AGENDA
BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1
COMMISSION MEETING

Tuesday *July 24, 2018* *9:00 a.m.*
2721 West 10th Ave., Kennewick

1. Pledge of Allegiance

2. Public Comment
(Public in attendance should read the "Guidelines for Public Participation at Commission Meetings", available the day of the meeting, or at www.bentonpud.org, Guidelines.

3. **APPROVAL OF CONSENT AGENDA**
(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)

a) Commission Minutes of July 10, 2018. *(pg.2)*
b) Periodic Travel Report dated July 24, 2018. *(pg.7)*
c) Vouchers dated July 24, 2018. *(pg.8)*
d) DHittle & Associates, Contract Change Order, Increase Not-To-Exceed Amount. *(pg.29)*
e) Work Order No. 542084 – Apple Valley Subdivision Phase 3. *(pg.31)*
f) Resolution No. 2466, Amending the Merit-Based Salary Administration Plan. *(pg.33)*
g) Periodic Review, Resolution No. 2467, Total Compensation Philosophy. *(pg.42)*
h) Quarterly Broadband Service Orders Report dated July 24, 2018. *(pg.47)*
i) Quarterly Contract Activity Report dated July 16, 2018. *(pg.55)*

4. **REPORT FROM MANAGEMENT**

5. **BUSINESS AGENDA**

a) Presentation on Benton PUD's 2018 Integrated Resource Plan – Final Draft and Setting Public Hearing
Action Item/Rick Dunn *(pg.68)*

b) June 2018 Financial Statements
Info. Only/Kent Zirker *(pg.76)*

6. Other Business

7. Future Planning

8. Meeting Reports

9. Executive Session

(To request an accommodation to attend a commission meeting due to a disability, contact wennerm@bentonpud.org, or call (509) 582-1227, and the District will make every effort to reasonably accommodate identified needs.)

PUBLIC UTILITY DISTRICT NO. 1
OF
BENTON COUNTY

Date: July 10, 2018
Time: 9:00 a.m.
Place: 2721 West 10th Avenue, Kennewick, Washington

Attendees:
Commissioners Bush, Hall and Sanders
General Manager Bartram
Assistant General Manager Hunter
Legal Counsel Hultgrenn
Senior Director of Engineering and Power Management Dunn
Director of Finance Meyer
Director of Customer Programs and Services Ball
Director of IT and Broadband Services Folta
Manager of Communications and Governmental Relations Miller
Manager of Customer Service McAloon
Manager of Power Contracts & Analytics/Treasurer White
Manager of Human Resources Wenner
Manager of Conservation & Renewable Energy Programs Johnson
Manager of Contracts & Purchasing Ochweri
Power and Energy Programs Analyst Dykes
Communications Analyst Henderson
Supervisor of Executive Administration Cole
Distribution Designer Lang

Guest: Therese Hampton, Public Generating Pool (PGP)

The Pledge of Allegiance was given.

Safety Minute
Distribution Designer Nancy Lang gave a One Minute for Safety presentation on "Protecting Workers from Heat Stress".

Treasurer's Report
Treasurer reviewed the June 2018 Treasurer's Report. The Commission accepted the June 2018 Treasurer's Report. The counterparty credit and sector reports were distributed and briefly reviewed. A discussion was held on staff's recommendation to redistribute the unrestricted reserves by moving $2.9 million from the special capital account to the undesignated, unrestricted reserves. These accounts will be reviewed again at year-end 2018. Treasurer

noted that the District's current financial forecast anticipates a $5.6 million drawdown in reserves.

Motion by Jeff Hall, seconded by Lori Sanders to transfer $2,864,258.89 from the designated Special Capital Account to replenish the undesignated, unrestricted reserves balance. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

Motion by Lori Sanders, seconded by Jeff Hall by to approve the Consent Agenda as follows:

a) Approving Commission Meeting Minutes of June 26, 2018.

b) Approving Periodic Travel Report dated July 10, 2018.

c) Approving Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission. As of this date, the Commission does approve the following for payment: Accounts Payable: Automated Clearing House (DD) payments 69279-69314 69471-69503 in the total amount of $267,482.18, Checks & Customer Refund payments (CHK) 73846-73960 in the total amount of $196,676.68, Electronic Fund Transfer (WIRE) payments 4545-4548 4551-4560 in the total amount of $7,195,876.48; Residential Conservation Rebates: Credits on Customer Accounts in the total amount of $500.00; Payroll: Direct Deposit 06-28-18 69315-69470 in the total amount of $344,490.00, for a grand total of $8,005,025.34.

d) Adopting Resolution No. 2460, establishing a Retail Electric Rate Schedule 100, Green 100 – Green and Carbon Free Rate Options, effective October 1, 2018.

e) Adopting Resolution No. 2461, establishing rules and regulations for travel, living expense reimbursement, and incentive program benefits.

f) Adopting Resolution No. 2462, authorizing periodic issuance of District checks or warrants in payment of claims.

g) Adopting Resolution No. 2463, reaffirming establishment of advance travel expense revolving fund and delegating authority to the District Auditor to appoint custodians.

h) Adopting Resolution No. 2464, reaffirming approval of travel authorizations for non-local travel.

i) Adopting Resolution No. 2465, amending the policy regarding Equal Employment Opportunity and Unlawful Discrimination and Harassment.

j) Adopting Resolution No. 2466, amending the Merit-Based Salary Administration Plan.

k) Approving the conveyance and abandonment of an easement recorded under Auditor's File Number 662625, records of Benton County, Washington, located in the North ½, Southwest ¼ of Section 09, Township 8 North, Range 29 East, W.M., per customer request.

l) Authorizing the General Manager, on behalf of the District, to sign the Authorization to Proceed agreement, Contract No. 18-45-09, with Costco Wholesale, Inc., with a rebate of a not-to-exceed amount of $165,000.00, and an expiration date of July 31, 2019.

m) Reviewing Jobs Report for Commission dated July 1, 2018.

n) Reviewing Identity Theft Protection and Prevention Program – Annual Report.

MOTION CARRIED UNANIMOUSLY.

Management Report

General Manager:

1. Therese Hampton of the Public Generating Pool (PGP) will be in attendance by 10:00 a.m. to provide a presentation on PGP activities which is anticipated to take approximately 45 minutes.
2. Commission President Barry Bush received information from Mr. Dennis Walters asking for District interest in hearing a presentation on electromagnetic pulses (EMP). After discussion, General Manager stated he would schedule a time for his presentation at a future meeting.
3. An update was provided on Initiative 1631, noting sufficient signatures have been obtained and the initiative is expected to be on the November 2018 ballot. Additional information on the potential impacts to the District will be forthcoming, including discussion on a possible public hearing on the initiative in the August timeframe.

Assistant General Manager:

1. A map was distributed showing District-owned property that a customer has shown interest in purchasing. After discussion, staff's recommendation was to retain the property as it provides critical access to the pole yard for large trucks. Commission President Barry Bush asked if staff could provide an analysis on the property the District owns and potential future needs, and the General Manager stated this could be accomplished.

Manager of Communications and Governmental Relations:

1. The Commission was updated on numerous community events in which the District will be involved to continue efforts on customer outreach and actions relating to the District being a trusted energy partner.

