AGENDA
BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1
COMMISSION MEETING

Tuesday January 24, 2023 9:00 a.m.
2721 West 10th Ave., Kennewick

The meeting is also available via MS Teams.
The conference call line is:
1-323-553-2644
Conference ID: 140 203 567#

1. Pledge of Allegiance

2. Public Comment
(Individuals wishing to provide public comment during the meeting whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at vancea@bentonpud.org. Guidelines for Public Participation can be found on the District's website.)

3. **APPROVAL OF CONSENT AGENDA**
(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)

a) Minutes of regular commission meeting of January 10, 2023. (pg. 2)
b) Travel Report dated January 24, 2023. (pg. 9)
c) Vouchers dated January 24, 2023. (pg. 10)
d) Contract #23-45-01, Benton Franklin Community Action Connection (CAC), Low Income Energy Conservation Program (pg. 35)
e) Contract #21-46-12, CO #1 Paramount Communications, Inc. (pg. 38)
f) Contract #22-38-01, Project Completion and Acceptance for Inland Asphalt Company (pg. 41)

4. **Report from Management**

5. **BUSINESS AGENDA**

a) Resolution No. 2629, Climate Commitment Act Compliance Policy
Action Item/Blake Scherer (pg. 43)

b) Contract #23-15-01, Award Recommendation, State Contract #05815-19, Ivoxy Consulting
Action Item/Duane Crum (pg. 47)

c) Recognition of Conflict of Interest Requirements – Code of Conduct Acknowledgement, Governance of the Benton PUD Commission
Info. Only/Melina Conover (pg. 49)

d) Residential Demand Charge Update
Info. Only/Jon Meyer (pg. 81)

6. Other Business
7. Future Planning
8. Meeting Reports
9. Executive Session

(To request an accommodation to attend a commission meeting due to a disability, contact dunlapk@bentonpud.org or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)

PUBLIC UTILITY DISTRICT NO. 1
OF
BENTON COUNTY

Date: January 10, 2023
Time: 9:00 a.m.
Place: 2721 West 10th Avenue, Kennewick, Washington

Attendees (in person):
Commissioners Bush, Hall and Sanders
General Manager Dunn
Assistant General Manager Hunter
Senior Director of Finance and Customer Services Meyer
Director of IT and Broadband Services Folta
Director of Power Management Johnson
General Counsel Dahlhauser
Manager of Human Resources Dunlap
Manager of Customer Service Cobb
Manager of System Engineering Edwards
Manager of Procurement Ochweri
Manager of Customer Engagement Sparks
Manager of Risk Management & Treasury Operations Mercer
Cyber Security Engineer Holgate
Clerk of the Board/Executive Assistant Vance

Attendees (virtual):
Director of Executive Administration Conover
Superintendent of Operations Szendre
Superintendent of Transmission & Distribution Inman
Manager of Accounting Zirker
Manager of Communications & Government Relations Henderson
Supervisor of Distribution Design Lang
Supervisor of Customer Service Maki
Senior Engineer Scherer
Senior Engineer Berven
Electrical Engineer VanFosson

The pledge of allegiance was given.

Treasurer's Report
Manager of Risk Management and Treasury Operations reviewed the December 2022 Treasurer's Report. The Commission accepted the December Treasurer's Report.

Consent Agenda

Motion by Commissioner Hall, seconded by Commissioner Sanders to approve the Consent Agenda as follows:

a) Approving regular Commission Meeting Minutes of December 27, 2022.

b) Approving Annual Travel Report dated January 10, 2023.

c) Approving Travel Report dated January 10, 2023.

d) Approving Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission. As of this date, the Commission does approve the following for payment: Accounts Payable: Automated Clearing House (DD) payments 94854-94918 in the total amount of $889,105.55, Checks & Customer Refund Payments (CHK) 85229-85310 in the total amount of $116,329.17, Electronic Fund Transfer (WIRE) payments 6450-6461 in the total amount of $5,875,003.83; Residential Conservation Rebates: Credits on Customer Accounts in the total amount of $80.00; Payroll: Direct Deposit 12/22/2022 94705-94853 in the total amount of $416,823.93 for a grand total of $7,297,342.48. Voided Checks in the total amount of $517.74 were also included in the report.

e) Adopt Resolution No. 2626 declaring certain transformers and switch cabinets surplus to District needs according to the laws of the State of Washington, Title 54, RCW 54.16.180, and authorizing the General Manager, on behalf of the District, to dispose of same.

f) Adopting Resolution No. 2627, Amending the Merit-Based Salary Administration Plan.

MOTION PASSED UNANIMOUSLY.

Commissioner Bush Service Recognition

General Manager recognized Commission President Bush for 10 years of service with the District.

Report from Management

General Manager:

1. General Manager informed the Commission of a MLK All-Staff Meeting and District wide delayed start scheduled for December 16, 2023. Kennewick offices will open at 8:30 a.m., and Prosser offices will open at 9:30 a.m. General Manager will review the Strategic plan for 2023 and past strategic decisions that have led to where we are today, as a vast majority of employees are new to the District.

2. General Manager informed the Commission of two Oregon Investor-Owned Utility (IOU) rate increases. Clearing Up recently published an article regarding PacifiCorp and Portland General Electric rate increases of 15% and 7% respectively. A discussion was held emphasizing how IOUs are guaranteed a rate of return on capital investments in wind, solar and battery technology. And that state regulatory bodies are more than willing to approve these investments as they align with state energy policies. Additional rate pressure is coming from more investments in wildfire mitigation and vegetation management. General Manager stated utilities should level with customers and acknowledge the transition to energy dilute and unreliable generating technologies like wind and solar will raise rates. General Manager shared Bob Jenks, Executive Director of the Oregon Citizens' Utility Board's comments are important; "There's a lot of things people want out of the energy system right now…What we have to do is really prioritize

what we're doing because customers can't afford everything…households are really being forced to tighten their belts and deal with an uncomfortable situation, but for utilities, it's sort of business as usual." General Manager pointed out how Mr. Jenk's comments do not acknowledge how much of an influence the politics of aggressive clean energy policies are having on utility costs.

3. General Manager shared the Water Resources Development Act (WRDA) of 2022 outcomes following its passage by Congress on December 23, 2022. WRDA is usually passed every two years to authorize numerous activities of the U.S. Army Corps of Engineers involving flood control, navigation, and operations at dams across the country. Senator Murray initially introduced language into the Senate's version of the WRDA bill that would have been a necessary precursor to congressional authorization for breaching the four lower Snake River dams (LSRD). General Manager reported the money the District invests in Northwest RiverPartners (NWRP) has helped influence congressional actions to protect the LSRD, as democrat Peter DeFazio introduced a house version of the WRDA bill which delayed examination of Snake River Dam breaching. General Manager went on to say republican Senators Risch of Montana and Daines of Idaho were successful in removing the Snake River study from Senator Murray's version of the WRDA bill; and complimented NWRP Executive Director Kurt Miller for the work he has done.

4. General Manager shared with the Commission the WRDA bill also authorizes the Corps to study the feasibility of a domestic alternative to Canadian storage reservoirs to manage flood risk in the Columbia Basin. Another section of the WRDA bill directs the Corps to do the study necessary for deauthorizing power production at the Willamette Valley hydropower projects which are some of the highest cost dams in the Bonneville Power Administration (BPA) portfolio. General Manager shared deauthorizing power would provide a potential savings of $1 billion to utility customers of the BPA. General Manager also shared that the WRDA bill requires the Corp complete the necessary study within 18 months.

5. General Manager provided a BPA Post 2028 Update to the Commission. General Manager shared he is part of the PPC Executive Sponsor Group (ESG), which is a subset of general managers and senior staff from utility members. The goal for the ESG is to take all proposals on the table, which are coming from trade associations and certain utility interest groups and see if a unified proposal can be developed for submission to BPA. ESG meetings will be in-person and intensive work sessions. General Manager shared highlights of the Post 2028 discussions so far emphasizing they have been fundamentally about the size of the BPA system capability on an annual energy basis and how the system will be allocated. Commissioner Sanders asked if there are any scenarios that could negatively impact the District, General Manager confirmed that there are. General Manager shared nothing is settled yet, but that BPA seems to be growing cold to the idea of system augmentation, after not seeing a unified request from public power. General Manager stated a large percentage of utilities are not growing or have declining loads, and these utilities do not support augmentation due to capital investments which would be reflected in BPA Tier-1 rates. General Manager shared most years the hydropower system experiences average water providing thousands of megawatts more generating capability than a critical water year. And that this means BPA is serving Tier 2 loads with the same physical generating resources used to meet Tier-1 demand, but are pricing Tier 2 based on opportunity cost, which is more of a market based price. General Manager stated opportunity cost does not represent realized cost and advocates for rethinking Tier 2 price setting. Commissioner Sanders

asked what utilizes are not growing. Staff characterized them as smaller and rural communities across the northwest. General Manager reminded the Commission of a resolution approved by Seattle's city council years ago which states they want to divest from nuclear and stated utilities have what could be a once in a lifetime opportunity to bring global change to the grid by supporting development of advanced nuclear technology like Small Modular Reactors. General Manager shared the District will be a Tier 2 off-taker beginning with our new Load Following contract starting in October of this year and that this will continue as long as we have loads above our allocation of the firm capability of BPA. Other challenges for BPA are utilities bringing loads back to BPA that have historically been served by utility owned generation and utilities who have developed headroom in their BPA Tier-1 contracts through big investments in conservation. BPA has no legal obligation to preserve headroom into the next contract so this is going to be a difficult issue to resolve.

6. General Manager shared an update on staff's recommendation to implement a residential demand charge. In response to Commissioner feedback, staff has completed a detailed analysis of impacts a demand charge would have on low-income customers and those with forced air heating. General Manager shared staff has done a great job of using the vast amounts of data made available by the District's IT systems to put together a presentation supportive of a deep dive review at the next Commission meeting on January 24th. General Manager and Commissioners discussed the need for additional customer engagement and feedback beyond what was accomplished last fall during the five public events. Commission indicated they were satisfied with the engagement efforts and feedback already received. Commissioner Sanders asked how a residential demand charge would impact customers using our pay-as-you-go option. Staff indicated demand calculations would be part of the regular billing cycle calculations and that no problems are expected. General Manager informed the Commission the District's billing system vendor NISC estimates it will take up to six months to get the residential demand charge implemented. And that if Commission approves the residential demand charge, staff plans to conduct extensive customer outreach and education efforts, including with low-income advocacy representatives.

Director of Power Management:

1. Director provided a Power Supply update to the Commission for current and year end net power costs. Significant below average temperatures and high market prices in December 2022 resulted in year-end net position power costs approximately $7 million over budget. The Energy Authority helped manage through this December cold weather event to mitigate excess power costs. Going forward, the first half of January 2023 is forecasted to remain warmer than average, but market prices remain high which will result in excess power supply resale opportunities for the District. Current water conditions for Canadian snowpack in 2023 is below average but has increased since December. General Manager stated the District has reserves to manage these budget variances in power supply costs for our BPA slice contract.

2. Director stated staff plans to provide an update on the Solar Connections Program in February. A recent change to this program includes commission approving fees for new solar installations during the December 2022 commission meeting. General Manager inquired on Commission attendance to the February 2023 meetings; Commissioners confirmed they will attend these meetings.

Assistant General Manager:

1. Assistant General Manager informed the Commission of the Kennewick, Highlands, and Ely bay outages which occurred during the last weeks of December 2022 and January 2023. The first outage, which took out three feeders, occurred at Kennewick bay 1, which serves 4th and Olympia to Vancouver and Garfield, and the industrial areas in East Kennewick. This outage occurred during zero-degree temperatures, and at 1:00 a.m., affecting approximately 3,000 customers. When crews arrived, they found a line down, and control relay K1 not functioning. This control relay is 12 years old and will be sent back to the manufacturer for inspection. Assistant General Manager noted crews had power restored within 3.5 hours. The second outage occurred at Highlands substation at 5:30 a.m., effecting bay 2, and feeders 4, 5, 6, which feed north of 10th Street, Kellogg and Union, Creekstone and Southridge, affecting 2,700 customers. Crews restored power to customers within 1.5 hours, after an arrester failed on H5 feeder, and mechanical failures occurred in the H5 breaker. Assistant General Manager shared the feeder was tested last summer, and Operations is working with the manufacturer to determine how frequently a capacitor these should be replaced on these breakers. After the station was re-energized, the three-phase regulator failed on this bay and was replaced. It will be back online later today.

Assistant General Manager shared that while the Highlands bay was out, Ely bay 1 failed at 11:30 a.m. Saturday, affecting four feeders serving the Southeast Kennewick area and some customers in the Southridge area, for approximately 1 hour, 45 minutes. This was a failure inside the substation. Crews noted that when they arrived at Ely substation, a squirrel guard was found on the ground under the meter structure and suspected a bird or animal caused the failure. Assistant General Manager informed the Commission substations are inspected monthly.

Senior Director:

1. Senior Director shared a history of Customer Service staffing levels. A recent retirement has led to a regular position open in Prosser that existing Limited Assignment staff did not apply for. Staff will re-evaluate the situation, but in the near term that leaves two Customer Service employees in Prosser and creates some scheduling challenges. Senior Director noted that for planned absences, accommodations can be made by sending a CSR from Kennewick to Prosser, but for unplanned absences, Senior Director shared staff's recommendation for Prosser Customer Service to go to drive thru only during those time periods. Manager of Customer Service noted Prosser only sees 5 – 10 walk-in customers per day. Commission responded approving Prosser Customer Service to go to drive thru only during times of unplanned absences.

At 10:19 a.m., Commission President announced the Commission Meeting would recess for approximately 10 minutes.

At 10:30 a.m., Commission President announced the Commission Meeting would reconvene into regular open session.

Business Agenda

Customer Satisfaction and Customer Transactional Survey Results
Manager of Customer Engagement presented survey results from two surveys the District completed last year, the Customer Satisfaction Survey and the Customer Transactional Survey. Manager shared the purpose of the Satisfaction Survey was to gain a better understanding into our customers perception of the District regarding the services we provide. The District worked with survey vendor, Great Blue, who conducted the surveys, and based on feedback, the District will use the data to shape future planning and identify initiatives to implement to increase customer satisfaction. The Customer Satisfaction Survey results showed an average rating of 9.0 (on a scale of 1-10) for overall satisfaction and the Transactional Survey results showed an average rating of 9.7 (on a scale of 1-10) for overall quality of service. A key takeaway from the survey included a need for a targeted business survey. The District plans to continue transactional-type surveys utilizing internal resources.

Contract #22-21-309 Award Recommendation for 2023 Distribution Transformers Bid Package
Manager of System Engineering presented Contract #22-21-309, Award Recommendation for 2023 Distribution Transformers Bid Package. Manager informed the Commission the three phase distribution transformers bid came back in December 2022, for a total of 45 transformers, which hit the Engineer's estimate. These three phase transformers are expected to be delivered in 84-86 weeks. Manager asked the Commission for a motion to award the contract.

Motion by Commissioner Sanders, seconded by Commissioner Hall awarding Line Items 4, 5, 6, 13, 14, 15, 16, 17, 18 on BID #22-21-309 for 2023 Distribution Transformers to WEG Transformers USA for the total amount of $1,120,289.00 plus Washington State sales tax in accordance with RCW 54.04.080.
MOTION PASSED UNANIMOUSLY.

Assistant General Manager informed the Commission of a single-phase transformer bid, which did not return a bid. Assistant General Manager shared the District has enough single-phase transformers to get to fall 2022 and will hold some units back for failures or repairs. Assistant General Manager noted that at some point, the District may need to inform local developers there are no single-phase transformers available to them.

Assistant General Manager reminded the Commission of their recent approval for Procurement to go to the open market to purchase, and noted the District was able to secure some spots with manufacturers for Q1 and Q2 of 2023, however the District is currently waiting on price to come back. Commission President asked if pricing will be shared at the next Commission Meeting. General Manager responded this item will be included on the January 24th Commission Meeting Business Agenda.

Future Planning
Commissioner Hall informed the Commission he is traveling to Olympia, WA to attend the January WPUDA Association Meetings on January 11th.

Commission President stated he will attend an upcoming Tri-Cities Regional Chamber of Commerce Meeting regarding the Horse Heaven Wind Project. General Manager shared he will be interviewed by Northwest Public Broadcasting later today, regarding the Horse Heaven Wind Farm.

Meeting Reports
Commissioner Sanders shared she will begin attending Rotary Club of Tri-Cities Sunrise meetings this week and requested the Clerk of the Board pay the annual membership.

Commission President shared he would like to attend the WPUDA January Association meetings this week, remotely, and requested the Clerk of the Board register him to attend.

Executive Session
At 10:51 a.m., the Commission President announced the meeting would go into executive session with legal counsel for 5 minutes for the purpose of discussing and evaluating the performance of a public employee.

At 10:55 a.m., the Commission President reconvened the meeting into regular open public session.

ln accordance with Section 4 of the General Manager's Employment Agreement, the Commission conducted performance and salary/compensation review of the General Manager. Based on the Board's review of the General Manager's successful performance and salary survey data of comparable public utility General Managers, the Commission found a salary adjustment warranted to be effective January 10, 2023.

Motion by Commissioner Hall, seconded by Commissioner Sanders, adopting Resolution No. 2628, amending Section 3.A. of the General Manager's Employment Agreement.
MOTION PASSED UNANIMOUSLY.

Hearing no objection, Commission President concluded the meeting at 10:59 a.m.

_____
Barry A. Bush, President

ATTEST:

_____
Lori Kays-Sanders, Secretary

Periodic Travel Report - January 24, 2023

Date Start	*Business Days*	*Name*	*City*	*Purpose*
1/17/2023	2	Scott, Travis	Leavenworth, WA	WA SAFETY DIRECTORS & MANAGERS

PAYMENT APPROVAL
January 24, 2023

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #		Ending #	Page #	Amount
Accounts Payable:					
Automated Clearing House (DD) Payments	95069	-	95129	1 - 7	$ 2,037,524.75
Checks & Customer Refund Payments (CHK)	85311	-	85382	8 - 12	$ 755,192.49
Electronic Fund Transfer (WIRE) Payments	6464	-	6468	13 - 14	$ 376,200.41
Residential Conservation Rebates:					
Credits on Customer Accounts				15	$ 499.98
Purchase Card Detail:	December 2022			19 - 24	
Payroll:					
Direct Deposit - 1/5/2023	94919	-	95068		$ 397,164.28
TOTAL					**$ 3,566,581.91**
Void DD					
Void Checks					$ -
Void Wires					

I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.

Jon Meyer 1/17/2023

Jon L. Meyer, Auditor *Date*

Reviewed by:

Rick Dunn, General Manager

Approved by:

Barry A. Bush, President

Jeffrey D. Hall, Vice-President

Lori Kays-Sanders, Secretary

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
95069	1/4/23	DD	433	ALTEC INDUSTRIES, INC.	Material		22,881.63
95070	1/4/23	DD	963	ANIXTER INC.	Alum 500 STR DB Triplex, Rider		42,934.33
					Fuse, ELF, Cooper, 6 amp, 15		222.84
					CUTOUT, 15 KV		8,400.34
					WASHER SP LOCK GALV 5/8		608.72
					Alum 500 STR DB Triplex, Rider		14,311.44
					Fuse T-Type, Kearney #51100		943.52
					BOLTS DA 3/4 X 24		684.81
					Alum 4/0 STR DB Triplex, Sweet		3,749.06
					SWITCH, INTEGER UNITIZED,HANDL		39,947.25
					Deadbreak Junction 4-way 600 A		5,737.19
					Vice Top Insulator, Poly,Gray		1,308.57
					Materials		96,900.62
					Fuse T-Type, Kearney #51003		219.57
					NUTS TE 3/4		891.34
					Cooper elbow lug CC2C04T		1,765.05
					MOUNTING BRKT FIBRGLS 24'		3,369.70
						Total for Check/Tran - 95070:	221,994.35
95071	1/4/23	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc		44.29
					Weekly Svc		30.55
					Weekly Svc		32.07
					Weekly Svc		21.95
					Weekly Svc		44.01
						Total for Check/Tran - 95071:	172.87
95072	1/4/23	DD	3828	BORDER STATES INDUSTRIES, INC.	CLAMPS CU S1520 CC		1,342.45
					POLE GAINS, TRANSMISSION		623.93
						Total for Check/Tran - 95072:	1,966.38
95073	1/4/23	DD	2972	COMPUNET, INC.	Labor Charges		112.50

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
95074	1/4/23	DD	57	CONSOLIDATED ELECTRICAL DISTRIB	BPA Test Switches		390.24
					DC Disconnect		91.26
						Total for Check/Tran - 95074:	481.50
95075	1/4/23	DD	10752	CRISISGO, INC.	CrisisGo Subscription		3,000.00
95076	1/4/23	DD	3742	EMPLOYMENT SCREENING SERVICES,	Employment and Candidate Screening Servi		1.75
95077	1/4/23	DD	79	GENERAL PACIFIC, INC.	CUTOUT, 15 KV		6,229.58
95078	1/4/23	DD	10051	TINA M GLINES	Tuition Reimbursement		5,146.98
95079	1/4/23	DD	2087	H2 PRECAST, INC.	Material		8,804.70
95080	1/4/23	DD	3018	HRA VEBA TRUST	ER VEBA CDHP		105,500.00
					ER VEBA		7,400.00
					ER VEBA Wellness		21,000.00
						Total for Check/Tran - 95080:	133,900.00
95081	1/4/23	DD	1818	IBEW LOCAL 77	IBEW A Dues Assessment		4,451.51
					IBEW BA Dues Assessment		5,213.92
						Total for Check/Tran - 95081:	9,665.43
95082	1/4/23	DD	10660	IRBY ELECTRICAL UTILITIES	CUTOUT, 15 KV		6,038.50
					PINS STEEL 5 3/4 SHANK		432.08
					ALUM 4/0 QUAD APPALOOSA		4,495.83
						Total for Check/Tran - 95082:	10,966.41
95083	1/4/23	DD	10935	JR ELECTRIC LLC	Meter Repair		92.40
95084	1/4/23	DD	103	KENNEWICK, CITY OF	Monthly Billing		643.41
					Monthly billing		306.08
						Total for Check/Tran - 95084:	949.49
95085	1/4/23	DD	3262	NATIONAL COLOR GRAPHICS, INC.	Postcards		4,712.15
95086	1/4/23	DD	3539	NEWGEN STRATEGIES AND SOLUTION	Rate Support		1,102.50

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
95087	1/4/23	DD	919	NOANET	MacDonald Miller		11,840.75
95088	1/4/23	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care		292.31
					Flex Spending Health Care		2,345.51
						Total for Check/Tran - 95088:	2,637.82
95089	1/4/23	DD	123	PACIFIC NW UTILITIES CONFERENCE	Membership Dues		10,055.00
95090	1/4/23	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly billing		23.25
					Monthly Billing		49.73
						Total for Check/Tran - 95090:	72.98
95091	1/4/23	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	NW Endovascular Surgery		81.45
					NW Endovascular Surgery		135.75
					NW Endovascular Surgery		6,252.42
					NW Endovascular Surgery		3,602.85
					Fiber		110,874.00
						Total for Check/Tran - 95091:	120,946.47
95092	1/4/23	DD	10936	MICHAEL J PRAEST	Lease Payment		500.00
95093	1/4/23	DD	136	PUBLIC POWER COUNCIL	2023 Annual Dues Assessment		62,241.00
95094	1/4/23	DD	10212	QCL, INC.	Drug Screening		74.99
95095	1/4/23	DD	10860	ROHN PRODUCTS, LLC	Poles		94,297.25
95096	1/4/23	DD	2154	SENSUS USA, INC.	Meter, Sensus 2SRD Stratus IQ 200A, 240V		34,356.16
95097	1/4/23	DD	3226	SHI INTERNATIONAL CORP	Sofgtware Maintenance/Support		9,064.63
95098	1/4/23	DD	3502	SYLVAN LEARNING CENTER	Employee Testing		25.00
95099	1/4/23	DD	139	TOWNSQUARE MEDIA TRI CITIES	Advertising		3,960.00
95100	1/4/23	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing - Multiple		-0.11
					Clothing - Multiple		1,063.09
					Clothes - Fleenor		35.65

Accounts Payable Check Register

01/02/2023 To 01/15/2023

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					Clothes - Clark, Himmelberger		900.70
					Clothes - King		161.31
					Clothes - Anderson, Reiss		396.32
					Clothes - Hardenbrook		189.79
					Clothes - Reiss		83.27
					Clothes - Houser		227.40
					Credit Invoice 9435560		-381.33
					Credit - Invoice 9482511		-86.52
						Total for Check/Tran - 95100:	2,589.57
95101	1/4/23	DD	1048	UNITED WAY OF BENTON & FRANKL	EE United Way Contribution		392.80
95102	1/4/23	DD	3098	US BANK CORPORATE PAYMENT SYS	Executive		15,969.44
					Finance & Business Services		106.93
					Customer Service		1,786.23
					Contracts & Purchasing		-343.31
					Engineering		789.74
					IT Infrastructure		5,273.75
					Operations		5,488.91
					Operations - Meter Shop		4,788.11
					Operations - Transformer Shop		4,316.14
					Operations - Support Svcs		2,176.27
					Operations - Maintenance		4,837.04
					Operations - (Support Svcs. Fleet)		9,480.83
					Operations - Warehouse		9,578.63
					Storm Card #1		130.00
					Storm Card #10		75.00
						Total for Check/Tran - 95102:	64,453.71
95103	1/11/23	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc		44.29
					Weekly Svc		44.01
					Weekly Svc		30.55

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					Weekly Svc		32.07
					Weekly Svc		21.95
						Total for Check/Tran - 95103:	172.87
95104	1/11/23	DD	3828	BORDER STATES INDUSTRIES, INC.	CLAMPS 2 BOLT HL GA 106L		595.85
95105	1/11/23	DD	2972	COMPUNET, INC.	Monthly Subscriptions		48.92
					Monthly Subscriptions		6,951.15
						Total for Check/Tran - 95105:	7,000.07
95106	1/11/23	DD	4226	COOK SOLUTIONS GROUP, INC.	Drive Thru Maintenance		1,635.24
95107	1/11/23	DD	10627	DOUGLAS S DOBREC	Glove Pickup		18.00
95108	1/11/23	DD	2898	ELECTRICAL CONSULTANTS, INC.	Professional Services 11/22		6,638.00
					Professional Services 11/22		3,124.50
					Professional Svcs 11/22		15,503.00
					Professional Svcs 11/22		6,396.00
						Total for Check/Tran - 95108:	31,661.50
95109	1/11/23	DD	10810	GARY LEE AND ASSOCIATES, LLC	Joint Use NESC Fieldwork CO 22-22-01		4,588.00
					Field Work Joint Use		4,642.00
						Total for Check/Tran - 95109:	9,230.00
95110	1/11/23	DD	10828	GRAYBEAL GROUP, INC.	Pollution Liability Premium		965.00
95111	1/11/23	DD	724	HERITAGE PROFESSIONAL LANDSCAP	Landscaping Svc		1,763.68
					Landscaping Svc		273.39
					Landscaping Svc		304.64
					Landscaping Svc		371.50
					Landscaping Svc		1,125.59
					Landscaping Svc		330.01
					Landscaping Svc		969.14
					Landscaping Svc		409.78
						Total for Check/Tran - 95111:	5,547.73

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
95112	1/11/23	DD	1632	INTERCONTINENTAL EXCHANGE, INC.	E-Confirm Charges		24.00
95113	1/11/23	DD	10660	IRBY ELECTRICAL UTILITIES	Transformer, 25 kVA single pha		89,116.61
95114	1/11/23	DD	103	KENNEWICK, CITY OF	Occupation Tax		617,260.09
95115	1/11/23	DD	2027	KUFFEL, HULTGRENN, KLASHKE AND	Professional Srv		4,517.85
95116	1/11/23	DD	209	M&M BOLT CO., LLC	Bolt, 1/2"-13x1-1/2, finished h		2,434.88
					Bolt, 1/2"-13x2", finished hex		5,695.88
					Washers, 1/2" Belleville,Domes		2,391.40
						Total for Check/Tran - 95116:	10,522.16
95117	1/11/23	DD	919	NOANET	34918 W Yakitat Rd		1,972.48
95118	1/11/23	DD	10944	NORTHERN LIGHTS DISPLAY	Christmas Lights/Pole		-264.85
					Christmas Lights/Pole		3,574.01
						Total for Check/Tran - 95118:	3,309.16
95119	1/11/23	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Vista Field Phase 1		8,304.68
					20 - Off-the-Dock Labor		18,574.74
					Focal Point Marketing		141.31
					20 - Off-the-Dock Labor		2,733.89
					UPS Store		280.45
					20 - Off-the-Dock Labor		3,868.54
					6820 W Deschuttes		2,434.88
					6820 W Deschuttes		81.53
					6820 W Deschuttes		7,016.20
					6820 W Deschuttes		2,660.53
						Total for Check/Tran - 95119:	46,096.75
95120	1/11/23	DD	10561	POWER & TELEPHONE SUPPLY COMP	Material		124.52
95121	1/11/23	DD	10671	PRINCIPAL BANK	EE Vision		2,936.98
					Er Vision		101.78
					EE Health		10,405.68

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					ER Health		186,207.76
					EE Dental		576.54
					ER Dental		16,629.29
						Total for Check/Tran - 95121:	216,858.03
95122	1/11/23	DD	2277	LORI K SANDERS	WPUDA		616.44
95123	1/11/23	DD	2154	SENSUS USA, INC.	Meter, Elster A3RL, 16S, Flexn		20,873.01
					Meter, Elster A3RL 9S, Flexnet		41,746.02
					Meter, Elster A3RL, 5S, Flexne		20,873.01
					Meter, Elster A3TL 12S, 480V,		30,460.35
						Total for Check/Tran - 95123:	113,952.39
95124	1/11/23	DD	10796	TECHSTREET, LLC	Techstreet Renwal/Subscription		2,203.35
95125	1/11/23	DD	139	TOWNSQUARE MEDIA TRI CITIES	Advertising		3,960.00
95126	1/11/23	DD	158	TRIDEC	Association Dues		5,000.00
95127	1/11/23	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing - Rabben, Welch		826.99
95128	1/12/23	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	T-Mobile Clearwater		654.37
					20 - Off-the-Dock Labor		2,539.37
						Total for Check/Tran - 95128:	3,193.74
95129	1/12/23	DD	3098	US BANK CORPORATE PAYMENT SYS	Travel Card		11,455.18
						Total Payments for Payment Type - DD: (61)	2,037,524.75
						Total Voids for Payment Type - DD: (0)	0.00
						Total for Payment Type - DD: (61)	2,037,524.75
						Total Payments for Bank Account - 1 : (61)	2,037,524.75
						Total Voids for Bank Account - 1 : (0)	0.00
						Total for Bank Account - 1 : (61)	2,037,524.75

