

**PUBLIC UTILITY DISTRICT NO. 1
OF
BENTON COUNTY**

Date: August 25, 2009
Time: 9:00 a.m.
Place: 2721 West 10th Avenue, Kennewick, Washington

Present:

Commissioners Sanders, Bertsch and Hall
General Manager Sanders
Assistant General Manager Bartram
Legal Counsel Hultgrenn
Manager of Risk Management and Treasury White
Director of Operations Hunter
Director of Engineering Dunn
Director of Power Management Bickford
Manager of Communications and Governmental Relations Miller
Manager of Human Resources Walsh
Manager of Accounting Meyer
Manager of Customer Service Ball
Manager of Key Accounts McAloon
Broadband Account Representative Tier
Supervisor of Executive Administration Hurst

Guest: Larry Felton, Account Executive, Bonneville Power Administration

General Manager led the pledge of allegiance.

Management Reports

Director of Operations:

1. The Commission was updated on fires that occurred in the Horse Heaven Hills and Klickitat County areas.

Director of Power Management:

1. A memo from BPA on conservation rate credits was distributed and briefly discussed.
2. The mark to market report was distributed and briefly discussed.
3. The July Frederickson report was distributed and briefly discussed.
4. A memo on the BPA stepped rate option was distributed and discussed.

Manager of Customer Service:

1. The Commission was briefed on staff's preliminary review of responses to a request for proposal for a new collection agency contract. It is anticipated that a contract will be brought for Commission consideration on October 13, 2009. A brief discussion was held on collection agency fee assessments included in the proposals.

Manager of Communications and Governmental Relations:

1. Manager of Communications informed the Commission of discussions being held with several local and regional entities including Northwest RiverPartners to hold a "dam rally" to inform the public of the value and importance of the four lower Snake River dams. It was noted that some expense would be incurred by the District if involved. The Commission concurred with the District's involvement with the Northwest RiverPartners on a rally to support for four lower Snake River dams.

Consent Agenda

Motion by Robert Bertsch, seconded by Jeff Hall to approve the Consent Agenda as follows:

- a) Approving the minutes of the regular Commission Meeting of August 11, 2009.
- b) Approving the District Travel Report dated August 11, 2009.
- c) Approving Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission. As of this date, the Commission does approve the following for payment: Accounts Payable Automated Clearing House (ACH) Payments 3361-3438 in the total amount of \$447,487.34, Warrants (CHK) 40380-40490-40563 in the total amount of \$366,304.86, Electronic Fund Transfer (EFT) Payments 2162-2171 in the total amount of \$6,595,614.46, Customer Refund (ERM) Payments 40491-40562 in the total amount of \$8,314.65; Payroll Direct Deposit Advice 08/06/09 21968-22133 in the total amount of \$284,831.74 and Warrants 08/06/09 504152-504152 in the total amount of -0- for a grand total of \$7,702,553.05. For August 2009, stopped warrants in the amount of \$70.00, void ACH in the amount of \$161.90, void Warrants in the amount of \$53,174.57 and void EFT in the amount of \$112,084.26 were included on the report.

MOTION CARRIED.

2009 Affirmative Action Plan

Manager of Human Resources gave a presentation on the District's 2009 Affirmative Action Plan. General Manager affirmed that the District has already been practicing many of the items found within the Plan in its hiring practices.

Quarterly Broadband Sales Report

Broadband Account Representative reviewed the 2nd Quarter Sales Report for 2009. Upcoming marketing plans were briefly discussed.

July 2009 Financial Statements

Manager of Accounting reviewed the July 2009 Financial Statements.

Other Business


Motion by Robert Bertsch, seconded by Jeff Hall approving the Rating Agency Special Commission Meeting minutes of August 12, 2009 at 2:30 p.m. with Standard and Poors, August 13, 2009 at 9:00 a.m. with Fitch, and August 13, 2009 at 11:30 a.m. with Moody's.

MOTION CARRIED.

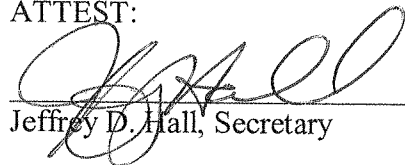
Future Planning

Assistant General Manager noted the following documents will be brought to future commission meetings: draft 2010 Strategic Plan on September 8, 2009, final 2010 Strategic Plan November 10, 2009, draft budget hand-out September 22, 2009, and Public Hearing on Proposed 2010 Budget October 5, 2009.

Hearing no objection, President Lori Kays-Sanders adjourned the Commission Meeting at 10:20 a.m.


Lori Kays-Sanders, President

ATTEST:


Jeffrey D. Hall, Secretary