Director of Finance:

1. Director distributed a comparison on Energy Intensive Load Rates & Policies and briefly discussed. Director of Customer Programs and Services updated the Commission on the status of a bit-coin customer who has left the area and a new customer coming into the area. Several bit coin customers are operating on a prepay basis.
2. Fitch rating agency notified the District that they will being doing a review of the District's rating as part of their standard review cycle in the mid-August timeframe.

Manager of Human Resources::

1. The Commission was updated on the Supreme Court's Janus decision.

At 10:05 a.m., Commission President Barry Bush announced that the commission meeting would recess for 10 minutes.

At 10:15 a.m., Commission President Barry Bush announced that the commission meeting would reconvene into regular open public session.

Director of Customer Programs and Services:

1. The Commission was updated on the District's low income senior and disabled discount program, and a discussion was held on potentially extending the program to low income veterans and active military. Additional information will be brought to a future commission meeting.

Director of IT and Broadband Services:

1. An update was given on NISC outages experienced over the weekend and customer impacts. Monitoring tools to alleviate future notification issues are being reviewed.

Manager of Conservation and Renewable Energy Programs:

1. A quarterly update was distributed on the Southridge Electric Vehicle Charging Station.
2. The State Auditor has notified the District they will be performing their annual audit on renewables and conservation in the upcoming months.

Power and Energy Programs Analyst:

1. An update was provided on solar and net metering installations since the District increased its net metering cap. The District is currently at 60% of the commission approved net metering cap. A graph showing net metering statistics was distributed.

Business Agenda

Public Generating Pool (PGP) Update

General Manager welcomed Ms. Therese Hampton from the Public Generating Pool (PGP), who gave a presentation about PGP, briefly discussed the last E3 study in which the District participated, and the upcoming study relating to carbon emissions. She thanked the District for partnering on the last E3 study and for joining as a member of PGP.

General Manager confirmed that the Northwest Reliability Study is due in November of 2018, and Benton PUD is a co-funder of the study being performed by PGP.

Future Planning

General Manager confirmed that Commissioner Jeff Hall would be absent from the July 24, 2018 commission meeting.

Meeting Reports

Commissioner Jeff Hall will be attending the Washington PUD Association meetings next week, and also the American Public Power Association's annual policymakers session.

Executive Session

At 11:40 a.m., Commission President Barry Bush announced that the Commission would go into executive session with legal counsel for five minutes for the purpose of discussing potential litigation.

At 11:45 a.m., Commission President Barry Bush announced that the commission meeting would reconvene into regular open public session.

Regular Session

A discussion was held related to a local organization's intent to take a formal position related to Initiative 1631.

Hearing no objection, President Barry Bush adjourned the Commission Meeting at 11:50 a.m.

_____
Barry A. Bush, President

ATTEST:

_____
Lori Kays-Sanders, Secretary

Periodic Travel Report - July 24, 2018

Date Start	Business Days	Name	City	Purpose
7/18/2018	2	Miller, Karen	Chehalis, WA	WPUDA ASSOCIATION MEETING AND COMMUNICATIONS ROUNDTABLE
7/18/2018	1	Bartram, Chad	Ephrata, WA	CWPU MEETING
7/18/2018	1	Wenner, Melina	Ephrata, WA	CWPU MEETING
7/18/2018	1	Hunter, Steve	Ephrata, WA	CWPU MEETING
7/18/2018	2	Henderson, Jodi	Chehalis, WA	WPUDA ASSOCIATION MEETING AND COMMUNICATIONS ROUNDTABLE
7/22/2018	6	Thomas, Tyler	Fontana, CA	AVO SUBSTATION TRAINING II
7/22/2018	6	Isakson, Robert	Fontana, CA	AVO SUBSTATION TRAINING II
7/31/2018	4	Bartram, Chad	Stevenson, WA & Portland, OR	TEA NW PARTNERS, PPC AND PNUCC MEETINGS
8/1/2018	3	White, Kevin	Portland, OR	PPC/PNUCC MEETINGS
8/15/2018	1	Hunter, Steve	Bridgeport, WA	CHIEF JOSEPH DAM TOUR
8/15/2018	1	Bartram, Chad	Bridgeport, WA	CHIEF JOSEPH DAM TOUR
8/26/2018	5	Darling, Anthony	Las Vegas, NV	VMWORLD 2018
9/5/2018	3	White, Kevin	Portland, OR	PPC/PNUCC MEETINGS
10/3/2018	3	White, Kevin	Portland, OR	PPC/PNUCC MEETINGS
10/31/2018	3	White, Kevin	Portland, OR	PPC/PNUCC MEETINGS
12/12/2018	2	White, Kevin	Portland, OR	PPC ANNUAL MEETING

PAYMENT APPROVAL
July 24, 2018

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #		Ending #	Page #	Amount
Accounts Payable:					
Automated Clearing House (DD) Payments	69504 69678	- -	69520 69708	1 - 4 4 - 7	$ 1,011,783.90
Checks & Customer Refund Payments (CHK)	73961	-	74050	8 - 13	$ 591,159.68
Electronic Fund Transfer (WIRE) Payments	4564	-	4569	14 - 15	$ 486,563.98
Residential Conservation Rebates:					
Credits on Customer Accounts					$ -
Purchase Card Detail:	June 2018			16 - 20	
Payroll:					
Direct Deposit - 07/12/18	69521	-	69677		$ 339,176.52
TOTAL					**$ 2,428,684.08**
Void DD					
Void Checks					$ -
Void Wires					

I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.

Jon L. Meyer, Auditor — *Date* 7/16/18

Reviewed by:
Chad B. Bartram, General Manager 7/17/18

Approved by:

Barry A. Bush, President

Jeffrey D. Hall, Vice-President

Lori Kays-Sanders, Secretary

Accounts Payable
Check Register

07/02/2018 To 07/15/2018

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
69504	07/03/2018	DD	963	ANIXTER INC.	Material		12,624.75
					Clamp Hotline		1,218.49
						Total for Check/Tran - 69504:	13,843.24
69505	07/03/2018	DD	811	AUS WEST LOCKBOX	weekly svc		44.24
					weekly svc		40.61
					weekly svc		30.52
					weekly svc		41.35
						Total for Check/Tran - 69505:	156.72
69506	07/03/2018	DD	613	CAMPBELL & COMPANY	REEP		600.00
69507	07/03/2018	DD	2985	CHINOOK HEATING & AIR, INC.	REEP		600.00
69508	07/03/2018	DD	2972	COMPUNET, INC.	Cisco Smartnet Renewal		73,698.92
					Cisco Smartnet Renewal		23,663.13
						Total for Check/Tran - 69508:	97,362.05
69509	07/03/2018	DD	375	DAYCO HEATING & A/C	REEP		600.00
					REEP		600.00
					REEP		600.00
					REEP		600.00
					REEP		600.00
					REEP		600.00
						Total for Check/Tran - 69509:	3,600.00
69510	07/03/2018	DD	3742	EMPLOYMENT SCREENING SERVICES, I	Screening Svc		116.50
69511	07/03/2018	DD	79	GENERAL PACIFIC, INC.	Animal guard, raychem #BCAC-5D		443.61
69512	07/03/2018	DD	10055	LOGMEIN USA, INC.	web conferencing svc		-0.63
					webinar svc/ remote support		512.22
					voice audio svc		-0.89
					voice audio svc		512.22
						Total for Check/Tran - 69512:	1,022.92
69513	07/03/2018	DD	3837	PLANETERIA MEDIA LLC	PSA		200.00

