the same extended time limit. However, the public comment period may be limited to 15 minutes, at the discretion of the President.
- Raise your hand to be called upon by the President. Virtual participants use the raise hand feature.
- Please stand or go up front to the Commission conference table. Virtual participants unmute your microphone when called upon.
- For the record, provide your name, city of residence and if you are representing a group or organization.
- All remarks are to be made to the Commission as a body and not to any individual member.
- If you intend to give the Commission any records as part of a presentation, the records should be handed directly to the Clerk of the Board for distribution.
- To respect everyone and all points of view, please avoid personal attacks and refrain from either applause or jeers.

**Commission**

- The Commission President will determine the order of speakers.
- The Commission President is responsible for determining the appropriate response(s) to each comment or question raised during a public comment period and may provide brief factual information, if appropriate.
- While the Commissioners welcome hearing from the public, the public comment period is not for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information gathering and deliberation. When appropriate, the Commission may refer an item identified during public comments to the General Manager or other staff for further action.

***(To request an accommodation to attend a public meeting due to a disability, contact [dunlapk@bentonpud.org](mailto:dunlapk@bentonpud.org), or call 509-582-1270, and the District will make every effort to reasonably accommodate identified needs.)***



**PAYMENT APPROVAL**  
**March 12, 2024**

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #	Ending #	Page #	Amount
<b>Accounts Payable:</b>				
Automated Clearing House (DD) Payments	101299 - 101474	101319 - 101555	1 - 3 3 - 11	
	101708	101741	11 - 14	\$ 3,491,793.61
Checks & Customer Refund Payments (CHK)	87498 -	87577 -	15 - 21	\$ 267,416.67
Electronic Fund Transfer (WIRE) Payments	6880 -	6904	22 - 24	\$ 15,630,582.19
<b>Residential Conservation Rebates:</b>				
Credits on Customer Accounts			25	\$ 379.98
<b>Purchase Card Detail:</b>				
	January 2024		26 - 35	
<b>Payroll:</b>				
Direct Deposit - 2/15/2024	101320 -	101473		\$ 419,059.99
Direct Deposit - 2/29/2024	101556 -	101707		\$ 433,851.81
		-		
<b>TOTAL</b>				<b>\$ 20,243,084.25</b>
<b>Void DD</b>				\$ -
<b>Void Checks</b>	February 2024		15, 18	\$ 5,014.03
<b>Void Wires</b>				\$ -

*I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.*

  
 Jon L. Meyer, Auditor 3/5/2024  
 Date

Reviewed by:

  
 Rick Dunn, General Manager

Approved by:

\_\_\_\_\_  
 Barry A. Bush, President

\_\_\_\_\_  
 Jeffrey D. Hall, Vice-President

\_\_\_\_\_  
 Lori Kays-Sanders, Secretary

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# Accounts Payable Check Register

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## 02/05/2024 To 03/03/2024

**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
101299 2/6/24	DD	963	ANIXTER INC.	SCE Nema 4 Enclosure Back Panel	98.41
				SCE Nema 4 Enclosure Breather Vents	39.50
				SCE Nema 4 Enclosure Door Stop Kit	63.82
				SCE Nema 4 Enclosure Ground Bar	82.73
				SCE Nema 4 Enclosure Handle	82.73
				SCE Nema 4 Enclosure Latch Kit	59.09
				SCE Nema 4 Enclosure, 36" x 30" x 16"	451.09
				<b>Total for Check/Tran - 101299:</b>	877.37
101300 2/6/24	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc	44.29
				Weekly Svc	30.55
				Weekly Svc	31.72
				Weekly Svc	21.95
				Weekly Svc	44.01
				<b>Total for Check/Tran - 101300:</b>	172.52
101301 2/6/24	DD	3828	BORDER STATES INDUSTRIES, INC.	Distribution Arrestor, 9kV	220.41
101302 2/6/24	DD	2680	CO-ENERGY	Fuel Svc	2,637.04
101303 2/6/24	DD	57	CONSOLIDATED ELECTRICAL DISTRI	CU 4/0 STR DB 600 V	3,944.61
101304 2/6/24	DD	375	DAYCO HEATING & AIR	REEP	800.00
101305 2/6/24	DD	3439	DJ'S ELECTRICAL, INC.	McNary Plymouth Tranmission Prject	347,666.60
				JU NESC Compliance	699.93
				JU NESC Compliance	45,364.17
				JU NESC Compliance	17,994.37
				<b>Total for Check/Tran - 101305:</b>	411,725.07
101306 2/6/24	DD	226	DOBLE ENGINEERING CO	Professional Svc	33,183.50
101307 2/6/24	DD	2898	ELECTRICAL CONSULTANTS, INC.	Professional Svc	5,123.00
				Professional Svc	8,504.50
				Professional Svc	63.00

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# Accounts Payable Check Register

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 101307:</b>					13,690.50
101308 2/6/24	DD	11015	EXPONENTIAL POWER INC	Orchard View Replacement Battery Cell	784.11
101309 2/6/24	DD	11040	JOTFORM INC.	Software Lic/Professional Svc Software Lic/Professional Svc	9,052.54 9,239.50
<b>Total for Check/Tran - 101309:</b>					18,292.04
101310 2/6/24	DD	919	NOANET	Professional Svc	750.00
101311 2/6/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	39.97
101312 2/6/24	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Twin City foods Twin City foods 20 - Off-the-Dock Labor USCC Grain Splicing 20 - Off-the-Dock Labor	1,535.93 1,087.00 5,022.65 2,296.83 19,648.62
<b>Total for Check/Tran - 101312:</b>					29,591.03
101313 2/6/24	DD	10095	PASCO TIRE FACTORY, INC.	Tires Tires	4,215.79 2,079.10
<b>Total for Check/Tran - 101313:</b>					6,294.89
101314 2/6/24	DD	10936	MICHAEL J PRAEST	Spaw/Phillip Lay Down Yard Lease	500.00
101315 2/6/24	DD	1161	PRINT PLUS	Cust Svc Rate/Policy Book Cust Svc Rate/Policy Book	-0.92 996.78
<b>Total for Check/Tran - 101315:</b>					995.86
101316 2/6/24	DD	136	PUBLIC POWER COUNCIL	2024 Special Dues Assessment	6,030.00
101317 2/6/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Wales Clothing-Niebuhr/Koerperich Clothing-King Credit - INV 3365950	123.70 724.44 11.85 -233.04
<b>Total for Check/Tran - 101317:</b>					626.95

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
101318 2/6/24	DD	3098	US BANK CORPORATE PAYMENT SYST	Executive	12,600.91
				Finance & Business Services	781.74
				Customer Service	1,819.81
				Contracts & Purchasing	251.40
				Engineering	628.53
				IT Infrastructure	13,929.05
				Operations	1,310.00
				Operations - Meter Shop	1,481.33
				Operations - Transformer Shop	1,706.89
				Operations - Maintenance	2,866.80
				Operations - (Support Svcs. Fleet)	11,493.99
				Operations - Warehouse	17,697.01
				Power Management	189.00
				Storm Card #10	524.13
				Travel Card	-363.80
<b>Total for Check/Tran - 101318:</b>					66,916.79
101319 2/6/24	DD	1935	VIRGINIA TRANSFORMER CORP.	Transformer - Prior 4	145,779.88
101474 2/14/24	DD	10993	ADAMS CABLE EQUIPMENT	12-position terminal block	70.20
				120V to 24V Power Supply, 120W	76.36
				15A CC Fuses	117.51
				3A CC Fuses	117.51
				6-position terminal block, 600V, 30A	26.09
				Fuse Blk, 600V, Din Rail Mt	36.68
				24V Power Supply and Battery Backup	708.34
				SBS 55Ah VRLA, 12V, AGM Battery	386.52
<b>Total for Check/Tran - 101474:</b>					1,539.21
101475 2/14/24	DD	963	ANIXTER INC.	Cable	44,890.76
				PINS STEEL 6 1/2 SHANK #J204Z	1,452.23
				Repair Probewell Model	3,134.18

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 101475:</b>					49,477.17
101476 2/14/24	DD	10063	APPLE INC	IPads	4,614.32
101477 2/14/24	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc	44.29
				Weekly Svc	44.01
				Weekly Svc	30.55
				Weekly Svc	31.72
				Weekly Svc	21.95
<b>Total for Check/Tran - 101477:</b>					172.52
101478 2/14/24	DD	793	BELL LUMBER & POLE, INC.	Poles	82,572.87
101479 2/14/24	DD	3828	BORDER STATES INDUSTRIES, INC.	BRKTS TRANS 3-50 KVA	5,836.33
101480 2/14/24	DD	10837	CAMPBELL & COMPANY SERVICE COR	REEP	200.00
				REEP	200.00
				REEP	200.00
				REEP	200.00
				REEP	200.00
				REEP	1,000.00
				REEP	1,000.00
				REEP	200.00
<b>Total for Check/Tran - 101480:</b>					3,200.00
101481 2/14/24	DD	1810	CARLSON SALES METERING SOLUTIO	Transformer	6,056.76
101482 2/14/24	DD	3820	COLEMAN OIL COMPANY, LLC	Fuel Svc	21,466.77
101483 2/14/24	DD	10857	D&R INSULATION, LLC	REEP	2,029.50
101484 2/14/24	DD	11023	ELLERD, HULTGRENN & DAHLHAUSE	Professional Svc	3,455.81
101485 2/14/24	DD	10961	ENERGY PRO INSULATION, INC.	REEP	3,844.00
				REEP	2,828.00
				REEP	2,550.00



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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 101485:</b>					9,222.00
101486 2/14/24	DD	79	GENERAL PACIFIC, INC.	BEND 90 PVC SCH 40 4 IN	4,286.04
101487 2/14/24	DD	724	HERITAGE PROFESSIONAL LANDSCAP	Landscaping Svc	1,771.11
				Landscaping Svc	274.54
				Landscaping Svc	305.92
				Landscaping Svc	373.06
				Landscaping Svc	1,130.33
				Landscaping Svc	331.40
				Landscaping Svc	973.22
				Landscaping Svc	411.50
<b>Total for Check/Tran - 101487:</b>					5,571.08
101488 2/14/24	DD	374	HOWARD INDUSTRIES, INC.	Transformer	4,155.60
101489 2/14/24	DD	10151	IKEGPS, INC.	IKE Subscription	6,500.28
101490 2/14/24	DD	990	INSIGHT PUBLIC SECTOR INC.	Software/License	24,035.25
101491 2/14/24	DD	10660	IRBY ELECTRICAL UTILITIES	Distribution Arrestor, 9kV	191.09
101492 2/14/24	DD	877	CHRISTOPHER N JOHNSON	PPC/PNUCC Mtg	835.28
101493 2/14/24	DD	103	KENNEWICK, CITY OF	Occupation Tax	602,740.76
101494 2/14/24	DD	10909	AMBER L MELLING	WSU Career Expo	186.26
101495 2/14/24	DD	10565	NEOGOV	Insight subscription	8,653.15
101496 2/14/24	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care	192.31
				Flex Spending Health Care	2,473.23
<b>Total for Check/Tran - 101496:</b>					2,665.54
101497 2/14/24	DD	10770	ONEBRIDGE BENEFITS INC. (ADMIN)	Administrative Fees	99.00
101498 2/14/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	99.59
				Monthly Billing	231.52

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Monthly Billing	81.09
				<b>Total for Check/Tran - 101498:</b>	412.20
101499 2/14/24	DD	10212	QCL, INC.	Drug Screening Svc	85.00
101500 2/14/24	DD	149	SMITH INSULATION, INC.	REEP	259.20
101501 2/14/24	DD	219	STONEWAY ELECTRIC SUPPLY	Material	25,232.36
101502 2/14/24	DD	945	SURVALENT TECHNOLOGY INC.	SCADA Support and Maintenance	34,225.28
101503 2/14/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Gaston/Isakson	859.07
				Clothing-Gaston	672.03
				Clothing- Tietsort	347.84
				Clothing-Wales	492.14
				Clothing-Niebuhr	73.70
				<b>Total for Check/Tran - 101503:</b>	2,444.78
101504 2/14/24	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	366.73
101505 2/14/24	DD	1935	VIRGINIA TRANSFORMER CORP.	Transformer	137,152.96
				Transformer	219,444.73
				<b>Total for Check/Tran - 101505:</b>	356,597.69
101506 2/14/24	DD	10868	ZOHO CORPORATION	Subscription	-216.00
				Subscription	10,672.17
				<b>Total for Check/Tran - 101506:</b>	10,456.17
101507 2/21/24	DD	10929	ABSCO SOLUTIONS	Door Repair - Prosser	2,524.56
101508 2/21/24	DD	963	ANIXTER INC.	ABB AMVAC Replacement Capacitors	40,201.61
				Transformer	73,260.54
				CLAMPS 2 BOLT HL GA 106L	6,371.99
				Material	715.24
				Bend 22 S/ 40, 2", belled and	533.72
				Bend 22 S/40 4", belled and ch	1,491.37

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Nuts, Square, 1/2 IN	322.84
				Nuts, Square, 3/4 IN	152.18
<b>Total for Check/Tran - 101508:</b>					123,049.49
101509 2/21/24	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc	44.29
				Weekly Svc	44.01
				Weekly Svc	30.55
				Weekly Svc	31.72
				Weekly Svc	21.95
<b>Total for Check/Tran - 101509:</b>					172.52
101510 2/21/24	DD	3556	ASSETWORKS LLC	FleetFocus Maintenance	307.54
				FleetFocus Licenses	1,537.67
<b>Total for Check/Tran - 101510:</b>					1,845.21
101511 2/21/24	DD	793	BELL LUMBER & POLE, INC.	Poles	78,221.60
				Poles	44,610.48
				Poles	32,208.89
<b>Total for Check/Tran - 101511:</b>					155,040.97
101512 2/21/24	DD	793	BELL LUMBER & POLE, INC.	Poles	2,478.36
101513 2/21/24	DD	34	BENTON PUD-ADVANCE TRAVEL	EUSAC	118.50
101514 2/21/24	DD	3828	BORDER STATES INDUSTRIES, INC.	Spacer Bolts Hendrix # "B-1" T	281.53
				Aviation Marker Ball	482.15
				Cooper Shielding Mesh (Raychem) #NVS-MES	1,068.74
<b>Total for Check/Tran - 101514:</b>					1,832.42
101515 2/21/24	DD	11035	C. WATTS TRUCKING, LLC	Trenching	56,189.50
101516 2/21/24	DD	10837	CAMPBELL & COMPANY SERVICE COR	REEP	200.00
				REEP	200.00
				REEP	200.00
<b>Total for Check/Tran - 101516:</b>					600.00

