

**PUBLIC UTILITY DISTRICT NO. 1  
OF  
BENTON COUNTY**

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Date: June 24, 2008  
Time: 9:00 a.m.  
Place: 2721 West 10<sup>th</sup> Avenue, Kennewick, Washington

***Present:***

Commissioners Hall, Sanders, and Bertsch  
Assistant General Manager/Director of Operations Long  
Legal Counsel Hultgrenn  
Director of Engineering Hunter  
Director of Power Management Gregg  
Manager of Risk Management & Treasury Bickford  
Manager of Accounting White  
Manager of Communications and Governmental Relations Miller  
Manager of Engineering Dunn  
Manager of Key Accounts McAloon  
Manager of Human Resources Walsh  
Manager of Customer Service Ball  
Financial Analyst II Hawkey  
Commission Relations Specialist/Executive Assistant Hurst

***Guest:*** Pat Tucker

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Assistant General Manager led the Pledge of Allegiance.

On behalf of the Commission, President Jeff Hall thanked Assistant General Manager for his many years of service with the District and wished him well upon his upcoming retirement.

**Management Report**

*Assistant General Manager:*

1. The Commission was updated on a meeting held with the Department of Energy yesterday regarding the Rattlesnake Mountain issue.
2. The Commission was updated on outages that occurred Saturday due to a storm that passed through the area, as well as an outage that occurred on Father's Day in the Columbia Center area.

*Manager of Engineering/Manager of Human Resources:*

1. Manager of Engineering discussed assumptions and impacts to the District's workforce associated with the AMI meter deployment beginning in 2009. Manager of Human Resources distributed a memo and updated the Commission on labor management discussions regarding the AMI deployment project and workforce impact issues.

*Manager of Customer Service:*

1. A customer letter from Mr. and Mrs. Kelley was discussed. A discussion was held on the issues raised in the letter concerning "protected billing cycles" and the history of the District's decision to not allow these types of special billing due dates. Manager of Customer Service will further research the issue and provide a response to the customer regarding alternatives that may be utilized for bill payment.

*Assistant General Manager:*

1. It was noted that there were no significant changes with mark to market activity. Assistant General Manager informed the Commission and expressed sympathies regarding the passing of the Director of Power Management's father.

*Manager of Communications and Governmental Relations:*

1. A news story on salmon and the hydro system recently aired on 60 Minutes was shown. It was originally aired on 60 Minutes in 2000 and reran with little updating. It was noted that communications continue to be needed on these issues.
2. Terry Flores of Northwest RiverPartners was in the area last week and met with the three Port Districts and other entities to provide updates on the Northwest RiverPartners' activities.

**Public Comments**

Mr. Gretzinger commented on the 60 Minutes news clip and issues relating to over-harvesting of salmon. Mr. Gretzinger also stated that technology utilized back east allows for time of use metering and the ability to spread out customer load. Mr. Gest asked if automated meter reading would increase vandalism and power theft. Manager of Engineering addressed Mr. Gest's concerns.

**Consent Agenda**

Motion by Lori Sanders, seconded by Robert Bertsch to approve the Consent Agenda as follows:

- a) Approving the minutes of the regular Commission Meeting of June 10, 2008.
- b) Approving the District Travel Report dated June 24, 2008.
- c) Approving Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission. As of this date, the Commission does approve the following for payment: Automated Clearing House (ACH) payments 1610-1682 in the total amount of \$480,730.39, Warrants (CHK) 34982/35031-35108/35183 in the total amount of \$161,551.10, Electronic Fund Transfer (EFT) Payments 1927-1931 in the total amount of \$824,875.89, and Customer Refund (ERM) Payments 35032/35107-35184 in the total amount of \$6,001.19; Payroll Direct Deposit Advice 06/12/08 17292-17431 in the total amount of \$226,881.76 and Warrants 06/12/08 503662-503689 in the total amount of \$36,219.96, for a grand total of \$1,736,260.29. Voided warrants for June 2008 in the total amount of \$22.00 were included in the report.

MOTION CARRIED.

At 9:55 a.m., President Jeff Hall announced the Commission Meeting would recess for 10 minutes.

At 10:05 a.m., President Jeff Hall reconvened the Commission Meeting into regular open public session.

### **Letter of Intent – Columbia Energy**

Assistant General Manager recommended the Commission approve entering into a Letter of Agreement with Columbia Energy. The Letter of Intent will be utilized as a basis for negotiations only, for the ownership of the gas metering station and other buildings on the land previously used for the Finley combustion turbine plant.

Motion by Robert Bertsch, seconded by Lori Sanders to authorize the General Manager, or his designee, to sign a letter of intent with Columbia Energy regarding the ownership of the gas metering station and other buildings on the land previously used for the Finley Combustion Turbine Plant.

MOTION CARRIED.

### **Resolution No. 2000, Guidelines for Payroll Stipend and Mobile Communications Device Usage**

Assistant General Manager recommended the Commission adopt a resolution amending the District's current policy on the usage of stipends and mobile communications devices. The new policy updates the stipend levels and adds stipend levels for employees approved for utilizing voice and data services. Manager of Accounting distributed information showing new and proposed stipends levels using sample plans for two wireless providers. A discussion was held on the possibility of using a group plan through the PUD in lieu of individual employee plans, and IRS reporting and recordkeeping requirements were briefly discussed by the Manager of Accounting.

Motion by Robert Bertsch, seconded by Lori Sanders adopting Resolution No. 2000, Guidelines for Employee Payroll Stipends for Mobile Communications Device Usage.

MOTION CARRIED.

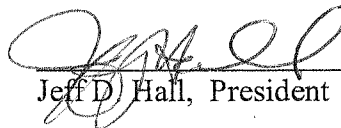
### **May Financials**

Manager of Accounting reviewed the May 2008 financial reports.

### **Meeting Reports**

Commissioner Lori Sanders briefed the Commission on a tour of the Columbia Generating Station that she attended.

Hearing no objection, President Jeff Hall adjourned the Commission Meeting at 10:29 a.m.

  
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Jeff D. Hall, President

ATTEST:

  
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Robert E. Bertsch, Secretary