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
85311	1/4/23	CHK	2758	APS INC.	Consumables Sealing Brush Assembly		-0.07
					Consumables Sealing Brush Assembly		81.52
						Total for Check/Tran - 85311:	81.45
85312	1/4/23	CHK	2425	AT&T MOBILITY, LLC	Monthly Billing		5.44
85313	1/4/23	CHK	10939	BD TRUCKING, LLC	Commercial Energy Efficiency Prg		4,480.00
85314	1/4/23	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc		5,218.35
					Tree Trimming Svc		9,080.86
						Total for Check/Tran - 85314:	14,299.21
85315	1/4/23	CHK	10255	FOUNDATION FOR WATER & ENERGY	FWEE Membership Dues		500.00
85316	1/4/23	CHK	3478	FP MAILING SOLUTIONS	Postage Machine - Prosser		84.79
85317	1/4/23	CHK	10935	JR ELECTRIC LLC	Meter Repair		92.40
85318	1/4/23	CHK	310	MOON SECURITY SERVICES, INC.	Monthly Billing		577.95
					Monthly Billing		213.27
					Monthly Billing		180.69
					Monthly Billing		91.37
					Monthly Billing		91.37
					Monthly Billing		91.37
					Monthly Billing		144.44
						Total for Check/Tran - 85318:	1,390.46
85319	1/4/23	CHK	118	NORTHWEST PUBLIC POWER ASSOCIA	NWPPA 2023 Utility Dues		30,000.00
85320	1/4/23	CHK	122	PACIFIC NORTHWEST WATERWAYS	2023 River Values Campaign		10,000.00
85321	1/4/23	CHK	10718	PUBLIC UTILITY DIST PEND ORIELLE	CWPU UIP Expenses		1,724.21
85322	1/4/23	CHK	379	PURMS JOINT SELF INSURANCE FUND	Property General Assessment		31,231.01
85323	1/4/23	CHK	2648	RAILROAD MANAGEMENT COMPANY	License Fees		344.67
85324	1/4/23	CHK	2997	ROBERTS CONSTRUCTION	REEP		1,936.38

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
85325	1/4/23	CHK	3961	SIERRA ELECTRIC, INC.	Repair/Replace Meter	896.29
85326	1/4/23	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc	38.30
85327	1/4/23	CHK	992	VERIZON NORTHWEST	Monthly Billing	1,848.57
85328	1/4/23	CHK	10649	ZIPLY FIBER	Monthly Billing	2,703.63
85329	1/4/23	CHK	99999	KAREN BELL	Credit Balance Refund	85.03
85330	1/4/23	CHK	99999	RANDY A BRISBY	Credit Balance Refund	400.00
85331	1/4/23	CHK	99999	BENITA R CRONK-HUTTON	Credit Balance Refund	600.00
85332	1/4/23	CHK	99999	KATHLEEN F DRIGGERS	Credit Balance Refund	400.00
85333	1/4/23	CHK	99999	BETTY FOSTER	Credit Balance Refund	207.86
85334	1/4/23	CHK	99999	MATTHEW N GANZ	Credit Balance Refund	200.00
85335	1/4/23	CHK	99999	TRISHA M GIER	Credit Balance Refund	300.00
85336	1/4/23	CHK	99999	KRISTINA GUTIERREZ	Credit Balance Refund	500.00
85337	1/4/23	CHK	99999	DEBBY K HANSON	Credit Balance Refund	200.00
85338	1/4/23	CHK	99999	SHANNON M HIGGINS	Credit Balance Refund	144.78
85339	1/4/23	CHK	99999	MARY L HUBBARD	Credit Balance Refund	39.84
85340	1/4/23	CHK	99999	JAMES F JAMIESON	Credit Balance Refund	14.79
85341	1/4/23	CHK	99999	RONALD H JENNINGS SR	Credit Balance Refund	600.00
85342	1/4/23	CHK	99999	LAURIE KEEL	Credit Balance Refund	300.00
85343	1/4/23	CHK	99999	LONNIE LOHMAN	Credit Balance Refund	300.00
85344	1/4/23	CHK	99999	CECILIO MAGANA	Credit Balance Refund	200.00

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
85345	1/4/23	CHK	99999	DAENA S MEDINA	Credit Balance Refund		300.00
85346	1/4/23	CHK	99999	SHAWN M MILLS	Credit Balance Refund		300.00
85347	1/4/23	CHK	99999	OVAHA	Credit Balance Refund		1,890.61
85348	1/4/23	CHK	99999	ELDA VAZQUEZ	Credit Balance Refund		41.55
85349	1/4/23	CHK	99999	KATHRYN A WALKER	Credit Balance Refund		1,200.00
85350	1/11/23	CHK	39	BENTON COUNTY	2022 General Election		37,702.93
85351	1/11/23	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands		1,699.22
85352	1/11/23	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Michel - Meal Reimbursement - 247173		14.86
					Montgomery - Meal Reimbursement 247668		19.23
					Patrick - Meal Reimbursement 247176		28.24
					Hartman-Meal Reimbursement Big Bend 6697		50.00
					Hartman - Meal Reimburse Big Bend 669720		21.63
					King - Meal Reimbursement 247891		14.36
					Michel-Meal Reimbursement 247891		12.28
						Total for Check/Tran - 85352:	160.60
85353	1/11/23	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc		9,080.86
					Tree Trimming svc		8,349.36
						Total for Check/Tran - 85353:	17,430.22
85354	1/11/23	CHK	2988	BRUCE HEATING & AIR CONDITION	REEP		500.00
85355	1/11/23	CHK	32	CITY OF BENTON CITY	Occupation Tax		20,197.59
85356	1/11/23	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc		43.77
85357	1/11/23	CHK	10564	LOURDES OCCUPATIONAL HEATLH	Pre Employment Physical		140.00
85358	1/11/23	CHK	962	PACIFIC POWER	Monthly Billing		380.27
85359	1/11/23	CHK	128	PERFECTION GLASS, INC.	REEP		82.50

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
85360	1/11/23	CHK	135	PROSSER, CITY OF	Monthly Billing		1.22
					Monthly Billing		11.34
					Monthly Billing		913.07
					Occupation Tax		45,785.24
						Total for Check/Tran - 85360:	46,710.87
85361	1/11/23	CHK	379	PURMS JOINT SELF INSURANCE FUND	Liabiltiy General Assessment		30,762.94
					Property General Assessment		14,573.89
					EIM/Aegis/Beazley Cyber		421,009.53
						Total for Check/Tran - 85361:	466,346.36
85362	1/11/23	CHK	141	RICHLAND, CITY OF	Occupation Tax		2,041.64
85363	1/11/23	CHK	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing		582.46
85364	1/11/23	CHK	10710	THRYV, INC.	Advertising		95.87
85365	1/11/23	CHK	1397	UMATILLA ELECTRIC COOPERATIVE	2022 Annual Pole Contact		21.90
85366	1/11/23	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc		52.59
85367	1/11/23	CHK	3725	US BANK NATIONAL ASSOCIATION	Bond Adminstration Fee 2020A Bonds		300.00
85368	1/11/23	CHK	992	VERIZON NORTHWEST	Monthly Billing		124.30
					Monthly Billing		250.71
					Monthly Billing		356.93
					Monthly Billing		360.09
					Monthly Billing		116.94
					Monthly Billing		317.46
						Total for Check/Tran - 85368:	1,526.43
85369	1/11/23	CHK	174	WASH STATE DEPT EMPLOYMENT SEC	4th Qtr Ending		10,634.11
85370	1/11/23	CHK	170	WASH STATE DEPT LABOR & INDUST	4th Qtr Ending		37,079.32
85371	1/11/23	CHK	99999	MIGUEL A BRAVO VALENCIA	Credit Balance Refund		118.61

Accounts Payable
Check Register

01/02/2023 To 01/15/2023

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
85372	1/11/23	CHK	99999	ELIZABETH FOLLIS	Credit Balance Refund	38.30
85373	1/11/23	CHK	99999	YESENIA GARCIA	Credit Balance Refund	63.18
85374	1/11/23	CHK	99999	SERENA JAMES	Credit Balance Refund	157.38
85375	1/11/23	CHK	99999	MADISON LESTER	Credit Balance Refund	115.00
85376	1/11/23	CHK	99999	MARIELA LEYVA	Credit Balance Refund	29.29
85377	1/11/23	CHK	99999	CHERYL A MANLEY	Credit Balance Refund	8.00
85378	1/11/23	CHK	99999	CUPERTINO MONJE	Credit Balance Refund	44.76
85379	1/11/23	CHK	99999	ERICA PETERSEN	Credit Balance Refund	67.13
85380	1/11/23	CHK	99999	GENE L SPAULDING JR	Credit Balance Refund	258.96
85381	1/11/23	CHK	99999	OFELIA SUAREZ	Credit Balance Refund	541.59
85382	1/11/23	CHK	99999	JOHN ZELLER	Credit Balance Refund	140.37

Total Payments for Payment Type - CHK:	(72)	755,192.49
Total Voids for Payment Type - CHK:	(0)	0.00
Total for Payment Type - CHK:	(72)	755,192.49
Total Payments for Bank Account - 2 :	(72)	755,192.49
Total Voids for Bank Account - 2 :	(0)	0.00
Total for Bank Account - 2 :	(72)	755,192.49
Grand Total for Payments :	(133)	2,792,717.24
Grand Total for Voids :	(0)	0.00
Grand Total :	(133)	2,792,717.24

Accounts Payable
Check Register

ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
6464	1/4/23	WIRE	169	ENERGY NORTHWEST	Purchased Power		38,750.13
					Co-Location Rent		443.49
						Total for Check/Tran - 6464:	39,193.62
6465	1/5/23	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution		3,126.71
					457(b) Roth EE Contribution		9,621.99
					ER Def Comp 401		14,975.33
					ER Def Comp 457		2,560.22
					Plan A 457(b) Employee Contribution		5,848.26
					Plan B 457(b) Employee Contribution		20,010.12
					Plan C 401(a) Option 1 EE Contribution		3,110.89
					Plan C 401(a) Option 2 EE Contribution		1,487.40
					Plan C 401(a) Option 3 EE Contribution		513.42
					Plan C 401(a) Option 4, Step 2 EE Contri		1,195.55
					Plan C 401(a) Option 4, Step 3 EE Contri		1,324.62
					Plan C 401(a) Option 4, Step 4 EE Contri		956.61
					Plan C 401(a) Option 5, Step 4 EE Contri		1,138.87
					Plan C 457(b) Employee Contribution		4,296.42
					457 EE Loan Repayment #1		1,205.53
						Total for Check/Tran - 6465:	71,371.94
6466	1/5/23	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax		66,013.44
					Medicare - Employee		9,083.42
					Medicare - Employer		9,083.42
					Social Security - Employee		38,839.51
					Social Security - Employer		38,839.51
						Total for Check/Tran - 6466:	161,859.30
6467	1/5/23	WIRE	171	WASH STATE DEPT RETIREMENT SYS	ER PERS		63,879.95
					PERS Plan 2		36,355.97
					PERS Plan 3A 5% All Ages		1,186.54
					PERS Plan 3B 5% Up to Age 35		108.56
					PERS Plan 3B 6% Age 35-45		129.59

Accounts Payable
Check Register

ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					PERS Plan 3E 10% All Ages		1,211.89
					PERS Plan 3F 15% All Ages		451.07
					Total for Check/Tran - 6467:		103,323.57
6468	1/5/23	WIRE	437	WASH STATE DEPT SUPPORT REGIST	Garnishment - Child Support		451.98
					Total Payments for Payment Type - WIRE:	(5)	376,200.41
					Total Voids for Payment Type - WIRE:	(0)	0.00
					Total for Payment Type - WIRE:	(5)	376,200.41
					Total Payments for Bank Account - 1 :	(5)	376,200.41
					Total Voids for Bank Account - 1 :	(0)	0.00
					Total for Bank Account - 1 :	(5)	376,200.41
					Grand Total for Payments :	(5)	376,200.41
					Grand Total for Voids :	(0)	0.00
					Grand Total :	(5)	376,200.41

BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL

Date	Customer	Rebate Amount	Rebate Description
01/03/2023	SAMUEL LANDA	$ 30.00	Rebate - Clothes Washer
01/03/2023	DONNA KUNK	$ 30.00	Rebate - Clothes Washer
01/03/2023	SAMUEL LANDA	$ 50.00	Rebate - Clothes Dryer
01/03/2023	DONNA KUNK	$ 50.00	Rebate - Clothes Dryer
01/03/2023	NORIKO LAMPMAN	$ 250.00	Rebate - Electric Vehicle
01/09/2023	ASHLEE HINES	$ 89.98	Rebate - Smart Thermostat

$	499.98

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
665	12/01/2022	478	Credit Card	11 - Finance & Business Serv	1091	BLACKWELL, LURII	1091	ODP BUS SOL LLC # 10	Office Supplies	37.45
	12/13/2022	478					1091	ODP BUS SOL LLC # 10	Office Supplies	9.08
	12/07/2022	478					1091	FRED-MEYER #0163	Berger,Kim 20yr anniversary	44.11
	12/01/2022	478					1091	ODP BUS SOL LLC # 10	Office Supplies	16.29
									Total for Tran-665:	106.93
666	12/16/2022	480	Credit Card	17 - Contracts & Purchasing	3213	LANPHEAR, JUSTIN L	3213	MCCLATCHY ADVERT	22-21-309 Call for Bid	82.12
							3213	AMAZON.COM AMZN.	Return Monitor - Broken	-485.88
							3213	MCCLATCHY ADVERT	2023 Pre Qual Ad McClatche	60.45
									Total for Tran - 666:	-343.31
667	12/06/2022	491	Credit Card	ST10 - Storm Card #10	1654	CRAMER, BRIAN M	1654	ARBOR DAY FOUNDA	Tree Line USA Application F	75.00
									Total for Tran-667:	75.00
668	12/02/2022	486	Credit Card	38 - Operations - Support Svc	10656	FLEENOR, RYAN A	10656	SHERWIN WILLIAMS 7	Paint and frog tape	176.76
	12/02/2022	486					10656	THE HOME DEPOT #47	Painting supplies	129.19
	11/17/2022	486					10656	THERMAL SUPPLY 221	HVAC Refridgerant	1,551.88
	11/17/2022	486					10656	SHERWIN WILLIAMS 7	Paint supplies	7.38
	11/17/2022	486					10656	SHERWIN WILLIAMS 7	Paint	311.06
									Total for Tran-668:	2,176.27
669	11/29/2022	482	Credit Card	15 - IT Infrastructure	3259	CRUM, DUANE P	3259	EATON POWER QUALI	Fan replacement for UPS1	111.31
	11/29/2022	482					3259	AMZN MKTP US*HZ8	Velcro	8.69
	11/15/2022	482					3259	FS COM INC	ADVA Customer Premise Eq	586.98
	12/09/2022	482					3259	AMZN MKTP US*K004	Screen Cleaning spray	26.03
	11/29/2022	482					3259	FS COM INC	Network SFPs	1,215.28
	11/28/2022	482					3259	DRI*DIGITAL RIVER	Cisco Online Training (Home	2,087.40
	11/17/2022	482					3259	CUMMINS OSM	QuickServe for AutoShop	815.25
	11/19/2022	482					3259	FS COM INC	Fiber cables	107.40
	12/01/2022	482					3259	SPECTRUM	Backup Internet	139.98
	12/05/2022	482					3259	IN *IVOXY CONSULTI	Power Supply for 10Zig	59.24
	11/25/2022	482					3259	SMARTSHEET INC.	Support software (Holgate)	29.35
	12/05/2022	482					3259	AMZN MKTP US*J639Q	Camera mount	21.63
	12/09/2022	482					3259	2CHECKO*MALWARE	Annual Subscription Malware	65.21
									Total for Tran-669:	5,273.75

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
670	12/16/2022	488	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	TRUCK PRO	credit, parts return	-472.08
							2026	JIMS PACIFIC GARAGE	credit, parts warranty	-928.29
									Total for Tran - 670:	-1,400.37
671	12/14/2022	479	Credit Card	44 - Customer Service	10150	COBB, ANNETTE L	10150	ULINE *SHIP SUPPLIE	Door tags for customer servic	206.23
	12/09/2022	479					10150	USPS PO 5440320336	Will call mail pick up renewal	1,580.00
									Total for Tran-671:	1,786.23
672	12/13/2022	490	Credit Card	ST01 - Storm Card #1	901	SCHLEKEWEY, DIANE A	901	7 ELEVEN	7 ELEVEN- Fuel	130.00
									Total for Tran-672:	130.00
673	11/28/2022	481	Credit Card	21 - Engineering	3880	WEBB, BRENDA R	3880	NOTARYHNB-800.422.1	Lang-Notary/bond supplies	121.95
	12/01/2022	481					3880	TIMBER PRODUCTS IN	Pole inspections	147.39
	11/28/2022	481					3880	DOL - PROFESSIONAL	Lang-Notary License Applica	40.00
	12/05/2022	481					3880	TYNDALE COMPANY I	Myers/Stivers FR Shirts	147.40
	11/22/2022	481					3880	IEEE PRODUCTS & SE	Mitchell-IEEE M'ship/etc	333.00
									Total for Tran-673:	789.74
674	11/21/2022	485	Credit Card	35 - Operations - Transforme	2503	GASTON, TODD	2503	OXARC, INC-PASCO C	Nitrogen bottle refills	151.63
	11/15/2022	485					2503	LAWSON PRODUCTS	Shop stock of parts	846.56
	11/22/2022	485					2503	WA ST DEPT AGRICUL	WSDA pesticide renewal	100.00
	11/22/2022	485					2503	BATTERIES PLUS #025	Batteries for substaion mainte	413.76
	12/05/2022	485					2503	AMZN MKTP US*VJ29	Flow indicator for blue oil tra	340.64
	11/29/2022	485					2503	THE HOME DEPOT 473	20' extension ladder for truck	292.40
	12/03/2022	485					2503	NPC*NEW PIG CORP	Oil containment for leaking e	903.69
	12/08/2022	485					2503	OXARC, INC-PASCO C	Nitrogen bottle refills	114.81
	12/03/2022	485					2503	ULINE *SHIP SUPPLIE	oil containment tray for leakin	429.82
	11/21/2022	485					2503	THE HOME DEPOT #47	Replacement light for sand bl	38.56
	11/22/2022	485					2503	WA AGR*SERVICE FE	Convenience fee for WSDA p	3.00
	12/07/2022	485					2503	MCMASTER-CARR	Bushings for 115kv switch.	28.36
	12/03/2022	485					2503	NPC*NEW PIG CORP	containment trays for leaking	379.72
	12/06/2022	485					2503	THE HOME DEPOT #47	6 small punches for shop tools	22.79
	11/29/2022	485					2503	THE TROPHY SHOPPE	Label for a transformer cabine	7.00
	11/21/2022	485					2503	THE HOME DEPOT 473	Retractable cord reels for truc	243.40
									Total for Tran-674:	4,316.14

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
675	12/02/2022	483	Credit Card	31 - Operations	901	SCHLEKEWEY, DIANE A	901	WA AGR*SERVICE FE	Pesticide License Fee - Maint	3.00
	12/02/2022	483					901	WA ST DEPT AGRICUL	Pesticide Licence Fee - Maint	100.00
	12/02/2022	483					901	WA AGR*SERVICE FE	Pesticide License Fee - Supt o	3.00
	12/02/2022	483					901	WA ST DEPT AGRICUL	Pesticide License Fee - Supt o	100.00
	12/01/2022	483					901	ODP BUS SOL LLC # 10	Office Supplies - Toner	276.68
	12/08/2022	483					901	PAPA JOHN'S #3764	Duty Supervisor Annual Meet	113.55
	12/01/2022	483					901	ODP BUS SOL LLC # 10	Office Supplies - Toner	573.78
	12/09/2022	483					901	ON SCENE MEDICAL S	CDL Med Card Appt - Koerp	110.00
	12/01/2022	483					901	MEDIC FIRST AID INT	Credit for the online instructor	-20.00
	11/30/2022	483					901	ODP BUS SOL LLC # 10	Office Supplies- Pens, docum	133.13
	12/07/2022	483					901	NWPPA	Registration - Schafer PCB M	1,410.00
	12/01/2022	483					901	HORSE HEAVEN SALO	Semi Annual Coordination Mt	260.07
	12/01/2022	483					901	ODP BUS SOL LLC # 10	Red pencils, white board pens	132.44
	12/07/2022	483					901	TOTAL CARE CLINICS	CDL Med Cert appt for Broes	130.00
	12/08/2022	483					901	MARNE AND ASSOCIA	NESC Codebooks and Handb	649.50
	11/30/2022	483					901	MEDIC FIRST AID INT	HSI- Online New Member Fe	20.00
	12/01/2022	483					901	ODP BUS SOL LLC # 10	Office Supplies- pencils	71.61
	12/01/2022	483					901	ODP BUS SOL LLC # 10	Toner	929.27
	11/30/2022	483					901	MEDIC FIRST AID INT	HSI Online New Inst Fee- sco	35.00
	12/07/2022	483					901	TOTAL CARE CLINICS	CDL Med Cert Appointment -	130.00
	11/29/2022	483					901	TOTAL CARE CLINICS	CDL Med Cert Appt - Reiss	130.00
	12/01/2022	483					901	ODP BUS SOL LLC # 10	Pens, mechanical pencils, shar	197.88
									Total for Tran-675:	5,488.91

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
676	12/01/2022	488	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	TRUCK PRO	tr1157, hub & brake drum kit	677.48
	12/01/2022	488					2026	PASCO A-PTS 0027915	#58, seafoam	36.88
	12/02/2022	488					2026	ALTEC INDUSTRIES, I	#191, hyd filters	120.98
	12/01/2022	488					2026	RWC INTERNATIONAL	#130, blend door actuator	67.56
	12/01/2022	488					2026	PAPE MATERIAL HAN	#139, fan switch	176.20
	12/01/2022	488					2026	PASCO A-PTS 0027915	#175, relay	47.25
	12/01/2022	488					2026	PASCO A-PTS 0027915	#209, battery	160.70
	12/08/2022	488					2026	PEAK INDUSTRIAL	#181, fuel level sensor	162.35
	12/01/2022	488					2026	PEAK INDUSTRIAL	#143, fuel level sensor	162.35
	12/06/2022	488					2026	PASCO AUTO WRECKI	#184, body control module	81.53
	12/01/2022	488					2026	PASCO A-PTS 0027915	filters & DEF	85.37
	12/02/2022	488					2026	SOL*SNAP-ON INDUST	tool, test leads	145.75
	12/14/2022	488					2026	IN *AMERICAN RADIA	#167, clean dpf filter	468.06
	12/01/2022	488					2026	AUTOBAHN AUTO CA	#203 & #213, car wash	18.00
	12/14/2022	488					2026	MCCURLEY INTEGRIT	#213, diag engine light	212.29
	12/01/2022	488					2026	PASCO A-PTS 0027915	#191, fuel filter	66.92
	12/01/2022	488					2026	PASCO A-PTS 0027915	#220, oil & air filter	22.84
	12/01/2022	488					2026	CO-ENERGY PSC CN	winter diesel additive	594.54
	12/07/2022	488					2026	JIMS PACIFIC GARAGE	#73, pressure switch	18.57
	12/12/2022	488					2026	CORWIN FORD TRI-CI	#196, tire presssure sensors	124.98
	12/01/2022	488					2026	JIMS PACIFIC GARAGE	#191, radiator	928.29
	12/01/2022	488					2026	SIX ROBBLEES NO 5	truck tire chains	1,389.55
	12/01/2022	488					2026	SIX ROBBLEES NO 5	wheel weights & pintle eye	176.20
	12/01/2022	488					2026	JIMS PACIFIC GARAGE	#178, block heater plug	190.36
	12/01/2022	488					2026	PASCO A-PTS 0027915	#200, battery	158.27
	12/07/2022	488					2026	HELM-FORD DIAG SOF	ford program software for aut	54.35
	12/01/2022	488					2026	PEAK INDUSTRIAL	#143, bushings	10.35
	12/01/2022	488					2026	PASCO A-PTS 0027915	#221, oil & air filter	22.84
	12/09/2022	488					2026	O'REILLY AUTO PART	#210, battery	147.42
	12/01/2022	488					2026	TWIN CITY METALS I	#221, aluminum angle	84.18
	12/01/2022	488					2026	DIRECT AUTO DISTRI	correction for credit error	65.73
	12/01/2022	488					2026	PASCO A-PTS 0027915	#176, block heater	70.14
	12/01/2022	488					2026	PASCO A-PTS 0027915	#184, static strap	17.38
	12/01/2022	488					2026	JIMS PACIFIC GARAGE	#178, block heater	67.08
	12/01/2022	488					2026	JASPER ENGINE EXCH	#92, reman auto trans	3,400.27

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	12/01/2022	488					2026	CORWIN FORD TRI-CI	#184, fuel pump & wiring	639.19
	12/07/2022	488					2026	AUTOBAHN AUTO CA	#213, car wash	9.00
									Total for Tran-676:	10,881.20
677	11/18/2022	487	Credit Card	36 - Operations - Maintenanc	10608	PATRICK, GEORGE M	10608	THE HOME DEPOT #47	paint supplies	177.96
	11/23/2022	487					10608	AMZN MKTP US*HW62	work lights, socket set	511.96
	12/01/2022	487					10608	THERMAL SUPPLY 221	replacement HVAC meter	181.99
	11/21/2022	487					10608	THE HOME DEPOT #47	Insulation	48.62
	11/21/2022	487					10608	AMZN MKTP US*HW4	tubing cutter	180.56
	11/18/2022	487					10608	T&A SUPPLY CO - RIC	carpet tape	58.90
	11/22/2022	487					10608	AMZN MKTP US*HW4	cork board	75.97
	12/06/2022	487					10608	AMAZON.COM*110JD6	mail boxes	163.02
	12/01/2022	487					10608	HELENA 44086	weed blast 4g	2,400.97
	11/15/2022	487					10608	THE HOME DEPOT #47	microdriver set	21.71
	11/15/2022	487					10608	PASCO - TACOMA SCR	screws	8.81
	11/18/2022	487					10608	THERMAL SUPPLY 221	HVAC 410A	1,006.57
									Total for Tran-677:	4,837.04

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
678	11/16/2022	489	Credit Card	39 - Operations - Warehouse	1465	PURDOM, KRISTI L	1465	GRAINGER	HEADLAMPS	202.32
	11/16/2022	489					1465	GRAINGER	LENS WIPES	88.17
	12/02/2022	489					1465	AMZN MKTP US*UV5G	PHONE CHARGERS	54.60
	12/06/2022	489					1465	ZORO TOOLS INC	MISC SMALL TOOLS	2,319.27
	12/08/2022	489					1465	BENTON COUNTY TRE	PROPERTY TAX FEES	21.64
	12/06/2022	489					1465	TALLMAN EQUIPMEN	ALLIGATOR WRENCH	226.79
	11/18/2022	489					1465	BATTERIES PLUS #025	BATTERIES	262.97
	11/18/2022	489					1465	THE HOME DEPOT #47	SNOW BRUSHES	73.72
	11/17/2022	489					1465	YOKE'S FRESH MARK	COOKIES AND DOUGHNU	54.09
	11/16/2022	489					1465	FRED-MEYER #0163	FOOD FOR MEETING	32.04
	11/18/2022	489					1465	BDI TRANSFER	YARD WASTE	117.69
	11/17/2022	489					1465	RJM EQUIPMENT SAL	TOOL REPAIR	1,531.26
	11/15/2022	489					1465	COLUMBIA GRAIN AN	CHAIN SAW BLADE SHAR	26.09
	12/06/2022	489					1465	SP MAXWAREHOUSE.	SAFETY GLASSES	467.64
	12/06/2022	489					1465	SP J.L. MATTHEWS CO.	TRI-PENTA WRENCH	181.69
	11/18/2022	489					1465	BDI TRANSFER	YARD WASTE	125.98
	11/17/2022	489					1465	INDUSTRIALSAFETY.	BLUE LATEX GLOVES	248.96
	12/08/2022	489					1465	BENTON COUNTY TRE	PROPERTY TAXES	865.53
	12/14/2022	489					1465	GRAINGER	HAND WARMERS	474.67
	11/24/2022	489					1465	HI-LINE 7813	FARGO WRENCHS	158.32
	11/15/2022	489					1465	ZORO TOOLS INC	MISC SMALL TOOLS	506.56
	12/14/2022	489					1465	HI-LINE 7813	POLE BAND, ALUM BAR	435.45
	12/06/2022	489					1465	HOMEDEPOT.COM	RATCHETING WRENCH	195.59
	11/23/2022	489					1465	INDUSTRIALSAFETY.	RUBBER PALM KNIT GLO	368.91
	12/06/2022	489					1465	SP J.L. MATTHEWS CO.	TORQUING WRENCH	492.22
	12/12/2022	489					1465	ZORO TOOLS INC	RATCHET SET	46.46
									Total for Tran-678:	9,578.63

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
679	11/28/2022	484	Credit Card	34 - Operations - Meter Shop	1466	BRADSHAW, GORDON J	1466	PASCO - TACOMA SCR	PASCO - TACOMA SCRE	354.35
	11/28/2022	484					1466	PASCO - TACOMA SCR	PASCO - TACOMA SCREW	265.76
	11/28/2022	484					1466	PASCO - TACOMA SCR	PASCO - TACOMA SCREW	132.89
	11/28/2022	484					1466	PASCO - TACOMA SCR	PASCO - TACOMA SCREW	132.88
	12/05/2022	484					1466	TESCO	TESCO Hot Socket Tester	417.53
	12/01/2022	484					1466	TESCO	TESCO Utilcart(DID NOT O	811.00
	11/28/2022	484					1466	IN *RADAR ACQUISITI	Radar Engineers Power Adapt	68.73
	12/14/2022	484					1466	AMZN MKTP US*W15K	Fluke 62 Thermometer Hard	129.29
	11/18/2022	484					1466	THE HOME DEPOT #47	THE HOME DEPOT, Misc T	157.88
	12/06/2022	484					1466	AMZN MKTP US*920N	RJ45 CAT6 Connectors	21.73
	12/09/2022	484					1466	AMAZON.COM*AF5BY	Fluke Test Leads	590.64
	12/02/2022	484					1466	TESCO	TESCO Utilicart (DID NOT	-811.00
	12/05/2022	484					1466	AMAZON.COM*BL9SU	Fluke 373 Clamp Meter	1,172.44
	12/09/2022	484					1466	AMZN MKTP US*9Q7G	Hiija Cable Tester CAT6	176.04
	11/30/2022	484					1466	AMZN MKTP US*DK7A	Fluke TL75 Test Lead Set	332.30
	11/28/2022	484					1466	THE HOME DEPOT #47	THE HOME DEPOT, Misc T	73.83
	11/30/2022	484					1466	THE HOME DEPOT #47	THE HOME DEPOT 4 1/2 A	193.42
	12/05/2022	484					1466	AMZN MKTP US*5Y8C	RJ45 CAT6 Connectors	23.34
	12/12/2022	484					1466	AMAZON.COM*DW9H	Fluke 62 Thermometer	368.34
	12/13/2022	484					1466	FEDEX OFFIC64300006	Blueprint Copies Prosser Sub	88.70
	11/22/2022	484					1466	AMZN MKTP US*HI7F	Fluke Meter Fuses	88.02
									Total for Tran-679:	4,788.11