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
101517 2/21/24	DD	166	CENTURYLINK	Monthly Billing	611.51
101518 2/21/24	DD	2972	COMPUNET, INC.	Cisco Computer hardware/Equipment Software Subscription	12,553.49 590.02 29,354.16
<b>Total for Check/Tran - 101518:</b>					42,497.67
101519 2/21/24	DD	3167	COOPERATIVE RESPONSE CENTER, IN	CRC Lnk User Lic/Multispeak OMS	13,217.01
101520 2/21/24	DD	10857	D&R INSULATION, LLC	REEP	1,202.25
101521 2/21/24	DD	3029	DELTA HEATING & COOLING, INC.	REEP	9,000.00
101522 2/21/24	DD	3439	DJ'S ELECTRICAL, INC.	Transmission Work Spaw Phillips	128,807.99
101523 2/21/24	DD	2757	RICK T DUNN	PPC/NWRP/PNUCC Mtgs	803.61
101524 2/21/24	DD	3742	EMPLOYMENT SCREENING SERVICES,	Screening Svc	30.16
101525 2/21/24	DD	10982	FEDERAL ENGINEERING, INC.	Professional Svc	4,091.00
101526 2/21/24	DD	75	FRANKLIN PUD	Cable	15,236.47
101527 2/21/24	DD	79	GENERAL PACIFIC, INC.	Raychem HVBT-2-R-01(B4) buss tape Credit - Inv 1478279 - PO56677	6,401.56 -4,286.04
<b>Total for Check/Tran - 101527:</b>					2,115.52
101528 2/21/24	DD	3969	GPS INSIGHT, LLC	Daily Pro-Rated Charges Device Monitoring	81.20 2,103.54
<b>Total for Check/Tran - 101528:</b>					2,184.74
101529 2/21/24	DD	11027	HYAS GROUP	Consulting Svc	5,750.00
101530 2/21/24	DD	4207	INFORMATION FIRST, INC.	Content Manager Monthly Support	2,000.00
101531 2/21/24	DD	10660	IRBY ELECTRICAL UTILITIES	Alumoweld 16M 7 STR	353.28
101532 2/21/24	DD	3644	LOOMIS	Safepoint Svc Drop Box/Kiosk	1,284.99 1,930.00

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
<b>Total for Check/Tran - 101532:</b>					3,214.99
101533 2/21/24	DD	10563	MESSAGE TECHNOLOGIES, INC.	IVR/SMS Svc	4,138.52
101534 2/21/24	DD	3821	NISC	Software Lic	8,416.50
				Software Lic	2,493.78
				Software Lic	3,740.68
				Software Lic	16,521.30
				Postage/ACH/Online Pymts	950.30
				Postage/ACH/Online Pymts	486.52
				Envelopes/Forms/Print Svc	41,039.63
<b>Total for Check/Tran - 101534:</b>					73,648.71
101535 2/21/24	DD	919	NOANET	Kenn Verizon Co-ocation	1,460.00
				Broadband Billing	15,163.18
				Broadband Billing	60,652.70
				Porfessional Svc	500.00
<b>Total for Check/Tran - 101535:</b>					77,775.88
101536 2/21/24	DD	286	NORTH COAST ELECTRIC COMPANY	Meter Base 200 amp underground feed	1,215.86
101537 2/21/24	DD	10770	ONEBRIDGE BENEFITS INC. (ADMIN)	Administrative Fees	99.00
101538 2/21/24	DD	3162	ONLINE INFORMATION SERVICES, INC.	Online Utility Exchage	1,069.55
101539 2/21/24	DD	2949	OUTSOLVE, LLC	Affirmative Actions Plan	1,720.00
101540 2/21/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	224.29
				Monthly billing	11.88
				Monthly Billing	66.62
<b>Total for Check/Tran - 101540:</b>					302.79
101541 2/21/24	DD	585	PARADISE BOTTLED WATER CO.	Monthly Billing	818.72
				Monthly Billing	73.84
<b>Total for Check/Tran - 101541:</b>					892.56

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
101542 2/21/24	DD	10896	QUENCH USA, INC.	Ice/Water Machine Rental	270.67
101543 2/21/24	DD	10951	RELIANCE STANDARD LIFE INSURAN	Self Insured STD Fee	185.00
101544 2/21/24	DD	10947	RELIANCE STANDARD LIFE INSURAN	Basic AD&D	158.87
				Basic Life	794.35
				Non Barg Basic AD&D	77.81
				Non Barg Basic Dep Life	80.08
				Non Barg Basic Life	1,035.14
				Supplemental AD&D - Child	8.16
				Supplemental AD&D - EE	511.50
				Supplemental AD&D - Spouse	247.65
				Supplemental Life - Child	48.28
				Supplemental Life - EE	1,912.90
				Supplemental Life - Spouse	389.40
				LTD - Buy Up	894.28
				LTD - Core No Buy Up	3,231.55
				<b>Total for Check/Tran - 101544:</b>	9,389.97
101545 2/21/24	DD	2154	SENSUS USA, INC.	Meter, Sensus 2SRD Stratus IQ 200A, 240V	113,119.65
				Meter, Sensus 2SRD Stratus IQ 200A, 240V	154,602.70
				Meter, Sensus 2SRD Stratus IQ 200A, 240V	18,853.28
				<b>Total for Check/Tran - 101545:</b>	286,575.63
101546 2/21/24	DD	10959	SLOAN SECURITY GROUP, INC	Consulting Svc	9,340.00
101547 2/21/24	DD	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing	588.56
101548 2/21/24	DD	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing	605.27
101549 2/21/24	DD	11042	TITAN TELECOM INTERNATIONAL	Routers	9,013.40
				Routers	-721.40
				<b>Total for Check/Tran - 101549:</b>	8,292.00
101550 2/21/24	DD	139	TOWNSQUARE MEDIA TRI CITIES	Advertising	4,080.00

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
101551 2/21/24	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing - Sunford	299.31
				Clothing-Mathias	829.59
				Clothing-Mckee	109.57
				Clothing - Garner/Tietsort/Himmelberger	683.23
				Clothing-Koerperich	79.34
<b>Total for Check/Tran - 101551:</b>					<u>2,001.04</u>
101552 2/21/24	DD	10154	US PAYMENTS, LLC	PaySite Fee/Kiosk/Card Processing Fee	299.17
				PaySite Fee/Kiosk/Card Processing Fee	1,538.50
<b>Total for Check/Tran - 101552:</b>					<u>1,837.67</u>
101553 2/21/24	DD	272	UTILITIES UNDERGROUND LOCATION	Underground Locate Svc	357.72
101554 2/21/24	DD	4168	WALKER & ASSOCIATES INC.	RFQ Equipment Cabinets for BB Nodes	48,114.94
101555 2/21/24	DD	4235	WATER STREET PUBLIC AFFAIRS, LLC	Lobbying Svc	6,500.00
101708 2/28/24	DD	2872	A W REHN & ASSOC	COBRA	25.00
101709 2/28/24	DD	10993	ADAMS CABLE EQUIPMENT	COMPACT THERMOELECTRIC AIR CONDITIONER	1,000.28
101710 2/28/24	DD	3702	AIR-TIGHT REMODELING	REEP	1,092.00
101711 2/28/24	DD	963	ANIXTER INC.	BOLTS MACH 3/8 X 5	34.24
				SQ 2 1/4X2 1/4X3/16 11/16	1,456.58
<b>Total for Check/Tran - 101711:</b>					<u>1,490.82</u>
101712 2/28/24	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc	21.95
101713 2/28/24	DD	34	BENTON PUD-ADVANCE TRAVEL	Staking Tech Cert Prg	643.58
				Staking Tech Cert Prg	30.20
				Staking Tech Cert Prg	613.38
<b>Total for Check/Tran - 101713:</b>					<u>1,287.16</u>
101714 2/28/24	DD	3828	BORDER STATES INDUSTRIES, INC.	Parallel groove clamp, all purpose, AL	1,464.19
				SP SLEEVE 266 ACSR,336 AAC Auto Splice	3,333.56
				Nuts, Square, 7/8 IN	327.49

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Washer, Spring Lock, 7/8 IN	725.16
				Deadend Shoe , Brz , Anderson	3,267.19
				4 ACSR SP B SPL 1352P	615.25
				BOLTS MACH 7/8 X 28	447.40
<b>Total for Check/Tran - 101714:</b>					10,180.24
101715 2/28/24	DD	4211	CHAD M BROOKS	Staking Tech Cert Prg	2.68
101716 2/28/24	DD	10837	CAMPBELL & COMPANY SERVICE COR	REEP	200.00
				REEP	200.00
				REEP	200.00
<b>Total for Check/Tran - 101716:</b>					600.00
101717 2/28/24	DD	11025	CASCADIA MCLAREN	Beckwith M2001D LTC Control	3,149.04
101718 2/28/24	DD	2972	COMPUNET, INC.	Labor Charges	625.00
				Cisco Subscription	2,628.37
				Software	2,669.58
<b>Total for Check/Tran - 101718:</b>					5,922.95
101719 2/28/24	DD	57	CONSOLIDATED ELECTRICAL DISTRIB	CLAMPS, 6 IN B-line # B2020PAZN	604.37
101720 2/28/24	DD	3029	DELTA HEATING & COOLING, INC.	REEP	9,000.00
101721 2/28/24	DD	10421	DNV ENERGY INSIGHTS USA, INC.	Cascade Software Maintenance	24,802.94
101722 2/28/24	DD	75	FRANKLIN PUD	Fiber Lease	1,290.00
				Fiber Lease	1,100.00
				Fiber Lease	150.00
<b>Total for Check/Tran - 101722:</b>					2,540.00
101723 2/28/24	DD	10810	GARY LEE AND ASSOCIATES, LLC	Professional Svc	3,049.24
				Professional Svc	11,161.34
<b>Total for Check/Tran - 101723:</b>					14,210.58
101724 2/28/24	DD	3130	GDS ASSOCIATES, INC.	Conservation Assess/Demand Response	5,180.00



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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
101725 2/28/24	DD	79	GENERAL PACIFIC, INC.	Nuts, Square, 5/8 IN	190.23
101726 2/28/24	DD	10420	HEALTH INVEST HRA TRUST	Monthly Fees	55.18
101727 2/28/24	DD	3171	JODI A HENDERSON	WPUDA	311.89
101728 2/28/24	DD	11027	HYAS GROUP	Consulting Svc	5,750.00
101729 2/28/24	DD	990	INSIGHT PUBLIC SECTOR INC.	Software Support/Maintenance	15,334.29
101730 2/28/24	DD	103	KENNEWICK, CITY OF	Monthly Billing	460.98
				Monthly Billing	372.14
				Monthly Billing	387.01
				Monthly Billing	240.16
<b>Total for Check/Tran - 101730:</b>					1,460.29
101731 2/28/24	DD	10162	LINGUISTICA INTERNATIONAL, INC.	Interpreting Svc	62.03
101732 2/28/24	DD	1098	MARSH USA INC.		200.00
101733 2/28/24	DD	10909	AMBER L MELLING	EWU Career Expo	171.52
101734 2/28/24	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care	192.31
				Flex Spending Health Care	2,473.23
<b>Total for Check/Tran - 101734:</b>					2,665.54
101735 2/28/24	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	26.13
				Monthly Billing	124.43
<b>Total for Check/Tran - 101735:</b>					150.56
101736 2/28/24	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Kennewick 1 Meter	1,184.61
				20 - Off-the-Dock Labor	2,332.14
				Bybee Farms	524.28
				20 - Off-the-Dock Labor	4,106.33
<b>Total for Check/Tran - 101736:</b>					8,147.36
101737 2/28/24	DD	10671	PRINCIPAL BANK	EE Vision	91.55

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				ER Vision	2,979.14
				EE Health	11,425.24
				ER Health	204,190.68
				EE Dental	542.79
				ER Dental	18,061.57
<b>Total for Check/Tran - 101737:</b>					237,290.97
101738	2/28/24	DD 149	SMITH INSULATION, INC.	REEP	648.00
101739	2/28/24	DD 1163	TYNDALE ENTERPRISES, INC.	Credit - Inv # 3365950	-350.34
				Clothing-McKee/Rabben/Tietsort	404.36
				Clothing-Koerperich	369.09
				Clothing-Faricloth	163.75
				Credit - Inv #3373838	-387.46
<b>Total for Check/Tran - 101739:</b>					199.40
101740	2/28/24	DD 1048	UNITED WAY OF BENTON & FRANKL	EE United Way Contribution	366.73
101741	2/28/24	DD 10868	ZOHO CORPORATION	Mis-applied Sales/Use Tax - Inv 2394406	216.00
				Mis-applied Sales/Use Tax - Inv 2394406	0.00
<b>Total for Check/Tran - 101741:</b>					216.00
<b>Total Payments for Payment Type - DD:</b>					(137) 3,491,793.61
<b>Total Voids for Payment Type - DD:</b>					(0) 0.00
<b>Total for Payment Type - DD:</b>					(137) 3,491,793.61
<b>Total Payments for Bank Account - 1 :</b>					(137) 3,491,793.61
<b>Total Voids for Bank Account - 1 :</b>					(0) 0.00
<b>Total for Bank Account - 1 :</b>					(137) 3,491,793.61

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
85678	3/29/23	CHK	99999	C A HURST JR	Credit Balance Refund	455.56 VOID
87011	11/1/23	CHK	99999	JUAN C HERNANDEZ	Credit Balance Refund	58.47 VOID
87498	2/6/24	CHK	3459	ALMETEK INDUSTRIES INC.	Material	8,984.59
					Material	11,963.79
<b>Total for Check/Tran - 87498:</b>						20,948.38
87499	2/6/24	CHK	259	BENTON FRANKLIN COMMUNITY AC	Helping Hands	2,954.78
87500	2/6/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	4,342.35
					Tree Trimming Svc	6,616.94
<b>Total for Check/Tran - 87500:</b>						10,959.29
87501	2/6/24	CHK	3478	FP MAILING SOLUTIONS	Postage Meter Deposit - 2	1,000.00
87502	2/6/24	CHK	135	PROSSER, CITY OF	Monthly Billing	1.34
					Monthly Billing	12.50
					Monthly Billing	1,065.44
<b>Total for Check/Tran - 87502:</b>						1,079.28
87503	2/6/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	32.90
87504	2/6/24	CHK	992	VERIZON NORTHWEST	Monthly Billing	226.95
					Monthly Billing	360.11
					Monthly Billing	191.34
					Monthly Billing	2,161.10
					Monthly Billing	356.93
					Monthly Billing	116.94
					Monthly Billing	319.38
<b>Total for Check/Tran - 87504:</b>						3,732.75
87505	2/6/24	CHK	10649	ZIPLY FIBER	Monthly Billing	2,805.87
87506	2/6/24	CHK	99999	CELIA KLEIN	Credit Balance Refund	33.46
87507	2/6/24	CHK	99999	MANUEL LOPEZ	District Claim	1,700.00