Accounts Payable
Check Register

07/02/2018 To 07/15/2018

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
69514	07/03/2018	DD	2277	LORI SANDERS	BFCOG		18.00
69515	07/03/2018	DD	1125	BLAKE SCHERER	Survalent		336.85
69516	07/03/2018	DD	396	SD MYERS, INC.	Testing		133.00
69517	07/03/2018	DD	10028	SYMETRA LIFE INSURANCE COMPANY	Non Barg Basic Life 06/18		1,088.13
					Non Barg Basic Dep Life 06/18		107.73
					Non Barg Basic AD&D 06/18		171.81
					Self Insured STD		374.85
					Supplemental Life - Spouse		1,005.00
					Supplemental Life - EE		3,900.40
					Supplemental Life - Child		61.05
					Supplemental AD&D - Spouse		210.90
					Supplemental AD&D - EE		348.60
					Supplemental AD&D - Child		4.80
					Basic Life		1,204.47
					Basic AD&D		372.51
					LTD Core No Buy-Up		2,897.68
					LTD Core Buy-Up		1,240.00
					LTD 88		12.45
						Total for Check/Tran - 69517:	13,000.38
69518	07/03/2018	DD	3098	US BANK CORPORATE PAYMENT SYST	Fuel		83.09
					Storm Card 10		-61.03
					Tree Owners Manual		770.70
					Dunn- Agent Fee - NW Power Markets		35.00
					Brooks - Hotel - NWPPA Staking Cert		581.75
					Archey - Hotel - NWPPA Staking Cert		116.35
					Dunn - Airfare Credit - T&D Eng Forum		-315.30
					White - Hotel - TEA/PPC/PNUCC		214.57
					Darling - Aifare - VM World 2018		382.60
					Miller - Aifare - PPC/Utility Grp		358.60

Accounts Payable
Check Register

07/02/2018 To 07/15/2018

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					Miller - Agent Fee - PPC/Utility Grp		35.00
					Henderson - Aifare - PPC/Utility Grp		358.60
					Henderson - Agent Fee - PPC/Utility Grp		35.00
					Demory - Airfare Credit - WAPRO		-4.50
					Bartram - Hotel - TEA		214.57
					Bartram - Aifare -PNUCC		350.00
					Sanders - Hotel - TEA		214.57
					Hall - NoaNet		178.08
					Hall - Hotel - TEA		214.57
					Admin Prg Mgr 06/15		886.59
					Communications Gov Rel PCard 06/18		2,067.05
					Human Resources PCard 06/18		8,744.41
					Finance & Bus Svc PCard 06/18		395.67
					Key Accts PCard 06/18		225.00
					Cust Svc Prg Mgr PCard 06/18		381.27
					Contracts & Purchasing PCard 06/18		176.29
					Eng Prg Mgr PCard 06/18		2,356.68
					Info Svcs Prg Mgr PCard 06/18		7,479.49
					Ops Prg Mgr PCard 06/18		2,691.83
					Meter Shop PCard 06/18		443.39
					Transformer Shop PCard 06/18		1,688.22
					Maintenance 1 PCard 06/18		1,726.84
					Maintenance PCard 06/18		1,282.41
					Warehouse Prg Mgr 06/18		10,846.34
					Prosser PCard 06/18		865.58
					Power Mgmg PCard 06/18		565.58
					Auto Shop PCard 06/18		14,579.67
						Total for Check/Tran - 69518:	61,164.53
69519	07/03/2018	DD	575	WELLS FARGO BANK	ER Vision		2,722.21
					EE Vision		172.14

07/02/2018 To 07/15/2018

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					ER Health		165,196.82
					EE Health		14,136.32
					ER Dental		16,316.61
					EE Dental		1,042.53
						Total for Check/Tran - 69519:	199,586.63
69520	07/03/2018	DD	182	WESCO DISTRIBUTION	Photo control, 120/240 volt,		1,583.39
69678	07/11/2018	DD	1736	A W REHN & ASSOCIATES, INC.	Flex Spending Health Care		2,356.82
					Flex Spending Dependent Care		1,024.49
						Total for Check/Tran - 69678:	3,381.31
69679	07/11/2018	DD	963	ANIXTER INC.	MOUNTING BRKT FIBRGLS 24'		1,900.50
					SW,REGULATOR BY-PASS,VERT MT.		32,232.48
					SP SLEEVE 6 SOL CU		456.12
					MOUNTING BRKT FIBRGLS 10"		553.43
					CLAMPS CU S1520 CC		406.16
						Total for Check/Tran - 69679:	35,548.69
69680	07/11/2018	DD	811	AUS WEST LOCKBOX	weekly svc		44.24
					weekly svc		55.81
					weekly svc		30.52
					weekly svc		41.35
					weekly svc		21.94
						Total for Check/Tran - 69680:	193.86
69681	07/11/2018	DD	36	BENTON PUD - REVOLVING FUND-MAI	Credit Balance Refund		104.13
					Easement Recording Fees		228.00
						Total for Check/Tran - 69681:	332.13
69682	07/11/2018	DD	34	BENTON PUD-ADVANCE TRAVEL	Fleet Mtg		656.77
					East/West Ops Mtg		190.35
					East/West Ops Mtg		525.27
					East/West Ops Mtg		190.35
					East/West Ops Mtg		525.27

Accounts Payable
Check Register

07/02/2018 To 07/15/2018

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
						Total for Check/Tran - 69682:	2,088.01
69683	07/11/2018	DD	613	CAMPBELL & COMPANY	REEP		1,200.00
					REEP		600.00
					REEP		600.00
						Total for Check/Tran - 69683:	2,400.00
69684	07/11/2018	DD	2985	CHINOOK HEATING & AIR, INC.	REEP		600.00
					REEP		600.00
						Total for Check/Tran - 69684:	1,200.00
69685	07/11/2018	DD	2680	CO-ENERGY	gasoline svc		989.34
69686	07/11/2018	DD	57	CONSOLIDATED ELECTRICAL DISTRIB	Material		2,221.96
					Material		2,103.80
					Credit Inv #3627-592214		-2,221.96
					Credit Inv #3627-592214		-2,103.80
					material		2,222.91
					material		2,103.80
						Total for Check/Tran - 69686:	4,326.71
69687	07/11/2018	DD	375	DAYCO HEATING & A/C	REEP		600.00
					REEP		600.00
						Total for Check/Tran - 69687:	1,200.00
69688	07/11/2018	DD	3175	FRONTIER COMMUNICATIONS NW INC.	monthly billing		89.22
69689	07/11/2018	DD	3130	GDS ASSOCIATES, INC.	PSA		5,464.35
69690	07/11/2018	DD	79	GENERAL PACIFIC, INC.	CUTOUT, 15 KV		2,549.25
					CUTOUT, 15 KV		728.36
					Material		15,638.40
						Total for Check/Tran - 69690:	18,916.01
69691	07/11/2018	DD	3018	HRA VEBA TRUST	MSA / VEBA Trust - ER		22,200.00
69692	07/11/2018	DD	1818	IBEW LOCAL 77	IBEW Part-Time Dues Assessment		14.09