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
680	12/13/2022	477	Credit Card	01 - Executive	10664	VANCE, AMBER D	10664	THE SEATTLE TIMES	Seattle Times-Monthly Subsc	19.96
	12/06/2022	477					10664	IN *WASHINGTON ASS	WAPRO-Membership M Con	25.00
	12/09/2022	477					10664	AMAZON.COM*PR5V7	Amazon-Yaktrax	143.40
	11/30/2022	477					10664	TRI CITIES LEGISLATI	TC Chamber-Day at Capital-J	275.00
	12/13/2022	477					10664	AMAZON.COM*OV4CZ	Amazon - Yaktrax	234.35
	11/29/2022	477					10664	WASHINGTON PUD AS	WPUDA Group Dinner-J Hal	50.00
	12/14/2022	477					10664	AMAZON.COM	Amazon - Yaktrax	54.04
	12/07/2022	477					10664	CG PUBLIC HOUSE	CG Public House-Exec Team	314.63
	11/29/2022	477					10664	STK*SHUTTERSTOCK	Shutterstock - Monthly Subsc	31.53
	12/12/2022	477					10664	LINKEDIN 7729762646	LinkedIn-HR Recruiting	123.76
	12/02/2022	477					10664	LINKEDIN 7696801766	LinkedIn-HR Recruiting	184.78
	11/17/2022	477					10664	FRED-MEYER #0163	Fred Meyer-Candy for Events	204.79
	12/14/2022	477					10664	10TH AVE CLEANERS	Tablecloth Cleaning All Empl	45.30
	11/29/2022	477					10664	AMERICAN PUBLIC PO	APPA Leg Rally-Reg J Hend	375.00
	12/10/2022	477					10664	LINKEDIN 7724618896	LinkedIn-HR Recruiting	105.72
	12/12/2022	477					10664	WASHINGTON PUD AS	WPUDA-Jan Assoc Mtg-J He	20.00
	11/22/2022	477					10664	MCCLATCHY ADVERT	McClatchy - Legal Ads	115.38
	12/07/2022	477					10664	CG CATERING	CG Catering-Exec Team Mee	243.87
	11/15/2022	477					10664	THE SEATTLE TIMES	The Seattle Times-Monthly S	19.96
	12/01/2022	477					10664	GOOGLE LLC CLOUD	Google Translation Services	159.50
	12/14/2022	477					10664	LINKEDIN 7737078376	LinkedIn-HR Recruiting	170.86
	11/30/2022	477					10664	SQ *POPULAR DONUT	Popular Donuts-All Employee	144.00
	12/05/2022	477					10664	PROSSER RECORD BU	Prosser Rec Bull-Advertising	650.20
	11/19/2022	477					10664	LINKEDIN-765*1429576	Linked In - HR Recruiting	514.06
	12/05/2022	477					10664	AMERICAN PUBLIC PO	APPA Leg Rally-Reg J Hall	375.00
	11/21/2022	477					10664	FIRST NIGHT TRI-CITI	Gesa - First Night	2,500.00
	12/06/2022	477					10664	WM SUPERCENTER #2	Walmart-360 Feast Supplies	126.79
	11/29/2022	477					10664	WASHINGTON PUD AS	WPUDA Leg Rally-J Hender	50.00
	11/22/2022	477					10664	MCCLATCHY ADVERT	McClatchy - Legal Ads	850.00
	12/06/2022	477					10664	TOWN @ COUNTRY A	Town & Country Ad-New Ye	81.00
	12/08/2022	477					10664	LINKEDIN-771*7050976	LinkedIn - HR Recruiting	520.69
	12/05/2022	477					10664	4IMPRINT, INC	4Imprint-Promo Items	4,635.43
	11/28/2022	477					10664	IN *TRI-CITIES AREA J	Journal of Business-Energy A	1,850.00
	11/15/2022	477					10664	FAIRCHILD CINEMAS	Fairchild Cinemas-2022 Walk	625.00
	11/30/2022	477					10664	STARBUCKS STORE 17	Starbucks-All Employee Meet	130.44

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
									Total for Tran-680:	15,969.44
681	11/23/2022	492	Credit Card	TRAV - Travel Card	1017	NEWELL, PAULA A	1017	AGENT FEE 027780791	AGENT FEE - Hall	35.00
	11/29/2022	492					1017	ALASKA AIR 02778079	Henderson - APPA Leg Rally	1,137.19
	12/01/2022	492					1017	ALASKA AIR 02778079	Henderson - TC Day at Capita	321.19
	12/06/2022	492					1017	AGENT FEE 006780861	AGENT FEE -Berven Witnes	35.00
	12/12/2022	492					1017	POCATELLO HOME2 S	Berven Witness Testing	110.74
	12/07/2022	492					1017	AGENT FEE 006780861	AGENT FEE- Norton Witnes	35.00
	12/08/2022	492					1017	DISTRIBUTECH	DISTRIBUTECH-Norotn/Va	1,500.00
	12/06/2022	492					1017	AGENT FEE 006780861	AGENT FEE -VanFosson W	35.00
	11/23/2022	492					1017	ALASKA AIR 02778079	Hall - WPUDA	957.20
	11/29/2022	492					1017	AGENT FEE 027780791	AGENT FEE -Henderson AP	35.00
	12/07/2022	492					1017	HOLIDAY INN & SUIT	Berven- Witness Testing	122.04
	12/07/2022	492					1017	AGENT FEE 006780861	AGENT FEE - Edwards Wit	35.00
	12/01/2022	492					1017	ALASKA AIR 02778079	Henderson - WPUDA	321.19
	12/07/2022	492					1017	DELTA AIR 006780861	Edwards - Witness Testing Tr	1,377.20
	12/06/2022	492					1017	DELTA AIR 006780861	Berven - Witness Testing Tra	1,680.20
	12/05/2022	492					1017	AMERICAN PUBLIC PO	APPA Credit - Hall	-375.00
	12/01/2022	492					1017	AGENT FEE 027780791	AGENT FEE -Henderson TC	35.00
	12/07/2022	492					1017	DELTA AIR 006780861	Norton - Witness Testing Tra	1,377.20
	12/06/2022	492					1017	DELTA AIR 006780861	VanFosson-Witness Teting Tr	1,680.20
	12/12/2022	492					1017	POCATELLO HOME2 S	VanFosson Witness Testing	110.74
	12/13/2022	492					1017	HAMPTON INN	Berven Witness Testing	152.55
	11/17/2022	492					1017	SKAMANIA LODGE	SKAMANIA LODGE - Credi	-298.80
	12/13/2022	492					1017	HAMPTON INN	VanFosson Witness Testing	152.55
	12/01/2022	492					1017	AGENT FEE 027780791	AGENT FEE -Henderson W	35.00
	11/18/2022	492					1017	GRAND HYATT SEATT	Darling - PASS Bata Commu	692.31
	12/13/2022	492					1017	ENTERPRISE RENT-A-	Berven Witness Testing	156.48
									Total for Tran-681:	11,455.18

Total Charges for CC/E-Payment Vendor - 3098: (17)	75,908.89
Total Voids for CC/E-Payment Vendor - 3098: (0)	0.00
Total for CC/E-Payment Vendor - 3098: (17)	75,908.89
Grand Total for Charges: (17)	75,908.89

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Contract #23-45-01 – Benton Franklin Community Action Connection (CAC) – Low-Income Energy Conservation Program	
Agenda Item No:	3d	
Meeting Date:	January 24, 2023	
Presented by:	Robert Frost	Staff Presenting Item
Approved by (dept):	Chris Johnson	Director/Manager
Approved for Commission review:	Rick Dunn	General Manager/Asst. GM

Motion for Commission Consideration

Motion to authorize the General Manager on behalf of the District to sign Contract #23-45-01 with Benton Franklin Community Action Connections (CAC) for implementation of energy conservation measures through a Low-Income Energy Conservation Program (LIECP) for a one year term through December 31, 2023 with a Not-To-Exceed (NTE) amount of $225,000.00.

Background

The Low-Income Energy Conservation Program offers qualified customers generous rebates for energy saving measures, such as insulation, windows, doors and ductless heat pumps installed in their homes. CAC works with local vendors to implement these measures. These Low-Income installations also qualify for Energy Independence Act (EIA) and Clean Energy Transformation Act (CETA) requirements.

In 2022 the District increased CAC low-income annual contract from $150,000.00 to $200,000.00 and after speaking with CAC in 2022 the District is optimistic CAC can spend $225,000.00 in 2023. Additional benefits from disbursing funds to CAC include the state Match maker funding program where the state matches every dollar given to CAC which results in CAC helping more customers to lower their energy burden. The attached document contains the program requirements for CAC and the applicable funding amounts for each measure.

Summary

Entering into and increasing another one-year contract with CAC to install energy conservation measures for Low-Income customers with an NTE amount of $225,000.00 helps our Low-Income customers and qualifies for EIA and CETA requirements.

Fiscal Impact

The funding for this contract is included in the 2023 residential sector budget for Department 45 and qualifies for reimbursement by BPA.

Contract #23-45-01

December 13, 2022

Benton Franklin Community Action Connections
Judith Gidley
720 W Court St
Pasco, WA 99301

RE: Low-Income Conservation

Dear Mrs. Gidley:

This letter of agreement between the Public Utility District No. 1 of Benton County (hereinafter called The District) and the Benton Franklin Community Action Connections (CAC) provides for low-income conservation funds for calendar year 2023. Under this agreement, The District agrees to reimburse CAC according to the funding chart below, not to exceed $225,000.00 annually, for conservation upgrades performed for low-income customers who own their electrically heated home in The District's service territory.

1. Term

Effective Jan. 1, 2023 through Dec. 31, 2023 or until funds expire, whichever comes first.

2. Program Requirements

Benton Franklin CAC agrees to submit invoices to The District for completed projects, with the following information for each.

- Low Income Customer Name
- Project Address
- Home Type
- Heating System Type
- Reports for all PTCS measures (HSPF2 of 7.6 or higher SEER2 of 13.4 or higher)
- AHRI certificate for Ductless Heat Pumps (HSPF2 of 7.6 or higher)
- Measures Installed
- Initial and final insulation levels with square footage installed, insulation certificates, and warranty
- Type of Windows Replaced (Single pane, single pane w/ storm, or double pane w/ metal frame only), square footage (rounded to the nearest whole number), and U-value for window being installed, and warranty.
- Measure Costs
- Measure Incentives (see funding chart below)

Measures will be installed by approved contractors with required licensing and certifications. Energy conservation measures will be installed in single family and manufactured homes according to the most recent Regional Technical Forum specifications.

Funding Chart-

Measure	Incentive Level
Attic Insulation	100% of Cost
Floor Insulation	100% of Cost
Wall Insulation	100% of Cost
Replacement Windows	100% of Cost not to exceed $20 per square foot
Energy Star Doors	100% of Cost not to exceed $400
Ductless Heat Pump	100% of Cost not to exceed $4,400
PTCS Air Source Heat Pumps (ASHPs)	100% of Cost not to exceed $6,200

The District agrees to pay CAC's invoices, not to exceed $225,000.00 annually, for conservation upgrades performed.

Further, it is understood that this Program and partnership with CAC will be promoted by The District in appropriate communication materials throughout the year.

3. Noncompliance

Noncompliance with Program requirements will result in denial of funds by The District under this agreement.

If the foregoing terms are acceptable, please sign and return the original of this agreement at your earliest convenience.

BENTON PUD:

By: _____

_____

Title: _____

Date: _____

COMMUNITY ACTION COMMITTEE:

By: _____

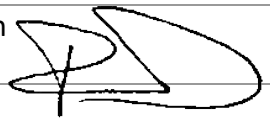
_____
(print name)

Title: _____

Date: _____

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Contract Award Recommendation for Contract #21-46-12, Change Order # 1 (State Contract #05620) – Paramount Communications, Inc.	
Agenda Item No:	3e	
Meeting Date:	January 24, 2023	
Presented by:	Chris Folta	Staff Presenting Item
Approved by (dept):	Chris Folta	Director/Manager
Approved for Commission review:	Rick Dunn 	General Manager/Asst. GM

Motion for Commission Consideration

Motion authorizing the General Manager on behalf of the District to sign Change Order # 1 of Contract #21-46-12, (State Contract #05620), with Paramount Communications, Inc., to extend the term of the contract to February 20, 2023 and increase the not-to-exceed amount by $1,500,000.00; bringing the new not-to-exceed amount of the contract to $2,200,000.00.

Background

The District utilizes a Washington State contract to support inside and outside construction work which includes IT cabling installations in buildings, additions to existing cabling networks, inter-building connectivity, excavating, trenching, and installing aerial/underground cabling, fiber-optics and other types of low-voltage signaling cables installed between and within buildings.

Prior to 2019, the District had been utilizing the State contract to provide broadband construction services. Previously, this was a two-tier contract that required the District to quote and award construction projects on a per project basis. This contract required significant staff time to manage varying complexities associated with multiple contractors resulting in a lengthy procurement process for the given volume of construction projects.

In 2018, the Washington State Department of Enterprise Services (DES) established a new single-tier contract, #00918, that meets all Washington state procurement laws and allows the District to select any contractor awarded by the State's competitive solicitation process to perform these services. By utilizing the new contract, internal processes would be streamlined resulting in an expedited construction services for our customers. The new State Contract number, it is #05620.

Contract #05620 qualified Paramount Communications, Inc. (Paramount) as one of four contractors in the District's region to perform the types of broadband construction services needed to serve our customers. Paramount has demonstrated through over 17 years of working with the District on construction projects that they are an exceptionally qualified

contractor, are timely in responding to construction quotes, and have continually provided capable work performance.

As part of staff's due diligence in evaluating Paramount in relation to this new contract, they were asked to submit a pricing proposal for construction units based on District standards in scenarios that represented typical small, medium, and large projects. The pricing received as a result of this effort was determined to be fair and reasonable since they were comparable to what Paramount bid previously on individual District projects and were similar to contracted services utilized by NoaNet for their inside/outside cabling requirements.

Summary

Extending the contract with Paramount Communications, Inc. using Washington State Contract #05620 - IT Cabling to provide broadband construction services will maintain streamlined internal procurement processes and continue to ensure timely and accurate construction of the District's Broadband network.

Fiscal Impact

The 2023 Broadband Department budget includes sufficient funds for the construction of new capital facilities associated with the services included in Washington State Contract #05620 - IT Cabling.

Contract Change Order

2721 W. 10th Ave.
PO Box 6270
Kennewick, WA 99336

1. Contract Change No.	2. Contract No.	3. Effective Date
1	21-46-12 (St. Contract #05620)	01/24/2023

4. Contract Name & Address	5. Contract Cost Adjustment – This Change Only
Paramount Communications, Inc. 1236 Columbia Park Trail Richland, WA 99352	__X__ - INCREASE $1,500,000.00 ____ - DECREASE $ + Washington State Sales Tax
	6. Contract Schedule Adjustment – This Change Only New Expiration Date: February 20, 2023

7. Description of Changes:

Extend the term of the contract to February 20, 2023 and increase the not-to-exceed amount by $1,500,000.00; bringing the new not-to-exceed amount of the contract to $2,200,000.00.

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT

8. Name of Contractor (Print or Type)	9. Benton PUD (Print or Type)
Signature _____	Signature _____
By _____	By Rick Dunn
Title _____	Title General Manager
Date _____	Date _____

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Project Completion and Acceptance for Inland Asphalt Company – Contract #22-38-01	
Agenda Item No:	3f	
Meeting Date:	January 24, 2023	
Presented by:	Michelle Ochweri	*Staff Presenting Item*
Approved by (dept):	Jon Meyer	*Director/Manager*
Approved for Commission review:	Rick Dunn	*General Manager/Asst GM*

Motion for Commission Consideration

Motion authorizing the General Manager on behalf of the District to sign Contract Completion and Acceptance for Courtyard Asphalt Replacement Project by Inland Asphalt Company for Contract #22-38-01, (CPO #55377), in the amount of $78,192.00 including tax.

Background

The District entered into a contract on May 16, 2022 with Inland Asphalt Company to provide courtyard asphalt replacement at operations facility for the amount of $78,192.00. The work is now complete.

Summary

Inland Asphalt Company has provided the work for the District and the invoices for their services have been received and paid; therefore, the retainage is now ready to be released.

Fiscal Impact

This project completion and acceptance will have no additional fiscal impact on the District. Upon closing out the contract the retainage which was held per the term of the contract will be released.

PROJECT COMPLETION AND ACCEPTANCE
(Projects $50,000 - $119,999 before tax)

TO: Accounting
BENTON PUD

The following information is submitted after being reviewed and certified as being accurate by District staff. The work has been fully completed and approved by the staff.

CONTRACT NUMBER	:	22-38-01
CONTRACT TITLE	:	Courtyard Asphalt Replacement
CONTRACT DESCRIPTION	:	Asphalt Replacement in location at Operations Facility
CONTRACTOR NAME	:	Inland Asphalt
UBI NUMBER	:	601006854
AFFIDAVIT NUMBER	:	1134337
DATE WORK COMMENCED	:	March 3, 2022
DATE WORK COMPLETED	:	May 31, 2022
DATE ACCEPTED BY STAFF	:	May 31, 2022
CONTRACT BID AMOUNT	:	$72,000.00
CONTRACT ADDITIONS	:	0
ACTUAL CONTRACT AMOUNT	:	$72,000.00
SALES TAX	:	$6,192.00
TOTAL CONTRACT AMOUNT	:	$78,192.00
AMOUNT RETAINED	:	$3,600.00

Submitted by Rick Dunn Date: 01/24/2023
(Authorized Signature)

Bonding Co. Fidelity and Deposit Company of Maryland

Original – Vault File
Revised July 31, 2019

x	*Business Agenda*
	Second Reading
	Consent Agenda
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Resolution No. 2629 - Climate Commitment Act Compliance Policy	
Agenda Item No:	5a	
Meeting Date:	January 24, 2023	
Presented by:	Blake Scherer	*Staff Presenting Item*
Approved by (dept):	Chris Johnson	*Director/Manager*
Approved for Commission review:	Rick Dunn	*General Manager/Asst GM*

Motion for Commission Consideration:
Motion adopting Resolution No. 2629, establishing a Climate Commitment Act Compliance Policy.

Recommendation/Background
Staff gave a presentation to the Commission on November 22, 2022, that summarized Washington's Climate Commitment Act (CCA) legislation. The presentation emphasized that the cap and invest and greenhouse gas reporting programs were both applicable to the District and effective January 1, 2023.

Given these new compliance obligations and CCA regulations, it is recommended that Commission pass a resolution that recognizes the applicability of these CCA programs to the District and directs the General Manager to develop subordinate policies and procedures to support compliance with the CCA regulations, including, but not limited to, the designation of representatives for these programs.

Summary
The resolution and the subsequent General Manager approvals will provide the authority for the designated representatives, approved by the General Manager, to register and to represent the District in the Department of Ecology's cap and invest and greenhouse gas reporting programs.

Fiscal Impact
None.

RESOLUTION NO. 2629

January 24, 2023

**A RESOLUTION OF THE COMMISSION OF
PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY, WASHINGTON,
CLIMATE COMMITMENT ACT COMPLIANCE POLICY**

WHEREAS, in 2021 Washington signed into law the Climate Commitment Act (CCA) legislation—Revised Code of Washington (RCW) 70A.65—that directed the Department of Ecology to design and implement a cap and invest program to lower statewide greenhouse gas emissions to meet the limits set in state law; AND

WHEREAS, Staff of the Public Utility District No. 1 of Benton County (the "District") gave a presentation to the Commission on November 22, 2022, that summarized Washington's CCA and emphasized that the cap and invest and greenhouse gas reporting programs were both applicable to the District and effective January 1, 2023; AND

<u>First Jurisdictional Deliverer</u>

WHEREAS, The cap and invest program assigns a compliance obligation for covered emissions to the entity—the First Jurisdictional Deliverer (FJD)—that owns or operates an electric generating facility in Washington state or that imports electricity into Washington; AND

WHEREAS, The District's power supplied from the Bonneville Power Administration (BPA) is considered an electricity import; AND

WHEREAS, The cap and invest program has provisions for BPA to voluntarily elect to comply with the program by assuming the role of FJD and taking on the compliance obligation, however, BPA has not yet made a final decision on whether it will become the FJD; AND

WHEREAS, Until such time as BPA elects to become FJD and provides notice to Department of Ecology and puts agreements in place with its customers, the District shall retain the role of FJD and the cap and invest compliance obligation for emissions associated with its BPA power purchases; AND

<u>BPA power supply emissions</u>

WHEREAS, The Department of Ecology assigns an emissions factor to BPA's power supply that is not zero, despite BPA's carbon free resources, because BPA's power supply includes unspecified market purchases—which are assigned a relatively high default emissions factor—used by BPA for balancing its resources and meeting its customers' hourly electricity demand; AND

WHEREAS, The calendar year emissions attributed solely to the District's BPA power supply contract are estimated to exceed 30,000 metric tons of carbon dioxide equivalent per calendar year, irrespective of the BPA product type (Slice/Block or Load Following) and without including any market purchases made independently by the District; AND

WHEREAS, The Commission desires that the District comply with the applicable CCA regulations, including, but not limited to, the RCWs and the Washington Administrative Code (WAC) rules; AND

Greenhouse gas reporting program rules

WHEREAS, Since the District's calendar year greenhouse gas emissions are expected to exceed the threshold of 10,000 metric tons of carbon dioxide equivalent, the District is subject to the requirements of the greenhouse gas reporting program rule (WAC 173-441); AND

WHEREAS, WAC 173-441-060 requires the District to identify a "Designated Representative" and the option to identify one "Alternate Designated Representative" that is responsible for certifying, signing, and submitting greenhouse gas emissions reports on behalf of the District; AND

WHEREAS, WAC 173-441-060(2) requires, "The designated representative of the reporter must be an individual selected by an agreement binding on the owners and operators of such reporter…"; AND

Cap and invest program rules

WHEREAS, Since the District's calendar year greenhouse gas emissions are expected to exceed the threshold of 25,000 metric tons of carbon dioxide equivalent, the District is subject to the requirements of the cap and invest program rule (WAC 173-446); AND

WHEREAS, WAC 173-446-130 requires the District to identify a "Primary Account Representative" and at least one "Alternate Account Representative" that is responsible for performing any operations within the cap and invest program on behalf of the District; AND

WHEREAS, WAC 173-446-130(1)(c) requires, "A declaration signed by a director or by any other officer, or a resolution of the board of directors of the registration applicant attesting that all of the account representatives have been duly designated to act on behalf of the registration applicant for the purposes of this program"; AND

CCA Program Representatives

WHEREAS, The CCA regulations state that the representatives described above for each program, hereinafter referred to collectively as the "CCA Program Representatives", are required to be individuals with all the necessary authority to carry out the duties and responsibilities, under the applicable WAC rule, on behalf of the District; AND

WHEREAS, The CCA regulations state that the District shall be legally bound by the representations, actions, inactions, or submissions of the CCA Program Representatives and by any order or decision issued to a CCA Program Representative by Department of Ecology or a court or the pollution control hearings board regarding the District.

NOW, THEREFORE BE IT RESOLVED by the Commission of Public Utility District No. 1 of Benton County that the General Manager is directed to develop subordinate policies and procedures to support compliance with the cap-and-invest and greenhouse gas reporting programs; AND

FURTHER BE IT RESOLVED, that the subordinate policies and procedures shall include, but not be limited to, a policy for General Manager approval of the individuals that are selected to be CCA Program Representatives; AND

FURTHER BE IT RESOLVED, The CCA Program Representatives approved by the General Manager are authorized to register Public Utility District No. 1 of Benton County as an applicable entity with the Department of Ecology's cap-and-invest and greenhouse gas reporting programs and are duly designated to act on behalf of the District for the purposes of these programs.

APPROVED AND ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 24th day of January, 2023.

Barry Bush, President

ATTEST:

Lori Kays-Sanders, Secretary

X	*Business Agenda*
	Second Reading
	Consent Agenda
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Contract Award Recommendation for Contract #23-15-01, (State Contact #05815-19) – Ivoxy Consulting	
Agenda Item No:	5b	
Meeting Date:	January 24, 2023	
Presented by:	Duane Crum/Dustan Bonney	Staff Presenting Item
Approved by (dept):	Chris Folta	Director/Manager
Approved for Commission review:	Rick Dunn	General Manager/Asst. GM

Motion for Commission Consideration

Motion authorizing the General Manager on behalf of the District to sign a three-year contract January 25, 2023 – January 24, 2026 with Ivoxy Consulting, Contract #23-15-01, (State Contract #05815-19), to provide Pure Storage infrastructure solution and support for a not-to exceed amount of $297,605.40

Background

In 2010, a Request For Proposal (RFP) was issued to select a vendor capable of designing, recommending, and implementing a storage and backup infrastructure solution. It needed to have the capability to support the District's entire datacenter through a combination of hardware, software, and services. Ivoxy Consulting (Ivoxy) was ultimately selected to assist the District with the purchase and implementation of NetApp's Storage Area Network (SAN) technology.

The NetApp SAN is a dedicated network of storage devices used to provide a pool of shared storage that multiple computers and servers can access. Storing data in a centralized shared storage architecture like a SAN allows organizations to manage storage from a collective place and apply consistent policies for security, data protection, and disaster recovery.

The NetApp platform itself is designed to reduce costly downtime and maximize access to mission-critical data. NetApp supports disaster recovery and continuity of operation plans with a powerful, highly dependable solution that delivers data security and high availability. The District has undergone three complete upgrades over the last 13 years, each included the total replacement of all NetApp hardware. Over time, the District has migrated all corporate data to the SAN, including virtual servers and desktops, databases, business applications and file shares.

Over the last 13 years staff have developed the expertise to support the complexities of the SAN; however, the District also required professional services from Ivoxy to upgrade the NetApp software annually and the hardware every 3 to 4 years. The last major upgrade was in 2018 and with several associated system retirements and replacements, the overall system

requirements for the SAN have changed requiring a re-assessment of the District's storage technology.

In 2022, staff conducted an evaluation of multiple storage solutions based on current and future requirements. The District utilized Gartner, the industry leading information technology research and consulting firm to investigate vendors and viable solutions as part of this evaluation. Staff used this information along with recommendations from other IT professionals and peer utilities to narrow the list of technology providers to needed to be evaluated. The list included Dell EMC, HPE, NetApp, and Pure Storage. Dell EMC and Pure Storage received Gartner's highest rating, while NetApp rated near the middle and HPE was not evaluated by Gartner. Taking Gartner's evaluations under consideration, we contacted each of the technology providers and requested information about their system performance, compatibility with existing District IT technologies, vendor support, complexity to administer, and total cost of ownership.

After thorough consideration, the Pure Storage solution was deemed to meet all the District's requirements and has best in class performance. Additionally, the Pure Storage solution offers a simplified management interface and a less complex architecture which will significantly ease system implementation and administration. The below cost model demonstrates the anticipated operational and capital expenses associated with the procurement of a new storage solution from Pure Storage versus the continuing costs to support the existing NetApp solution. The model shows break-even by year four and a significant cost savings by year seven.

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Total
Pure	$236,666	$36,666	$36,666	$36,666	$36,666	$36,666	$36,666	**$456,662**
NetApp	$180,000	$10,000	$10,000	$212,000	$12,000	$12,000	$234,000	**$670,000**

Pure Storage is the only vendor who offers a support model which includes hardware replacements every 3 years – which is part of the included annual cost of the contract. Additionally, Pure Storage stood out with their approach to software updates and support as the vendor performs all upgrades/patches, thereby enhancing software performance and security.

The District has utilized Ivoxy throughout the life of the NetApp SAN an authorized service provider under Washington State Contract #05815-019 to provide storage and computing solutions. They have assisted in purchasing required hardware/software as well as assisting staff with professional expertise and technical recommendations. They have had a long-standing track record with the District and have had many successful engagements throughout the Pacific Northwest such as Snohomish PUD, Douglas PUD and Tacoma Power.

Summary

I recommend entering into a 3-year contract with Ivoxy Consulting to purchase hardware, software, professional and support services with a not-to-exceed amount of $297,605.40 plus Washington State Sales Tax. The deliverables will be completed in 2023 and will replace aged computing storage at Kennewick and Prosser data centers.

Fiscal Impact

The total cost for a replacement storage solution is included in the 2023 Department 15 budget.

X	*Business Agenda*
	Second Reading
	Consent Agenda
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Recognition of Conflict of Interest Requirements – Code of Conduct Acknowledgement, Governance of the Benton PUD Commission	
Agenda Item No:	5c	
Meeting Date:	January 24, 2023	
Presented by:	Melina Conover	*Staff Presenting Item*
Approved by (dept):	Melina Conover	*Director/Manager*
Approved for Commission review:	Rick Dunn	*General Manager/Asst GM*

Motion for Commission Consideration:

No motion required. Each commissioner should individually acknowledge that they understand their conflict of interest disclosure responsibilities as defined in RCW 42.23 and as stated and adopted under the Governance of the Benton PUD Commission, Policy No. 6 Code of Conduct. The minutes will reflect this acknowledgement.

Recommendation/Background

The Governance of the Benton PUD Commission, Policy No. 6, Code of Conduct, states that each commissioner will annually acknowledge their responsibility to disclose conflicts of interest, as further defined in RCW 42.23.