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
87508 2/6/24	CHK	99999	RUSSEL R SMITH	Credit Balance Refund	2,000.00
87509 2/14/24	CHK	258	APOLLO MECHANICAL CONTRACTOR	REEP	200.00
87510 2/14/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc Tree Trimming Svc	8,898.46 6,616.94
<b>Total for Check/Tran - 87510:</b>					15,515.40
87511 2/14/24	CHK	32	CITY OF BENTON CITY	Occupation Tax	18,498.85
87512 2/14/24	CHK	10169	FALCON SOFTWARE COMPANY, INC.	Software Support/Maintenance Website Redesign Project	562.50 7,237.50
<b>Total for Check/Tran - 87512:</b>					7,800.00
87513 2/14/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	208.12
87514 2/14/24	CHK	77	FRONTIER FENCE, INC.	Fence Repair - Ops	532.63
87515 2/14/24	CHK	233	INTERMOUNTAIN WEST INSULATION	REEP	1,732.24
87516 2/14/24	CHK	122	PACIFIC NORTHWEST WATERWAYS	Annual Dues 2024	10,000.00
87517 2/14/24	CHK	962	PACIFIC POWER	Monthly Billing	494.85
87518 2/14/24	CHK	128	PERFECTION GLASS, INC.	REEP REEP	102.00 384.00
<b>Total for Check/Tran - 87518:</b>					486.00
87519 2/14/24	CHK	135	PROSSER, CITY OF	Occupation Tax	44,390.21
87520 2/14/24	CHK	141	RICHLAND, CITY OF	Occupation Tax	2,273.15
87521 2/14/24	CHK	2699	TOTAL ENERGY MANAGEMENT & HV	REEP	800.00
87522 2/14/24	CHK	1397	UMATILLA ELECTRIC COOPERATIVE	Pole Contacts	21.90
87523 2/14/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	32.90
87524 2/14/24	CHK	100	WASTE MANAGEMENT OF WASHINGT	Monthly Billing	1,009.61

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Monthly Billing	309.36
<b>Total for Check/Tran - 87524:</b>					1,318.97
87525 2/14/24	CHK	10649	ZIPLY FIBER	Monthly billing	107.46
87526 2/14/24	CHK	99999	DUSTIN DAVIS	Credit Balance Refund	36.00
87527 2/14/24	CHK	99999	JOHN B FERWERDA	Credit Balance Refund	181.57
87528 2/14/24	CHK	99999	JANE C HANSEN	Credit Balance Refund	165.00
87529 2/14/24	CHK	99999	JUAN C HERNANDEZ	Credit Balance Refund	58.47
87530 2/14/24	CHK	99999	C A HURST JR	Credit Balance Refund	455.56
87531 2/14/24	CHK	99999	EILEEN E ROMAN	Credit Balance Refund	45.72
87532 2/21/24	CHK	3819	BENTON CONSERVATION DISTRICT	Salmon Power in Schools	681.20
87533 2/21/24	CHK	39	BENTON COUNTY	Easement - 698927	305.50
				QCD 1-0488-200-0005-000	304.50
				Utility Easement 1-3454-200-0001-000	319.50
<b>Total for Check/Tran - 87533:</b>					929.50
87534 2/21/24	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands	2,415.00
				REEP	7,174.20
				REEP	6,250.25
<b>Total for Check/Tran - 87534:</b>					15,839.45
87535 2/21/24	CHK	54	BNSF RAILWAY COMPANY	Land Lease	3,786.30
87536 2/21/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	6,616.94
				Tree Trimming Svc	8,795.78
<b>Total for Check/Tran - 87536:</b>					15,412.72
87537 2/21/24	CHK	10169	FALCON SOFTWARE COMPANY, INC.	Software Support/Maintenance	1,237.50
				Website Redesign	5,437.50
<b>Total for Check/Tran - 87537:</b>					6,675.00

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
87538 2/21/24	CHK	11044	ADAM HOOVER	Commercial Energy Efficiency Prg	4,500.00 VOID
87539 2/21/24	CHK	1642	INTERMOUNTAIN MATERIALS TESTIN	Concrete Testing Concrete Testing	1,760.94 -140.94
<b>Total for Check/Tran - 87539:</b>					1,620.00
87540 2/21/24	CHK	99	KIE SUPPLY CORP	CU 1/0 STR DB 600V	5,245.21
87541 2/21/24	CHK	310	MOON SECURITY SERVICES, INC.	Monthly Billing Monthly Billing Monthly Billing Monthly Billing Monthly Billing Monthly Billing Monthly Billing	50.19 845.53 197.01 98.68 98.68 98.68 152.85
<b>Total for Check/Tran - 87541:</b>					1,541.62
87542 2/21/24	CHK	141	RICHLAND, CITY OF	Pole Contacts	1,952.00
87543 2/21/24	CHK	10230	SMG-TRI CITIES, LLC	Advertising	3,320.00
87544 2/21/24	CHK	3408	ZIRKLE FRUIT COMPANY, INC.	Industrial Energy Efficiency Prg	2,923.00
87545 2/21/24	CHK	99999	TERESA BERG	Credit Balance Refund	145.78
87546 2/21/24	CHK	99999	CANDICE M BITTRICK	Credit Balance Refund	141.16
87547 2/21/24	CHK	99999	ELLIOT BROWN	Credit Balance Refund	41.04
87548 2/21/24	CHK	99999	JENNIFER BURKE	Credit Balance Refund	46.53
87549 2/21/24	CHK	99999	NOEL ESCOBEDO	Credit Balance Refund	47.60
87550 2/21/24	CHK	99999	MICHELLE GIANGUALANO	Credit Balance Refund	44.28
87551 2/21/24	CHK	99999	MICHELLE NESS	Interview - Sup Dist Design Eng	554.80
87552 2/21/24	CHK	99999	SAMANTHA STEFFEY	Credit Balance Refund	10.37

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
87553 2/21/24	CHK	99999	LEIDY M VIAFARA	Credit Balance Refund	16.11
87554 2/28/24	CHK	258	APOLLO MECHANICAL CONTRACTOR	REEP	1,200.00
87555 2/28/24	CHK	35	BENTON PUD - CUSTOMER ACCOUNT	Monthly Billing	282.78
87556 2/28/24	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Meal Reimbursement - Decker/Hartman	35.69
87557 2/28/24	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	8,385.08
				Tree Trimming Svc	7,130.32
<b>Total for Check/Tran - 87557:</b>					15,515.40
87558 2/28/24	CHK	607	ELECTRIC UTILITY CONSULTANTS, IN	Registration - Everson	3,095.00
87559 2/28/24	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	32.34
				Mailing Svc	30.68
<b>Total for Check/Tran - 87559:</b>					63.02
87560 2/28/24	CHK	3943	GRACE UNITED REFORMED CHURCH	Commercial Energy Efficiency Prg	1,144.00
87561 2/28/24	CHK	1393	MEIER ENTERPRISES, INC.	Professional Svc	1,050.00
87562 2/28/24	CHK	2648	RAILROAD MANAGEMENT COMPANY	License Fees	379.14
				License Fees	834.01
				License Fees	379.14
				License Fees	379.14
<b>Total for Check/Tran - 87562:</b>					1,971.43
87563 2/28/24	CHK	141	RICHLAND, CITY OF	Fiber Lease	586.98
				Fiber Lease	293.49
				Fiber Lease	586.98
				Fiber Lease	293.49
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Extension	2,822.90
				Fiber Extension	10,570.88

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**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	293.49
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	1,760.94
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	293.49
				Fiber Lease	146.75
<b>Total for Check/Tran - 87563:</b>					21,611.61
87564	2/28/24	CHK 142	ROGERS SURVEYING, INC. P.S.	Professional Svc	800.00
87565	2/28/24	CHK 3169	THE VON CORPORATION	Material	-277.97
				Capacitor, 18kv .05mfd for XF36 burn #CS	505.46



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# Accounts Payable Check Register

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## 02/05/2024 To 03/03/2024

**Bank Account: 2 - BPUD Accounts Payable Warrants**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				IGBT Transistors IRGPS40B120KD	86.96
				Rectifier Board 36v (front)	1,413.10
				Transformer, #MS4825	1,467.45
<b>Total for Check/Tran - 87565:</b>					3,195.00
87566 2/28/24	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	32.90
87567 2/28/24	CHK	992	VERIZON NORTHWEST	Monthly Billing	1,512.82
87568 2/28/24	CHK	99999	ELIONAY GARCIA	Credit Balance Refund	40.53
87569 2/28/24	CHK	99999	ARMANDO LOPEZ	Credit Balance Refund	121.23
87570 2/28/24	CHK	99999	GLORIA MARTINEZ	Credit Balance Refund	361.22
87571 2/28/24	CHK	99999	ROBERTO ROSALES MARTINEZ	Credit Balance Refund	57.52
87572 2/28/24	CHK	99999	LINDA SANTOS	Credit Balance Refund	107.67
87573 2/28/24	CHK	99999	JASON SLAVENS	District Claim	706.10
87574 2/28/24	CHK	99999	SHERIDA Y SMITH	Credit Balance Refund	337.08
87575 2/28/24	CHK	99999	SARA STEELE	Credit Balance Refund	20.68
87576 2/28/24	CHK	99999	CHANTAL D VILLA	Credit Balance Refund	525.23
87577 2/28/24	CHK	99999	CLAYTON H WALLACE	Credit Balance Refund	54.38
<b>Total Payments for Payment Type - CHK:</b>					(79) 267,416.67
<b>Total Voids for Payment Type - CHK:</b>					(3) 5,014.03
<b>Total for Payment Type - CHK:</b>					(82) 272,430.70
<b>Total Payments for Bank Account - 2 :</b>					(79) 267,416.67
<b>Total Voids for Bank Account - 2 :</b>					(3) 5,014.03
<b>Total for Bank Account - 2 :</b>					(82) 272,430.70

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# Accounts Payable Check Register

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
6880 2/5/24	WIRE	169	ENERGY NORTHWEST	Fiber Lease	443.49
				Purchased Power	40,047.83
<b>Total for Check/Tran - 6880:</b>					40,491.32
6882 2/15/24	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	66,102.03
				Medicare - Employee	9,415.16
				Medicare - Employer	9,415.16
				Social Security - Employee	40,258.02
				Social Security - Employer	40,258.02
<b>Total for Check/Tran - 6882:</b>					165,448.39
6883 2/15/24	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	60,892.25
				PERS Plan 2	37,876.50
				PERS Plan 3A 5% All Ages	1,117.68
				PERS Plan 3B 5% Up to Age 35	117.20
				PERS Plan 3B 6% Age 35-45	132.82
				PERS Plan 3E 10% All Ages	1,334.26
				PERS Plan 3F 15% All Ages	473.53
<b>Total for Check/Tran - 6883:</b>					101,944.24
6884 2/15/24	WIRE	437	WASH STATE DEPT SUPPORT REGIST	Garnishment - Child Support	301.98
6885 2/15/24	WIRE	2570	THE ENERGY AUTHORITY, INC.	Purchased Power	31,373.00
6886 2/16/24	WIRE	169	ENERGY NORTHWEST	Rent - Rattlesnake Mt	14,301.56
6887 2/16/24	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,819.37
				457(b) Roth EE Contribution	13,416.08
				ER Def Comp 401	16,573.80
				ER Def Comp 457	2,573.33
				Plan A 457(b) Employee Contribution	5,173.57
				Plan B 457(b) Employee Contribution	21,107.89
				Plan C 401(a) Option 1 EE Contribution	3,366.74
				Plan C 401(a) Option 2 EE Contribution	1,790.53

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# Accounts Payable Check Register

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**Bank Account: 1 - Benton PUD ACH/Wire**

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Plan C 401(a) Option 3 EE Contribution	538.13
				Plan C 401(a) Option 4, Step 2 EE Contri	1,308.59
				Plan C 401(a) Option 4, Step 3 EE Contri	1,410.32
				Plan C 401(a) Option 4, Step 4 EE Contri	1,540.20
				Plan C 401(a) Option 5, Step 4 EE Contri	1,246.40
				Plan C 457(b) Employee Contribution	7,517.37
				457 EE Loan Repayment #1	3,189.94
				<b>Total for Check/Tran - 6887:</b>	82,572.26
6888 2/5/24	WIRE	10084	CITI MERCHANT SERVICES	Merchant Fees	36,991.20
6890 2/20/24	WIRE	169	ENERGY NORTHWEST	Purchased Power	145,939.73
6891 2/20/24	WIRE	1680	MORGAN STANLEY	Purchased Power	2,288,389.12
6892 2/20/24	WIRE	2902	WHITE CREEK WIND I, LLC	Purchased Power	6,311.00
6893 2/20/24	WIRE	246	BONNEVILLE POWER ADMIN	Purchased Power	383.03
6894 2/22/24	WIRE	3875	EMERALD CITY RENEWABLES LLC	Renewable Energy Transfers	103,405.64
6896 2/26/24	WIRE	246	BONNEVILLE POWER ADMIN	Purchased Power	8,819,451.00
6897 2/27/24	WIRE	207	WASH STATE DEPT REVENUE-PROPER	Privilege Tax	2,878,432.70
6898 2/27/24	WIRE	424	WASH STATE DEPT REVENUE-EXCISE	Utility Tax	509,914.94
				Use Tax	935.83
				Retailing & Whiolesaling Tax	931.09
				Retail Sales Tax - Kennewick	36.54
				Service Tax	7,450.34
				<b>Total for Check/Tran - 6898:</b>	519,268.74
6900 2/15/24	WIRE	436	BANK OF AMERICA	Banking Fees	1,531.08
6901 2/29/24	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	70,160.03
				Medicare - Employee	9,661.02
				Medicare - Employer	9,661.02

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# Accounts Payable Check Register

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Social Security - Employee	41,309.34
				Social Security - Employer	41,309.34
<b>Total for Check/Tran - 6901:</b>					172,100.75
6902 2/29/24	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS	61,566.67
				PERS Plan 2	38,347.08
				PERS Plan 3A 5% All Ages	1,081.14
				PERS Plan 3B 5% Up to Age 35	117.20
				PERS Plan 3B 6% Age 35-45	132.82
				PERS Plan 3E 10% All Ages	1,375.07
				PERS Plan 3F 15% All Ages	473.53
<b>Total for Check/Tran - 6902:</b>					103,093.51
6903 3/1/24	WIRE	2800	LL&P WIND ENERGY, INC.	Purchased Power	38,332.29
6904 3/1/24	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,819.37
				457(b) Roth EE Contribution	13,417.04
				ER Def Comp 401	16,543.42
				ER Def Comp 457	2,621.63
				Plan A 457(b) Employee Contribution	5,469.72
				Plan B 457(b) Employee Contribution	21,264.08
				Plan C 401(a) Option 1 EE Contribution	3,366.74
				Plan C 401(a) Option 2 EE Contribution	1,790.53
				Plan C 401(a) Option 3 EE Contribution	538.13
				Plan C 401(a) Option 4, Step 2 EE Contri	1,175.77
				Plan C 401(a) Option 4, Step 3 EE Contri	1,410.32
				Plan C 401(a) Option 4, Step 4 EE Contri	1,540.20
				Plan C 401(a) Option 5, Step 4 EE Contri	1,439.60
				Plan C 457(b) Employee Contribution	8,123.10
<b>Total for Check/Tran - 6904:</b>					80,519.65
<b>Total Payments for Payment Type - WIRE:</b>					(21) 15,630,582.19
<b>Total Voids for Payment Type - WIRE:</b>					(0) 0.00



**BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL**

<u>Date</u>	<u>Customer</u>	<u>Rebate Amount</u>	<u>Rebate Description</u>
02/27/2024	CANDACE LOPEZ	\$ 30.00	Rebate - Clothes Washer
02/27/2024	ASHLEIGH J WEATHERBEE	\$ 99.98	Rebate - Smart Thermostat
02/27/2024	REGAN C ATWOOD	\$ 250.00	Rebate - Electric Vehicle