Accounts Payable
Check Register

07/02/2018 To 07/15/2018

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					IBEW BA Dues Assessment		5,253.10
					IBEW A Dues Assessment		2,949.41
						Total for Check/Tran - 69692:	8,216.60
69693	07/11/2018	DD	214	JACOBS & RHODES	REEP		1,200.00
69694	07/11/2018	DD	10175	K&L GATES, LLP	REC Purchase/Sale Agreement Pudget Sound		303.75
69695	07/11/2018	DD	103	KENNEWICK, CITY OF	Occupation Tax 06/18		402,439.95
69696	07/11/2018	DD	2027	KUFFEL, HULTGRENN, KLASHKE AND	Professional Svc		5,027.00
69697	07/11/2018	DD	110	MCFARLAND CASCADE CO.	Poles		34,396.88
69698	07/11/2018	DD	10250	MOORE SYNDICATION, INC.	PowerTown Model		-623.16
					PowerTown Model		7,869.16
						Total for Check/Tran - 69698:	7,246.00
69699	07/11/2018	DD	3343	MOSS ADAMS, LLP	Auditing Svc		3,900.00
69700	07/11/2018	DD	919	NOANET	Emergency fiber relash -pass thru paramo		4,688.59
69701	07/11/2018	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Westinghouse Electric		4,269.72
					Westinghouse Electric		510.42
					All city Transmission		5,847.51
					All city Transmission		81.45
					Perfection Glass		3,393.88
					Perfection Glass		407.25
						Total for Check/Tran - 69701:	14,510.23
69702	07/11/2018	DD	1250	JOHN SCHAFER	Fleet Mtg		1.22
69703	07/11/2018	DD	821	SCHWEITZER ENGINEERING LABORAT	SEL-2890 Ethernet Transceiver		1,125.10
					SEL-2245-4 AC Metering Module		4,039.92
					SEL-2245-2 Analog Input Module		4,365.72
					SEL-2244-3 Digital Output Module		999.12
					SEL-2244-2 Digital Input Module		999.12
					SEL-2243 Power Coupler 48VDC		1,368.36

07/02/2018 To 07/15/2018

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					SEL-2243 Power Coupler 125VDC/120VAC		1,368.36
					SEL-2242 Chassis/Backplane		825.36
					SEL-2241 RTAC Module		10,555.92
						Total for Check/Tran - 69703:	25,646.98
69704	07/11/2018	DD	2154	SENSUS USA, INC.	professional svc		7,602.00
69705	07/11/2018	DD	3696	SUMMIT LAW GROUP, PLLC	Professional Svc		631.50
69706	07/11/2018	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing - Bradshaw		69.88
69707	07/11/2018	DD	1048	UNITED WAY OF BENTON & FRANKLIN	EE United Way Contribution		841.96
69708	07/11/2018	DD	182	WESCO DISTRIBUTION	CLAMPS, 6 IN B-line # B2020PAZN		335.79
					C0NN FARGO AP GA 9020		2,628.12
						Total for Check/Tran - 69708:	2,963.91

Total Payments for Bank Account - 1 :	(48)	1,011,783.90
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(48)	1,011,783.90

Accounts Payable
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07/02/2018 To 07/15/2018

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
73961	07/03/2018	CHK	3572	A-ONE REFRIGERATION & HEATING, IN	REEP		600.00
73962	07/03/2018	CHK	3598	ALDEN SYSTEMS, INC.	Subscription 07/1/18 - 06/30/18		-344.00
					Alden Subscription 2018		4,344.00
						Total for Check/Tran - 73962:	4,000.00
73963	07/03/2018	CHK	215	ALLAN ELECTRIC	Installed CAT 5 Cable		722.32
73964	07/03/2018	CHK	689	BENTON FRANKLIN COMMUNITY ACTI	REEP		1,484.40
					LIECP		4,808.07
						Total for Check/Tran - 73964:	6,292.47
73965	07/03/2018	CHK	259	BENTON FRANKLIN COMMUNITY ACTI	Helping Hands 07/03/18		3,275.92
73966	07/03/2018	CHK	35	BENTON PUD - CUSTOMER ACCOUNT D	monthly billing		359.35
					MONTHLY BILLING		486.47
						Total for Check/Tran - 73966:	845.82
73967	07/03/2018	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Williams - Fuel for OT Callout		20.00
					Brown Reim - Fuses		3.03
						Total for Check/Tran - 73967:	23.03
73968	07/03/2018	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc		7,465.48
					Tree Trimming Svc		6,889.87
						Total for Check/Tran - 73968:	14,355.35
73969	07/03/2018	CHK	3715	CLEARESULT CONSULTING, INC	Simple Steps 05/18		14,923.71
73970	07/03/2018	CHK	233	INTERMOUNTAIN WEST INSULATION	REEP		470.00
73971	07/03/2018	CHK	99	KIE SUPPLY CORP	Thomas and betts zip ties#TY535MX		1,042.56
73972	07/03/2018	CHK	2721	LEADERSHIP TRI CITIES	LTC Session Sponsor 2017-2018		750.00
73973	07/03/2018	CHK	1481	MOTOROLA SOLUTIONS, INC.	material		9,235.08
					material		426.80
						Total for Check/Tran - 73973:	9,661.88
73974	07/03/2018	CHK	2176	PACIFIC OFFICE AUTOMATION, INC.	monthly billing		211.95

Accounts Payable
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07/02/2018 To 07/15/2018

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					monthly billing		176.59
						Total for Check/Tran - 73974:	388.54
73975	07/03/2018	CHK	128	PERFECTION GLASS, INC.	REEP		72.00
					REEP		891.00
					REEP		90.00
					REEP		123.00
					REEP		166.86
						Total for Check/Tran - 73975:	1,342.86
73976	07/03/2018	CHK	193	UNITED PARCEL SERVICE OF AMERICA	mailing svc		108.00
73977	07/03/2018	CHK	992	VERIZON NORTHWEST	monthly billing		153.72
					monthly billing		147.00
					monthly billing		787.16
						Total for Check/Tran - 73977:	1,087.88
73978	07/03/2018	CHK	332	WAGNER SMITH EQUIPMENT CO.	material		1,114.18
73979	07/03/2018	CHK	170	WASH STATE DEPT LABOR & INDUST	2nd Qtr Ending 06/18		59,197.59
73980	07/03/2018	CHK	100	WASTE MANAGEMENT OF WASHINGT	monthly svc		845.62
					monthly billing		259.34
						Total for Check/Tran - 73980:	1,104.96
73981	07/03/2018	CHK	603	WOODS NURSERY, INC	Foilage Replacement Prg - Certificate		200.00
73982	07/03/2018	CHK	99999	RONNIE E ANDERSON	Credit Balance Refund		42.60
73983	07/03/2018	CHK	99999	WILLIAM C BUCHMILLER	Credit Balance Refund		155.00
73984	07/03/2018	CHK	99999	WILLIAM C BUCHMILLER	Credit Balance Refund		145.00
73985	07/03/2018	CHK	99999	CHERRY BLOSSOM REC	Credit Balance Refund		210.00
73986	07/03/2018	CHK	99999	EASTON T CRAIG	Credit Balance Refund		453.43
73987	07/03/2018	CHK	99999	CODY A EVANS	Credit Balance Refund		50.68
73988	07/03/2018	CHK	99999	LOREN G GILBERT	Credit Balance Refund		425.00