Policy No. 6 also states that each commissioner will disclose, on a case-by-case basis, to the other commissioners, in a public forum, such interests as defined in RCW 42.23, with such disclosure being noted in the District's official minutes.

A copy of the Governance Policy and referenced statutes are attached for your review.

Summary

Annual review of each commissioner's obligation to report potential conflicts of interest and acknowledgement will meet the intent of Policy No. 6 of the Governance of the Benton PUD Commission.

Fiscal Impact

None.

RESOLUTION NO. 2603
June 7, 2022

A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY ADOPTING THE AMENDED "BENTON PUD COMMISSION GOVERNANCE POLICY"

WHEREAS, The Commission of Benton PUD values the responsibilities and authorities granted it through the legislature in the form of laws codified in large part under Title 54, Revised Code of Washington; AND

WHEREAS, The Commission of Benton PUD recognizes the responsibilities placed upon it by the citizens of Benton County in guiding the District through defined purposes, values and vision, for the betterment of its customers and the communities in which it serves; AND

WHEREAS, The Commission of Benton PUD understands that effective board governance can be accomplished through strategic leadership, collaborative decision-making, and the identification of appropriate board-staff relationships; AND

WHEREAS, The Commission adopted its original policy entitled, "Governance of the Benton PUD Commission" on January 11, 2005; AND

WHEREAS, Annually the Governance Policy will be reviewed to ensure appropriate laws, fiduciary responsibilities, and Commission and staff-delegated authorities are in alignment with Commission expectations and business needs.

NOW THEREFORE BE IT HEREBY RESOLVED That the Commission adopts the amended policy, "Benton PUD Commission Governance Policy" attached hereto as a part of this resolution.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 7th days of June, 2022.

This resolution supersedes all previous governance resolutions.

DocuSigned by:
D78F53DCFB43435...
Lori Kays-Sanders, President

ATTEST:

DocuSigned by:
69B2EFD7319E4CC...
Jeffrey D. Hall, Secretary

GOVERNANCE OF THE BENTON PUD COMMISSION

TABLE OF CONTENTS

GOVERNANCE PROCESS

Purpose of the Commission 3
Agenda Planning/Public Meetings 5
Role of the Commission President 7
Role of the Commission Vice-President 8
Role of the Commission Secretary 9
Commission Members' Code of Conduct 10
Board Training, Orientation 14
Commission Review of District Public Records 15
Commission Committees 16

COMMISSION-STAFF LINKAGE

Unity of Control 17
Commission-General Manager Relationship 18
Commission-General Counsel Relationship 20
Commission-Relationship with Auditor and Treasurer 21
Delegation to the General Manager 23
Budget and Procurement Authority 24
Evaluating the General Manager's Performance 25

BENTON PUD COMMISSION GOVERNANCE POLICY

POLICY NO. 1 PURPOSE OF THE COMMISSION

Initiative No. 1, upon approval by Washington voters in 1931, allowed for the formation of municipal corporations known as public utility districts (PUDs) within the State of Washington.

The Revised Code of Washington, principally Title 54, codifies the authorities of PUDs.

RCW 54.12.010 states in part: "The powers of the PUD shall be exercised through a Commission consisting of three members in three commissioner districts."

The purpose of Benton PUD's Commission is to:

a) Identify and define the purpose, values and vision of the District, along with the results the District is to achieve, and communicate them in the form of policy.
b) Make certain operational decisions as are designated by law.
c) Hire, evaluate, and terminate the General Manager.
d) Serve as the District's Audit Committee. Only members of the Commission may serve on the Audit Committee to ensure accountability and oversight for the District's financial operations.

The Commission governance focus will primarily be on:

a) Strategic leadership more than administrative detail.
b) Encouragement of diversity in viewpoints.
c) Clear distinction of Commission and General Manager roles.
d) Collaborative rather than individual decisions.
e) Future rather than past or present.
f) Being proactive rather than reactive.

Specifically, the Commission will direct, evaluate and inspire the organization through the careful establishment of written policies reflecting the Commission's values and vision. The Commission's major policy focus will be on Benton PUD's long-term impacts outside the organization, not on the administrative or programmatic means of achieving those effects.

The specific responsibilities of the Commissioners as elected representatives are to ensure appropriate organizational performance.

The Commission will:

a) Require the production and maintenance of written policies that ensure a high quality of governance and clear roles in decision-making between Commission and staff.

b) Identify policies (Commission Policies) that require periodic review, and request staff to bring back those policies for review/modification on a minimum two-year cycle.

c) Regularly monitor, evaluate, and provide compensation for the performance of the General Manager.

d) Adopt the District's Strategic Plan and review it at least annually.

e) Adopt the District's budget on an annual basis.

f) In its role as the District's Audit Committee, be responsible for:

- Independent review and oversight of the District's financial reporting processes, internal controls and independent auditors;
- The selection and retention of independent auditors engaged for the purpose of preparing or issuing an independent audit report or performing other independent audit, review, or attest services;
- Receiving the report of independent accountants. To conform with open public meetings laws, such reports shall be received in a public meeting in open session. To promote full and candid discussion between the independent accountants and the Commission, staff may be excused from a portion of the open public meeting;
- Receiving periodic reports from the District's Auditor relative to internal controls and legal compliance of District activities; Ensuring the establishment of procedures for the receipt, retention, and treatment of complaints regarding accounting, internal accounting controls, or auditing matters. Such procedures should specifically provide for the confidential, anonymous submission by District employees of concerns regarding questionable accounting or auditing matters. The policy and procedure for such reporting can be found in the Whistleblower Commission Policy.

g) Set the rates, rules and regulations for services and commodities provided by the District.

h) Develop principles and philosophies to govern compensation and benefits in order to attract and retain highly qualified and skilled individuals.

i) Take other actions as may be required by law.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 2 AGENDA PLANNING/PUBLIC MEETINGS

The work of the Commission is accomplished in public meetings. RCW 54.12.090 states in part that "All proceedings of the Commission shall be by motion or resolution, recorded in its minute books, which shall be public records."

Public meetings of the Commission are generally held at the District's Administration Office; however, with notice as required by law, public meetings may be held in other locations and/or times.

Telephonic or Virtual attendance of public meetings.
From time to time, a commissioner may physically not be able to be present at a public meeting but may want to participate in part or in whole; and although attendance by telephonic or virtual means should be by exception and not the rule, remote participation will be considered equivalent to physical attendance, with that commissioner having all the rights of attending in person. Commissioners not attending in person shall notify the General Manager and Clerk of the Board, and attendance will be noted in the commission meeting minutes by the Clerk.

Examples or telephonic and virtual participation are as follows:

a) Telephonic participation shall be by speakerphone to allow that commissioner to be heard by all public meeting attendees, and to allow that commissioner to hear all that is said by those present at the meeting.
b) Virtual participation shall be by the virtual meeting platform approved and supported by the District's Information Technology Department (currently MS Teams) to allow that commissioner to be seen and heard by all public meeting attendees and to allow that commissioner to hear and see what is being said and shared by those present at the meeting.

Declared Emergencies
If a local, state, or federal emergency has been declared and the District determines it cannot hold an in-person meeting, the meeting can be fully remote. If required by the emergency, the District may choose to either fully prohibit or limit in-person public attendance at the meeting. If the meeting is held remotely or the public attendance is limited or prohibited, the District will provide a cost-free option to attend in real-time, either by telephone or another readily available alternative (currently MS Teams). Public comment is not required in emergency situations and is not required (but is recommended) at special meetings, even where final action is taken. (RCW 42.30)

Public Meeting Agendas:
The agenda of the public meeting identifies in general terms the topics to be considered by the Commission.

Specifically:

a) The General Manager shall prepare and issue an agenda for each regular Commission Meeting.

b) Members of the Commission, General Manager, or designee, may request matters be placed on Commission agendas. At each regular Commission Meeting, time will be set aside under "Other Business" for any Commission Member, the General Manager, or designee, to bring before the Commission any business that should be discussed or deliberated upon. Under "Future Planning" any Commission Member, the General Manager, or designee, will have the opportunity to discuss/recommend business for placement on future agendas in accordance with Policy No. 10, "Unity of Control."

c) Items may be placed on either the business agenda or on the consent agenda. An item placed on the consent agenda may be moved to the business agenda at the request of any Commission Member during a Commission Meeting and prior to approval of the consent agenda. The moved item will be placed on the business agenda for further discussion or scheduled for a future meeting as determined during the meeting.

d) Special Meetings, normally held for purposes of discussing specific topics, will be noticed in accordance with RCW 42.30.080. The call and notice shall specify the time and place of the special meeting and the business to be transacted. This notice may take the place of an agenda for special meetings.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 3 ROLE OF THE COMMISSION PRESIDENT

The President of the Commission shall:

a) Ensure that the Commission jointly and consistently adheres to its own rules and policies, and those imposed upon it by the laws of the State of Washington.

b) Ensure that deliberation is fair, open and thorough, but also timely, orderly and kept to the point. The President of the Commission shall preside over and facilitate all Commission Meetings in accordance with these governance principles and, as appropriate, under Roberts Rules of Order Newly Revised, latest edition.

c) Schedule and coordinate the annual process of evaluating the General Manager.

d) Preside over and facilitate Commission Meetings.

e) Have no authority to supervise or administratively direct the General Manager, apart from authority expressly granted the President by the Commission.

f) Assume responsibility of the Commission that is not specifically assigned to another Commission member.

g) Be allowed to delegate his or her authority but remains accountable for its use.

h) Call Special Meetings of the Commission in the event of a business need as provided for in RCW 42.30.080.

POLICY NO. 4 ROLE OF THE COMMISSION VICE-PRESIDENT

The Vice-President of the Commission shall:

a) Perform such duties as are assigned by the President.

b) Have all the power and duties of the President in the absence or inability of the President to act.

c) Have all the powers and duties of the Secretary in the absence or inability of the Secretary to act, when not acting as the President.

POLICY NO. 5 ROLE OF THE COMMISSION SECRETARY

The Secretary of the Commission shall:

a) Attest all contracts, bonds, deeds, leases and other instruments and documents duly authorized by the Commission unless otherwise delegated by the Commission.

b) Perform all duties incident to the office of Secretary as may from time to time be required by law or assigned to such office by motion, rule or resolution of the Commission.

c) Have all of the powers and duties of the President in the absence or inability of both the President and the Vice-President to act.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 6 COMMISSION MEMBERS' CODE OF CONDUCT

Ethics and Conflicts of Interest:

a) Commission members shall conduct themselves in accordance with all laws. The State of Washington has adopted a "Code of Ethics" that applies to all municipal officers, codified under RCW 42.23. The declared purpose of the Code of Ethics is to make uniform the laws of the State concerning the transaction of business by municipal officers in conflict with the proper performance of their duties in the public interest, and to promote the efficiency of local government by prohibiting certain instances and areas of conflict while at the same time sanctioning, under sufficient controls, certain other instances and areas of conflict.

b) Commission members are strictly prohibited by law from entering into or engaging in any activity defined by RCW 42.23 as a conflict of interest with their official duties as a Benton PUD Commissioner.

c) On an annual basis and in a public forum, each Commissioner shall acknowledge their obligation to disclose any conflicts of interest as defined in RCW 42.23.

d) On a case by case basis, each Commission member will disclose to the other Commission members, in a public forum, any remote conflicts of interest as defined under RCW 42.23. Disclosure will be noted in the District's official minutes which are public record. A Commissioner with such remote interest will not participate in any discussion and/or debate concerning such interest, will not vote on the matter, and will do nothing to influence any other Commissioner concerning their decision on the matter.

e) Commission members will adhere to the Benton PUD Code of Ethics adopted by the Commission and shall conduct themselves with civility and respect with one another, with staff, and with members of the public.

f) Commission members shall demonstrate loyalty to the interests of Benton PUD's owners/ratepayers. This loyalty supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other Boards or staffs. It also supersedes the personal interest of any Commission member acting as a consumer of the District's activities.

g) Commission members may not attempt to exercise individual authority over Benton PUD except as explicitly set forth and authorized in Commission policies.

1. Commission members shall recognize the lack of authority vested in them as individuals in their interactions with the General Manager or with staff, except where explicitly authorized by the Commission.
2. In interactions with the public, press or other entities, Commission members must recognize the same limitation and the inability of any Commission member to speak for the Commission except to repeat explicitly stated and adopted Commission decisions.
3. Commission members should refrain from making statements that may put the District at a legal disadvantage.

Benton PUD Policy Compliance:
Each Commission member will individually adhere to all applicable Commission approved policies of Benton PUD as they relate to their duties as elected officials and representatives of a public agency.

Compliance with requirements of Washington Open Public Meetings Act:
Each Commission member will individually understand and comply with the following laws and this policy, applicable to acting individually and as a Commission of a public agency:

a) A Commission quorum shall not meet outside of Commission-called public meetings to hold discussion(s) or make decisions as defined in RCW 42.30, regarding the business of the District.

b) The Commission shall not meet as a quorum with staff outside of a Commission-called public meeting for the purpose of gathering information relating to District business.

c) The Washington Open Public Meetings Act applies to communications relating to District business via telephone, e-mail, instant messaging, texting, blogging, or any other form of electronic communication and media. In any of the identified communications listed above, any exchange between any two Commission members may constitute an official meeting of the Commission and may be in violation of the Act.

Outside of a public meeting, Commission members may send information to other members of the Commission on an informational basis; however, replies and/or exchanges of communications regarding District business must not occur outside of an official public meeting of the Commission.

Commissioners should not "reply" to any e-mail received by another member of the Commission except under the following circumstances (not intended to be all-inclusive): 1) to acknowledge meeting for lunch, dinner, 2) accepting an invitation, 3) acknowledging receipt of something or 4) confirming attendance at an association function (no discussion can be held on District business in any manner).

d) Commission members will respect the confidentiality appropriate to issues regarding personnel, real estate transactions, proprietary matters, and attorney-client privileged communications, including those requirements listed under RCW 42.30.110, Executive Sessions and including any other confidential information gained by reason of the commissioner's position.

Compliance with requirements of Washington Public Records laws:
Each Commissioner will individually comply with the following laws and this policy, applicable to Commissioners acting individually and as a Commission of the District:

a) Communications, including hard-copy or any type of electronic media, including e-mail, photographs, websites, blogs, wikis, digital photos, text messages, instant messages, tweets and any emerging technologies, the subject of which relates to the conduct of the District or the performance of any District function or when acting or performing in the official capacity as a commissioner, on District devices or on personal devices, may be public records of Benton PUD and, if retainable, must be filed, held and/or be retrievable in accordance with public records requirements.

b) All public records in any form may be requested under the Washington Public Records Act by a member of the public, and it is imperative that all records and their locations are made known and accessible to the Benton PUD Public Records Officer and/or General Manager.

c) E-mail is considered a public record and as such all e-mail made and/or received by a commissioner in his/her performance as a Benton PUD Commissioner must be managed and retained under the requirements of the Commission Policy on records management and State records retention requirements. Each commissioner is highly encouraged to utilize the District's e-mail system and addresses, and to only keep e-mail relating to District business on the District's systems. E-mail, by subject, may be considered a retainable record and will be filed by the Executive Department according to District policies. It is against District policy and applicable law to delete certain electronic public records, including e-mail, until State retention requirements have been met.

d) Each Commissioner is urged to keep all electronic records separate from personal records held on home personal computers, cell phones, and other media devices. This could avoid being required to review all electronic information stored on personal devices in the event of a public records request and/or legal discovery action.

Compliance with requirements of Social Media Communications:
(defined as the use of third-party hosted online technologies that facilitate social interactions and dialogue)

Each Commissioner will individually comply with the following, applicable to Commissioners acting individually and as a Commission of the District:

a) Social media should not be used to communicate official PUD business by a Commissioner unless such social media is maintained and/or managed by the District.

b) Any social media transmitted or received individually as a Commissioner when performing District business is considered a public record and must be used in such a manner to allow capture of the electronic record by Benton PUD. It is the responsibility of each Commissioner to seek requirements for records retention from the General Manager prior to utilizing a social media site for Benton PUD business that is not already maintained and/or managed by the District.

c) Commissioners with individual social media sites that are of a personal nature should not discuss District business on that site.

d) Any correspondence sent in the capacity as a Commissioner posting to social media sites maintained by others must be retained by the posting Commissioner. Printouts of postings to others' sites may suffice for retention purposes, and those printouts must be transferred to the District's Public Records Officer.

e) Any social media tools utilized should clearly state that all content submitted by members of the public is potentially subject to public disclosure – this notice should be prominently displayed.

f) Communications between Commissioners via social media may constitute a meeting under the Open Public Meetings Act. Each Commissioner is strongly discouraged from "friending" another Commissioner.

g) Any communications by a Commissioner on any social media site, excluding the District's social media site, but including a personal site, should include wording that they are speaking as an individual and not as a commissioner or representative of the District.

h) Messaging "texting" and Cellular Phones: business conducted in any manner is a public record. Care must be taken to ensure that records created are maintained and can be provided if requested. Commissioners are highly encouraged to utilize each of their individual e-mail accounts under the District's e-mail system for business of the District.

POLICY NO. 7 BOARD TRAINING, ORIENTATION

The Commission shall ensure that its skills are sufficient to assure excellence in governance of Benton PUD.
Specifically:

a) New Commission members shall receive training and orientation in Commission governance, policies and procedures.

b) New Commission members shall receive an orientation on the District's Strategic Plan.

c) Commission members shall receive training in the skills of effective communication and decision-making.

d) The Commission President may, if needed, receive training in the facilitation of public meetings.

e) Each Commissioner will receive training on the Washington Open Public Meetings Act and the Washington Public Records Act and records retention requirements. For new commissioners, training will take place no later than 90 days after their oath of office and assuming their duties. A refresher training is also required for each commissioner at intervals of no more than four years.

POLICY NO. 8 COMMISSION REVIEW OF DISTRICT PUBLIC RECORDS

Benton PUD has a duty to comply with appropriate public records requests as prescribed in the Washington Public Records Act. Commissioners do not give up their status as members of the public and therefore can request such information.

Because of the special status conferred upon the Commission as elected representatives, each Commissioner agrees that:

a) Access to District public records may be achieved by providing a "Request for Public Records" to the General Manager. Records requested by a single commissioner will generally be provided by the General Manager to the remaining commissioners. Commission member requests to inspect District documents that do not meet the criteria of a "public record" under RCW 42.56 and/or which may be confidential in nature, shall be forwarded directly to the General Manager, who will consider disclosure of the records depending upon the needs of the business matter being requested, as well as the legal requirements to withhold or disclose the record.

b) No confidential or original records shall be taken from District premises except with the authorization of the General Manager.

c) Commission members shall adhere to the same confidentiality requirements applicable to employees when dealing with the District's records and other documents. Any request for commissioner access to the contents of an employee personnel file will be requested through the General Manager and considered as defined above.

d) Commission members acknowledge that records distributed during Executive Sessions of the Commission may or may not be exempt from production to the public under the Washington Public Records Act, and will seek guidance from the General Manager or Legal Counsel if copies of such records are requested prior to disclosing.

POLICY NO. 9 COMMISSION COMMITTEES

The Commission may establish ad hoc advisory and standing committees. All committees should include designation of members, chair and a charter describing the committee's purpose.

The Commission will review the committees at least annually to determine whether they should continue.

Specifically:

a) Committees will ordinarily assist the Commission by gaining education, considering alternatives and implications, and preparing policy alternatives.

b) Commission committees may not speak or act for the Commission, except when formally given such authority for specific and time-limited purposes.

c) Commission committees cannot exercise authority over staff nor interfere with the delegation from the Commission to the General Manager.

d) Participation by Commissioners in committee meetings shall be in compliance with the provisions of the Washington Open Public Meetings Act, in that if two or more Commission members are present, then the meeting must be properly noticed as a public meeting.

e) This policy applies to any group which is formed by Commission action, whether or not it is called a committee. It does not apply to committees formed under the authority of the General Manager.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 10 UNITY OF CONTROL

Only decisions of the Commission acting as a body are binding upon the General Manager, the General Counsel, the District Auditor, or District Treasurer.

Specifically, in or out of Commission Meetings:

a) Decisions or instructions of individual Commission members are not binding on the General Manager, General Counsel, the District Auditor, or District Treasurer except in instances when the Commission has specifically authorized such exercise of authority.

b) In the case of a Commission member requesting information or assistance without Commission concurrence, and not in association with a public records request, the General Manager, General Counsel, the District Auditor, or District Treasurer should consider, in their opinion, if the request will require a material amount of staff time or funds, is disruptive to the District, or which may involve a conflict of interest between the District and the Commissioner requesting the information or assistance. In such instances, the General Manager may request Commission concurrence.

c) Commission members individually may communicate directly with District employees or contractors. However, the Commission as a body and the Commission members will never give direction to persons who report directly or indirectly to the General Manager, with the exception of the General Counsel, District Auditor or District Treasurer. If individual Commission members are dissatisfied with the response they receive, they may seek resolution through the General Manager or the Commission.

d) Any commissioner may seek the assistance of Executive Department administrative staff to assist in work relating to the PUD.

e) The Commission as a body and the Commission members will refrain from evaluating, either formally or informally, the job performance of any District employee other than the General Manager.

GOVERNANCE OF THE BENTON PUD COMMISSION

POLICY NO. 11 COMMISSION-GENERAL MANAGER RELATIONSHIP

The Commission governs Benton PUD and is the policy-making body of the District. The Commission operates under the provisions of the Revised Code of Washington, Title 54, Title 42 in part, and all other applicable statutes and laws.

The Commission is responsible for the following:

a) Identifying and defining the purpose, values and vision of the District, along with the results that the District is to achieve and communicating them in the form of policies.

b) Identify those policies (Commission Policies) that require periodic review, and request staff to bring back those policies for review/modification on a minimum two-year cycle.

c) Making certain operational decisions as are designated by law.

d) Hiring, evaluating, and terminating the General Manager.

The General Manager is responsible for the following:

a) In accordance with RCW 54.16.100, serve as the chief administrative officer of the District, overseeing all operations and business affairs.

b) Achieving the results established by the Commission within the appropriate and ethical standards of business conduct set by the Commission.

c) Enforcing Commission policies, administering directives, staff procedures, hiring and terminating all employees, attending meetings of the Commission and reporting on the general affairs of the District, and keeping the Commission advised as to the current and future business needs of the District.

d) Designating an "Acting General Manager", to administer the functions of the General Manager in the planned absence or temporary disability of the General Manager, with such approval by the President of the Commission, until such time that the Commission may take further action.

e) Appointing a person to serve as the District's chief financial officer. This person may be the District Auditor, District Treasurer, or other person with sufficient education and experience to fulfill the duties of the position. Together with the chief financial officer, the General Manager shall ensure that, to the best of their knowledge and belief, financial reports are complete and reliable in all material respects.

f) Ensuring the smooth continuous operation of the District in the event of the planned or unplanned absence of the General Manager.

g) Interacting with the public and other utilities and government agencies, pursuant to policies and direction adopted by the Commission.

h) Perform other responsibilities as may be appropriately delegated by the Commission.

POLICY NO. 12 COMMISSION—GENERAL COUNSEL RELATIONSHIP

The General Counsel provides legal counsel to the District and to the Commission. The General Counsel reports both to the Commission and to the General Manager.

The General Manager is ultimately responsible for hiring and terminating the General Counsel subject to Commission concurrence. As a general practice, the Commission and the General Manager shall participate jointly in hiring and terminating the General Counsel.

The General Counsel shall advise the Commissioners regarding potential conflict of interest issues or ethical matters. General Counsel shall provide assistance to individual Commissioners in complying with applicable statutes and laws only when such advice does not conflict with the General Counsel's obligations to the District or to specific direction of the Commission.

The General Manager is responsible for evaluating the General Counsel's performance. The General Manager shall solicit the Commissioner's input in evaluating the performance of the General Counsel, and the Commission may, at its discretion, participate in that evaluation.

With respect to the Commission and the General Manager, the General Counsel shall:

a) Give his or her advice or opinion whenever he or she deems it necessary or when required by the General Manager or Commission.

b) Inform the General Manager or Commission of material legal issues impacting the District or the Commission.

c) When necessary, act independently of the General Manager.

d) Provide counsel to the General Manager, Commission or individual Commission members with regard to conflict of interest issues.

e) Provide counsel to the General Manager, Commission or individual Commission members with regard to other ethical matters.

f) Assist the General Manager or Commission members in complying with applicable statutes and laws.

g) Not provide legal counsel to Commission members or the General Manager except as it relates to their roles at the District.

h) Not be required to provide counsel to the General Manager if to do so would create a conflict of interest for the general counsel with the Commission or the District.

POLICY NO. 13 COMMISSION RELATIONSHIP WITH AUDITOR AND TREASURER

The District Auditor (Auditor) and District Treasurer (Treasurer) serve in the capacity set forth by Title 54 of the Revised Code of Washington.

In accordance with RCW 54.16.100, the General Manager serves as the chief administrative officer of the District. As such, the General Manager shall recommend the appointments of Auditor and Treasurer for approval by the Commission.

The Commission, by resolution, shall designate an Auditor and this person shall be a District employee other than the General Manager or Treasurer. The Commission, by resolution, shall designate a person other than the County Treasurer to be District Treasurer and this person shall be a District employee other than the General Manager or Auditor. The Auditor and Treasurer shall perform those duties specified by RCW 54.24.010 and shall be granted direct access to the Commission as necessary in the performance of these duties.

The Auditor and Treasurer shall report through the General Manager or designee for all administrative matters, including hiring, performance evaluations, salary administration, employee benefits, and terminations. The General Manager or delegate may assign additional duties to the Auditor and Treasurer as long as these duties do not interfere with the Auditor and Treasurer duties as specified by law. The General Manager shall consult with the Commission in advance regarding his or her intention to terminate the Auditor or Treasurer.

The Treasurer or Deputy Treasurer shall provide monthly reports to the Commission summarizing cash and investment activity, and provide other reports to the Commission as necessary related to the duties of the Treasurer.

The Auditor or Deputy Auditor shall issue warrants for claims against the District. As soon as practical after issuance of such warrants, the Auditor shall provide a list of all warrants issued, and shall certify to the Commission that such disbursements satisfy just, due and unpaid obligations of the District, in a manner specified by the State Auditor. In order that the Auditor may provide such certification, the Auditor shall conduct internal reviews and audits that provide reasonable assurance as to the internal control systems that provide for the safeguarding of assets from unauthorized use or disposition, adherence to plans, policies, and procedures, and compliance with applicable laws and regulations.

If the Commission disapproves a claim on the District, the Auditor shall recognize the claim as a receivable of the District and pursue collection.

The Auditor shall develop an annual internal audit plan, and conduct audits contained within the plan or other audits as may be requested by the Commission. The Auditor shall report to the Commission on the progress and results of such audits at least annually. The Auditor, in

the performance of his or her duties, shall have unlimited access to all activities, records, property and personnel of the District.

At the direction and oversight of the Commission in its role as Audit Committee, the Auditor shall serve as the chief liaison with all external audit agencies, shall coordinate the proper independent audit of annual financial statements, and shall ensure that the results and findings of such audits are reported to the Commission. In acting in this capacity, the Auditor does not relieve the Commission of its Audit Committee oversight responsibilities.

POLICY NO. 14 DELEGATION TO THE GENERAL MANAGER

The Commission will instruct the General Manager through written policies, normally in the form of resolutions, motions, or minute entries, that define the results that the organization is to achieve, and which describe the delegation of authority to the General Manager.

Specifically:

a) The Commission shall develop policies that define the delegation to the General Manager with regard to the General Manager's authority.

b) The Commission authorizes the General Manager, at his discretion, to further delegate to the Assistant General Manager or other management employees the authority to carry out or approve actions as specified in the motion or resolution. Accountability to the Commission for these actions remains with the General Manager. The General Manager retains the authority to delegate to others unless the motion or resolution specifically disallows further delegation of General Manager authority. Specific approval authority delegated by the General Manager will be by written directive and/or email, and can be defined as either on-going, or temporary.

c) General Manager will designate authority to an "Acting General Manager" that is applicable only during his absence due to business needs or during times when he is unable to function in his capacity as the General Manager. This specific authority may not be further delegated and shall be approved by the Commission.

d) The General Manager is authorized to establish all further directives, make all decisions, take all actions, establish all practices, and develop all activities to achieve the goals set forth by the Commission for the District.

e) The General Manager must bring to the Commission's attention circumstances that affect the goals established by the Commission and may request the Commission to take appropriate actions.

f) The Commission may change its delegation to the General Manager at any time, thereby expanding or limiting the authority of the General Manager. However, whenever delegated authority identified within this policy is acted upon by the General Manager, the Commission will not modify the authority acted upon as long as it was made within the General Manager's delegation of authority as it existed at the time.

POLICY NO. 15 BUDGET AND PROCUREMENT AUTHORITY

By resolution, the Commission shall set forth the authority of the General Manager to manage and expend District funds in accordance with financial policies and budgetary limits. Procurement of goods and services shall take place in accordance with applicable legal requirements in a fair, competitive and inclusive manner to maximize the benefit to the District's ratepayers/customers.

Financial Policies

The Commission, by resolution, shall adopt financial policies that provide guidance to the General Manager in managing the finances of the District and in developing budgets, financial plans and rates. At a minimum, these policies shall 1) provide for sufficient liquidity relative to the District's risk profile, 2) provide for adequate coverage to meet debt covenants, 3) establish criteria for debt and rate financed capital expenditures, 4) require that budgets be developed based on conservative and prudent assumptions consistent with standard industry practice, and 5) establish budgetary and procurement controls over expenditures.

Budgetary Authority

The Commission, by resolution, shall approve the District's budget prior to the start of each fiscal year. The District's financial transactions shall be recorded within proprietary fund(s) adopted by the Commission. As such, the District does not have governmental funds with legally adopted budgets that carry the force of law. The General Manager shall manage the District's operations within the approved budget levels consistent with authority levels set forth in the financial policies.

Procurement Authority

The Commission, by resolution, shall establish procurement authorities and guidelines for the General Manager consistent with state laws and regulations. The General Manager shall establish procurement controls that provide reasonable assurance that the procurement of goods and services are made for a valid business purpose and within authorized budget levels.

It is District policy that procurement decisions be made free from actual or perceived conflicts of interest consistent with the District's Code of Ethics.

It is District policy that due diligence and prudent judgment be exercised in the making of procurement decisions, including conducting a risk assessment. If the General Manager reasonably determines that a procurement activity presents, regardless of the size of the financial commitment, either: (i) a unique and significant operational risk to the District; or (ii) a significant impact to customers, the General Manager shall inform the Commission.