\$ 379.98

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

## ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
902	12/26/2023	684	Credit Card	11 - Finance & Business Serv	1091	BLACKWELL, LURII	1091	AMZN MKTP US*TC6D	Office Supplies	42.23
	12/15/2023	684					1091	AMZN MKTP US*JS9SS	Office Supplies	18.74
	12/26/2023	684					1091	AMAZON.COM*GK21G	Office Supplies	24.78
	12/21/2023	684					1091	AMAZON.COM*YR1ZO	Office Supplies	163.04
<b>Total for Tran-902:</b>										248.79
903	12/31/2023	693	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	O'REILLY 3630	credit, core return	-10.87
							2026	O'REILLY 3630	credit, core return	-5.44
							2026	PASCO A-PTS 0027915	crdit,parts & core returns	-348.87
							2026	O'REILLY 3630	credit, parts return	-41.19
<b>Total for Tran - 903:</b>										-406.37

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

## ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
904	12/19/2023	693	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	PASCO A-PTS 0027915	#140, batteries & boxes	804.36
	12/18/2023	693					2026	NELSON TRUCK EQUI	#13, hyd seal kit for plow	89.21
	12/18/2023	693					2026	SIGNS BY SUE	PUD door decals	540.14
	12/18/2023	693					2026	O'REILLY 3630	#92, sensor	113.36
	12/28/2023	693					2026	ALTEC INDUSTRIES, I	#207, hook latch kits	132.94
	12/18/2023	693					2026	PASCO A-PTS 0027915	#145, battery	166.48
	12/19/2023	693					2026	VERMEER MOUNTAIN	tr1104, pressure regulator	402.46
	12/14/2023	693					2026	PASCO A-PTS 0027915	filters, DEF & batteries	685.73
	12/19/2023	693					2026	O'REILLY 3630	#175, headlight	8.31
	12/27/2023	693					2026	JIMS PACIFIC GARAGE	#191, module	394.03
	12/19/2023	693					2026	LITHIA CJD OF TRI-CI	#204, license plate lights	92.49
	12/27/2023	693					2026	PASCO A-PTS 0027915	#54, heater core	41.08
	12/18/2023	693					2026	NELSON TRUCK EQUI	#13, hyd oil	95.74
	12/27/2023	693					2026	PASCO A-PTS 0027915	filters	16.78
	12/18/2023	693					2026	PASCO A-PTS 0027915	#225, sprayer	3.77
	12/19/2023	693					2026	O'REILLY 3630	#214, wiper blades	41.19
	12/28/2023	693					2026	STAR RENTALS PASC	#80, key switch	158.99
	12/26/2023	693					2026	O'REILLY 3630	#158, starter	114.14
	12/19/2023	693					2026	O'REILLY 3630	#214, wiper blades	72.26
	12/28/2023	693					2026	O'REILLY 3630	#169, brake caliper bracket	69.02
	12/26/2023	693					2026	O'REILLY 3630	#158, clock spring	135.73
	12/20/2023	693					2026	PASCO A-PTS 0027915	#140, battery	52.50
	12/28/2023	693					2026	O'REILLY 3630	#169, brake pin kits	12.34
	12/14/2023	693					2026	PASCO A-PTS 0027915	#119, headlights	55.50
	12/27/2023	693					2026	PASCO A-PTS 0027915	#163 & 164, wiper blades	55.00
	12/19/2023	693					2026	BATTERIES PLUS #025	#140, battery boxes	39.39
	12/21/2023	693					2026	PASCO A-PTS 0027915	filters & wiper blades	92.37
	12/19/2023	693					2026	O'REILLY 3630	#175, headlight	36.95
	12/19/2023	693					2026	O'REILLY 3630	#171, v-belt	41.70
<b>Total for Tran-904:</b>										4,563.96
905	12/18/2023	687	Credit Card	21 - Engineering	3880	WEBB, BRENDA R	3880	CITY OF KENNEWICK	COK ROW/STREET CUTS	75.00
	12/19/2023	687					3880	KNOTS AND GROUND	Ward Retirement Refreshmen	100.00
	12/19/2023	687					3880	NNA SERVICES LLC	Notary credit/Webb insurance	-60.00
<b>Total for Tran-905:</b>										115.00

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
906	12/18/2023	696	Credit Card	ST10 - Storm Card #10	1654	CRAMER, BRIAN M	1654	SHELL OIL 9300298322	Fuel	89.13
	12/20/2023	696					1654	ISA	Arborist Recertification	435.00
<b>Total for Tran-906:</b>										524.13
907	12/18/2023	683	Credit Card	01 - Executive	2854	PREDDIE, BRENDA J	2854	THE TROPHY SHOPPE	Trophy Shop-Empl Srvc Awa	489.69
	12/18/2023	683					2854	THE TROPHY SHOPPE	Trophy Shop-360 Golf Tourn	350.01
	12/18/2023	683					2854	THE TROPHY SHOPPE	Trophy Shop-360 2023 Walkt	13.04
	12/18/2023	683					2854	THE TROPHY SHOPPE	Trophy Shop-Safety Committ	60.87
	12/28/2023	683					2854	LINKEDIN JOB 9051417	LinkedIn-HR Recruiting	554.77
	12/19/2023	683					2854	MID-COLUMBIA MEDI	TC Jnl of Bus-Hydro Power	1,850.00
	12/18/2023	683					2854	NWPPA	NWPPA-HR Recruiting	135.00
	12/27/2023	683					2854	IN *WASHINGTON ASS	WAPRO Membership-Conov	25.00
	12/20/2023	683					2854	LINKEDIN JOB 9028129	LinkedIn-HR Recruiting	525.00
	12/20/2023	683					2854	CG PUBLIC HOUSE	CG Public House-Exec Team	465.62
<b>Total for Tran-907:</b>										4,469.00
908	12/20/2023	691	Credit Card	35 - Operations - Transforme	2503	GASTON, TODD	2503	OXARC, INC-PASCO C	nitrogen for transformers	145.14
<b>Total for Tran-908:</b>										145.14
909	12/28/2023	690	Credit Card	34 - Operations - Meter Shop	1466	BRADSHAW, GORDON J	1466	EDM INTERNATIONAL	Phase Trakker Cell Account	580.00
	12/14/2023	690					1466	THE HOME DEPOT 473	hardware, wood, screws	99.80
	12/21/2023	690					1466	L&I LICENSES	Faircloth- Electrician license	76.90
	12/21/2023	690					1466	L&I LICENSES	Faircloth- Electrical Admin Li	145.80
<b>Total for Tran-909:</b>										902.50
910	12/20/2023	692	Credit Card	36 - Operations - Maintenanc	10608	PATRICK, GEORGE M	10608	THE HOME DEPOT #47	electrical prts lighting	34.29
	12/18/2023	692					10608	AMZN MKTP US*PT425	tools	299.01
	12/18/2023	692					10608	A & M SUPPLY INC	swamp cooler belts	399.50
	12/26/2023	692					10608	THE HOME DEPOT #47	electrical outlets	29.32
	12/28/2023	692					10608	FIRE SUPPLY DEPOT	fire ext. tags	640.00
	12/18/2023	692					10608	THERMAL SUPPLY 221	ice machine cleaner	97.62
	12/26/2023	692					10608	AMZN MKTP US*XC4H	tool pouch	108.64
<b>Total for Tran-910:</b>										1,608.38



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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
911	12/27/2023	688	Credit Card	15 - IT Infrastructure	3259	CRUM, DUANE P	3259	SPECTRUM	Backup Internet	279.96
	12/20/2023	688					3259	FS COM INC	Transceiver module for "Core	845.69
	12/25/2023	688					3259	SMARTSHEET INC.	Support software Holgate	29.35
<b>Total for Tran-911:</b>										1,155.00
912	12/20/2023	689	Credit Card	31 - Operations	901	SCHLEKEWEY, DIANE A	901	WSU PESTICIDE ED	Pesticide Courses - Szendre a	180.00
	12/20/2023	689					901	WSU PESTICIDE ED	Pesticide Courses - Davis and	240.00
	12/20/2023	689					901	WSU PESTICIDE ED	Pesticide Courses - Patrick an	240.00
	12/26/2023	689					901	NWPPA	Registration Szendre Wildfire	375.00
<b>Total for Tran-912:</b>										1,035.00
913	12/20/2023	685	Credit Card	44 - Customer Service	2563	MAKI, KIMBERLEE R	2563	ODP BUS SOL LLC # 10	misc office supplies	110.89
	12/14/2023	685					2563	ODP BUS SOL LLC # 10	misc office supplies	83.68
	12/14/2023	685					2563	ODP BUS SOL LLC # 10	misc office supplies	33.22
	12/14/2023	685					2563	ODP BUS SOL LLC # 10	misc office supplies	163.15
	12/17/2023	685					2563	AMAZON.COM*AW33	misc office supplies	29.00
	12/14/2023	685					2563	ODP BUS SOL LLC # 10	misc office supplies	15.21
<b>Total for Tran-913:</b>										435.15

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**ACCOUNTS PAYABLE  
CC/E-PAYMENT CHARGES**

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
914	12/28/2023	694	Credit Card	39 - Operations - Warehouse	1465	PURDOM, KRISTI L	1465	ULINE *SHIP SUPPLIE	DRAW CORD BAGS & 12-	2,168.47
	12/28/2023	694					1465	ULINE *SHIP SUPPLIE	MULTI FOLDS & TOILET S	1,704.75
	12/28/2023	694					1465	ULINE *SHIP SUPPLIE	45-45 GAL TRASH BAGS	679.61
	12/18/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	101.11
	12/20/2023	694					1465	HI-LINE 7813	URD FLEX EYE GRIP	395.65
	12/20/2023	694					1465	HI-LINE 7813	TOWER CLAMPS & COPP	2,764.34
	12/19/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	99.46
	12/18/2023	694					1465	AMAZON.COM*SV7NY	THERMAL IMAGING CAM	758.72
	12/19/2023	694					1465	ZORO TOOLS INC	18V LXT OPTIMUM AUTO	131.51
	12/20/2023	694					1465	HI-LINE 7813	GROUNDING CLAMPS	1,802.64
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEANUP POLE BU	73.76
	12/18/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	106.09
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	116.03
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	177.36
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	67.13
	12/20/2023	694					1465	HI-LINE 7813	GROUNDING CLAMPS	192.15
	12/26/2023	694					1465	AMZN MKTP US*763M	TUMBLER FOR SAFETY C	11.49
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEANUP POLE BU	55.53
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEAN UP POLE B	155.81
	12/18/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	103.60
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	87.85
	12/20/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	77.08
	12/18/2023	694					1465	THE HOME DEPOT #47	REFUND FOR TOOLS	-105.46
	12/20/2023	694					1465	URM CASH N CARRY #	MEETING ROOM SUPPLIE	49.76
	12/18/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	97.80
	12/20/2023	694					1465	HI-LINE 7813	ARC SNIFFER - REPLACE	159.87
	12/19/2023	694					1465	BDI TRANSFER	YARD CLEANUP - POLE B	87.85
<b>Total for Tran-914:</b>										12,119.96
915	01/02/2024	695	Credit Card	51 - Power Management	2250	WELLER, ROXANNE K	2250	WWW.AMANET.ORG	AMA - Confidence Building	279.00
	01/09/2024	695					2250	NWPPA	NWPPA Registration Credit f	-90.00
<b>Total for Tran-915:</b>										189.00

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
916	01/03/2024	684	Credit Card	11 - Finance & Business Serv	1091	BLACKWELL, LURII	1091	ESMARTPAYROLL PA	2023 4th Qtr Form 941	7.45
	01/10/2024	684					1091	WA BOARD OF ACCO	Herrington CPA License Ren	230.00
	01/10/2024	684					1091	ESMARTPAYROLL PA	Form 1099-MISC & 1099-NE	65.50
	01/09/2024	684					1091	WA BOARD OF ACCO	Meyer CPA License Renewal	230.00
<b>Total for Tran-916:</b>										532.95
917	01/10/2024	686	Credit Card	17 - Contracts & Purchasing	3213	LANPHEAR, JUSTIN L	3213	MCCLATCHY ADVERT	Call for Bids 24-21-01	126.94
	01/12/2024	686					3213	MCCLATCHY ADVERT	McClatchy Legal Ad	124.46
<b>Total for Tran-917:</b>										251.40
918	01/02/2024	688	Credit Card	15 - IT Infrastructure	3259	CRUM, DUANE P	3259	FS COM INC	BB core network	602.20
	01/04/2024	688					3259	DMI* DELL K-12/GOVT	27 inch monitors	2,143.78
	01/03/2024	688					3259	AMZN MKTP US*TK81	Wall outlet (Folta)	33.00
	01/04/2024	688					3259	AMZN MKTP US*TK4T	Short throw projector (Folta)	2,842.94
	01/04/2024	688					3259	APPLE.COM/US	iPad pen	140.22
	01/07/2024	688					3259	AMZN MKTP US*TK3Z	HDMI cables and wall mount	48.88
	01/03/2024	688					3259	ISC2	ISC squared Membership (Ho	125.00
	01/08/2024	688					3259	IN *STORMWIND LLC	Online Training (DeFord, Hai	1,200.00
	01/04/2024	688					3259	APPLE.COM/US	ipad case (Holbrook)	379.36
	01/09/2024	688					3259	NWPPA	NWPPA Leadership Training	1,330.00
	01/04/2024	688					3259	APPLE.COM/US	Ipad (Holbrook)	1,520.71
	01/03/2024	688					3259	AMZN MKTP US*TK7R	Projector mount (Folta)	122.84
	01/07/2024	688					3259	AMZN MKTP US*RT87	Video Splitters	54.24
	01/03/2024	688					3259	1PASSWORD	Added new user to 1Password	13.65
	01/07/2024	688					3259	AMZN MKTP US*TK1F	iPad cases and screen protecto	738.81
	01/04/2024	688					3259	DMI* DELL K-12/GOVT	22 inch monitors	1,478.42
<b>Total for Tran-918:</b>										12,774.05