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07/02/2018 To 07/15/2018

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
73989	07/03/2018	CHK	99999	GRACIELA GOMEZ GONZALEZ	Credit Balance Refund		52.74
73990	07/03/2018	CHK	99999	JAMES M GRANT	Credit Balance Refund		67.57
73991	07/03/2018	CHK	99999	MARY B HOWELL	Credit Balance Refund		475.00
73992	07/03/2018	CHK	99999	INLAND MEDICAL EVALUATIONS	Credit Balance Refund		174.83
73993	07/03/2018	CHK	99999	CORRIE L LASATER	Credit Balance Refund		170.22
73994	07/03/2018	CHK	99999	RICHARD LEDBETTER	Credit Balance Refund		134.54
73995	07/03/2018	CHK	99999	KARISMA LUA	Credit Balance Refund		113.10
73996	07/03/2018	CHK	99999	FLORITA MENDOZA	Credit Balance Refund		86.29
73997	07/03/2018	CHK	99999	SHIRLEY M MOWERY	Credit Balance Refund		800.00
73998	07/03/2018	CHK	99999	DELPHINE PALMER	Credit Balance Refund		704.02
73999	07/03/2018	CHK	99999	VINAY S PANDEY	Credit Balance Refund		171.72
74000	07/03/2018	CHK	99999	TASHA J PLACE	Credit Balance Refund		176.29
74001	07/03/2018	CHK	99999	DANA SIEGEL	Credit Balance Refund		375.00
74002	07/03/2018	CHK	99999	KYLE TEFFT	Credit Balance Refund		174.56
74003	07/03/2018	CHK	99999	IRMA L VERDUGO	Credit Balance Refund		52.55
74004	07/03/2018	CHK	99999	MARITZA VILLANUEVA	Credit Balance Refund		15.56
74005	07/03/2018	CHK	99999	LORI J WARD	Credit Balance Refund		103.02
74006	07/11/2018	CHK	2425	AT&T MOBILITY	monthly billing		67.51
74007	07/11/2018	CHK	689	BENTON FRANKLIN COMMUNITY ACTI	CAC - Low Income		5,255.60
74008	07/11/2018	CHK	38	BENTON PUD - REVOLVING FUND-PRO	Meals for Crew		30.39
					Postage		1.18
						Total for Check/Tran - 74008:	31.57
74009	07/11/2018	CHK	54	BNSF RAILWAY COMPANY	permit		250.00
					permit - Vista location		100.00

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07/02/2018 To 07/15/2018

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					permit - Prosser location		650.00
						Total for Check/Tran - 74009:	1,000.00
74010	07/11/2018	CHK	614	BOB RHODES HEATING & AC, INC.	REEP		1,200.00
74011	07/11/2018	CHK	32	CITY OF BENTON CITY	Occupation Tax 06/18		9,597.17
74012	07/11/2018	CHK	2831	CORRECTIONAL INDUSTRIES	Furniture		242.18
74013	07/11/2018	CHK	3029	DELTA HEATING & COOLING, INC.	REEP		600.00
					REEP		800.00
					REEP		800.00
						Total for Check/Tran - 74013:	2,200.00
74014	07/11/2018	CHK	3439	DJ'S ELECTRICAL, INC.	Cable Replacement		170,976.15
					NESC Compliance		189,077.59
						Total for Check/Tran - 74014:	360,053.74
74015	07/11/2018	CHK	243	FEDERAL EXPRESS CORP	mailing svc		16.63
74016	07/11/2018	CHK	3478	FP MAILING SOLUTIONS	Postage Machine for Prosser		84.71
74017	07/11/2018	CHK	374	HOWARD INDUSTRIES, INC.	Transformers		4,296.22
74018	07/11/2018	CHK	10149	SHERRY L MCDANIELS	MR Refund		10,817.04
74019	07/11/2018	CHK	2176	PACIFIC OFFICE AUTOMATION, INC.	monthly billing		52.73
74020	07/11/2018	CHK	962	PACIFIC POWER	monthly billing		352.39
74021	07/11/2018	CHK	128	PERFECTION GLASS, INC.	REEP		134.25
74022	07/11/2018	CHK	135	PROSSER, CITY OF	Occupation Tax 06/18		33,022.29
74023	07/11/2018	CHK	141	RICHLAND, CITY OF	Occupation Tax 06/18		1,114.63
74024	07/11/2018	CHK	149	SMITH INSULATION, INC.	REEP		109.00
74025	07/11/2018	CHK	947	SOROPTIMIST INTERNATIONAL OF THR	Membership dues - Sanders		150.00
74026	07/11/2018	CHK	1116	STRUCTURAL DIAGNOSTIC TESTING	inspection and test on trucks		7,350.00
74027	07/11/2018	CHK	2699	TOTAL ENERGY MANAGEMENT & HVA	REEP		1,200.00

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07/02/2018 To 07/15/2018

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					REEP		1,200.00
					REEP		1,200.00
						Total for Check/Tran - 74027:	3,600.00
74028	07/11/2018	CHK	437	WASH STATE DEPT SUPPORT REGIST	Garnishment - Child Support		604.50
74029	07/11/2018	CHK	172	WASH STATE DEPT TRANSPORTATION	Utility permit		4,352.69
					Utility permit		506.66
						Total for Check/Tran - 74029:	4,859.35
74030	07/11/2018	CHK	10209	YOUNG ELECTRIC SIGN COMPANY	Lighting Energy Efficiency Prg		12,690.00
74031	07/11/2018	CHK	99999	DIANE BINGHAM	Credit Balance Refund		87.87
74032	07/11/2018	CHK	99999	WILLIAM A CANAS	Credit Balance Refund		17.95
74033	07/11/2018	CHK	99999	ROBERT O CHILDERS	Credit Balance Refund		112.39
74034	07/11/2018	CHK	99999	SAMANTHA COMBS	Credit Balance Refund		40.05
74035	07/11/2018	CHK	99999	ERIK S HALVORSON	Credit Balance Refund		75.00
74036	07/11/2018	CHK	99999	ERIK S HALVORSON	Credit Balance Refund		225.00
74037	07/11/2018	CHK	99999	ELLEN C HENDRICKSON	Credit Balance Refund		350.00
74038	07/11/2018	CHK	99999	AMY N HIGDON	Credit Balance Refund		105.54
74039	07/11/2018	CHK	99999	NIKI S HUGHEY	Credit Balance Refund		40.19
74040	07/11/2018	CHK	99999	CHRISTOPHER KUPERSTEIN	Reimbursement		153.69
74041	07/11/2018	CHK	99999	KELLEY K MAYS	Credit Balance Refund		64.00
74042	07/11/2018	CHK	99999	HEATHER MCDOWELL	Credit Balance Refund		90.99
74043	07/11/2018	CHK	99999	TIMOTHY MORRIS	Credit Balance Refund		12.57
74044	07/11/2018	CHK	99999	ANA PACHECO-HERNANDEZ	Credit Balance Refund		126.89
74045	07/11/2018	CHK	99999	C M PERRY	Credit Balance Refund		350.00
74046	07/11/2018	CHK	99999	KEVIN D PETERSON	Credit Balance Refund		3,000.00