POLICY NO. 16 EVALUATING THE GENERAL MANAGER'S PERFORMANCE

The General Manager's job performance shall be evaluated by comparing the organization's operations and results and the General Manager's performance to the policies established by the Commission.

Specifically:

a) The Commission shall evaluate the General Manager's performance on an annual basis, and shall from time to time fix the General Manager's compensation by resolution.

b) The evaluation will be based on an evaluation of the organization's performance and the General Manager's personal performance against the results established by the Commission.

c) The General Manager shall propose, for Commission approval, performance criteria each year that represents his or her reasonable interpretation of achieving the results defined by the Commission.

Chapter 42.23 RCW
CODE OF ETHICS FOR MUNICIPAL OFFICERS—CONTRACT INTERESTS

Sections

42.23.010 Declaration of purpose.
42.23.020 Definitions.
42.23.030 Interest in contracts prohibited—Exceptions.
42.23.040 Remote interests.
42.23.050 Prohibited contracts void—Penalties for violation of chapter.
42.23.060 Local charter controls chapter.
42.23.070 Prohibited acts.
42.23.900 Construction—Chapter applicable to state registered domestic partnerships—2009 c 521.

Cities, free passes, services prohibited: RCW 35.17.150.

County officers, general provisions: Chapter 36.16 RCW.

Ethics in public service act: Chapter 42.52 RCW.

Public employment, civil service: Title 41 RCW.

State officers, general provisions: Chapter 43.01 RCW.

RCW 42.23.010 Declaration of purpose. It is the purpose and intent of this chapter to revise and make uniform the laws of this state concerning the transaction of business by municipal officers, as defined in chapter 268, Laws of 1961, in conflict with the proper performance of their duties in the public interest; and to promote the efficiency of local government by prohibiting certain instances and areas of conflict while at the same time sanctioning, under sufficient controls, certain other instances and areas of conflict wherein the private interest of the municipal officer is deemed to be only remote, to the end that, without sacrificing necessary public responsibility and enforceability in areas of significant and clearly conflicting interests, the selection of municipal officers may be made from a wider group of responsible citizens of the communities which they are called upon to serve. [1961 c 268 § 2.]

RCW 42.23.020 Definitions. For the purpose of chapter 268, Laws of 1961:

(1) "Municipality" shall include all counties, cities, towns, districts, and other municipal corporations and quasi municipal corporations organized under the laws of the state of Washington;

(2) "Municipal officer" and "officer" shall each include all elected and appointed officers of a municipality, together with all deputies and assistants of such an officer, and all persons exercising or undertaking to exercise any of the powers or functions of a municipal officer;

(3) "Contract" shall include any contract, sale, lease or purchase;

(4) "Contracting party" shall include any person, partnership, association, cooperative, corporation, or other business entity which is a party to a contract with a municipality. [1961 c 268 § 3.]

RCW 42.23.030 Interest in contracts prohibited—Exceptions. No municipal officer shall be beneficially interested, directly or indirectly, in any contract which may be made by, through or under the supervision of such officer, in whole or in part, or which may be made for the benefit of his or her office, or accept, directly or indirectly, any compensation, gratuity or reward in connection with such contract from any other person beneficially interested therein. This section shall not apply in the following cases:

(1) The furnishing of electrical, water or other utility services by a municipality engaged in the business of furnishing such services, at the same rates and on the same terms as are available to the public generally;

(2) The designation of public depositaries for municipal funds;

(3) The publication of legal notices required by law to be published by any municipality, upon competitive bidding or at rates not higher than prescribed by law for members of the general public;

(4) The designation of a school director as clerk or as both clerk and purchasing agent of a school district;

(5) The employment of any person by a municipality for unskilled day labor at wages not exceeding one thousand dollars in any calendar month. The exception provided in this subsection does not apply to a county with a population of one hundred twenty-five thousand or more, a city with a population of more than one thousand five hundred, an irrigation district encompassing more than fifty thousand acres, or a first-class school district;

(6)(a) The letting of any other contract in which the total amount received under the contract or contracts by the municipal officer or the municipal officer's business does not exceed one thousand five hundred dollars in any calendar month.

(b) However, in the case of a particular officer of a second-class city or town, or a noncharter optional code city, or a member of any county fair board in a county which has not established a county purchasing department pursuant to RCW 36.32.240, the total amount of such contract or contracts authorized in this subsection (6) may exceed one thousand five hundred dollars in any calendar month but shall not exceed eighteen thousand dollars in any calendar year.

(c)(i) In the case of a particular officer of a rural public hospital district, as defined in RCW 70.44.460, the total amount of such contract or contracts authorized in this subsection (6) may exceed one thousand five hundred dollars in any calendar month, but shall not exceed twenty-four thousand dollars in any calendar year.

(ii) At the beginning of each calendar year, beginning with the 2006 calendar year, the legislative authority of the rural public hospital district shall increase the calendar year limitation described in this subsection (6)(c) by an amount equal to the dollar amount for the previous calendar year multiplied by the change in the consumer price index as of the close of the twelve-month period ending December 31st of that previous calendar year. If the new dollar amount established under this subsection is not a multiple of ten dollars, the increase shall be rounded to the next lowest multiple of ten dollars. As used in this subsection, "consumer price index" means the

consumer price index compiled by the bureau of labor statistics, United States department of labor for the state of Washington. If the bureau of labor statistics develops more than one consumer price index for areas within the state, the index covering the greatest number of people, covering areas exclusively within the boundaries of the state, and including all items shall be used.

(d) The exceptions provided in this subsection (6) do not apply to:

(i) A sale or lease by the municipality as the seller or lessor;

(ii) The letting of any contract by a county with a population of one hundred twenty-five thousand or more, a city with a population of ten thousand or more, or an irrigation district encompassing more than fifty thousand acres; or

(iii) Contracts for legal services, except for reimbursement of expenditures.

(e) The municipality shall maintain a list of all contracts that are awarded under this subsection (6). The list must be made available for public inspection and copying;

(7) The leasing by a port district as lessor of port district property to a municipal officer or to a contracting party in which a municipal officer may be beneficially interested, if in addition to all other legal requirements, a board of three disinterested appraisers and the superior court in the county where the property is situated finds that all terms and conditions of such lease are fair to the port district and are in the public interest. The appraisers must be appointed from members of the American Institute of Real Estate Appraisers by the presiding judge of the superior court;

(8) The letting of any employment contract for the driving of a school bus in a second-class school district if the terms of such contract are commensurate with the pay plan or collective bargaining agreement operating in the district;

(9) The letting of an employment contract as a substitute teacher or substitute educational aide to an officer of a second-class school district that has three hundred or fewer full-time equivalent students, if the terms of the contract are commensurate with the pay plan or collective bargaining agreement operating in the district and the board of directors has found, consistent with the written policy under RCW 28A.330.240, that there is a shortage of substitute teachers in the school district;

(10) The letting of any employment contract to the spouse of an officer of a school district, when such contract is solely for employment as a substitute teacher for the school district. This exception applies only if the terms of the contract are commensurate with the pay plan or collective bargaining agreement applicable to all district employees and the board of directors has found, consistent with the written policy under RCW 28A.330.240, that there is a shortage of substitute teachers in the school district;

(11) The letting of any employment contract to the spouse of an officer of a school district if the spouse was under contract as a certificated or classified employee with the school district before the date in which the officer assumes office and the terms of the contract are commensurate with the pay plan or collective bargaining agreement operating in the district. However, in a second-class school district that has less than two hundred full-time equivalent students enrolled at the start of the school year as defined in RCW 28A.150.203, the spouse is not required to be under contract as a

certificated or classified employee before the date on which the officer assumes office;

(12) The authorization, approval, or ratification of any employment contract with the spouse of a public hospital district commissioner if: (a) The spouse was employed by the public hospital district before the date the commissioner was initially elected; (b) the terms of the contract are commensurate with the pay plan or collective bargaining agreement operating in the district for similar employees; (c) the interest of the commissioner is disclosed to the board of commissioners and noted in the official minutes or similar records of the public hospital district prior to the letting or continuation of the contract; and (d) and the commissioner does not vote on the authorization, approval, or ratification of the contract or any conditions in the contract.

A municipal officer may not vote in the authorization, approval, or ratification of a contract in which he or she is beneficially interested even though one of the exemptions allowing the awarding of such a contract applies. The interest of the municipal officer must be disclosed to the governing body of the municipality and noted in the official minutes or similar records of the municipality before the formation of the contract. [2020 c 69 § 1; 2007 c 298 § 1; 2006 c 121 § 1; 2005 c 114 § 1; 1999 c 261 § 2; 1997 c 98 § 1; 1996 c 246 § 1. Prior: 1994 c 81 § 77; 1994 c 20 § 1; 1993 c 308 § 1; 1991 c 363 § 120; 1990 c 33 § 573; 1989 c 263 § 1; 1983 1st ex.s. c 44 § 1; prior: 1980 c 39 § 1; 1979 ex.s. c 4 § 1; 1971 ex.s. c 242 § 1; 1961 c 268 § 4.]

Findings—Intent—1999 c 261: "The legislature finds that:

(1) The current statutes pertaining to municipal officers' beneficial interest in contracts are quite confusing and have resulted in some inadvertent violations of the law.

(2) The dollar thresholds for many of the exemptions have not been changed in over thirty-five years, and the restrictions apply to the total amount of the contract instead of the portion of the contract that pertains to the business operated by the municipal officer.

(3) The confusion existing over these current statutes discourages some municipalities from accessing some efficiencies available to them.

Therefore, it is the intent of the legislature to clarify the statutes pertaining to municipal officers and contracts and to enact reasonable protections against inappropriate conflicts of interest." [1999 c 261 § 1.]

Purpose—Captions not law—1991 c 363: See notes following RCW 2.32.180.

Purpose—Statutory references—Severability—1990 c 33: See RCW 28A.900.100 through 28A.900.102.

Severability—1989 c 263: "If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [1989 c 263 § 3.]

Severability—1980 c 39: "If any provision of this amendatory act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [1980 c 39 § 3.]

RCW 42.23.040 Remote interests. A municipal officer is not interested in a contract, within the meaning of RCW 42.23.030, if the officer has only a remote interest in the contract and the extent of the interest is disclosed to the governing body of the municipality of which the officer is an officer and noted in the official minutes or similar records of the municipality prior to the formation of the contract, and thereafter the governing body authorizes, approves, or ratifies the contract in good faith by a vote of its membership sufficient for the purpose without counting the vote or votes of the officer having the remote interest. As used in this section "remote interest" means:

(1) That of a nonsalaried officer of a nonprofit corporation;

(2) That of an employee or agent of a contracting party where the compensation of such employee or agent consists entirely of fixed wages or salary;

(3) That of a landlord or tenant of a contracting party;

(4) That of a holder of less than one percent of the shares of a corporation or cooperative which is a contracting party.

None of the provisions of this section are applicable to any officer interested in a contract, even if the officer's interest is only remote, if the officer influences or attempts to influence any other officer of the municipality of which he or she is an officer to enter into the contract. [1999 c 261 § 3; 1961 c 268 § 5.]

Findings—Intent—1999 c 261: See note following RCW 42.23.030.

RCW 42.23.050 Prohibited contracts void—Penalties for violation of chapter. Any contract made in violation of the provisions of this chapter is void and the performance thereof, in full or in part, by a contracting party shall not be the basis of any claim against the municipality. Any officer violating the provisions of this chapter is liable to the municipality of which he or she is an officer for a penalty in the amount of five hundred dollars, in addition to such other civil or criminal liability or penalty as may otherwise be imposed upon the officer by law.

In addition to all other penalties, civil or criminal, the violation by any officer of the provisions of this chapter may be grounds for forfeiture of his or her office. [1999 c 261 § 4; 1961 c 268 § 6.]

Findings—Intent—1999 c 261: See note following RCW 42.23.030.

RCW 42.23.060 Local charter controls chapter. If any provision of this chapter conflicts with any provision of a city or county charter, or with any provision of a city-county charter, the charter shall control if it contains stricter requirements than this chapter. The provisions of this chapter shall be considered as minimum

standards to be enforced by municipalities. [1999 c 261 § 5; 1961 c 268 § 16.]

Findings—Intent—1999 c 261: See note following RCW 42.23.030.

RCW 42.23.070 Prohibited acts. (1) No municipal officer may use his or her position to secure special privileges or exemptions for himself, herself, or others.

(2) No municipal officer may, directly or indirectly, give or receive or agree to receive any compensation, gift, reward, or gratuity from a source except the employing municipality, for a matter connected with or related to the officer's services as such an officer unless otherwise provided for by law.

(3) No municipal officer may accept employment or engage in business or professional activity that the officer might reasonably expect would require or induce him or her by reason of his or her official position to disclose confidential information acquired by reason of his or her official position.

(4) No municipal officer may disclose confidential information gained by reason of the officer's position, nor may the officer otherwise use such information for his or her personal gain or benefit. [1994 c 154 § 121.]

Effective date—1994 c 154: See RCW 42.52.904.

RCW 42.23.900 Construction—Chapter applicable to state registered domestic partnerships—2009 c 521. For the purposes of this chapter, the terms spouse, marriage, marital, husband, wife, widow, widower, next of kin, and family shall be interpreted as applying equally to state registered domestic partnerships or individuals in state registered domestic partnerships as well as to marital relationships and married persons, and references to dissolution of marriage shall apply equally to state registered domestic partnerships that have been terminated, dissolved, or invalidated, to the extent that such interpretation does not conflict with federal law. Where necessary to implement chapter 521, Laws of 2009, gender-specific terms such as husband and wife used in any statute, rule, or other law shall be construed to be gender neutral, and applicable to individuals in state registered domestic partnerships. [2009 c 521 § 104.]

	Business Agenda
	Second Reading
	Consent Agenda
	Info Only/Possible Action
✓	*Info Only*

COMMISSION MEETING AGENDA ITEM

Subject:	Residential Demand Charge Update	
Agenda Item No:	5d	
Meeting Date:	January 24, 2023	
Presented by:	Jon Meyer	*Staff Presenting Item*
Approved by (dept):	Jon Meyer	*Director/Manager*
Approved for Commission review:	Rick Dunn	*General Manager/Asst GM*

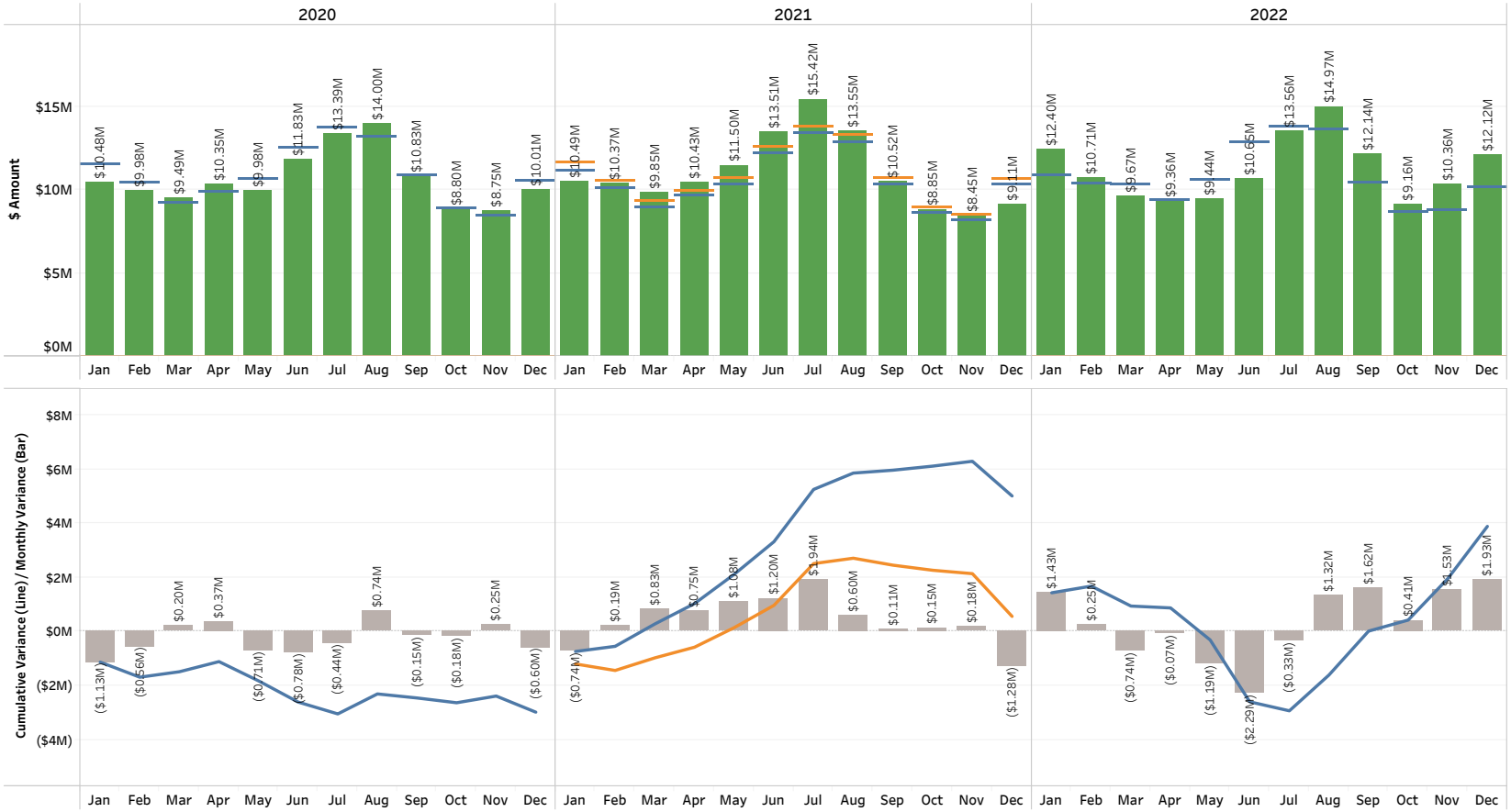
Motion for Commission Consideration:
None

Recommendation/Background
On November 22, 2022, staff presented an analysis of residential demand charges and feedback from a survey that was sent to customers that attended the EmPOWERed Community Outreach Events in September and October 2022 to the Commissioners. Commissioners requested additional information on individual customer monthly impacts (specifically low income customers). Staff will provide a presentation to the Commissioners that contains the requested information.

Summary
Staff will provide the additional information the Commissioners requested from the November 22, 2022 presentation and seek future Commission direction.

Fiscal Impact
None

Cumulative Retail Revenue Budget vs Actuals (Original Budget Only): All



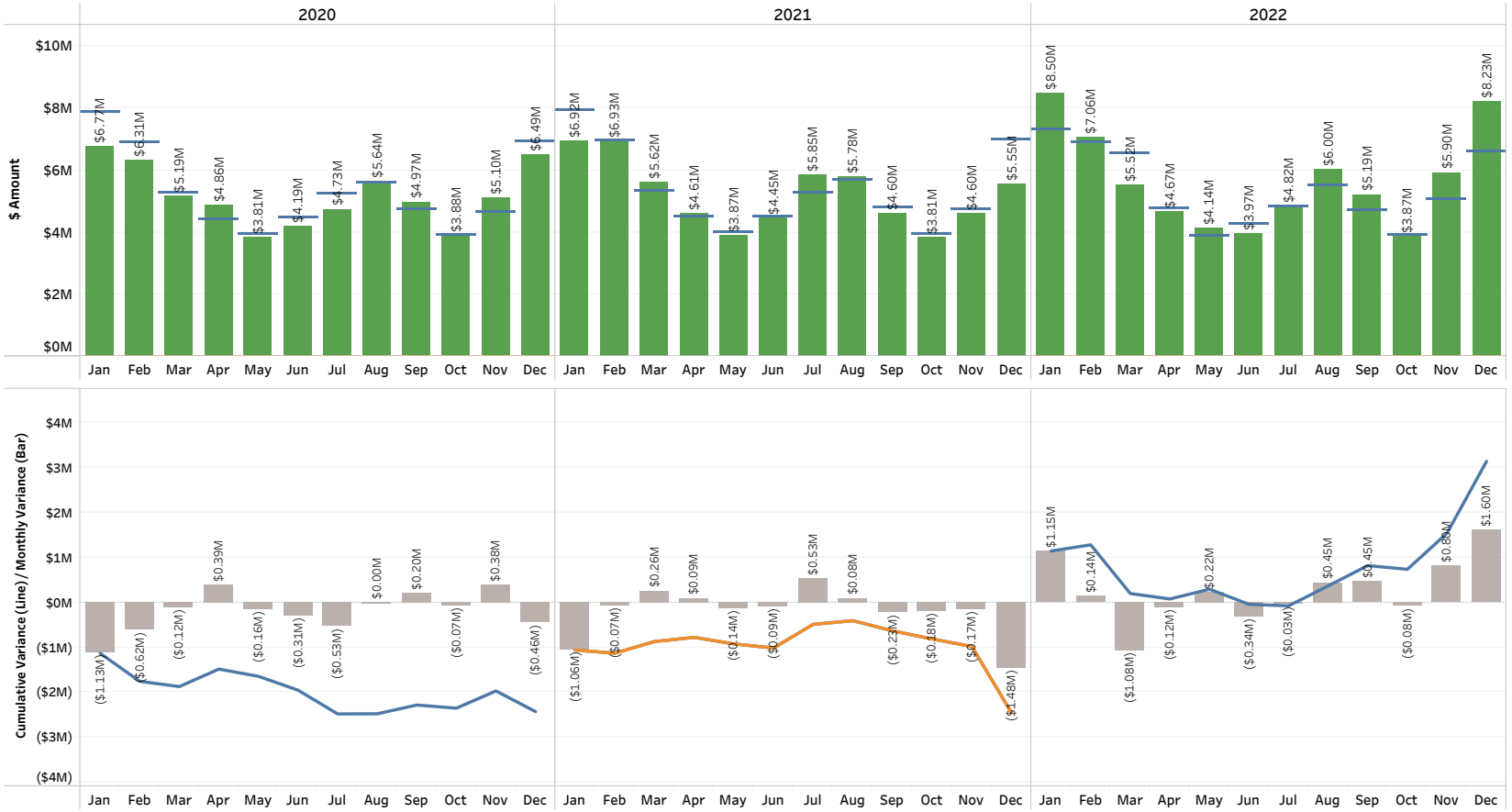
Rate Class
All

Filter Date Year
Multiple values

Filter Date Month
All

Legend
- Budget
- Budget (No COVID Adj)
- Actual
- Cumulative Variance (No COVID ..
- Cumulative Variance (Original)
- Month Over / (Under)

Cumulative Retail Revenue Budget vs Actuals (Original Budget Only): Residential Sales



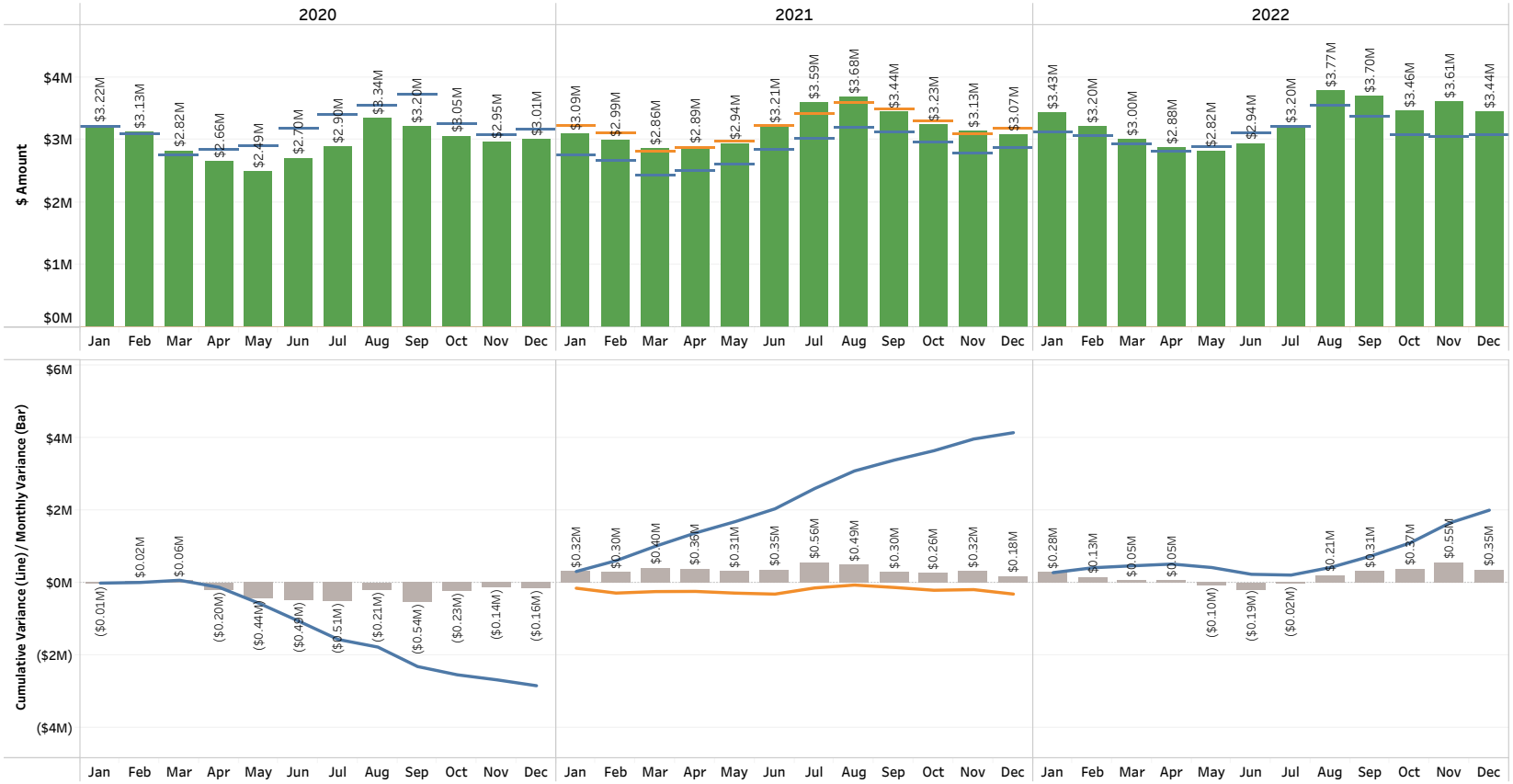
Rate Class
Residential Sales

Filter Date Year
Multiple values

Filter Date Month
All

Legend
- Budget
- Budget (No COVID Adj)
- Actual
- Cumulative Variance (No COVID ..
- Cumulative Variance (Original)
- Month Over / (Under)

Cumulative Retail Revenue Budget vs Actuals (Original Budget Only): Large General Service Sales, Medium General Service Sales, Small General Service Sales



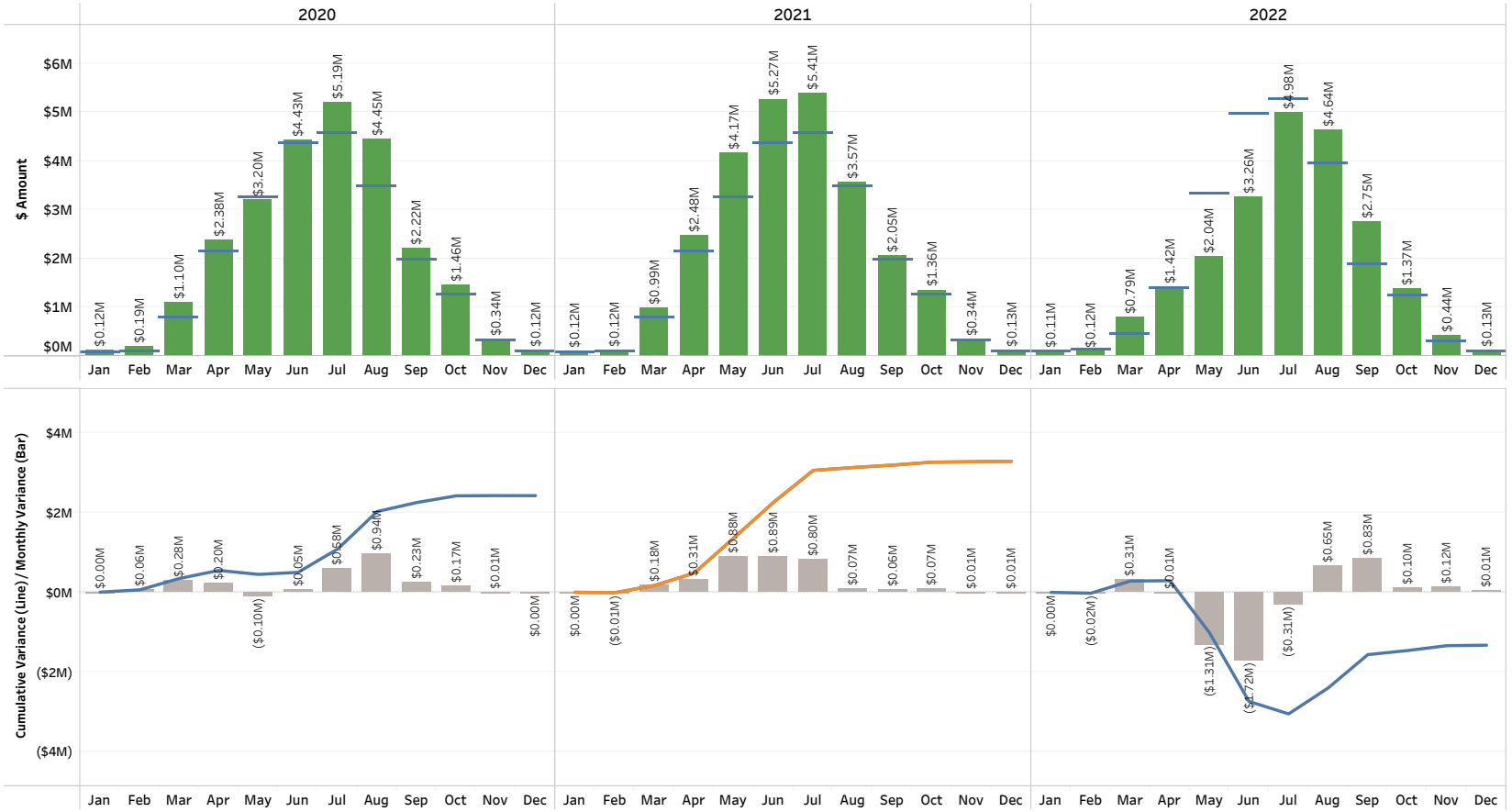
Rate Class
Multiple values

Filter Date Year
Multiple values

Filter Date Month
All

Legend
- Budget
- Budget (No COVID Adj)
- Actual
- Cumulative Variance (No COVID ..
- Cumulative Variance (Original)
- Month Over / (Under)