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

## ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
919	01/09/2024	687	Credit Card	21 - Engineering	3880	WEBB, BRENDA R	3880	NNA SERVICES LLC	Vosahlo Notary Renewal	159.18
	01/10/2024	687					3880	USPS PO 5440320336	Certified Mail-return receipt	9.49
	01/02/2024	687					3880	ODP BUS SOL LLC # 10	Post-its, highlighters, correcti	32.65
	01/03/2024	687					3880	THE HOME DEPOT #47	Richman-shovels (transfer &	32.57
	01/01/2024	687					3880	ODP BUS SOL LLC # 10	Report Covers	45.65
	01/08/2024	687					3880	CITY OF KENNEWICK	COK ROW DPW-2023-3561	75.00
	01/01/2024	687					3880	ODP BUS SOL LLC # 10	Wall calendars (2)	54.33
	01/02/2024	687					3880	ODP BUS SOL LLC # 10	Ltr size hanging file folders	29.66
	01/08/2024	687					3880	CITY OF KENNEWICK	COK ROW Permit DPW-202	75.00
<b>Total for Tran-919:</b>										513.53
920	01/02/2024	689	Credit Card	31 - Operations	901	SCHLEKEWEY, DIANE A	901	TOTAL CARE CLINICS	CDL Medical Cert Appt - Sze	150.00
	01/09/2024	689					901	ON SCENE MEDICAL S	CDL Med Cert Appointment -	125.00
<b>Total for Tran-920:</b>										275.00
921	01/08/2024	694	Credit Card	39 - Operations - Warehouse	1465	PURDOM, KRISTI L	1465	ZORO TOOLS INC	SAFETY GLASSES	310.45
	01/08/2024	694					1465	ZORO TOOLS INC	AUGERS 2 SIZES	494.57
	01/11/2024	694					1465	HI-LINE 7813	3/4 TON LINK CHAIN HOI	689.95
	01/03/2024	694					1465	L&I INVOICEPAY SAL	Certification Fee for Boiler/Pr	59.80
	01/09/2024	694					1465	ZORO TOOLS INC	SAFETY GLASSES	127.43
	01/03/2024	694					1465	L&I INVOICEPAY OPA	Credit Card Fee for Boiler/Pre	3.95
	01/03/2024	694					1465	THE HOME DEPOT #47	Plywood	1,673.98
	01/02/2024	694					1465	C-WORKS INC	Padlocks for Gates	231.50
	01/08/2024	694					1465	SP MAXWAREHOUSE.	SAFETY GLASSES	517.91
	01/09/2024	694					1465	THE HOME DEPOT #47	MULCH	12.95
	01/02/2024	694					1465	FERRELL*GAS LP	Gas/Oil	89.62
	01/11/2024	694					1465	AMZN MKTP US*RT6C	HEAVY DUTY TOW KITS	303.39
	01/11/2024	694					1465	THE HOME DEPOT #47	TRENCHING SHOVEL & T	53.76
	01/08/2024	694					1465	GRAINGER	LUBRICANT - AEROSOL	862.20
	01/04/2024	694					1465	HIGHLIGHT INDUSTRI	PARTS FOR SHRINK WRA	103.39
	01/09/2024	694					1465	THE HOME DEPOT #47	MATERIAL HANDELING	42.20
<b>Total for Tran-921:</b>										5,577.05
922	01/16/2024	693	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	PASCO A-PTS 0027915	credit, core return	-19.57
							2026	PASCO A-PTS 0027915	credit, parts & core return	-114.96

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
<b>Total for Tran - 922:</b>										-134.53
923	01/09/2024	693	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	PASCO A-PTS 0027915	#54, heater core	65.18
	01/10/2024	693					2026	O'REILLY 3630	#13, starter	126.09
	01/01/2024	693					2026	PASCO A-PTS 0027915	#169, brake pads & block hea	203.29
	01/03/2024	693					2026	PASCO A-PTS 0027915	#20, battery	153.11
	01/09/2024	693					2026	ALTEC INDUSTRIES, I	#207, capstan PTO shaft	1,946.89
	01/03/2024	693					2026	O'REILLY 3630	#120, map sensor	51.14
	01/10/2024	693					2026	O'REILLY 3630	#168, blower motor	81.84
	01/11/2024	693					2026	COLUMBIA RIGGING	#198, winch cable	179.41
	01/09/2024	693					2026	O'REILLY 3630	#184, drain plug	5.48
	01/09/2024	693					2026	PASCO A-PTS 0027915	#190, wiper blades & brake p	109.36
	01/08/2024	693					2026	PASCO A-PTS 0027915	#205, air filter	35.74
	01/02/2024	693					2026	PEAK INDUSTRIAL	#194, rear glass	615.29
	01/09/2024	693					2026	PASCO A-PTS 0027915	#190, purge valve	43.11
	01/01/2024	693					2026	PASCO A-PTS 0027915	#54,heater core	65.18
	01/03/2024	693					2026	LITHIA CJD OF TRI-CI	#225 running boards	719.27
	01/10/2024	693					2026	CORWIN FORD TRI-CI	#184, oil seperator	115.83
	01/10/2024	693					2026	O'REILLY 3630	#54, anti freeze	69.52
	01/11/2024	693					2026	O'REILLY 3630	#184, paint remover	24.99
	01/09/2024	693					2026	CORWIN FORD TRI-CI	#190, tire sensor	62.09
	01/09/2024	693					2026	O'REILLY 3630	#190, expansion valve	68.92
	01/01/2024	693					2026	TEREX UTILITIES, INC.	#187, valve	267.06
	01/12/2024	693					2026	TEREX GLOBAL GMB	#9, anchor bracket	357.01
	01/01/2024	693					2026	TRUCK PRO	#178, trans cartridge	175.71
	01/09/2024	693					2026	AUTOBAHN AUTO CA	car washes	20.00
	01/11/2024	693					2026	PASCO A-PTS 0027915	filters, wiper blades & batterie	451.39
	01/03/2024	693					2026	PASCO A-PTS 0027915	filters & wiper blades	196.23
	01/10/2024	693					2026	CORWIN FORD TRI-CI	#184, vacuum pump & gasket	283.89
	01/02/2024	693					2026	PASCO A-PTS 0027915	#137, headlight	10.37
	01/04/2024	693					2026	PASCO A-PTS 0027915	#191, filter	67.50
	01/04/2024	693					2026	SQ *WGD - WHITE GL	#194, installed protective film	900.04
<b>Total for Tran-923:</b>										7,470.93

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# ACCOUNTS PAYABLE CC/E-PAYMENT CHARGES

ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
924	01/11/2024	692	Credit Card	36 - Operations - Maintenanc	10608	PATRICK, GEORGE M	10608	SHERWIN WILLIAMS 7	paint	69.60
	01/09/2024	692					10608	GRAINGER	filters	422.35
	01/11/2024	692					10608	THE HOME DEPOT #47	paint supplies	286.58
	01/01/2024	692					10608	AMZN MKTP US	Return of Leather Tool Pouch	-108.64
	01/03/2024	692					10608	THE HOME DEPOT 473	paint supplies	379.73
	01/11/2024	692					10608	SHERWIN WILLIAMS 7	paint	208.80
<b>Total for Tran-924:</b>										1,258.42
925	01/16/2024	697	Credit Card	TRAV - Travel Card	1017	NEWELL, PAULA A	1017	ALASKA AIR 02780516	Credit - WPUA Henderson	-363.80
926	01/03/2024	685	Credit Card	44 - Customer Service	2563	MAKI, KIMBERLEE R	2563	TARGET 00008300	Thank you cards for HH dona	43.44
	01/10/2024	685					2563	ODP BUS SOL LLC # 10	office supplies kennewick	26.06
	01/11/2024	685					2563	LOWES #02344*	locking cabinets for record sto	978.14
	01/02/2024	685					2563	TRI-CITY HERALD CIR	2024 subscription for TC Her	323.99
	01/03/2024	685					2563	TARGET 00008300	Thank you cards for HH dona	13.03
<b>Total for Tran-926:</b>										1,384.66
927	01/11/2024	691	Credit Card	35 - Operations - Transforme	2503	GASTON, TODD	2503	THE HOME DEPOT #47	space heaters for controlers	141.20
	01/05/2024	691					2503	THE HOME DEPOT 473	extention cords 4 shop	236.97
	01/09/2024	691					2503	KIE SUPPLY - KENNE	ely sub. moblie	42.46
	01/11/2024	691					2503	THE HOME DEPOT #47	heaters for RTU CABNETS	157.50
	01/02/2024	691					2503	GRAINGER	themoststs ely bay 2	277.13
	01/02/2024	691					2503	MONARCH MACHINE	buss for elymetal clad	688.45
	01/08/2024	691					2503	THE HOME DEPOT #47	2 x 4 boards for supports	18.04
<b>Total for Tran-927:</b>										1,561.75

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**ACCOUNTS PAYABLE  
CC/E-PAYMENT CHARGES**

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**ALL**


**CC/E-Payment Vendor:** 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
928	01/02/2024	683	Credit Card	01 - Executive	2854	PREDDIE, BRENDA J	2854	LINKEDIN RECRUITER	LinkedIn-HR Recruiting	184.78
	01/10/2024	683					2854	AMZN MKTP US	Amazon-Office Supplies Retu	-35.86
	01/03/2024	683					2854	CBSHRM	CBSHRM-Jan Event Reg-K	30.00
	01/03/2024	683					2854	THE TROPHY SHOPPE	Trophy Shoppe-Employee Sr	55.22
	01/02/2024	683					2854	CBSHRM	CBSHRM-Jan Event Reg-A	30.00
	01/01/2024	683					2854	D J*WALL-ST-JOURNA	Wall Street JrnI Quarterly Sub	179.32
	01/02/2024	683					2854	B&H PHOTO 800-606-69	B&H Photo-Camera Body &	2,977.24
	01/02/2024	683					2854	B&H PHOTO 800-606-69	B&H Photo-Camera Lens &	3,172.94
	01/11/2024	683					2854	AMZN MKTP US*RT57	Amazon-Office Supplies	35.86
	01/12/2024	683					2854	SOCIETYFORHUMANR	SHRM-Membership-K Dunla	244.00
	01/12/2024	683					2854	AMZN MKTP US	Amazon-Office Supplies	42.20
	01/11/2024	683					2854	LINKEDIN JOB 9097524	LinkedIn-HR Recruiting	525.00
	01/08/2024	683					2854	AMZN MKTP US*RT2E	Amazon-Office/Commission	144.58
	01/01/2024	683					2854	GOOGLE CLOUD 7HZX	Google Cloud-Website Transl	23.96
	01/04/2024	683					2854	LINKEDIN JOB 9071716	LinkedIn-HR Recruiting	522.67
<b>Total for Tran-928:</b>										8,131.91
929	01/02/2024	690	Credit Card	34 - Operations - Meter Shop	1466	BRADSHAW, GORDON J	1466	RLH INDUSTRIES, INC	75W Power Supply w/battery	578.83
<b>Total for Tran-929:</b>										578.83
<b>Total Charges for CC/E-Payment Vendor - 3098: (28)</b>										66,916.79
<b>Total Voids for CC/E-Payment Vendor - 3098: (0)</b>										0.00
<b>Total for CC/E-Payment Vendor - 3098: (28)</b>										66,916.79
<b>Grand Total for Charges: (28)</b>										66,916.79
<b>Grand Total for Voids: (0)</b>										0.00
<b>Grand Total:(28)</b>										\$ 66,916.79



<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
<input type="checkbox"/>	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Meters & Current Transformers – Surplus of Equipment – Resolution No. 2662	
Agenda Item No:	6g	
Meeting Date:	March 12, 2024	
Authored by:	Duane Szendre	<i>Staff Preparing Item</i>
Presented by:	Michelle Ochweri	<i>Staff Presenting Item</i>
Approved by (dept):	Jon Meyer	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst. GM</i>

**Motion for Commission Consideration**

Motion to adopt Resolution No. 2662 declaring Meters and Current Transformers surplus to District needs according to the laws of the State of Washington, Title 54, RCW 54.16.180, and authorizing the General Manager, on behalf of the District, to dispose of same.

**Background/Summary**

Periodically, the District surpluses equipment that has become obsolete and provides no additional value in the operation or maintenance of the District’s electrical system.

The meters and CTs itemized on the attached document are no longer necessary, material to, or useful in the District’s operation.

**Recommendation**

I recommend that we dispose of the meters and CTs that have completed their life-cycle.

**Fiscal Impact**

None.



RESOLUTION NO. 2662

March 12, 2024

A RESOLUTION DECLARING CERTAIN METERS AND CURRENT TRANSFORMERS SURPLUS TO DISTRICT NEEDS

WHEREAS, Public Utility District No. 1 of Benton County is desirous of disposing of certain surplus equipment that is unserviceable, obsolete, worn out, unfit, inadequate and/or no longer necessary, material to, and useful in its operations, and

WHEREAS, the laws of the State of Washington, Title 54, Revised Code of Washington, Chapter 54 Section 16.180, provided the necessary authority for the District to dispose of said equipment, Now, Therefore,

BE IT HEREBY RESOLVED, that the Commission of Public Utility District No. 1 of Benton County declare the equipment listed below surplus because it is unserviceable, obsolete, worn out, unfit, inadequate and/or no longer necessary, material to, and useful in the District's operations, and

BE IT FURTHER RESOLVED, that the General Manager is authorized to dispose of this equipment per District policies:

(METERS AND CURRENT TRANSFORMERS - AS SHOWN ON ATTACHED LIST)

---

Barry Bush, President

Attest:

---

Lori Kays-Sanders, Secretary

<b>Retired Meter Report 2023</b>				
<b>Item</b>	<b>Meter #</b>	<b>Form #</b>	<b>M/F</b>	<b>Retire Dt</b>
1	102404	2S	SEN	1/11/2023
2	103256	2S	SEN	1/11/2023
3	104224	2S	SEN	1/11/2023
4	109297	2S	SEN	1/11/2023
5	112470	2S	SEN	1/11/2023
6	113807	2S	SEN	1/11/2023
7	114328	2S	SEN	1/11/2023
8	115937	2S	SEN	1/11/2023
9	118501	2S	SEN	1/11/2023
10	118970	2S	SEN	1/11/2023
11	113805	2S	SEN	2/2/2023
12	115282	2S	SEN	2/2/2023
13	104350	2S	SEN	2/23/2023
14	108613	2S	SEN	2/23/2023
15	112598	2S	SEN	2/23/2023
16	113890	2S	SEN	2/23/2023
17	103720	2S	SEN	3/16/2023
18	112209	2S	SEN	3/16/2023
19	118067	2S	SEN	3/23/2023
20	100967	2S	SEN	3/30/2023
21	118900	2S	SEN	3/30/2023
22	100154	2S	SEN	4/6/2023
23	106553	2S	SEN	4/20/2023
24	104025	2S	SEN	4/27/2023
25	104395	2S	SEN	4/27/2023
26	119598	2S	SEN	4/27/2023
27	116874	2S	SEN	5/18/2023
28	112080	2S	SEN	5/25/2023
29	101732	2S	SEN	6/1/2023
30	102003	2S	SEN	6/8/2023
31	104187	2S	SEN	6/8/2023
32	105566	2S	SEN	6/8/2023
33	105537	2S	SEN	6/29/2023
34	103348	2S	SEN	7/13/2023
35	106172	2S	SEN	7/13/2023
36	108752	2S	SEN	7/13/2023
37	109604	2S	SEN	7/13/2023
38	113035	2S	SEN	7/13/2023
39	109481	2S	SEN	7/15/2023

Commission Date: March 12, 2024

Resolution No. 2662

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<b>Retired Meter Report 2023</b>				
<b>Item</b>	<b>Meter #</b>	<b>Form #</b>	<b>M/F</b>	<b>Retire Dt</b>
40	104203	2S	SEN	7/20/2023
41	105143	2S	SEN	7/20/2023
42	106298	2S	SEN	7/20/2023
43	106247	2S	SEN	7/27/2023
44	117058	2S	SEN	7/27/2023
45	116630	2S	SEN	8/2/2023
46	115533	2S	SEN	8/8/2023
47	103349	2S	SEN	8/10/2023
48	110646	2S	SEN	8/10/2023
49	113225	2S	SEN	8/10/2023
50	117639	2S	SEN	8/10/2023
51	117699	2S	SEN	8/10/2023
52	118821	2S	SEN	8/10/2023
53	102533	2S	SEN	8/14/2023
54	103884	2S	SEN	8/14/2023
55	103156	2S	SEN	8/17/2023
56	109651	2S	SEN	8/17/2023
57	111947	2S	SEN	8/22/2023
58	101534	2S	SEN	8/24/2023
59	102792	2S	SEN	8/31/2023
60	103453	2S	SEN	8/31/2023
61	104353	2S	SEN	8/31/2023
62	104042	2S	SEN	9/14/2023
63	101041	2S	SEN	9/28/2023
64	103562	2S	SEN	9/28/2023
65	106820	2S	SEN	9/28/2023
66	112655	2S	SEN	9/28/2023
67	117438	2S	SEN	9/28/2023
68	102078	2S	SEN	10/12/2023
69	107961	2S	SEN	10/26/2023
70	105095	2S	SEN	11/16/2023
71	109256	2S	SEN	11/20/2023
72	100943	2S	SEN	12/7/2023
73	103043	2S	SEN	12/7/2023
74	117567	2S	SEN	12/7/2023
75	113379	2S	SEN	12/21/2023
76	100064	2S	SEN	12/28/2023
77	100475	2S	SEN	12/28/2023
78	102646	2S	SEN	12/28/2023