Accounts Payable
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07/02/2018 To 07/15/2018

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
74047	07/11/2018	CHK	99999	STEVEN C RENDALL	Credit Balance Refund	104.66
74048	07/11/2018	CHK	99999	DAVID RYTHER	Credit Balance Refund	124.04
74049	07/11/2018	CHK	99999	RICHARD A WESTBERG	Credit Balance Refund	175.99
74050	07/11/2018	CHK	99999	MICHAEL R WHITE	Credit Balance Refund	165.56

Total Payments for Bank Account - 2 :	(90)	591,159.68
Total Voids for Bank Account - 2 :	(0)	0.00
Total for Bank Account - 2 :	(90)	591,159.68
Grand Total for Payments :	(138)	1,602,943.58
Grand Total for Voids :	(0)	0.00
Grand Total :	(138)	1,602,943.58

Accounts Payable
Check Register

ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
4564	07/11/2018	WIRE	169	ENERGY NORTHWEST	Co-Location Rental		403.28
					EV Charging Station Project		5,000.00
						Total for Check/Tran - 4564:	5,403.28
4565	07/12/2018	WIRE	171	WASH STATE DEPT RETIREMENT SYS	PERS Plan 3E 10% All Ages		592.96
					PERS Plan 3D 7% All Ages		59.18
					PERS Plan 3C 8.5% Age 45+		221.27
					PERS Plan 3A 5% All Ages		1,681.31
					PERS Plan 2		35,891.78
					PERS - ER		67,226.62
						Total for Check/Tran - 4565:	105,673.12
4566	07/12/2018	WIRE	1567	ICMA RETIREMENT CORP	Plan C 457(b) Employee Contribution		6,412.91
					Plan C 401(a) Option 5, Step 4 EE Contri		1,675.19
					Plan C 401(a) Option 4, Step 4 EE Contri		677.23
					Plan C 401(a) Option 4, Step 3 EE Contri		423.32
					Plan C 401(a) Option 4, Step 2 EE Contri		611.00
					Plan C 401(a) Option 4, Step 1 EE Contri		144.61
					Plan C 401(a) Option 2 EE Contribution		2,327.11
					Plan C 401(a) Option 1 EE Contribution		3,320.04
					Plan C 401(a) EE Contribution		1,242.55
					Plan B 457(b) Employee Contribution		20,071.66
					Plan A 457(b) Employee Contribution		4,726.33
					457(b) Roth EE Contribution		2,060.90
					457(b) Leave EE Contribution		1,414.60
					Deferred Comp - ER		8,531.76
						Total for Check/Tran - 4566:	53,639.21
4567	07/12/2018	WIRE	2205	UNITED STATES TREASURY	Social Security - Employer		33,480.45
					Social Security - Employee		33,480.45
					Medicare - Employer		7,830.22
					Medicare - Employee		7,830.22
					Federal Income Tax		56,228.79

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ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference			Amount
						Total for Check/Tran - 4567:		138,850.13
4568	07/10/2018	WIRE	3194	EDF TRADING NORTH AMERICA, LLC	Power Swaps 07/18			158,720.00
4569	07/05/2018	WIRE	10084	CITI MERCHANT SERVICES	06/18 Merchant Fees			24,278.24
						Total for Bank Account - 1 :	(6)	486,563.98
						Grand Total :	(6)	486,563.98