Cumulative Retail Revenue Budget vs Actuals (Original Budget Only): Large Irrigation Sales



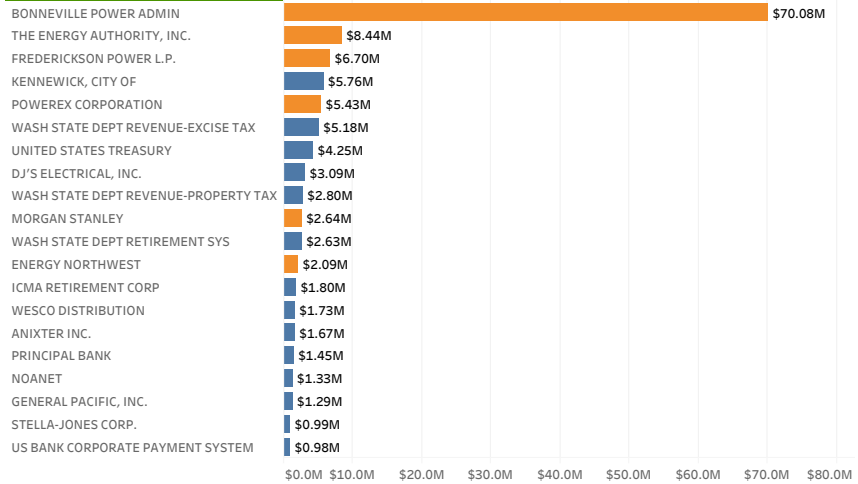
Rate Class
Large Irrigation Sales

Filter Date Year
Multiple values

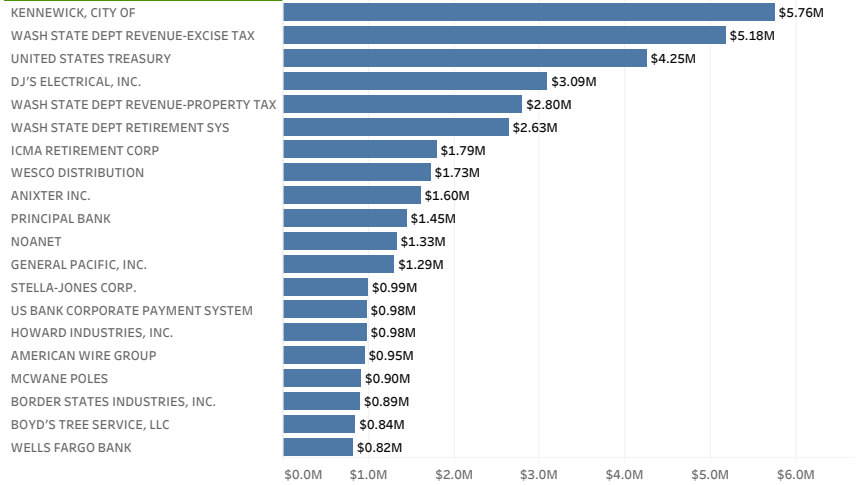
Filter Date Month
All

Legend
- Budget
- Budget (No COVID Adj)
- Actual
- Cumulative Variance (No COVID ..
- Cumulative Variance (Original)
- Month Over / (Under)

District Top 20 Vendors - 2022 YTD (Including Power Transactions)



District Top 20 Vendors - 2022 YTD (Excluding Power Transactions)



Year
2022

Top N Vendor
20

Revenue Class Hourly Demand

By Year for Revenue Class: **All** in Month: **December**

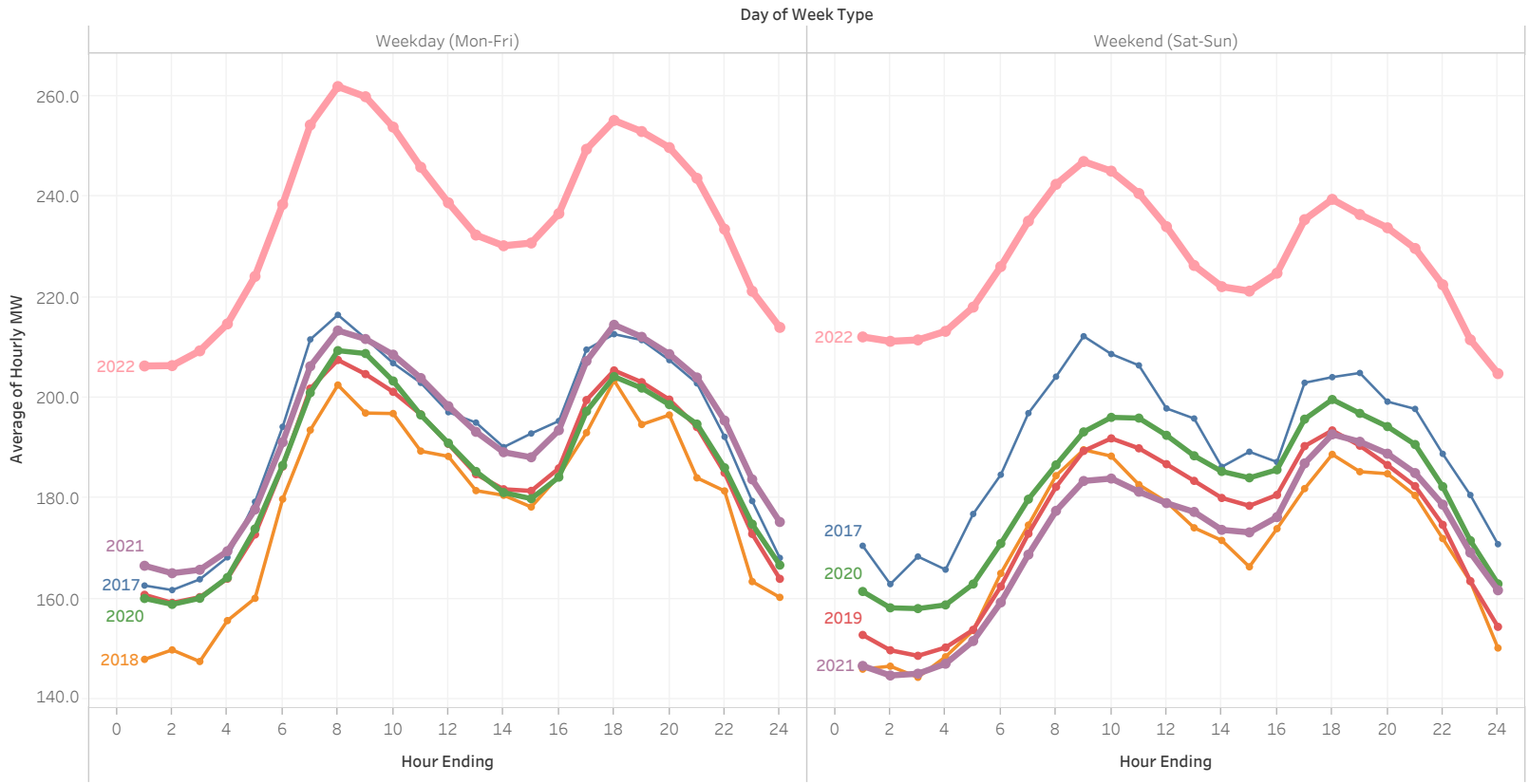
Select filters:

Year
All

Month
December

Billed Revenue Class
(•) In
( ) Out

Revenue Class
All



AMI data updated through:

Sat, December 31, 2022

Revenue Class Hourly Demand

By Year for Revenue Class: **Residential** in Month: **December**

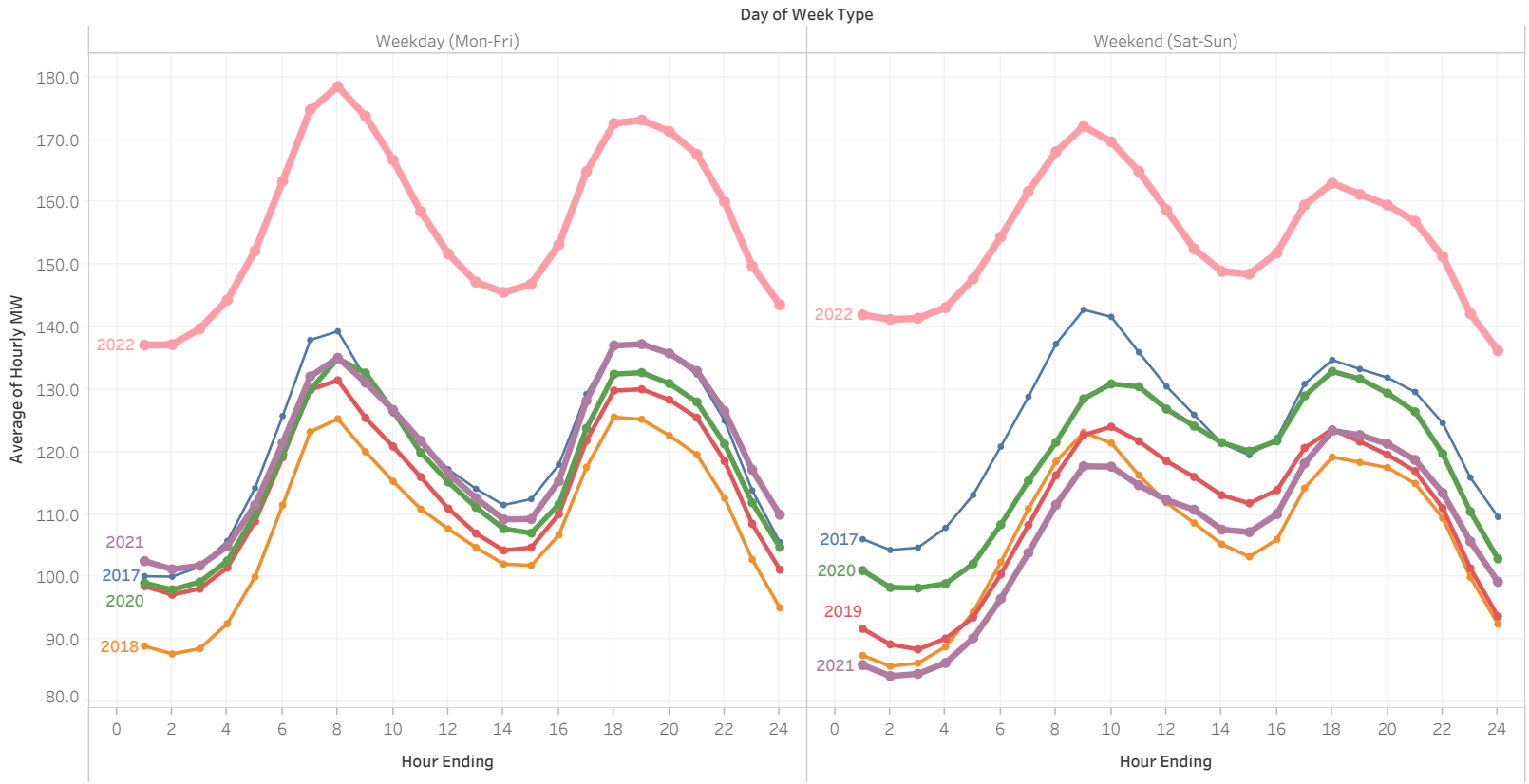
Select filters:

Year
All

Month
December

Billed Revenue Class
- (●) In
- ( ) Out

Revenue Class
- (●) Residential
- ( ) Small General
- ( ) Medium General
- ( ) Large General
- ( ) Large Industrial
- ( ) Large Irrigation
- ( ) Small Irrigation



AMI data updated through:

Sat, December 31, 2022

Revenue Class Hourly Demand

By Year for Revenue Class: **Small General, Medium General, Large General** in Month: **December**

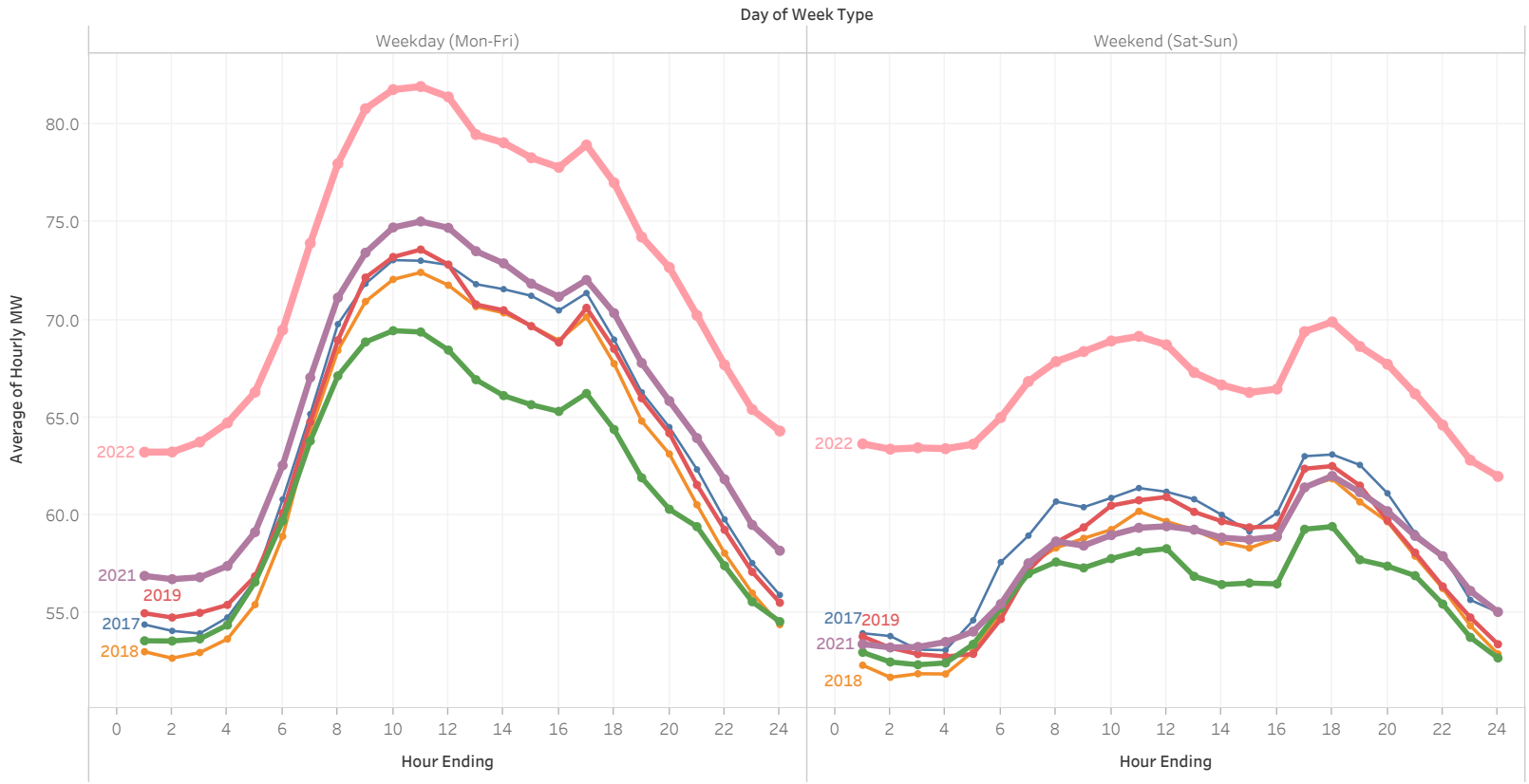
Select filters:

Year
All

Month
December

Billed Revenue Class
- (•) In
- ( ) Out

Revenue Class
- [ ] Residential
- [x] Small General
- [x] Medium General
- [x] Large General
- [ ] Large Industrial
- [ ] Large Irrigation
- [ ] Small Irrigation



AMI data updated through:

Mon, January 16, 2023

Revenue Class Cumulative Energy

By Year for Revenue Class: **All** in Month: **December**

Select filters:

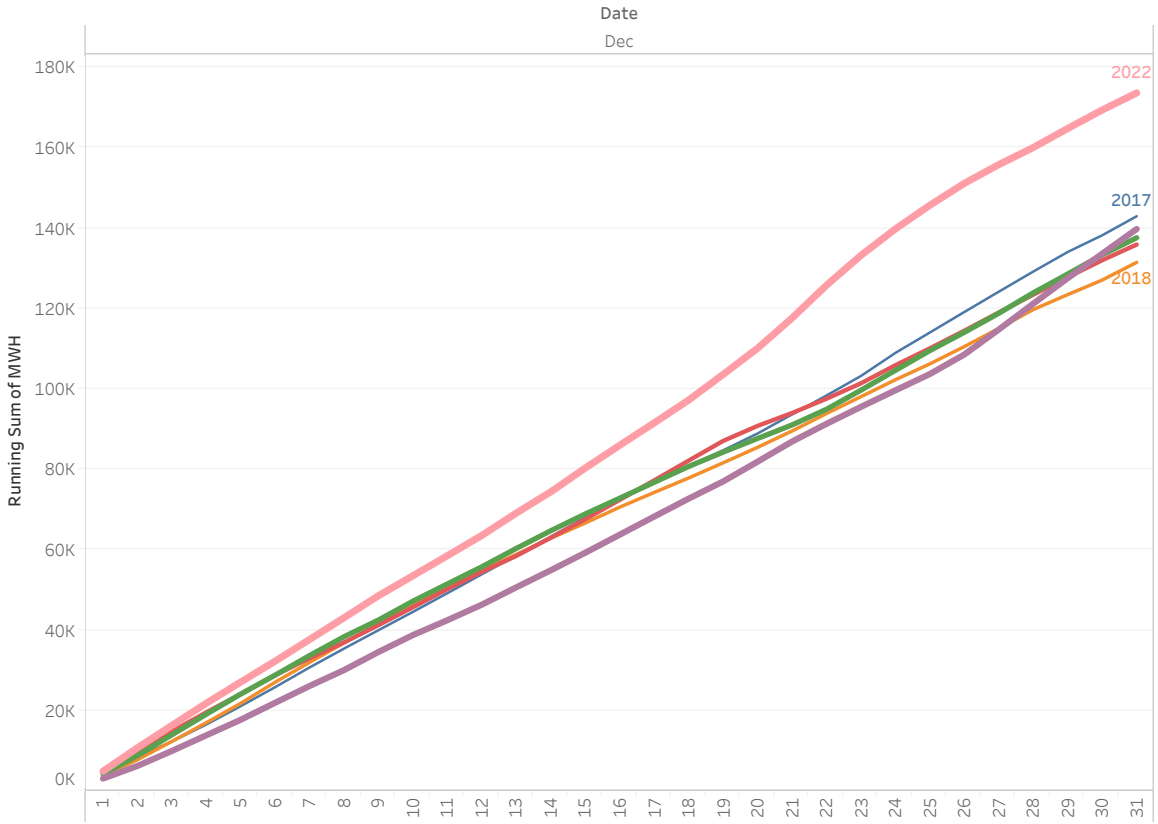
Year
All

Month
December

Month-Day
All

Billed Revenue Class
(•) In
( ) Out

Revenue Class
All



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	142,950		
2018	131,470	-11,480	-8.03%
2019	135,907	4,437	3.37%
2020	137,592	1,686	1.24%
2021	139,772	2,180	1.58%
2022	173,614	33,842	24.21%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Sat, December 31, 2022

Revenue Class Cumulative Energy

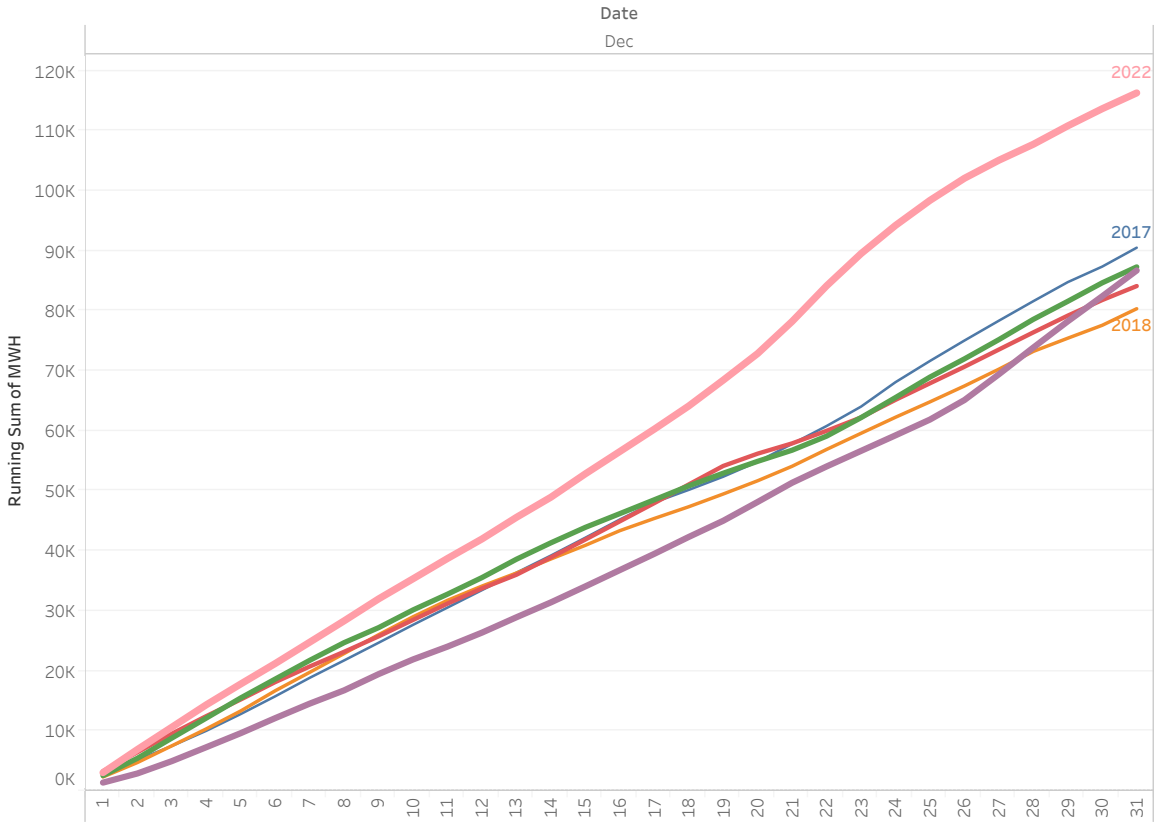
By Year for Revenue Class: **Residential** in Month: **December**

Select filters:

Year	Month	Month-Day
All	December	All

Billed Revenue Class
- (●) In
- ( ) Out

Revenue Class
- (●) Residential
- ( ) Small General
- ( ) Medium General
- ( ) Large General
- ( ) Large Industrial
- ( ) Large Irrigation
- ( ) Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	90,512		
2018	80,342	-10,170	-11.24%
2019	84,118	3,776	4.70%
2020	87,309	3,191	3.79%
2021	86,714	-595	-0.68%
2022	116,293	29,579	34.11%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Sat, December 31, 2022

Revenue Class Cumulative Energy

By Year for Revenue Class: **Small General, Medium General, Large General** in Month: **December**

Select filters:

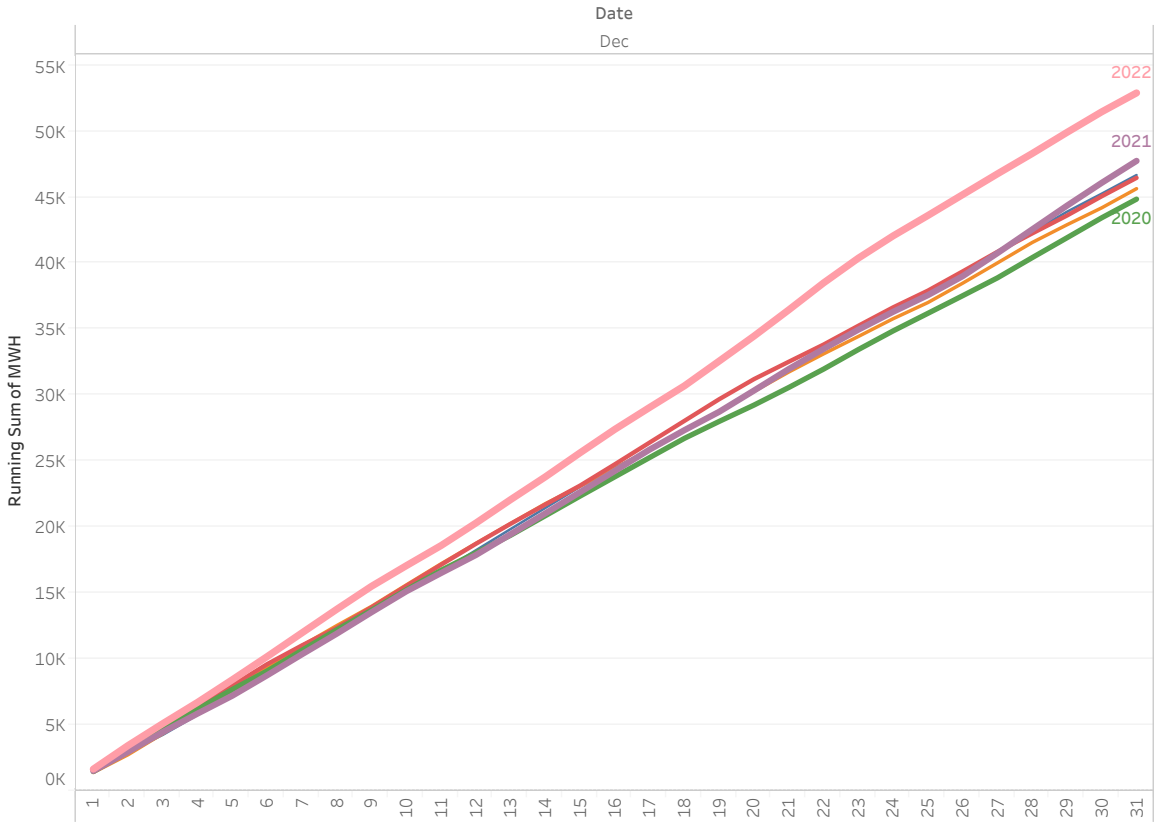
Year	Month	Month-Day
All	December	All

Billed Revenue Class

- (●) In
- ( ) Out

Revenue Class

- [ ] Residential
- [x] Small General
- [x] Medium General
- [x] Large General
- [ ] Large Industrial
- [ ] Large Irrigation
- [ ] Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	46,674		
2018	45,643	-1,032	-2.21%
2019	46,462	820	1.80%
2020	44,849	-1,613	-3.47%
2021	47,749	2,900	6.47%
2022	52,898	5,149	10.78%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Sat, December 31, 2022

Revenue Class Hourly Demand

By Year for Revenue Class: **All** in Month: **January**

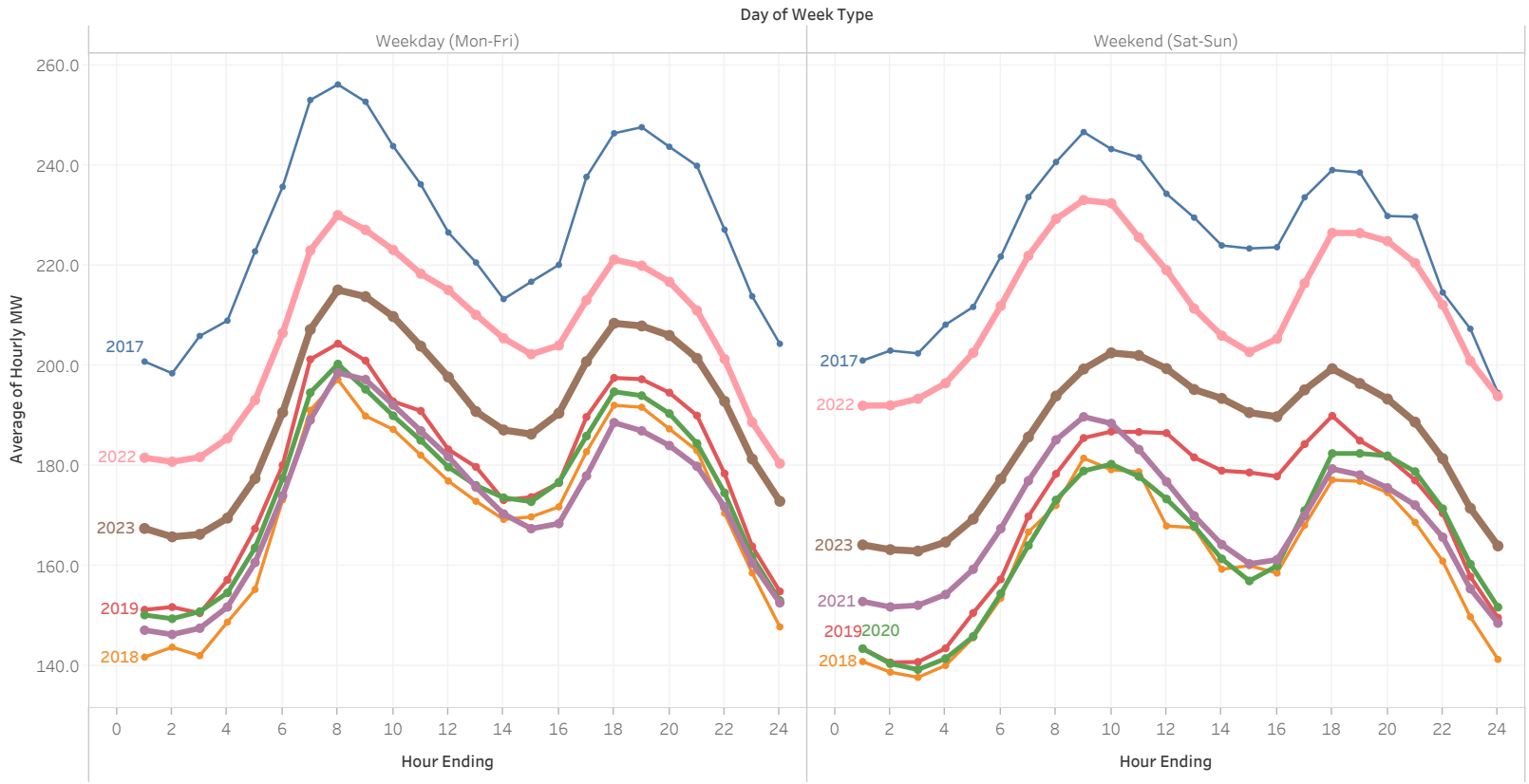
Select filters:

Year
All

Month
January

Billed Revenue Class
(•) In
( ) Out

Revenue Class
All



AMI data updated through:

Mon, January 16, 2023

Revenue Class Hourly Demand

By Year for Revenue Class: **Residential** in Month: **January**

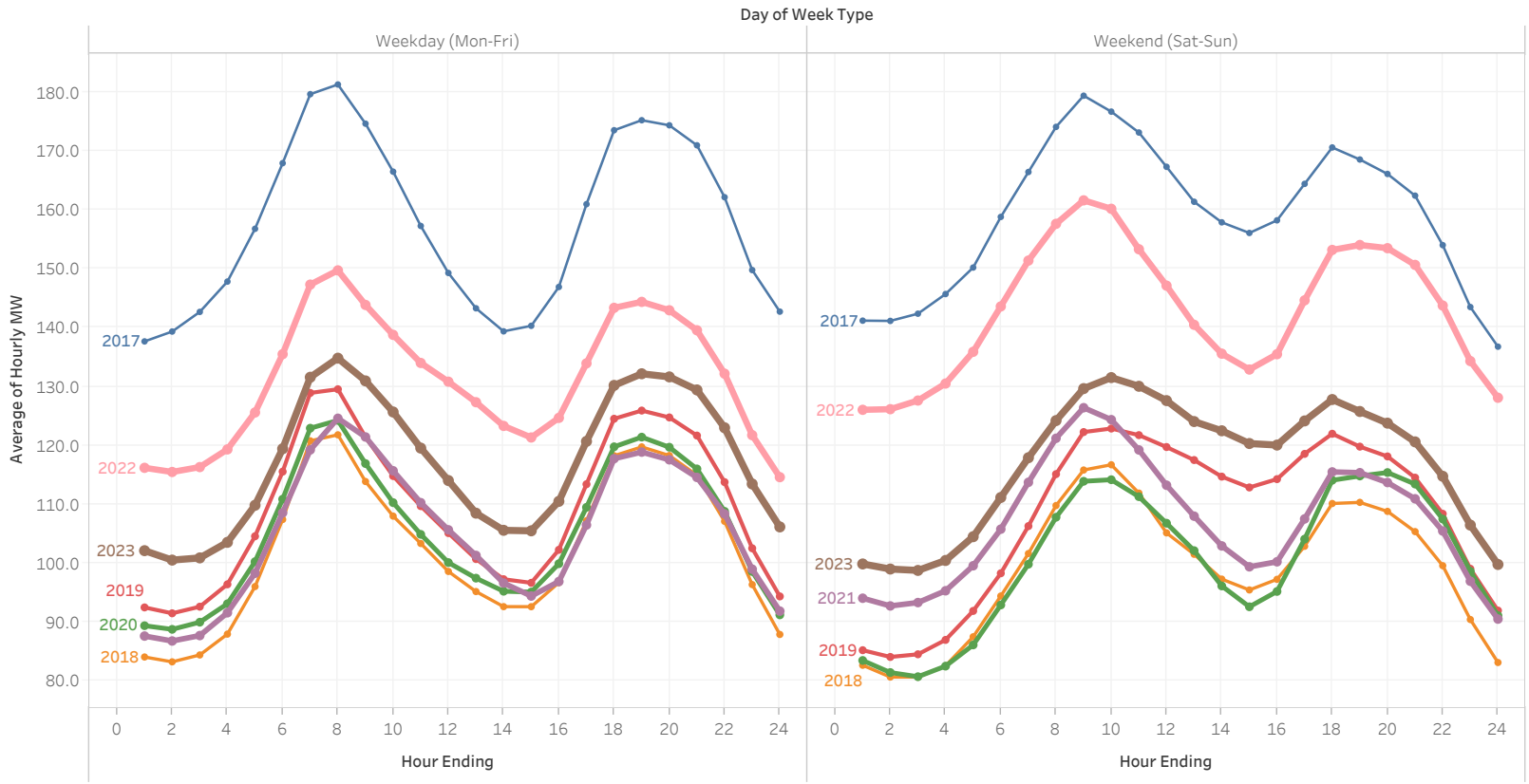
Select filters:

Year
All

Month
January

Billed Revenue Class
- (●) In
- ( ) Out

Revenue Class
- (●) Residential
- ( ) Small General
- ( ) Medium General
- ( ) Large General
- ( ) Large Industrial
- ( ) Large Irrigation
- ( ) Small Irrigation



AMI data updated through:

Mon, January 16, 2023

Revenue Class Hourly Demand

By Year for Revenue Class: **Small General, Medium General, Large General** in Month: **January**

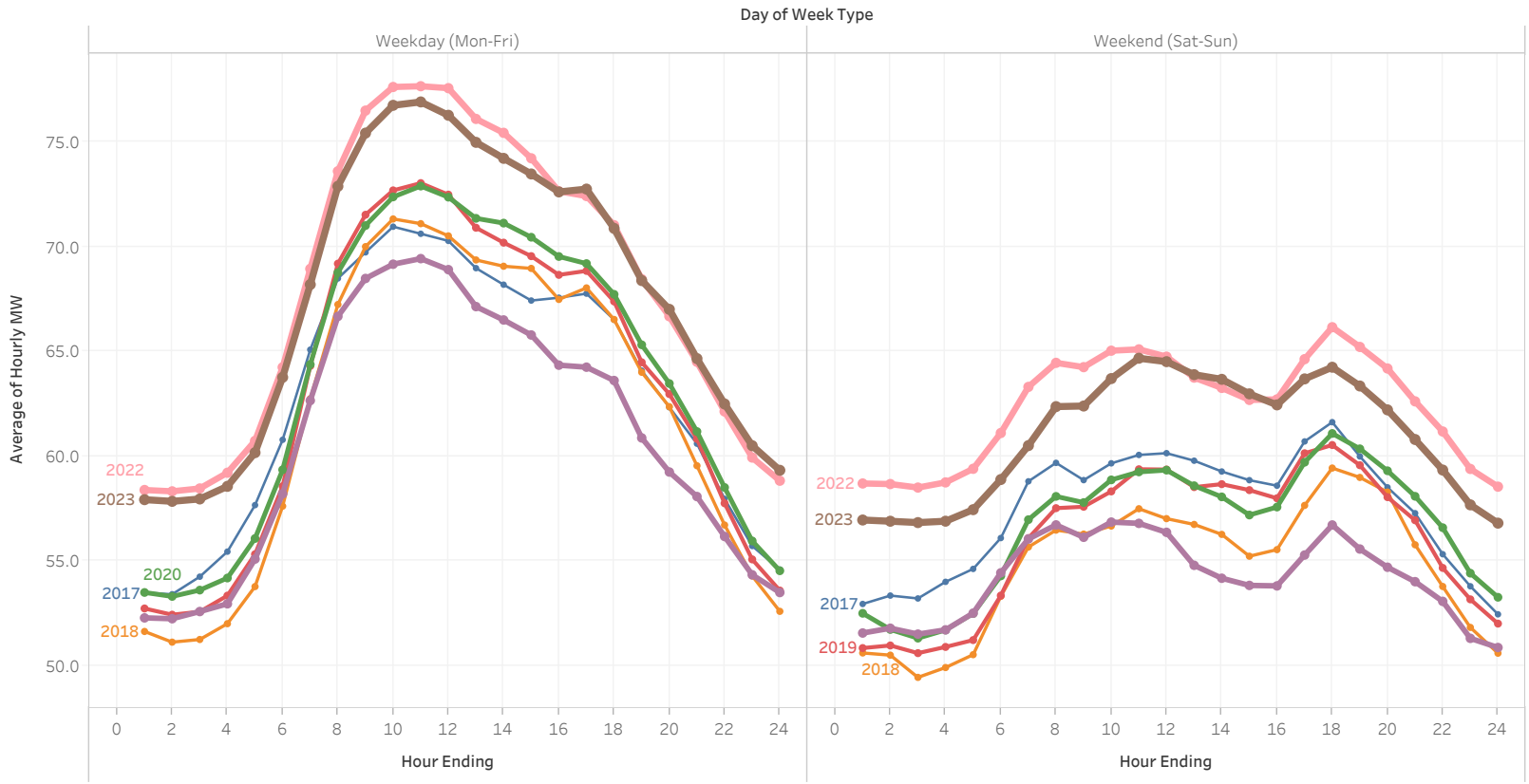
Select filters:

Year
All

Month
January

Billed Revenue Class
- (•) In
- ( ) Out

Revenue Class
- [ ] Residential
- [x] Small General
- [x] Medium General
- [x] Large General
- [ ] Large Industrial
- [ ] Large Irrigation
- [ ] Small Irrigation



AMI data updated through:

Mon, January 16, 2023

Revenue Class Cumulative Energy

By Year for Revenue Class: **All** in Month: **January**

Select filters:

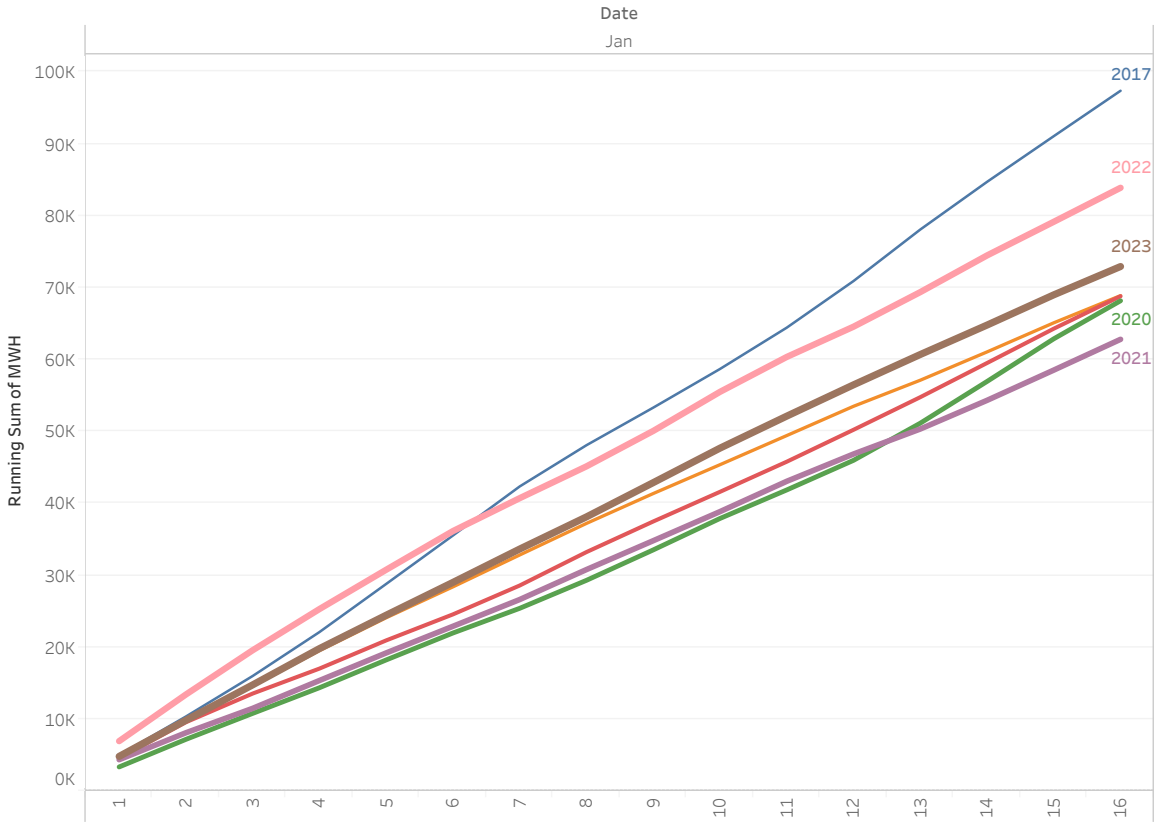
Year	Month	Month-Day
All	January	Multiple values

Billed Revenue Class

(•) In
( ) Out

Revenue Class

All



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	97,387		
2018	68,893	-28,494	-29.26%
2019	68,811	-82	-0.12%
2020	68,178	-633	-0.92%
2021	62,816	-5,362	-7.86%
2022	83,893	21,077	33.55%
2023	72,942	-10,951	-13.05%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Mon, January 16, 2023

Revenue Class Cumulative Energy

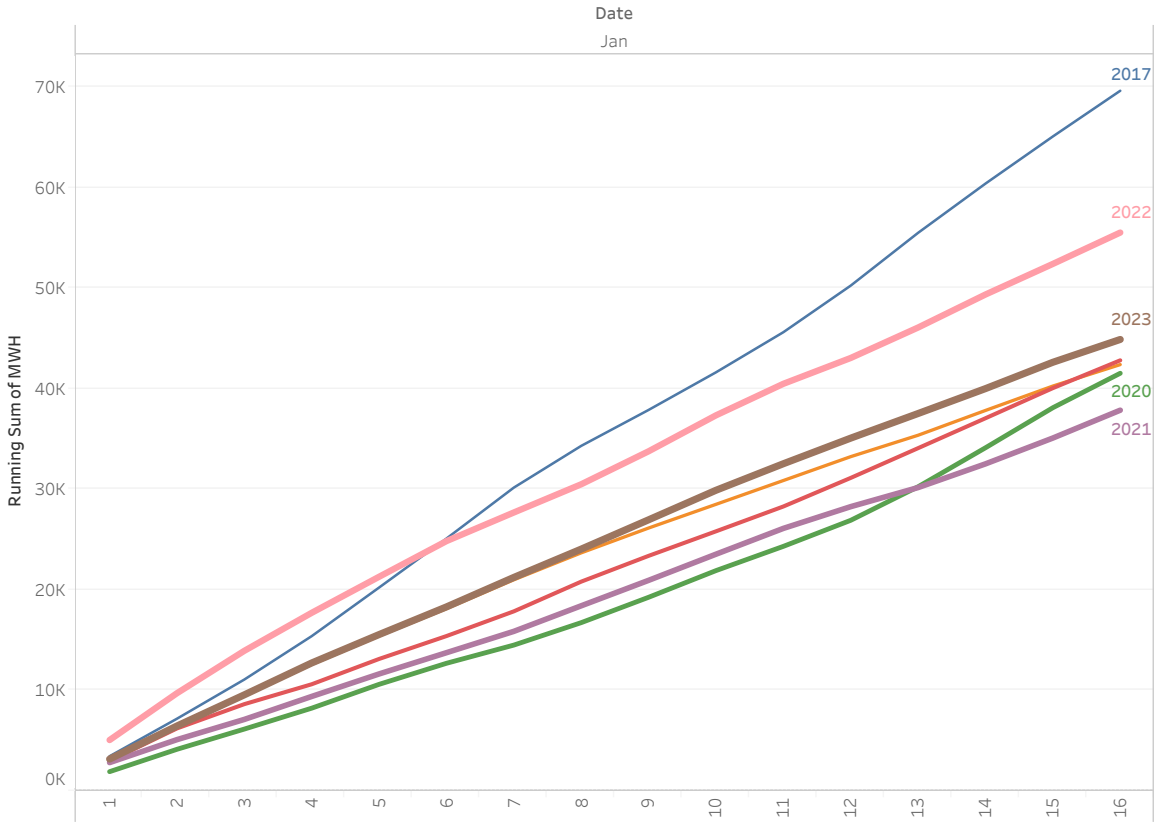
By Year for Revenue Class: **Residential** in Month: **January**

Select filters:

Year	Month	Month-Day
All	January	Multiple values

Billed Revenue Class
- (●) In
- ( ) Out

Revenue Class
- (●) Residential
- ( ) Small General
- ( ) Medium General
- ( ) Large General
- ( ) Large Industrial
- ( ) Large Irrigation
- ( ) Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	69,671		
2018	42,425	-27,246	-39.11%
2019	42,849	424	1.00%
2020	41,561	-1,288	-3.00%
2021	37,886	-3,675	-8.84%
2022	55,561	17,674	46.65%
2023	44,925	-10,636	-19.14%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Mon, January 16, 2023

Revenue Class Cumulative Energy

By Year for Revenue Class: **Small General, Medium General, Large General** in Month: **January**

Select filters:

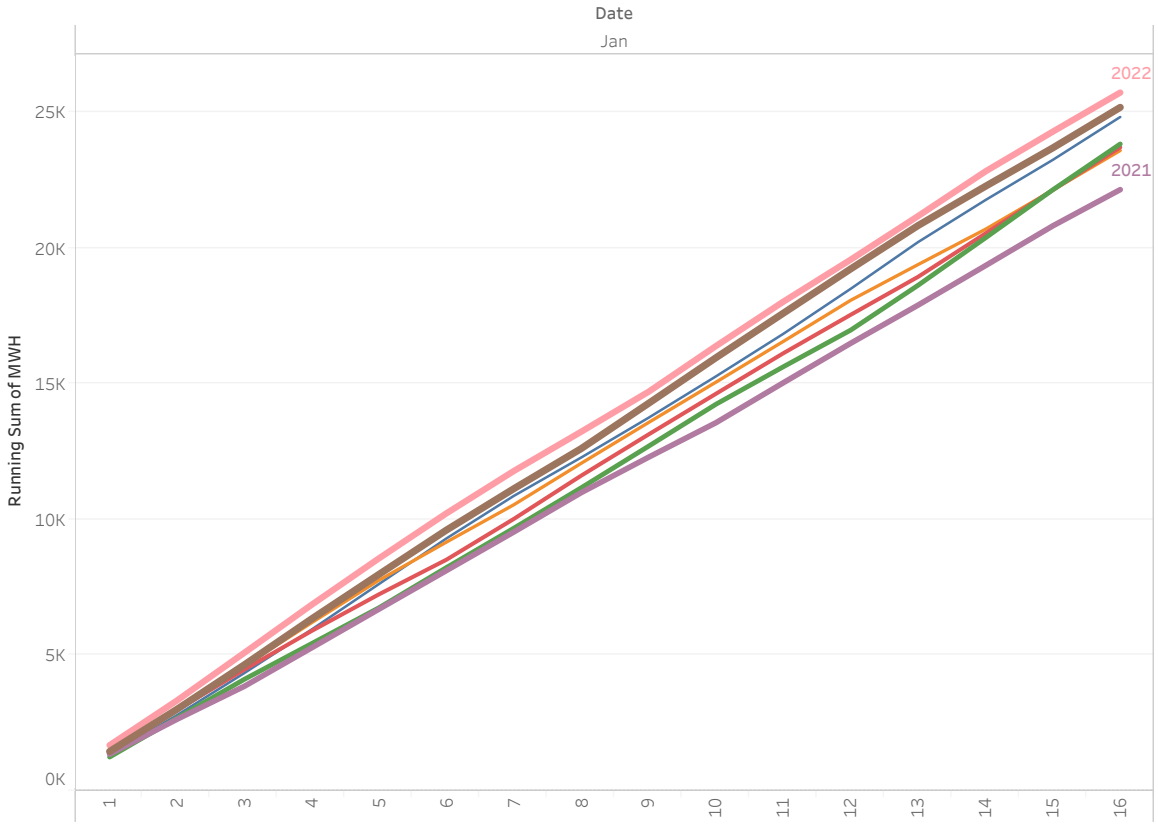
Year	Month	Month-Day
All	January	Multiple values

Billed Revenue Class

- (●) In
- ( ) Out

Revenue Class

- [ ] Residential
- [x] Small General
- [x] Medium General
- [x] Large General
- [ ] Large Industrial
- [ ] Large Irrigation
- [ ] Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	24,826		
2018	23,591	-1,235	-4.98%
2019	23,710	119	0.50%
2020	23,833	123	0.52%
2021	22,151	-1,682	-7.06%
2022	25,726	3,575	16.14%
2023	25,181	-545	-2.12%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Mon, January 16, 2023

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
All

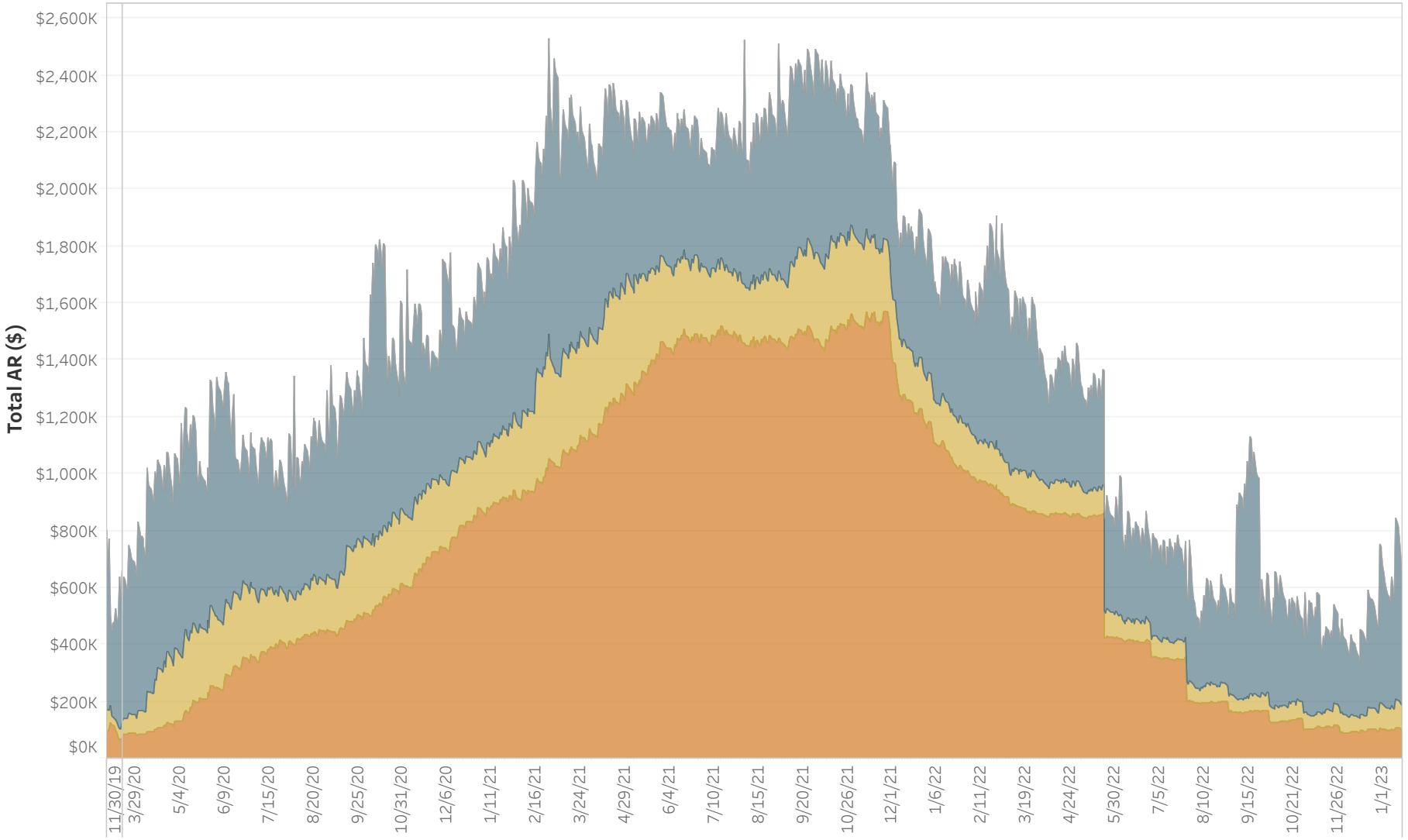
Service Status:
All

Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	2,961	$479,072
60 Days	826	$79,969
90+ Days	813	$102,408
Past Due	4,600	$661,449
Total AR	51,831	$8,201,569
Arrangements		

All

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
All

Service Status:
Active

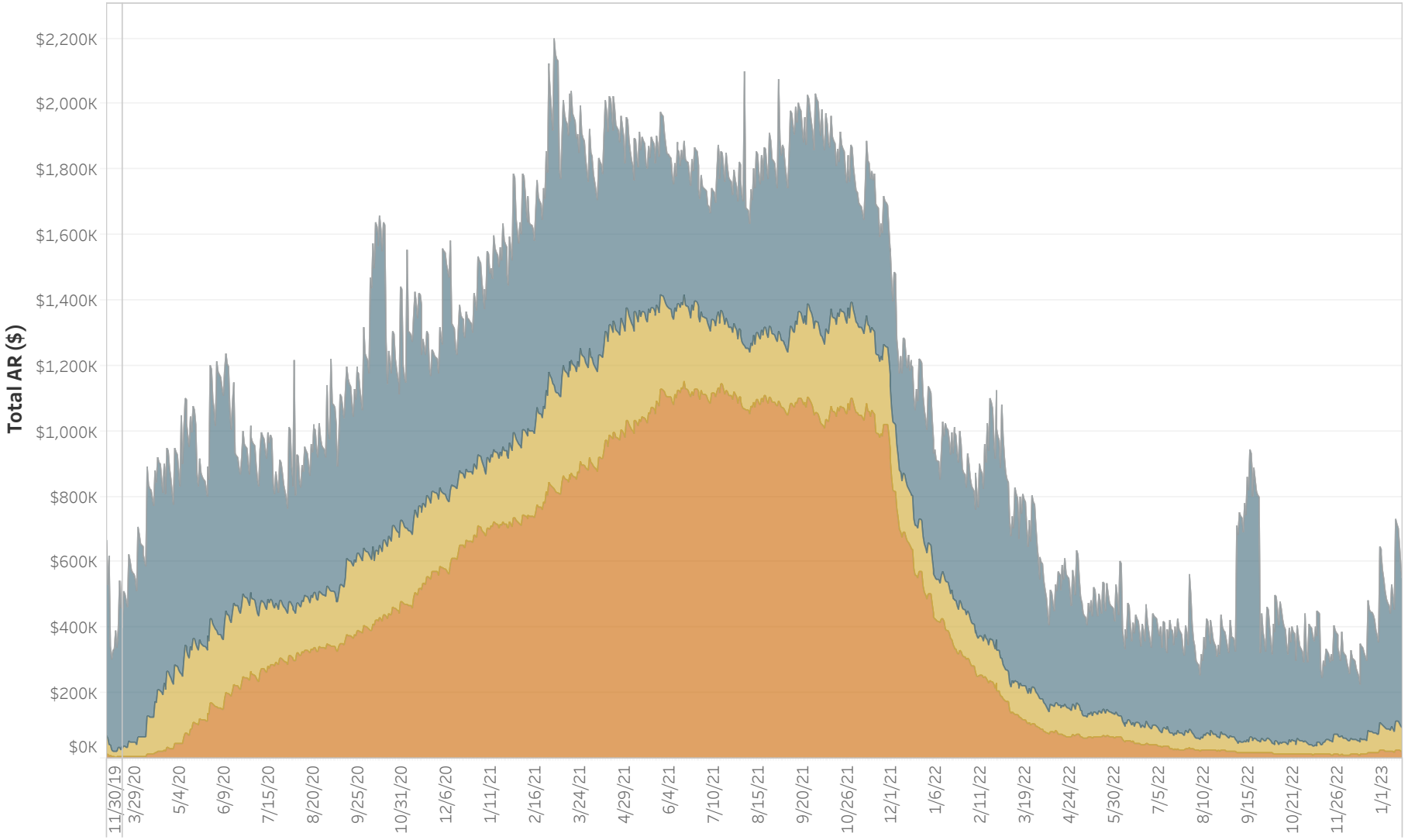
Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	2,825	$456,656
60 Days	756	$69,844
90+ Days	295	$21,054
Past Due	3,876	$547,555
Total AR	50,337	$8,055,489

Arrangements

All

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Residential

Service Status:
All

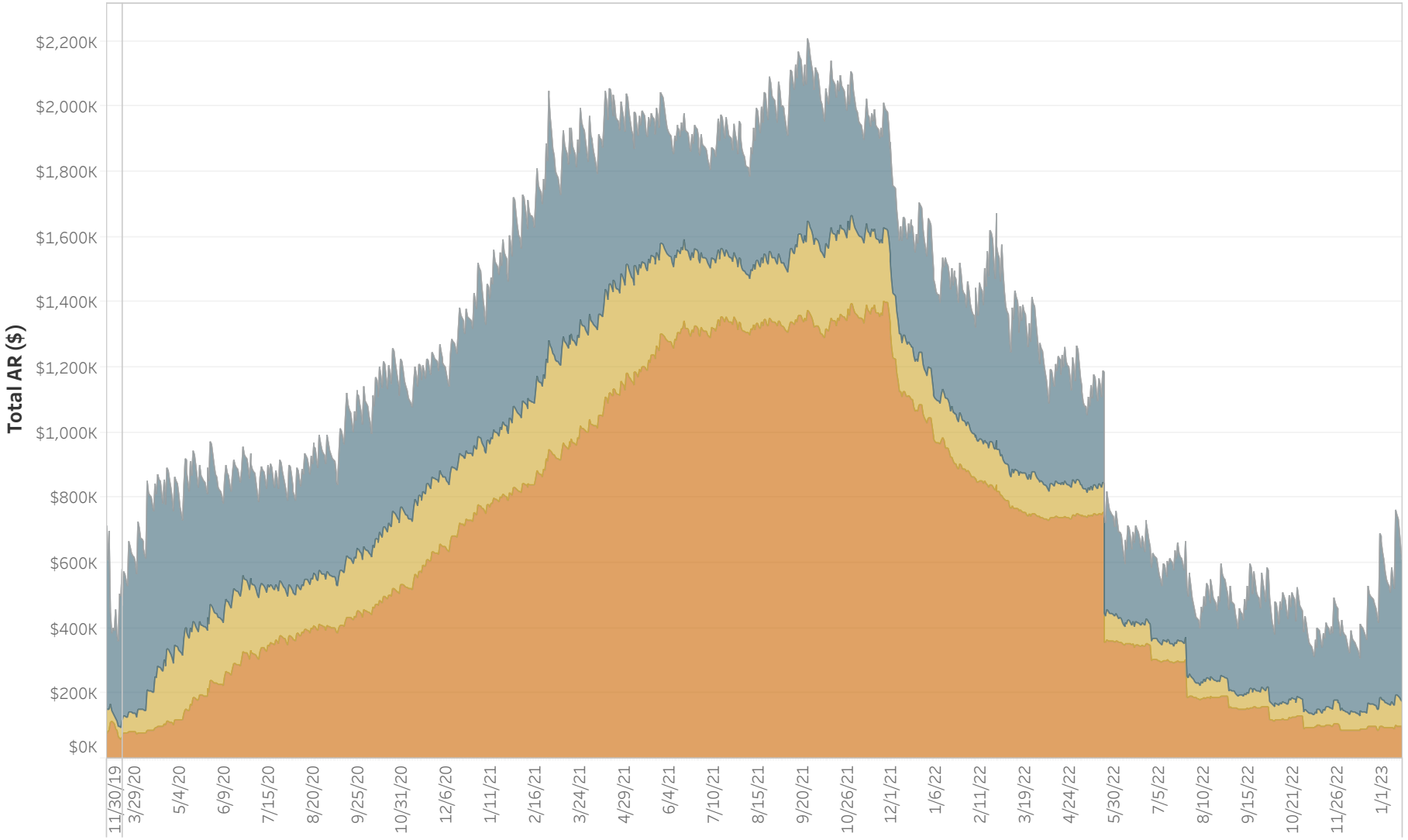
Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	2,598	$433,402
60 Days	779	$76,984
90+ Days	770	$95,914
Past Due	4,147	$606,300
Total AR	43,002	$5,355,873