Commission Date: March 12, 2024

Resolution No. 2662

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<b>Retired Meter Report 2023</b>				
<b>Item</b>	<b>Meter #</b>	<b>Form #</b>	<b>M/F</b>	<b>Retire Dt</b>
79	103317	2S	SEN	12/28/2023
80	106072	2S	SEN	12/28/2023
81	106561	2S	SEN	12/28/2023
82	106861	2S	SEN	12/28/2023
83	109358	2S	SEN	12/28/2023
84	110095	2S	SEN	12/28/2023
85	110244	2S	SEN	12/28/2023
86	115453	2S	SEN	12/28/2023
87	118306	2S	SEN	12/28/2023
88	119332	2S	SEN	12/28/2023

<b>Retired CT Report 2023</b>			
<b>Item</b>	<b>CT#</b>	<b>M/F</b>	<b>Retire Dt</b>
1	CT03073	GE	1/11/2023
2	CT02782	WEST	2/2/2023
3	CT00855	GE	2/2/2023
4	CT00374	GE	6/1/2023
5	CT03099	GE	8/17/2023
6	CT03420	GE	8/17/2023
7	CT03419	GE	8/17/2023
8	CT03414	GE	8/24/2023
9	CT03536	GE	8/24/2023
10	CT04865	DUR	11/8/2023
11	CT03788	GE	12/28/2023



<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
<input type="checkbox"/>	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Estimated vs Actuals Jobs Report for Commission (originally estimated over \$100,000 or below \$100,000 but actuals are over \$100,000)	
Agenda Item No:	6h	
Meeting Date:	March 12, 2024	
Authored by:	Brenda Webb	<i>Staff Preparing Item</i>
Presented by:	Steve Hunter	<i>Staff Presenting Item</i>
Approved by (dept):	Steve Hunter	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst GM</i>

**Motion for Commission Consideration:**

None.

**Recommendation/Background**

There are two attached summary table (Jobs Report) covering Q3 and Q4 of 2023, the first table provides a list of work orders with an estimated cost of more than \$100,000 that were previously approved by the Commission with a brief explanation when the difference is 15% or above, and the second table provides a list of work orders with an estimated cost between \$15,000 and \$100,000 with actuals over \$100,000 with a brief explanation. Staff is specifically reviewing the labor and materials portion of the work order estimates since the District’s estimated overheads are set at 15%. The column “Total Actual Cost” includes a pro-rata allocation of all overhead costs which vary monthly based on the activity in that month.

The report is intended for information only with no Commission action being requested.

**Summary**

The attached Estimated versus Actuals Jobs Report provides a summary of work orders of estimated over \$100,000 or estimated under \$100,000 with actuals over \$100,000 with explanations as applicable.

**Fiscal Impact**

Report only.



**Engineering Department  
MEMO**

To: Steve Hunter  
 From: Brenda Webb  
 Re: **Estimated vs Actuals Jobs Report to Commission**

<i>Approved by Commission Estimated Total Cost over \$100,000 for 3/12/2024 Commission Meeting</i>							
<i>Job No.</i>	<i>Developer or BPUD</i>	<i>Location</i>	<i>Description</i>	<i>Total Actual Cost</i>	<i>Estimated Labor &amp; Material Cost</i>	<i>Actual Labor &amp; Material Cost</i>	<i>% Labor &amp; Material Only Difference</i>
(1) 686645	BPUD	620 N Tweedt St & W Hood Ave	Replacement of primary underground cables due to multiple cable failures.	\$229,576	\$116,745	\$221,884	190%
680211	Sun Pacific Energy	825 N Edison St	Removing the overhead lines and replacing them with underground.	\$181,099	\$111,822	\$113,681	102%
675514	BPUD	Corral Creek, Benton City	System improvement to loop feed Benton City subdivisions.	\$367,060	\$159,030	\$175,285	110%

- (1) 686645 – This cable replacement had several large field changes. The route was updated due to existing obstacles unknown at the time of the design, ground conditions, existing underground utilities, and an addition was added that will allow for future switching possibilities.



**Engineering Department  
MEMO**

To: Steve Hunter  
 From: Brenda Webb  
 Re: **Estimated vs Actuals Jobs Report to Commission**


<i>Estimated Total Cost between \$15,000 and \$100,000 with Actuals over \$100,000 for 3/12/2024 Commission Meeting</i>							
<i>Job No.</i>	<i>Developer or BPUD</i>	<i>Location</i>	<i>Description</i>	<i>Total Actual Cost</i>	<i>Estimated Labor &amp; Material Cost</i>	<i>Actual Labor &amp; Material Cost</i>	<i>% Labor &amp; Material Only Difference</i>
(1) 639387	City of Kennewick	Steptoe & Gage	Move and add transmission pole	\$120,652	\$63,930	\$80,445	126%
(2) 617485	Prosser Memorial	I-82 & Gap Rd, Prosser	Three phase line extension for 480v, 4000A panel and pole change outs.	\$118,568	\$50,116	\$77,422	154%

- (1) 639387 – Field changes required that the District move the pole on the north side of Gage, which also required the District to hire out a vacuum truck for locates. Also, one vault was moved and another one removed on the south side of the project.
- (2) 617485 – Asst Superintendent and Senior Engineer requested that 6 poles be changed out that were not in the original estimate.



<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
<input type="checkbox"/>	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Contract Change Order #9 – Benton County Emergency Services (BCES) Contract # 16-33-02	
Agenda Item No:	6i	
Meeting Date:	March 12, 2024	
Authored by:	Duane Szendre	<i>Staff Preparing Item</i>
Presented by:	Duane Szendre	<i>Staff Presenting Item</i>
Approved by (dept):	Steve Hunter	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst. GM</i>

**Motion for Commission Consideration**

Motion to authorize the General Manager on behalf of the District to sign Change Order #9 of Contract #16-33-02 with Benton County Emergency Services (BCES), to increase the not-to-exceed amount by \$43,999.92 for 2024; bringing the new not-to-exceed amount to \$293,868.72.

**Background/Summary**

The District has contracted with BCES who has owned and maintained the 800 MHz radio system since 1997. This communication system is used by several Benton and Franklin County agencies for public safety. The total number of radios on the 800 MHz system is 1,083.

The District has 75 radios on the 800 MHz system that are used for communication between our Dispatchers and crews, and crew to crew in the field, especially where cell service is unreliable.

This access can be vital during emergencies and for outage response. Recently the District installed six new radios in Engineering as part of our Emergency Response and Restoration Plan and are adding six more radios to be used by the Executive Team.

**Recommendation**

I recommend a change order increasing the amount of the contract purchase order by \$40,248; bringing the new not-to-exceed amount to \$293,868.72.

**Fiscal Impact**

The user fee for 2024 is \$44.72 per month per device and the District has 75 units. Funds have been budgeted in Department 33.








<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
<input type="checkbox"/>	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Contract #22-21-20 – Electrical Consultants Inc., McNary POD Professional Services - Change Order #2	
Agenda Item No:	6j	
Meeting Date:	March 12, 2024	
Authored by:	Rosa Mitchell	<i>Staff Preparing Item</i>
Presented by:	Evan Edwards	<i>Staff Presenting Item</i>
Approved by (dept):	Steve Hunter	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst. GM</i>

**Motion for Commission Consideration**

Motion to authorize the General Manager on behalf of the District to sign Change Order #1 of Contract #22-21-20 with Electrical Consultants, Inc. (ECI), increase the not-to-exceed amount by \$15,000.00; bringing the new not-to-exceed amount of the contract to \$148,252.00.

**Background/Summary**

Engineering staff initiated a contract for professional services for the engineering and design of the McNary Point of Delivery in February 2022. The design process is complete, material have been ordered and delivered, and construction is now complete.

The additional funds are for additional services requested by District staff during project construction. Bonneville Power Administration (BPA) developed system protection settings during the construction phase of the District’s McNary POD T-Line Project and requested that district staff review and provide feedback for transmission circuit breaker settings for the new breaker being installed at McNary Substation by BPA to feed the District’s new McNary POD T-Line project when completed.

Staff requested that ECI complete a system protection study to include the normal and alternate configurations of the river transmission system that will be fed by the new BPA breaker position to ensure the river transmission system supplied by the breaker would be property protected during short circuit events, and coordination with district substation fuses was adequate.

**Recommendation**

Increasing the NTE amount ensures the District is able to pay for the additional cost of the additional services during final billing.

**Fiscal Impact**

The McNary POD Transmission Line Project budget did not include short circuit study and breaker settings review efforts in the original contract with ECI and will require a budget amendment in 2024.



## Contract Change Order

2721 W. 10<sup>th</sup> Ave.  
PO Box 6270  
Kennewick, WA 99336


<b>1. Contract Change No.</b> 2	<b>2. Contract No.</b> 22-21-20	<b>3. Effective Date</b> March 12, 2024
<b>4. Contract Name &amp; Address</b>  Electrical Consultants Inc. 5000 Meadows Rd., suite 240 Lake Oswego, OR 97035		<b>5. Contract Cost Adjustment – This Change Only</b> <input checked="" type="checkbox"/> - INCREASE    \$ 15,000.00  <input type="checkbox"/> - DECREASE    \$ _____ <div style="text-align: right; font-size: small;">+ Washington State Sales Tax</div>
		<b>6. Contract Schedule Adjustment – This Change Only</b>  New Expiration Date: _____
<b>7. Description of Changes:</b>  Increase not-to-exceed amount by \$18,000.00 for a new contract not-to-exceed amount of \$148,252.00.		
<b>EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT</b>		

<b>8. Benton PUD (Print or Type)</b>  Signature _____  By _____  Title _____  Date _____	<b>9. Electrical Consultants, Inc. (Print or Type)</b>  Signature _____  By _____  Title _____  Date _____
------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------



<input type="checkbox"/>	Business Agenda
<input type="checkbox"/>	Second Reading
<input checked="" type="checkbox"/>	Consent Agenda
<input type="checkbox"/>	Info Only/Possible Action
<input type="checkbox"/>	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Contract Award Recommendation for Lease Agreement #24-33-01 – Sturgeon Electric Company	
Agenda Item No:	6k	
Meeting Date:	March 12, 2024	
Authored by:	Duane Szendre	<i>Staff Preparing Item</i>
Presented by:	Duane Szendre	<i>Staff Presenting Item</i>
Approved by (dept):	Stephen Hunter	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst. GM</i>

**Motion for Commission Consideration**

Motion authorizing the General Manager on behalf of the District to sign a Lease Agreement with Sturgeon Electric Company, Inc., Contract #24-33-01 for a laydown yard for materials while working on BPA Construction Project on Badger Canyon Leslie Road – Reata 115kV Transmission for a not-to-exceed amount of \$1,500.00 per month for the term of contract.

**Background/Summary**

The District in conjunction with BPA are working to improve the Badger Canyon Leslie Road – Reata 115 kV Transmission. This work will include adding two switches to be used in the future 115 kV Transmission extension between Badger Canyon and Red Mountain Substations. Using previous property rentals of a similar nature the District has developed a fair market price of \$1,500.00 per month as a reasonable rental amount for the property.

The use of the District property adjacent to Reata Sub is estimated to be used to store materials and equipment for 10-months during the project.

**Recommendation**

I recommend the District sign a lease allowing Sturgeon Electric to utilize District property next to Reata Substation for a staging area and lay down yard while working on the BPA Contract, the Badger Canyon Leslie Road – Reata Sub 115 kV partial rebuild project.

**Fiscal Impact**

None.



**PUBLIC UTILITY DISTRICT NO. 1  
OF BENTON COUNTY**

**LEASE AGREEMENT  
#24-33-01**

THIS AGREEMENT made and entered into by and between **PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY**, hereinafter referred to as the *LESSOR*, and **STURGEON ELECTRIC COMPANY, INC.**, hereinafter referred to as the *LESSEE*, is established to provide for *LESSEE* occupancy of certain real property owned by the PUD,

**WITNESSETH:** THAT THE PARTIES HERETO DO HEREBY MUTUALLY AGREE AS FOLLOWS:

**RECITALS**

The *LESSEE* to lease the district property next to Reata Substation for a staging area and lay down yard while working on Bonneville Power Administration (BPA) - Badger Canyon Leslie Road- Reata 115kV Transmission Project.

The *LESSOR* is the owner of the real property described in the attached Exhibit A, which is incorporated herein by this reference (the "Premises").

**TERM**

The term of this Agreement shall commence on March 12, 2024 and terminate at the conclusion of (BPA) - Badger Canyon Leslie Road- Reata 115kV Transmission Project which is estimated to be 10 months from execution of agreement, or March 31, 2025; whichever shall occur first, subject to early termination rights as are hereinafter set forth.

**PAYMENT PROVISIONS**

The *LESSEE* shall pay the *LESSOR* monthly the sum of \$1,500.00 plus leasehold excise tax imposed by the State of Washington for the lease of the Property, consistent with RCW Chapter 82.29A, and any subsequent revision and amendments thereto. Taxable rent includes contract rent which is the amount of consideration due as payment for a leasehold interest, including the total of cash payments made to the *LESSOR*, or to any other party for the benefit of the *LESSOR* according to the requirements of the Lease agreement, including but not limited to: any payments paid by a sublessee; expenditures for the protection of the *LESSOR'S* interest when required by the terms of the Lease or agreement; and expenditures for improvements to the property to the extent that such improvements become the property of the Lessor. The rent for each month shall be paid to the Lessor in advance on or before the first day of each and every



month of the lease term and shall be payable at such place as the LESSOR may hereafter designate.

In the event LESSEE fails to pay any installment of Rent or any other sum due hereunder within thirty (30) days after that amount is due, LESSEE shall pay to the LESSOR, as Additional Rent, a \$100.00 late charge. Waiver of the late charge with respect to any installment or sum will not be deemed to constitute a waiver with respect to any subsequent late charge which may accrue. In the event any amount so due is delinquent for a period in excess of thirty (30) days, LESSEE shall pay the LESSOR an additional late charge computed at the rate of 1½% per month upon the total amount so overdue for each day following its due date that the payment is delinquent. LESSEE shall pay the LESSOR a standard charge for each returned check, based upon the amount banks are then charging. LESSEE shall also pay the sum of \$100.00 for the service of any notice associated with a default of any kind by LESSEE to reimburse the LESSOR for the cost of the preparation and service of such notice.