Payment Date	Department	Payment Amount	Vendor Name	Description	Transaction Amount	GL Account	Dept	Activity
2018/06/15	AUTO SHOP	($177.54)	PASCO A-PTS 0027915	credit, parts return	($177.54)	184.12 37	16	
2018/06/15	AUTO SHOP	$55.91	PASCO A-PTS 0027915	masking tape	$55.91	184.12 37	16	
2018/06/15	AUTO SHOP	$57.73	SIX ROBBLEES NO 3	tire soap & terminal brush	$57.73	184.12 37	16	
2018/06/15	AUTO SHOP	$578.82	LAWSON PRODUCTS	butt conn, penetrating oil	$578.82	184.12 37	16	
2018/06/15	AUTO SHOP	($8.63)	JIFFY CAR WASH	credit, overcharge	($8.63)	184.12 37	16	
2018/06/15	AUTO SHOP	$156.47	PASCO A-PTS 0027915	filters & def	$156.47	184.12 37	16	
2018/06/15	AUTO SHOP	$18.44	PASCO A-PTS 0027915	#124, lic plate lens	$18.44	184.12 37	16	
2018/06/15	AUTO SHOP	$597.30	TMS*CRYSTAL CLEAR AUTO	#108, windshield replace	$597.30	184.12 37	16	
2018/06/15	AUTO SHOP	$5.41	PASCO A-PTS 0027915	#1, spark plug	$5.41	184.12 37	16	
2018/06/15	AUTO SHOP	$26.00	PASCO A-PTS 0027915	#1, engine oil	$26.00	184.12 37	16	
2018/06/15	AUTO SHOP	$127.62	PASCO A-PTS 0027915	#1, battery	$127.62	184.12 37	16	
2018/06/15	AUTO SHOP	$39.90	BATTERY SYSTEMS TRI CITIE	t859, generator battery	$39.90	184.12 37	16	
2018/06/15	AUTO SHOP	$26.54	FARMERS EXCHANGE	t-541b, plug & filter	$26.54	184.12 37	16	
2018/06/15	AUTO SHOP	$3.02	PASCO A-PTS 0027915	#197, oil filter	$3.02	184.12 37	16	
2018/06/15	AUTO SHOP	$34.71	PASCO A-PTS 0027915	seafoam	$34.71	184.12 37	16	
2018/06/15	AUTO SHOP	$116.35	CORWIN FORD TRI-CITIES	#154, floor matt	$116.35	184.12 37	16	
2018/06/15	AUTO SHOP	$169.81	PASCO A-PTS 0027915	#133, shock absorber	$169.81	184.12 37	16	
2018/06/15	AUTO SHOP	$8.70	JIMS PACIFIC GARAGES	#167, door jam switch	$8.70	184.12 37	16	
2018/06/15	AUTO SHOP	$142.21	SHERWIN WILLIAMS 708092	linseed oil	$142.21	184.12 37	16	
2018/06/15	AUTO SHOP	($19.55)	PASCO A-PTS 0027915	credit, core return	($19.55)	184.12 37	16	
2018/06/15	AUTO SHOP	$435.41	PASCO A-PTS 0027915	filters,battery & antifreeze	$435.41	184.12 37	16	
2018/06/15	AUTO SHOP	$14.95	PASCO A-PTS 0027915	#187, wire kit	$14.95	184.12 37	16	
2018/06/15	AUTO SHOP	$386.47	PASCO A-PTS 0027915	#119, ball joints & tie rods	$386.47	184.12 37	16	
2018/06/15	AUTO SHOP	$2,588.60	DAVCO TECHNOLOGY LLC	shop tool, fuel cart	$2,588.60	184.12 37	14	
2018/06/15	AUTO SHOP	$71.74	PASCO A-PTS 0027915	aerosol paint	$71.74	184.12 37	16	
2018/06/15	AUTO SHOP	$44.03	PASCO A-PTS 0027915	#30, serp belt	$44.03	184.12 37	16	
2018/06/15	AUTO SHOP	$12.39	PASCO A-PTS 0027915	#30, air filter	$12.39	184.12 37	16	
2018/06/15	AUTO SHOP	$87.02	PASCO A-PTS 0027915	#119, pads & rotors	$87.02	184.12 37	16	
2018/06/15	AUTO SHOP	$488.49	CHARLIE'S AUTOMOTIVE IN	#30, A/C charge	$488.49	184.12 37	16	
2018/06/15	AUTO SHOP	$128.11	LANDMARK FORD LINCOLN	brake clean, washer fluid	$128.11	184.12 37	16	
2018/06/15	AUTO SHOP	$61.40	CASADAY BEE-LINE SERVICE	#119, wheel alignment	$61.40	184.12 37	16	
2018/06/15	AUTO SHOP	$41.55	PASCO A-PTS 0027915	#30, serp belt	$41.55	184.12 37	16	
2018/06/15	AUTO SHOP	$54.28	THE HOME DEPOT #4739	flat free wheel	$54.28	184.12 37	16	
2018/06/15	AUTO SHOP	$139.32	WOODPECKER TRUCK	#149, hood latch	$139.32	184.12 37	16	
2018/06/15	AUTO SHOP	$14.82	VERSALIFT NORTHWEST	#73, boom decal	$14.82	184.12 37	16	
2018/06/15	AUTO SHOP	$16.72	PASCO A-PTS 0027915	#119, molding tape	$16.72	184.12 37	16	
2018/06/15	AUTO SHOP	$41.63	PASCO A-PTS 0027915	filters & DEF	$41.63	184.12 37	16	
2018/06/15	AUTO SHOP	$1,837.51	FINISHCRAFT	#73, fiberglass bucket repair	$1,837.51	184.12 37	16	
2018/06/15	AUTO SHOP	($44.03)	PASCO A-PTS 0027915	credit, part return	($44.03)	184.12 37	16	
2018/06/15	AUTO SHOP	$14.95	PASCO A-PTS 0027915	#187, wire kit	$14.95	184.12 37	16	
2018/06/15	AUTO SHOP	$120.45	WOODPECKER TRUCK	#133, horn	$120.45	184.12 37	16	
2018/06/15	AUTO SHOP	$22.00	AUTOBAHN AUTO CARE CENTER	#179 & 197 car washes	$22.00	184.12 37	16	
2018/06/15	AUTO SHOP	$1,110.67	SIX ROBBLEES NO 3	tr1147, brake drums & shoes	$1,110.67	184.12 37	16	
2018/06/15	AUTO SHOP	$201.74	PASCO A-PTS 0027915	tr1147, seals & bearing cones	$201.74	184.12 37	16	
2018/06/15	AUTO SHOP	$67.31	PASCO A-PTS 0027915	degreaser	$67.31	184.12 37	16	
2018/06/15	AUTO SHOP	$867.71	IN *FREDDIES TRADING POST	#119, tonneau cover	$867.71	184.12 37	16	
2018/06/15	AUTO SHOP	$84.60	GRAINGER	air comp drain valve	$84.60	184.12 37	16	
2018/06/15	AUTO SHOP	$57.11	PASCO A-PTS 0027915	filters & bulbs	$57.11	184.12 37	16	
2018/06/15	AUTO SHOP	$4.00	THE HOME DEPOT #4739	galvanized pipe nipple	$4.00	184.12 37	16	
2018/06/15	AUTO SHOP	$122.73	DESERT BUICK GMC INC	#140, filter & actuator	$122.73	184.12 37	16	
2018/06/15	AUTO SHOP	$16.27	PASCO A-PTS 0027915	squeegees	$16.27	184.12 37	16	
2018/06/15	AUTO SHOP	$14.98	PASCO A-PTS 0027915	air comp governor	$14.98	184.12 37	16	
2018/06/15	AUTO SHOP	$45.57	PASCO A-PTS 0027915	wiper blades	$45.57	184.12 37	16	
2018/06/15	AUTO SHOP	$92.24	THE HOME DEPOT #4739	mop bucket & trailer tool box	$92.24	184.12 37	16	
2018/06/15	AUTO SHOP	$267.90	SAFETY KLEEN CORP	remove used oil filters	$267.90	184.12 37	16	