Arrangements

Residential

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Residential

Service Status:
Active

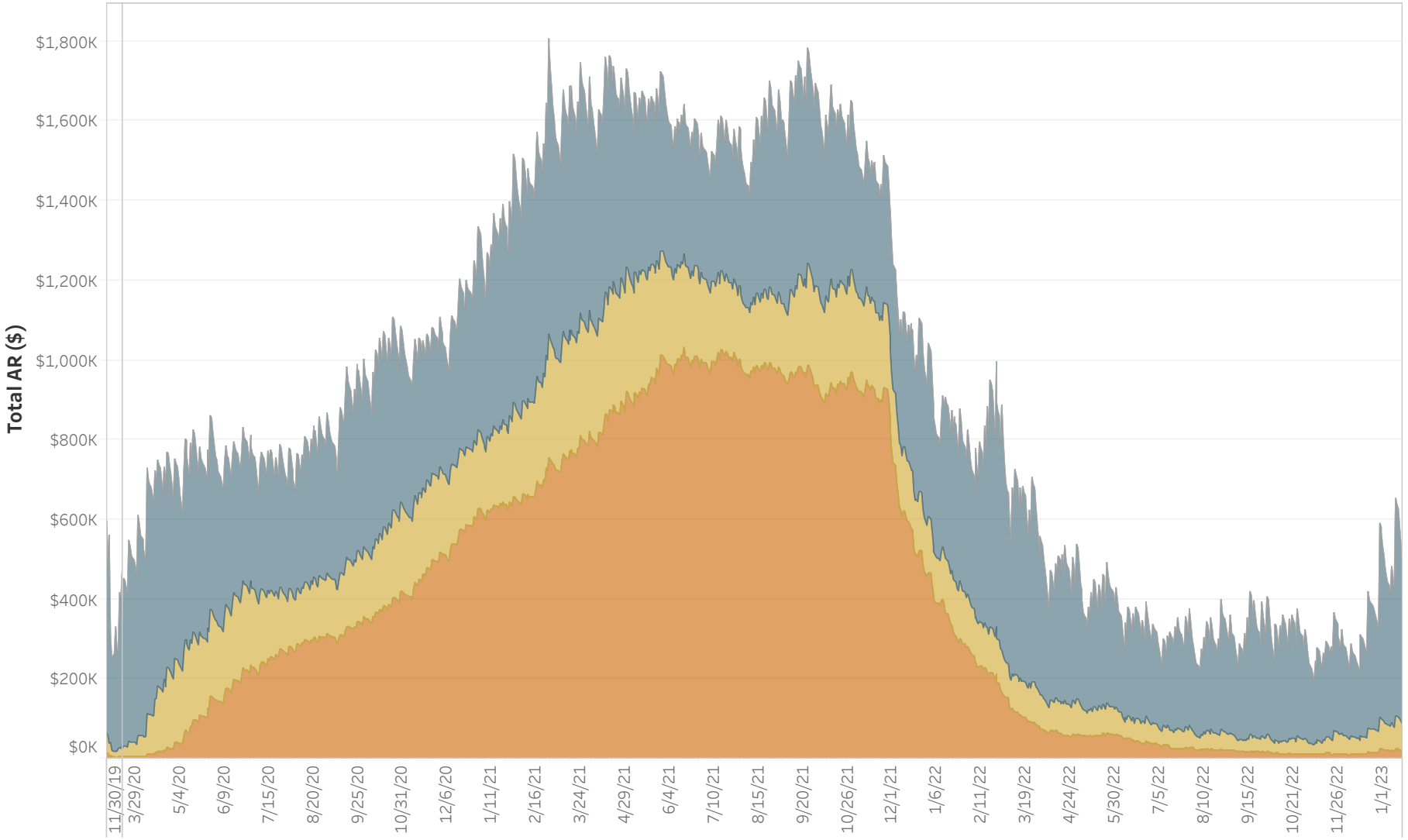
Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	2,471	$413,873
60 Days	711	$67,244
90+ Days	269	$19,266
Past Due	3,451	$500,383
Total AR	41,618	$5,223,307

Arrangements

Residential

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Residential

Service Status:
Inactive

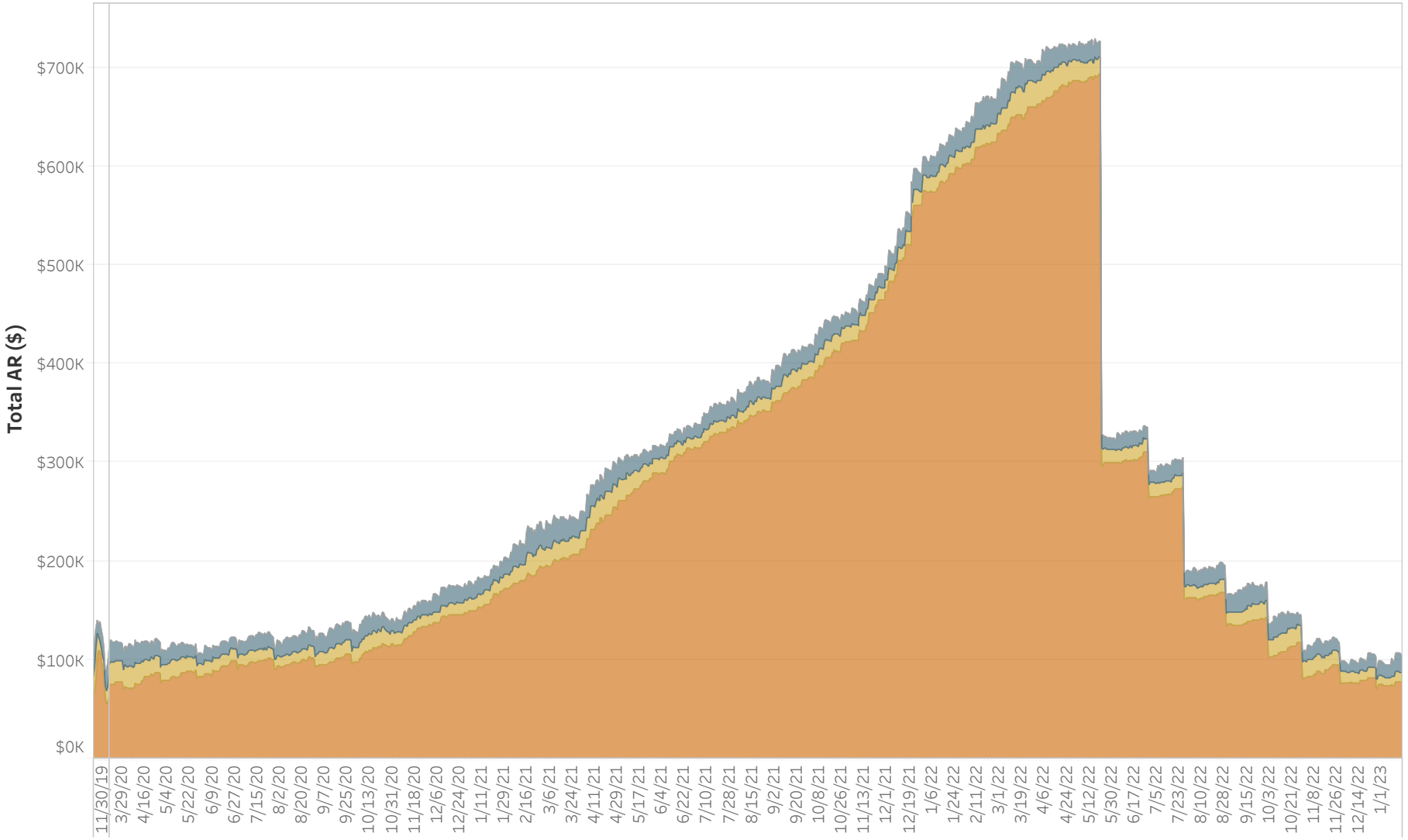
	Accounts	Dollars
30 Days	114	$18,287
60 Days	66	$9,576
90+ Days	500	$76,521
Past Due	680	$104,385
Total AR	1,172	$123,836

Arrangements

Past Due AR in Dollars for Selected Revenue Classes:

Residential

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Multiple values

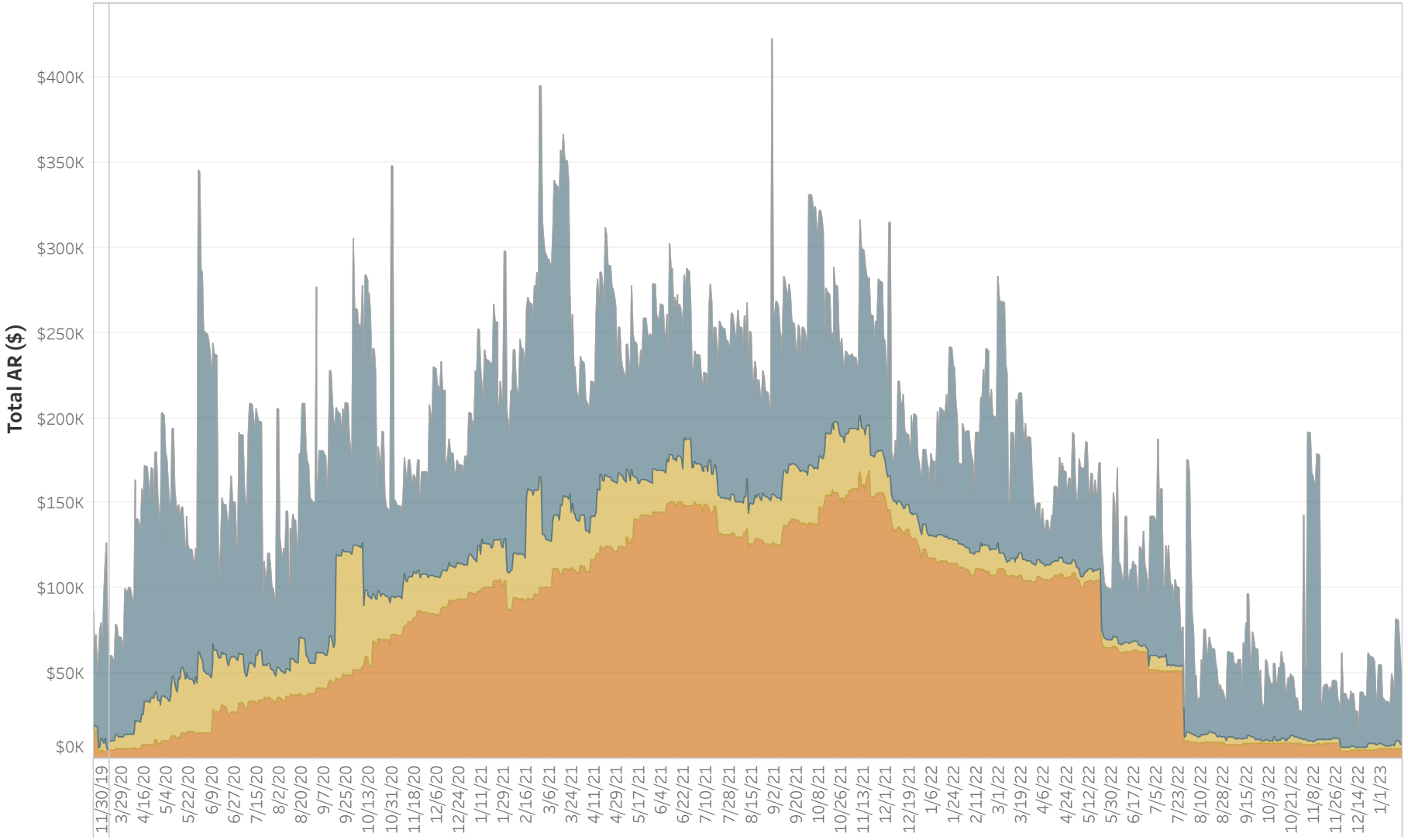
Service Status:
All

Past Due AR in Dollars for Selected Revenue Classes:

Large General Service, Medium General Service, Small General Service

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts

	Accounts	Dollars
30 Days	261	$44,341
60 Days	28	$2,520
90+ Days	33	$5,312
Past Due	322	$52,172
Total AR	6,011	$2,500,118
Arrangements		



AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Multiple values

Service Status:
Active

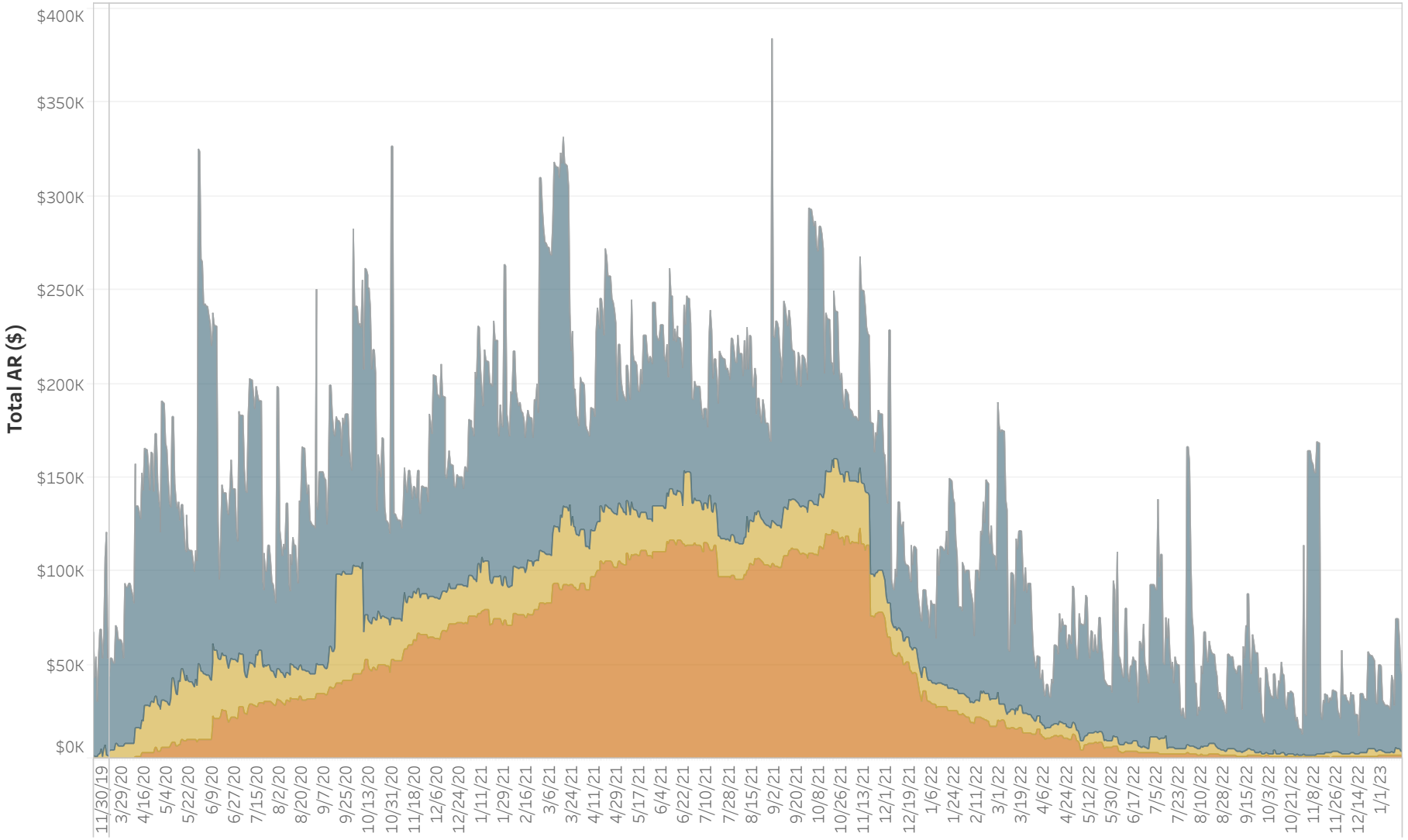
	Accounts	Dollars
30 Days	253	$41,465
60 Days	26	$2,135
90+ Days	17	$1,203
Past Due	296	$44,802
Total AR	5,909	$2,487,216

Arrangements

Past Due AR in Dollars for Selected Revenue Classes:

Large General Service, Medium General Service, Small General Service

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Multiple values

Service Status:
Inactive

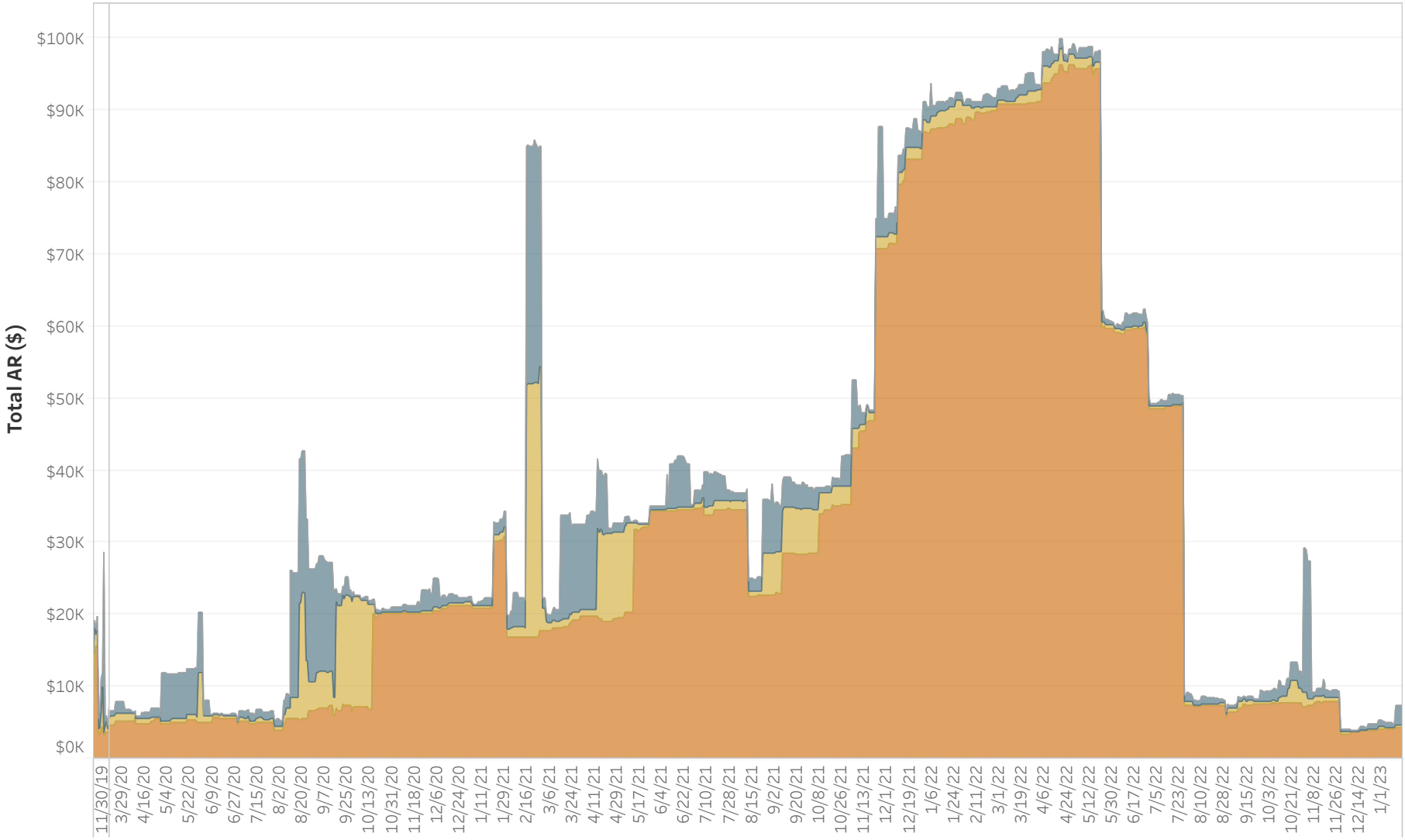
	Accounts	Dollars
30 Days	8	$2,876
60 Days	2	$385
90+ Days	16	$4,109
Past Due	26	$7,370
Total AR	59	$11,684

Arrangements

Past Due AR in Dollars for Selected Revenue Classes:

Large General Service, Medium General Service, Small General Service

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts

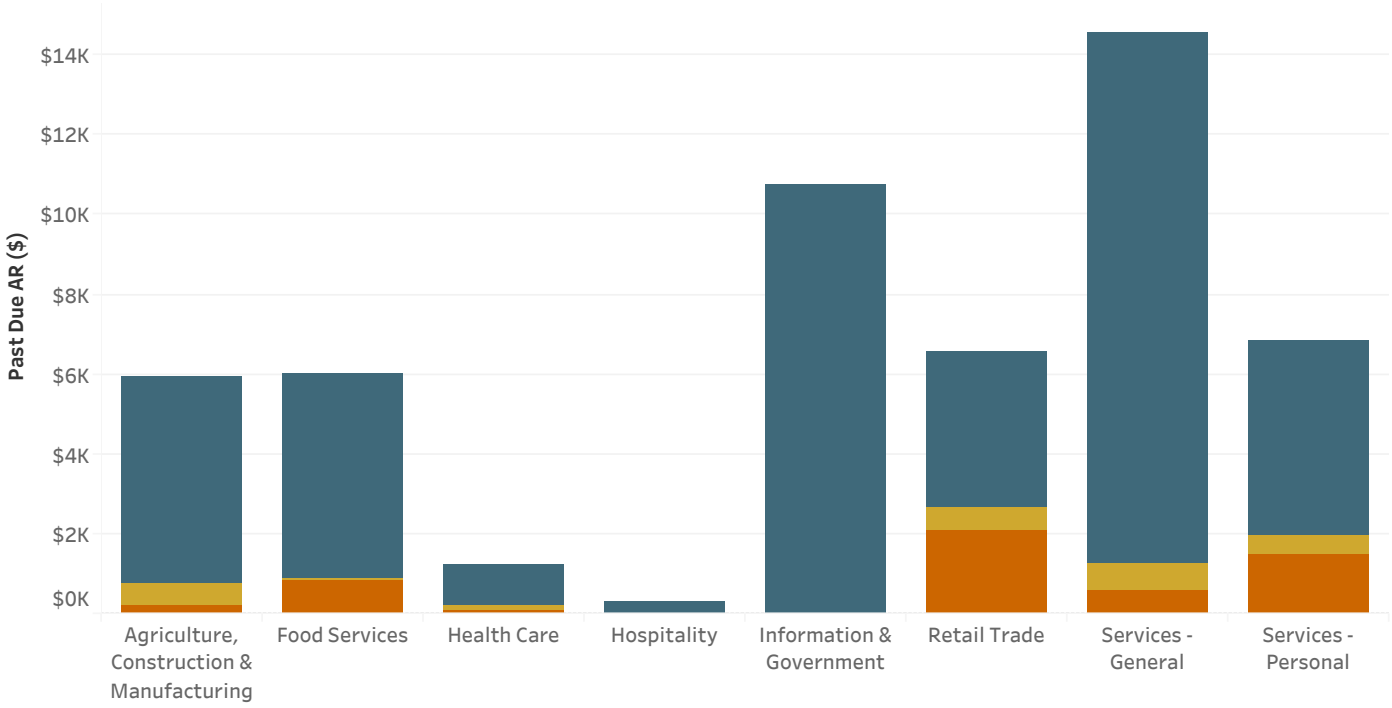


AR data as of 1/18/23. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Past Due AR in Dollars for Business Categories:
Small, Medium, and Large General Service

Service Status:
All

Past Due Balance Aging: 30 Days | 60 Days | 90+ Days



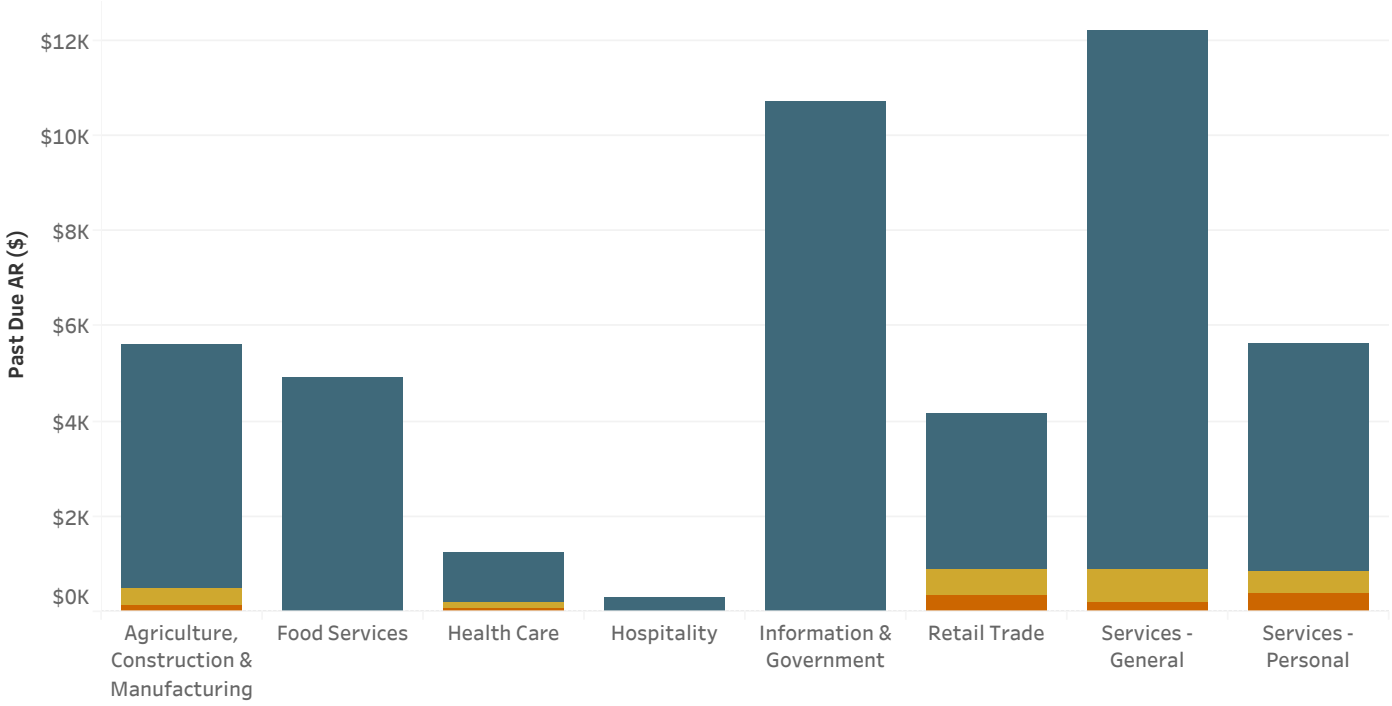
Category	# of Accounts	# of Accounts (% of Total)	Total AR	Total AR (% of Total)	Past Due AR	30 Day AR	60 Day AR	90+ Day AR
Agriculture, Construction & Manufacturing	47	15%	$18,946	10%	$5,929	$5,148	$586	$195
Food Services	28	9%	$17,662	9%	$6,009	$5,099	$9	$902
Health Care	18	6%	$25,313	13%	$1,232	$1,025	$132	$76
Hospitality	2	1%	$3,625	2%	$300	$298	$2	$0
Information & Government	25	8%	$28,235	14%	$10,721	$10,719	$2	$0
Retail Trade	45	14%	$13,920	7%	$6,576	$3,882	$615	$2,079
Services - General	90	28%	$49,189	25%	$14,553	$13,264	$712	$577
Services - Personal	67	21%	$38,300	20%	$6,851	$4,906	$462	$1,484
Total	**322**	**100%**	**$195,190**	**100%**	**$52,172**	**$44,341**	**$2,520**	**$5,312**

1. AR Data as of 1/18/23.
2. References to Total represent the total in the report and may differ slightly from the sum of the categories due to rounding.
3. Examples of Information & Government businesses include government agencies and telecommunications.
4. Examples of Services - General businesses include automotive shops, consultants, cleaners, and real estate.
5. Examples of Services - Personal include gyms and salons.

Past Due AR in Dollars for Business Categories:
Small, Medium, and Large General Service

Service Status:
Active

Past Due Balance Aging: 30 Days | 60 Days | 90+ Days



Category	# of Accounts	# of Accounts (% of Total)	Total AR	Total AR (% of Total)	Past Due AR	30 Day AR	60 Day AR	90+ Day AR
Agriculture, Construction & Manufacturing	42	14%	$18,651	10%	$5,634	$5,132	$345	$157
Food Services	25	8%	$16,377	9%	$4,913	$4,904	$9	$0
Health Care	18	6%	$25,313	14%	$1,232	$1,025	$132	$76
Hospitality	2	1%	$3,625	2%	$300	$298	$2	$0
Information & Government	25	8%	$28,235	15%	$10,721	$10,719	$2	$0
Retail Trade	40	14%	$11,502	6%	$4,174	$3,298	$506	$370
Services - General	84	28%	$45,871	25%	$12,204	$11,309	$678	$217
Services - Personal	60	20%	$36,854	20%	$5,623	$4,779	$462	$382
Total	**296**	**100%**	**$186,428**	**100%**	**$44,802**	**$41,465**	**$2,135**	**$1,203**

1. AR Data as of 1/18/23.
2. References to Total represent the total in the report and may differ slightly from the sum of the categories due to rounding.
3. Examples of Information & Government businesses include government agencies and telecommunications.
4. Examples of Services - General businesses include automotive shops, consultants, cleaners, and real estate.
5. Examples of Services - Personal include gyms and salons.