#### **TERMINATION**

It is mutually agreed that this agreement may be terminated by the LESSOR, for any reason, by giving 30 days' notice in writing to the LESSEE. The LESSEE will remove its equipment from the Premises prior to the expiration of the lease. In the event of early termination, the pro rata share of any advance lease payment shall be returned to LESSEE based upon the date LESSEE vacates the Premises.

#### **PROHIBITION AGAINST ASSIGNMENT**

This Agreement shall not be assigned by *LESSEE* without prior written approval by the *LESSOR*, which it may withhold in its sole discretion.

#### **LESSOR'S STATUS**

LESSOR shall provide all services under the terms of this agreement as an independent contractor, and shall not, by virtue of the agreement, be considered an employee, agent or agency of LESSEE.

#### **HOLD HARMLESS**

LESSOR, its employees and agents shall not be liable for any injury (including death) to any person or for damage to any property, regardless of how such injury or damage be caused, sustained or alleged to have been sustained by the LESSEE or by others as a result of any condition (including existing or future defects in the premises or occurrence whatsoever related in any way to the Premises and the areas adjacent thereto or related in any way to LESSEE'S use or occupancy of the premises and of the areas adjacent thereto. LESSEE agrees to defend and hold and save the LESSOR harmless from all liability or expense (including expense of litigation) in connection with any such items or actual or alleged injury or damage.



## COMMERCIAL GENERAL LIABILITY INSURANCE

Carried by LESSEE. LESSEE shall obtain and keep in force during the term of this Lease a commercial (comprehensive) liability insurance policy protecting LESSEE and LESSOR (as additional insureds) against claims for bodily injury, personal injury and property damage based upon, involving or arising out of the ownership, use, occupancy or maintenance of the Premises and all areas appurtenant thereto. Such insurance shall be on an occurrence basis providing single limit coverage in an amount not less than \$2,000,000 per occurrence with an "Additional Insured – Managers or Landlords of Premises" endorsement. The policy shall not contain any inter-insured exclusions as between insured persons or organizations, but shall include coverage for liability assumed under this Lease as an "insured contract" for the performance of LESSEE'S indemnity obligations under this Lease. The limits of said insurance required by this Lease or as carried by LESSEE shall not, however, limit the liability of LESSEE nor relieve LESSEE of any obligation hereunder. All insurance to be carried by LESSEE shall be primary to and not contributory with any similar insurance carried by LESSOR, whose insurance shall be considered excess insurance only. The LESSOR shall be furnished with a certificate by LESSEE'S insurer evidencing the coverage under such policy or policies of insurance with a copy of the required endorsements. Should any policy terminate during the life of this lease, or any extension thereof, the LESSEE shall furnish the LESSOR with a new binder and endorsements prior to the expiration of the prior policy.

Carried by LESSOR. At the LESSOR'S own expense, LESSOR may also maintain liability insurance similar to that described in the preceding Section, in addition to and not in lieu of, the insurance required to be maintained by LESSEE. LESSEE shall not be named as an additional insured therein.

Insurance Policies. Insurance required hereunder shall be in companies duly licensed to transact business in the state where the Premises are located, and maintaining during the policy term an A. M. Best financial rating of A- or better, or such other rating as may be required by a Port, as set forth in the most current issue of "Best's Insurance Guide." LESSEE shall not do or permit to be done anything, which shall invalidate the insurance policies maintained by the LESSOR. LESSEE shall cause to be delivered to LESSOR, within seven (7) days after the Commencement Date, certified copies of, or certificates evidencing the existence and amounts of, the insurance required of LESSEE by this Lease. No such policy shall be cancelable or subject to modification except after thirty- (30) days' prior written notice to LESSOR. At least thirty (30) days prior to the expiration of such policies, LESSEE shall furnish LESSOR with evidence of renewals or "insurance binders" evidencing renewal thereof, or LESSOR may obtain such insurance and charge the cost thereof to LESSEE, which amount shall be payable by LESSEE to LESSOR upon demand.





## **VERBAL AGREEMENT**

No alteration or variation of terms of this agreement shall be valid unless made in writing and signed by the parties hereto. Oral understandings or agreements not incorporated herein shall not be binding. This writing constitutes the complete and final agreement of the parties with respect to the subject matter hereof.

## **DISPUTE RESOLUTION**

Even though the parties herein have made an attempt to develop an agreement that fully meets the needs of the parties, they recognize that areas may arise in the future, which has not been fully dealt with in this Agreement. In light of this recognition, the parties agree that they will make a good faith effort to resolve any ambiguities or contract disputes that may arise out of the operation of this Agreement.

## **GOVERNING LAW AND VENUE**

This Agreement shall be construed and enforced in accordance with, and the validity and performance hereof shall be governed by, the laws of the State of Washington. Venue of any suit between any parties arising out of this contract shall be in the Superior Court of Benton County, Washington.

## **CONDITION OF THE PREMISES**

LESSEE takes the Premises as it finds it and LESSOR shall have no responsibility for its condition, or damage suffered by the LESSEE or any other person due to such condition. LESSEE shall maintain the Premises, keeping it free of trash and weeds during the term of this Agreement.

## **COMPLIANCE WITH ALL LAWS**

LESSEE shall comply at LESSEE'S own expense with all applicable federal, state and municipal laws, ordinances and regulations.

## **HAZARDOUS SUBSTANCES**

LESSEE agrees that LESSEE, its agents, invitees, contractors, and employees will not use, generate, store, or dispose of any Hazardous Material on, under, about or within the Premises in violation of any law or regulation. If LESSEE breaches the obligations stated in the preceding sentence, or if the presence of Hazardous Material on the Site or adjoining areas caused or permitted by LESSEE results in contamination of the Premises or adjoining areas, then LESSEE shall indemnify, defend and hold LESSOR harmless from any and all claims, judgments, damages, penalties, fines, costs, liabilities, or losses (including without limitation diminution in value of the Premises or adjoining areas, damages for the loss or restriction on the use of rentable or usable space or of any adverse impact on marketing of space on the Premises or



adjoining areas, and sums paid in settlement of claims, attorneys' fees, consultant fees and expert fees) which arise during or after the Lease Term as a result of such contamination. This indemnification of LESSOR by LESSEE includes, without limitation, costs incurred in connection with any investigation of site conditions or any clean-up, remediation, removal or restoration work required by any federal, state or local governmental agency, political subdivision, lender or buyer because of Hazardous Material present in the soil or groundwater on or under the Premises or adjoining areas, diminution in value of the Premises, damages for the loss or restriction on use of rentable or usable space or of any amenity of the Premises or adjoining areas, damages arising from any adverse impact on marketing of space in the building, and sums paid in settlement of claims, attorneys' fees, consultant fees, laboratory fees and expert fees. Without limiting the foregoing, if the presence of any Hazardous Material on the Premises or adjoining areas caused or permitted by LESSEE results in any contamination of the Premises or adjoining areas, LESSEE shall promptly take all actions at its sole expense as are necessary to return the Premises or adjoining areas to the condition existing prior to the contamination of the Premises or adjoining areas by any such Hazardous Material; provided, however, the LESSOR'S approval of such action shall first be obtained, which approval shall not be unreasonably withheld.

Lessee will deliver to the LESSOR copies of any documents received from, or sent by LESSEE to, the United States Environmental Protection Agency and/or any state, county or municipal environmental or health agency concerning LESSEE'S operations on the Premises.

As used herein, the term "Hazardous Material" means any substance which is (i) designated, defined, classified or regulated as a hazardous substance, hazardous material, hazardous waste, pollutant or contaminant under any Environmental Law, as currently in effect or as hereafter amended or enacted, (ii) a petroleum hydrocarbon, including crude oil or any fraction thereof and all petroleum products, (iii) PCBs, (iv) lead, (v) asbestos, (vi) flammable explosives, (vii) infectious materials, or (viii) radioactive materials. "Environmental Law(s)" means the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, 42 U.S.C. § 9601 et seq., the Resource Conservation and Recovery Act of 1976, 42 U.S.C. § 6901 et seq., the Toxic Substances Control Act, 15 U.S.C. § 2601 et seq., the Hazardous Materials Transportation Act, 49 U.S.C. § 1801 et seq., the Clean Water Act, 33 U.S.C. § 1251 et seq., and the Washington Model Toxics Control Act, Chapter 70.105D, Revised Code of Washington, as said laws have been supplemented or amended to date, the regulations promulgated pursuant to said laws and any other federal, state or local law, statute, rule, regulation or ordinance which regulates or proscribes the use, storage, disposal, presence, clean-up, transportation or release or threatened release into the environment of Hazardous Material.

#### **REASONABLE ATTORNEY'S FEES**

If it shall be necessary to seek enforcement of the terms of this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees.



**SEVERABILITY**

In the event any term or condition of this Lease or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Lease which can be given effect without the invalid term, condition, or application. To this end, the terms and conditions of this Lease are declared severable.

**NOTICES**

All official notices required under this agreement shall be given as follows:

1. Notice to *LESSEE*:  
Name: Benton PUD  
Attn: Duane Szendre  
Address: 2721 W. 10<sup>th</sup> Ave.  
PO Box 6270  
Kennewick, WA 99336  
Telephone: 509-582-1253
  
2. Notice to *LESSOR*:  
Name: Sturgeon Electric Company, Inc.  
Attn: Tim McCoy  
Address: 1500 NE Graham Rd.  
Troutdale, OR 97060  
Telephone: 503-661-1568

**EFFECTIVE DATE**

This agreement shall be effective as of the date of the last signature below and shall continue until further notice.

**IN WITNESS WHEREOF**, the parties hereto have duly executed this Lease Agreement.

**PUBLIC UTILITY DISTRICT NO. 1  
OF BENTON COUNTY**

**STURGEON ELECTRIC COMPANY, INC.**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

PRINT: \_\_\_\_\_

PRINT: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_





### Preliminary Reata Substation Laydown Area


- ① - Duration needed for this laydown area would be approximately from 3/24 to 11/24.
  - This outlines the proposed laydown yard that is roughly about 105 ft x 145 ft, with an area of about 1/3rd of an acre.
  - Temporary fencing would be installed, along the perimeter of the laydown yard.
  - Light clearing and grubbing would be performed, followed by use of matting instead of rock.
  - The use of matting would allow for easier truck turn around as well as clean up when the laydown yard is removed.
  
- ② - Initial location for a trailer depending on the access to temporary power hook up.





X	Business Agenda
	Second Reading
	Consent Agenda
	Info Only/Possible Action
	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Contract Award Recommendation for Contract #24-12-02 - Benton Conservation District, Franklin Conservation District, City of Richland, Public Utility District No. 1 of Franklin County, Energy Northwest, Kennewick School District, and ESD 123	
Agenda Item No:	8a	
Meeting Date:	March 12, 2024	
Authored by:	Jodi Henderson	<i>Staff Preparing Item</i>
Presented by:	Jodi Henderson	<i>Staff Presenting Item</i>
Approved by (dept):	Melina Conover	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst. GM</i>

**Motion for Commission Consideration**

Motion authorizing the General Manger on behalf of the District to sign in substantially the form presented an Interlocal Cooperative Agreement with Benton Conservation District, Franklin Conservation District, City Of Richland, Public Utility District No. 1 Of Franklin County, Energy Northwest, Kennewick School District, and ESD 123, Contract #24-12-02, to hold the 2024 FWEE Tri-Cities STEM Career Academy June 24, 2024 through June 28, 2024.

**Background/Summary**

The Foundation for Water & Energy Education (FWEE) held a career academy in Wenatchee in conjunction with Chelan PUD. The academy is designed to educate high-school students about STEM careers and specifically careers in hydropower. Students learn from industry leaders, participate in hand-on experiences to promote STEM careers, and earn college credits. The academy has been very successful since its inception in 2015 and the goal has been to expand the program and offer to other communities throughout the state.

In 2022, Benton PUD and Benton Conservation District approached FWEE about the possibility of bringing the career academy to the Tri-Cities. FWEE was excited to partner with both organizations and other partners in the community. A successful academy was held in 2023.

Benton PUD has entered into a professional services agreement with FWEE for event promotion and management and reached out to other community partners to assist in planning, marketing, and hosting the event in the Tri-Cities in 2024.

**Recommendation**

I recommend the District enter into an agreement to provide the career academy for high school students wanting to explore a career in the field of energy, agriculture, or STEM.

**Fiscal Impact**

By signing the Interlocal Cooperative Agreement, the District will have the authority to participate in planning, marketing, and executing the Academy in the Tri-Cities. Staff time associated with these activities is budgeted for in the 2024 Budget.



Contract #24-12-02

**INTERLOCAL COOPERATIVE AGREEMENT FOR  
FOUNDATION FOR WATER & ENERGY EDUCATION  
TRI-CITIES STEM CAREER ACADEMY**

BY THIS INTERLOCAL COOPERATIVE AGREEMENT, hereinafter referred to as the “Agreement”, entered into this 12<sup>th</sup> day of March, 2024, between the **PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, WASHINGTON**, a municipal corporation of the State of Washington, hereinafter referred to as the “District”, and the **BENTON CONSERVATION DISTRICT, WASHINGTON, FRANKLIN CONSERVATION DISTRICT, WASHINGTON, CITY OF RICHLAND, WASHINGTON, PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON, ENERGY NORTHWEST, WASHINGTON KENNEWICK SCHOOL DISTRICT, WASHINGTON, AND ESD 123, WASHINGTON** hereinafter referred to as “Partners”, and collectively referred to as “Parties”, enter into the following agreement:

RECITALS

WHEREAS, Chapter 39.34, RCW (Interlocal Cooperation Act) permits local government units to make the most efficient use of their powers by enabling them to cooperate with other localities and thereby to provide services and facilities in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, the Foundation for Water & Energy Education (FWEE) has partnered with Chelan PUD to host a career academy in Wenatchee designed to educate high-school students about STEM careers and specifically careers in hydropower, by engaging industry leaders as speakers, facilitating hands-on experiences related to STEM careers, and providing participants with college credits; and

WHEREAS, the academy has been very successful since its inception in 2015 and the goal has been to expand the program and offer to other communities throughout the state; and

WHEREAS, the District and Benton Conservation District approached FWEE about the possibility of bringing the career academy to the Tri-Cities in 2022; and

WHEREAS, the District worked with the Partners to plan, promote, and host a FWEE Tri-Cities STEM Career Academy in 2023 to educate high-school students about STEM careers; and

WHEREAS, the District plans to work with the Partners to plan, promote, and host a FWEE Tri-Cities STEM Career Academy in 2024 to educate high-school students about careers in energy, agriculture and STEM; and





WHEREAS, the District has contracted with FWEE to assist with program development, student registration, and to serve as the fiscal agent and purchaser for the event.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

#### AGREEMENT

IT IS HEREBY AGREED AS FOLLOWS:

1. Term of Agreement. This Agreement shall commence on the date it is signed by the Parties and continue in effect until August 31, 2023, unless sooner terminated as hereinafter provided, or modified by written amendment signed by both parties.
2. Further Agreements. The Parties shall execute a Memorandum of Understanding (“MOU”) or separate agreement setting forth the undertaking of each Party, including other participants who are not otherwise Parties to this Agreement, for the particular collaborative effort. Each of the Parties must approve and authorize the execution of the MOU or separate agreement before the undertaking will be binding upon the Parties. Such MOU or separate agreement shall be attached hereto and incorporated by reference as Exhibit A.
3. Insurance. Each Party shall maintain its membership in a self-insurance program (“self-insurance”) or maintain a commercial general liability insurance policy with an insurer acceptable to the District, insuring against any and all claims for injury to or death of persons and loss of or damage to property arising from an act or omission of a Party or any of its agents, employees, contractors, and representatives. Such self-insurance or insurance shall have liability limits of \$1 million combined single limit for bodily injury and property damage per occurrence and in the aggregate.

Within ten (10) days of the effective date of this Agreement, the Parties shall provide to the District a copy of the insurance policies, agreement, or certificates evidencing the aforesaid insurance coverage required above. Renewal certificates and any changes in terms shall be furnished to the District for approval at least thirty (30) days prior to the expiration date of each policy for which a certificate was theretofore furnished.

4. Exchange of Information/Confidentiality. The Parties may exchange information as needed to facilitate the collaborative efforts. To the extent either Party has access to sensitive and confidential materials, including, but not limited to, attorney-client privileged documents, e-mails, and social security numbers, a Party shall not exchange that information if it would become a public record subject to disclosure. Employees of



**Contract #24-12-02**

the Parties shall not disclose this information to any person without the prior written permission of the Party who maintains the information.

5. Allocation of Liability/Indemnification. The Parties agree that:
  - a. Each of the Parties to this Agreement shall be solely responsible for any loss, damage, injury, accident, or other casualty, liability, claim, cost or expense of any kind or character, whether known or unknown, arising from the acts or omissions of its employees, agents and contractors and or use of its facilities in connection with this Agreement.
  - b. Each of the Parties to this Agreement shall indemnify and hold the other Parties harmless from liability, obligation or claims arising solely from the actions or omissions of the indemnifying Party, to the extent permitted by law. In the event the liability, obligation or claim arises from the joint action or inaction of the Parties, then each Party shall be responsible to the extent that its action or inaction contributed to the liability, obligation or claim.
6. Administration. It is not intended that a separate legal entity shall be established to conduct the cooperative undertaking, nor is the acquiring, or holding, or disposing of real or personal property anticipated except as stated above. The District's Project Manager shall be responsible for administering this Interlocal Agreement.
7. Assignment. No Party may assign this Agreement without written consent of the other Parties.
8. No Third-Party Rights. Except as expressly provided herein, nothing in this Agreement shall be construed to permit anyone other than the Parties hereto and their successors and assigns to rely upon the covenants and agreements herein nor to give any such third party a cause of action (as a third-party beneficiary or otherwise) on account of nonperformance hereunder.
9. Filing. Upon execution of this Agreement, the District shall file a true and complete copy thereof as required by 39.34 RCW.
10. Compliance with Law. The Parties to this Agreement shall comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of this Agreement.
11. Entire Agreement. This Agreement contains all the terms and conditions agreed upon. No other understanding, oral or otherwise, regarding this Agreement shall be deemed to



**Contract #24-12-02**

exist or bind the Parties. There shall be no modification of this Agreement except in writing, signed by the Parties, and referencing this Agreement.

12. Dispute Resolution/Venue. It is the Parties’ intent to resolve any disputes relating to the interpretation or application of this Agreement informally through discussions at the staff level. In the event disputes cannot be resolved informally at the staff level, then the Parties agree to first submit the dispute to non-binding mediation/dispute resolution before resorting to litigation. In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties hereto agree that any such action shall be initiated in the Superior Court of the State of Washington, situated in Benton County. The Parties hereto agree that all questions shall be resolved by application of Washington law and that the Parties to such accordance with the laws of the State of Washington.
  
13. Severability. If any provision of this Agreement or its application is held invalid, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected.
  
14. Notice. All notices or other communications given with respect to the subject matter of this Agreement shall be in writing, and shall be served on the parties addressed as follows:

Organization	Contact	Email	Address
Benton PUD	Steve Hunter	<a href="mailto:hunters@bentonpud.org">hunters@bentonpud.org</a>	P.O. Box 6270 Kennewick WA 99336
Benton Conservation District	Jack Clark	<a href="mailto:Jack-clark@bentoncd.org">Jack-clark@bentoncd.org</a>	418 N Kellogg Street Suite B Kennewick WA 99336
Energy Northwest	Angela Smith	<a href="mailto:Adsmith@energy-northwest.com">Adsmith@energy-northwest.com</a>	P.O. Box 968 Richland WA 99352
Franklin Conservation District	Kara Kaelber	<a href="mailto:Kara-kaelber@franklincd.org">Kara-kaelber@franklincd.org</a>	1724 E Superior Street Pasco WA 99301
Franklin PUD	Scott Rhees	<a href="mailto:srhees@franklinpud.com">srhees@franklinpud.com</a>	P.O. Box 2407 Pasco WA 99302
City of Richland – Energy Services	Jon Amundson	<a href="mailto:jamundson@ci.richland.wa.us">jamundson@ci.richland.wa.us</a>	P.O. Box 190 Richland WA 99352
Kennewick School District	Debbie Smith	<a href="mailto:Debbie.smith1@ksd.org">Debbie.smith1@ksd.org</a>	600 N Arthur Street Kennewick WA 99336
ESD 123	James Kindle	<a href="mailto:jkindle@esd123.org">jkindle@esd123.org</a>	3924 W Court Street Pasco WA 99301

Any such notices shall be either (a) sent by certified mail, return receipt requested, in which case notice shall be deemed delivered three (3) business days after deposit, postage prepaid in the U.S. Mail, (b) sent by overnight delivery using a nationally recognized overnight



**Contract #24-12-02**

courier, in which case notice shall be deemed delivered one (1) business day after deposit with such courier, (c) sent by personal delivery, in which case notice shall be deemed delivered upon delivery, or (d) sent by e-mail, in which case it shall be deemed delivered on the e-mail date, assuming proof of delivery is obtained. The above addresses may be changed by written notice to the other party; provided, however, that no notice of a change of address shall be effective until actual receipt of such notice.

15. Termination. The District may, by written notice to Partners, terminate this Interlocal Agreement in whole or in part any time, either for the District’s convenience, or for the default of Partners.
16. Authorization. Each party hereby represents and warrants to the other that it is duly authorized to enter into and carry out the terms of this Interlocal Agreement.

IN WITNESS WHEREOF, the parties hereto entered in the above and foregoing Interlocal Agreement the day and year first above written.

**PUBLIC UTILITY DISTRICT NO. 1 OF  
BENTON COUNTY,  
WASHINGTON**

**BENTON CONSERVATION DISTRICT**

By: Rick Dunn

By: \_\_\_\_\_

Title: General Manager

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF RICHLAND**

**ENERGY NORTHWEST**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



Contract #24-12-02

**PUBLIC UTILITY DISTRICT NO. 1  
OF FRANKLIN COUNTY,  
WASHINGTON**

**KENNEWICK SCHOOL DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**PUBLIC UTILITY DISTRICT NO. 1  
OF FRANKLIN COUNTY,  
WASHINGTON**

**FRANKLIN CONSERVATION DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ESD**

By: \_\_\_\_\_

Initial Jim Kindle \_\_\_\_\_

Title: \_\_\_\_\_

Initial Kristi Hofheins \_\_\_\_\_


Date: \_\_\_\_\_

Initial Michelle Dearlove \_\_\_\_\_



X	Business Agenda
	Second Reading
	Consent Agenda
	Info Only/Possible Action
	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	Interlocal Agreement – City of Richland, Contract #24-21-09 for Reata Substation Transmission Line WSDOT Crossing and 115kV Switch	
Agenda Item No:	8b	
Meeting Date:	March 12, 2024	
Authored by:	Rosa Mitchell	<i>Staff Preparing Item</i>
Presented by:	Evan Edwards	<i>Staff Presenting Item</i>
Approved by (dept):	Steve Hunter	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst. GM</i>

**Motion for Commission Consideration**

Motion authorizing the General Manager on behalf of the District to sign the Interlocal Cooperative Agreement (ILA) with City of Richland, Contract #24-21-09 for Reata Substation Transmission Line WSDOT Crossing and 115kV Switch.

**Background/Summary**

The City of Richland has constructed a transmission line from its future Dallas Road Substation to just south of the District’s Reata Substation. It is the City’s intention that this line cross Interstate 82 and land on a new Bonneville Power Administration structure located on the north side of Interstate 82. The City’s initial line design did not include a sectionalizing switch necessary to isolate the section of line between the District’s Reata Substation and the City’s future Dallas Road Substation. The District, recognizing the need for increased transmission switching flexibility, requested to install a 115kv transmission switch at the Reata Substation end of the City’s transmission line, intersecting the City’s transmission line.

**Recommendation**

It is recommended the District install the transmission crossing on behalf of the City, at the City’s expense, and to install the 115kv transmission switch and associated structure at the District’s expense. Additionally, it is recommended the District procure materials, furnish qualified personnel, and provide equipment for construction of the City’s transmission crossing. The District shall invoice the City actual costs incurred, with an estimated overall amount of \$21,370.88, and not to exceed amount of \$26,713.60.

**Fiscal Impact**

N/A

**INTERLOCAL COOPERATIVE PROJECT AGREEMENT BETWEEN  
PUBLIC UTILITY DISTRICT #1 OF BENTON COUNTY AND CITY OF RICHLAND**

**PURPOSE: FOR THE CONSTRUCTION OF AN 115KV TRANSMISSION HIGHWAY  
CROSSING AND INSTALLATION OF 115KV SWITCH**

BY THIS INTERLOCAL COOPERATIVE AGREEMENT, hereinafter referred to as “Interlocal Agreement”, entered into this 12<sup>th</sup> day of March 2024, the City of Richland, Washington, a municipal corporation, hereinafter referred to as the “City”, and Public Utility District #1 of Benton County, Washington, a municipal corporation of the state of Washington, hereinafter referred to as the “District”, and together hereinafter referred to as the “Parties” enter into the following agreement:

WHEREAS the Parties are each authorized by statute to design, construct, and operate electric transmission and distribution for the purpose of providing retail electric service to their respective customers; and

WHEREAS the parties previously entered into a interlocal agreement (BPUD Contract #17-21-08) to provide for the coordinated design, construction, and operation of their individually owned transmission segments in the Project Area collectively referred to and the Sunset Road to Reata 115kv Transmission Line; and

WHEREAS the City has constructed its segment of transmission line from its future Dallas Road Substation to just south of the District’s Reata Substation except for a crossing over I-82; and

WHEREAS the City’s intention is that this line cross Interstate 82 and terminate on a new Bonneville Power Administration structure located on the north side of Interstate 82; and

WHEREAS the City’s initial line design did not include a sectionalizing switch necessary to isolate the section of line between the District’s Reata Substation and the City’s future Dallas Road Substation; and

WHEREAS the City initially planned to partner with Bonneville Power Administration (BPA) to include the construction of the crossing in BPA’s construction efforts taking place in the same area; and

WHEREAS the District, recognizing the need for increased transmission switching flexibility, requested to install a 115kv transmission switch at the Reata Substation end of the City’s transmission line, intersecting the City’s transmission line; and

WHEREAS the District agrees to install the transmission crossing on behalf of the City, at the City’s expense, and to install the 115kv transmission switch and associated structure at the District’s expense; and

WHEREAS the work covered under this agreement can be defined by three specific tasks:

1. The District will procure necessary materials for the City’s transmission crossing.
2. The District will construct the City’s transmission crossing with ownership of the crossing to be vested in the City upon City’s acceptance of the work.

3. The District will construct a 115kv Switch with line dropping capabilities and its associated structure.

WHEREAS there is mutual benefit to the City and the District to cooperate in maintaining and improving their infrastructure while upholding government efficiency; and

WHEREAS the parties hereto are authorized by RCW 39.34.030 to enter into agreements with one another to jointly carry out the powers and authorities of the parties.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

Section 1. The District will procure materials, furnish qualified personnel, and provide equipment for construction of the City's transmission crossing. The District shall invoice the City actual costs incurred, with an estimated overall amount of \$21,370.88, and not to exceed amount of \$26,713.60.

Section 2. The City will coordinate with District personnel to schedule work in WSDOT right-of-way per the City's WSDOT Utility Franchise. The City will manage WSDOT scheduling and provide work zone traffic control as required by WSDOT.

Section 3. The District will obtain the Land Use Agreement (LUA) with BPA for the additional Structure in Bonneville Power Administration right-of-way.

Section 4. The District will install a 115kv transmission switch and associated structure at the Reata Substation end of the City's transmission line, intersecting the City's line just south of BPA's structure 4/2. The District will supply the switch, pole, and line hardware to facilitate the switch installation. This infrastructure will be owned by the District.

Section 5. This Agreement shall be construed and enforced in accordance with, and the validity and performance shall be governed by the laws of the State of Washington. Venue of any suit between the parties arising out of this Agreement shall be the Superior Court for the county of Benton, State of Washington.

Section 6. This Agreement may be changed, modified, or amended only upon written agreement executed by both parties.

Section 7. It is not intended that a separate legal entity shall be established to conduct the cooperative undertaking, nor is the acquiring, holding, or disposing of real or personal property anticipated. The District is designated as the administrator of the project.

Section 8. This Agreement shall be effective upon execution by both parties and posting and/or recordation as required by RCW 39.34.040 and shall remain in effect until the Project is accepted by the City as complete. Either party may terminate this Agreement without cause upon 30 days written notice to the signatory identified below; provided, however, that in the event the City terminates this Agreement after work has commenced, the City shall pay for the work performed.

Section 9. This Interlocal Agreement shall be filed or posted as provided by RCW 39.34.040.



PUBLIC UTILITY DISTRICT NO. 1 OF  
BENTON COUNTY

CITY OF RICHLAND

By: \_\_\_\_\_  
Rick Dunn, General Manager

By: \_\_\_\_\_  
Jon Amundson, ICMA-CM Richland City  
Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_ Contract No. \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:


\_\_\_\_\_

\_\_\_\_\_  
Heather Kintzley, City Attorney



X	Business Agenda
	Second Reading
	Consent Agenda
	Info Only/Possible Action
X	Info Only

**COMMISSION MEETING AGENDA ITEM**

Subject:	CETA Audit & CCA Update	
Agenda Item No:	8c	
Meeting Date:	March 12, 2024	
Authored by:	Chris Johnson	<i>Staff Preparing Item</i>
Presented by:	Chris Johnson	<i>Staff Presenting Item</i>
Approved by (dept):	Chris Johnson	<i>Director/Manager</i>
Approved for Commission review:	Rick Dunn 	<i>General Manager/Asst. GM</i>

**Motion for Commission Consideration**

None - Info Only

**Background/Summary**

Clean Energy Transformation Act (CETA) was enacted in 2019 and requires utilities to report various items to the Department of Commerce (DOC). Reporting includes greenhouse gas, Clean Energy Implementation Plan (CEIP), greenhouse gas content, and low-income program offerings along with estimated energy assistance need and assistance provided to our customers.

**Recommendation**

Staff will present on CETA requirements, past and future CETA state audits, Climate Commitment Act (CCA), and potential related legislation activity.

**Fiscal Impact**

N/A