Payment Date	Department	Payment Amount	Vendor Name	Description	Transaction Amount	GL Account	Dept	Activity
2018/06/15	AUTO SHOP	$69.29	COMMERCIAL CENTER	tire balance beads	$69.29	184.12 37	16	
2018/06/15	AUTO SHOP	$4.45	G AND R AG PRODUCTS INC	cam lock gaskets	$4.45	184.12 37	16	
2018/06/15	AUTO SHOP	$128.51	PASCO A-PTS 0027915	#37, battery	$128.51	184.12 37	16	
2018/06/15	AUTO SHOP	$17.40	JIMS PACIFIC GARAGES	#167, door jam switch	$17.40	184.12 37	16	
2018/06/15	AUTO SHOP	$344.00	SCC	#174, #201, seatcovers	$344.00	184.12 37	16	
2018/06/15	AUTO SHOP	$70.85	MID COLUMBIA FORKLIFT- PA	#138, hose clamps	$70.85	184.12 37	16	
2018/06/15	AUTO SHOP	($29.91)	PASCO A-PTS 0027915	credit, warranty return	($29.91)	184.12 37	16	
2018/06/15	AUTO SHOP	$197.61	PASCO A-PTS 0027915	filters & def	$197.61	184.12 37	16	
2018/06/15	AUTO SHOP	$264.40	DESERT BUICK GMC INC	#58, seat pad	$264.40	184.12 37	16	
2018/06/15	AUTO SHOP	$1,682.60	CO-ENERGY PSC CN	diesel kleen treatment	$1,682.60	184.12 37	16	
2018/06/15	AUTO SHOP	$42.34	PASCO A-PTS 0027915	TR1124, battery	$42.34	184.12 37	16	
2018/06/15	AUTO SHOP	$15.20	PASCO A-PTS 0027915	#120, elbow	$15.20	184.12 37	16	
2018/06/15	AUTO SHOP	$64.14	CLEARWATER NAPA	#158, box struts	$64.14	184.12 37	16	
2018/06/15	AUTO SHOP	$43.19	CLEARWATER NAPA	hub cap & o-rings	$43.19	184.12 37	16	
2018/06/15	AUTO SHOP	$175.74	DESERT BUICK GMC INC	#120, solenoid	$175.74	184.12 37	16	
2018/06/15	PROSSER BRANCH	$336.67	SELECT BLINDS	Drive thru window blind	$336.67	598.1 42	38	
2018/06/15	PROSSER BRANCH	$340.59	PLATT ELECTRIC 024	Demo trailer fuses	$340.59	588 39	104	
2018/06/15	PROSSER BRANCH	$20.62	PROSSER FOOD DEPOT	Propane exchange	$20.62	598.1 42	38	
2018/06/15	PROSSER BRANCH	$27.68	PROSSER FOOD DEPOT	Mylar ballons for Demo trailer	$27.68	588 42	42	
2018/06/15	PROSSER BRANCH	$15.75	OFFICE DEPOT #1078	Sharpie pens	$15.75	588 42	33	
2018/06/15	PROSSER BRANCH	$79.34	OFFICE DEPOT #1078	Shelf & Paper	$79.34	903 42	33	
2018/06/15	PROSSER BRANCH	$20.81	COOKS ACE HARDWARE	Sockets and adapters	$20.81	588 42	14	
2018/06/15	PROSSER BRANCH	$24.12	PROSSER AUTOMOTIVE, INC	Sockets and adapters	$24.12	588 42	14	
2018/06/15	COMMUNICATIONS GOV REL	$347.52	PRINT PLUS	supplies - energ. effic. reb	$347.52	910 12	119	
2018/06/15	COMMUNICATIONS GOV REL	$800.00	TRI-CITY HERALD ADVERT	TCH ad - RP3	$800.00	910 12	119	
2018/06/15	COMMUNICATIONS GOV REL	$9.05	FACEBK RWNXZFJHH2	facebook ad - ribbon and river	$9.05	910 12	119	
2018/06/15	COMMUNICATIONS GOV REL	$9.89	FRED-MEYER #0163	safety trailer demo supplies	$9.89	910 12	119	
2018/06/15	COMMUNICATIONS GOV REL	$275.00	CABIN FEVER ENT	Tidbits ad	$275.00	910 12	119	
2018/06/15	COMMUNICATIONS GOV REL	$50.00	TRI-CITY REGIONAL CHAMBER	Chamber - Henderson	$25.00	921 12	42	
2018/06/15	COMMUNICATIONS GOV REL	$0.00	TRI-CITY REGIONAL CHAMBER	Chamber - Bartram	$25.00	921 1	42	
2018/06/15	COMMUNICATIONS GOV REL	$25.00	TRI-CITY REGIONAL CHAMBER	Chamber - miller	$25.00	921 12	42	
2018/06/15	COMMUNICATIONS GOV REL	$550.59	PROSSER RECORD BULLETIN	two ads - prosser/grandview	$550.59	910 12	119	
2018/06/15	CONTRACTS-PURCHASING	$77.28	TRI-CITY HERALD ADVERT	Call for RFP #18-16-02 Banking	$77.28	921 17	44	
2018/06/15	CONTRACTS-PURCHASING	$86.94	TRI-CITY HERALD ADVERT	Call for Bids #18-14 - CANCEL	$86.94	921 17	44	
2018/06/15	CONTRACTS-PURCHASING	($86.94)	TRI-CITY HERALD ADVERT	Call for Bids #18-14 - CANCEL	($86.94)	921 17	44	
2018/06/15	CONTRACTS-PURCHASING	$99.01	TRI-CITY HERALD ADVERT	Call for Bids #18-13 - Cab & C	$99.01	921 17	44	
2018/06/15	FINANCE & BUSINESS SVCS	$40.13	OFFICE DEPOT #1078	Office Supp - Headset Battery	$40.13	921 11	33	
2018/06/15	FINANCE & BUSINESS SVCS	$299.00	WASHINGTON SOCIETY OF CPA	Membership Renewal - Zirker	$299.00	921 14	72	
2018/06/15	FINANCE & BUSINESS SVCS	$24.53	OFFICEMAX/DEPOT 6657	Office Supplies - Trimmer	$24.53	921 11	33	
2018/06/15	FINANCE & BUSINESS SVCS	$22.25	OFFICE DEPOT #1078	Office Supplies - Name Plates	$22.25	921 11	33	
2018/06/15	FINANCE & BUSINESS SVCS	$9.76	OFFICE DEPOT #1078	Office Supplies - Cutter Blade	$9.76	921 11	33	
2018/06/15	KEY ACCOUNTS & MARKETING	$225.00	WASHINGTON ECONOMIC DEVE	Sparks business meeting	$225.00	903 43	42	
2018/06/15	MAINTENANCE	$102.61	THERMAL SUPPLY 21	Filter dryers	$102.61	935 38	38	
2018/06/15	MAINTENANCE	$190.05	RICHARDSONS GARAGE DOORS	Door Parts	$190.05	598.1 38	38	
2018/06/15	MAINTENANCE	$527.34	IRRIGATION SPECIALISTS IN	PVC glue for cust. repairs	$527.34	598.1 38	17	
2018/06/15	MAINTENANCE	$60.41	GRAINGER	Skinny wheels& flappers	$60.41	598.1 32	14	
2018/06/15	MAINTENANCE	$8.58	GRAINGER	Skinny wheels& flappers	$8.58	598.1 32	14	
2018/06/15	MAINTENANCE	$8.58	GRAINGER	Skinny wheels	$8.58	598.1 38	38	
2018/06/15	MAINTENANCE	$31.44	BATTERIES PLUS #0250	AA batteries for flush valves	$31.44	935 38	38	
2018/06/15	MAINTENANCE	$21.05	TRI CITY SIGN AND BARRICA	Spray gloves	$21.05	588 39	104	
2018/06/15	MAINTENANCE	$121.06	GRAINGER	HVAC filters Prosser	$121.06	598.1 42	38	
2018/06/15	MAINTENANCE	$36.36	GRAINGER	HVAC filters	$36.36	598.1 38	38	
2018/06/15	MAINTENANCE	$137.39	GRAINGER	Soap dispensers	$137.39	598.1 38	38	
2018/06/15	MAINTENANCE	$37.54	GRAINGER	HVAC filters	$37.54	935 38	38	
2018/06/15	MAINTENANCE 1	$405.47	THERMAL SUPPLY 21	Ice machine parts	$405.47	935 38	38	

Payment Date	Department	Payment Amount	Vendor Name	Description	Transaction Amount	GL Account	Dept	Activity
2018/06/15	MAINTENANCE 1	$527.32	HELENA CHEM CO 44086	Chemicals for weed control	$527.32	598.1	38	17
2018/06/15	MAINTENANCE 1	$18.20	GLOBAL TEST SUPPL	Tool repair	$18.20	598.1	38	39
2018/06/15	MAINTENANCE 1	$23.46	TWIN CITY METALS INC	Metal for admin hvac	$23.46	935	38	38
2018/06/15	MAINTENANCE 1	$2.94	THERMAL SUPPLY 21	Oil for swamp coolers	$2.94	598.1	38	37
2018/06/15	MAINTENANCE 1	$35.43	KIE SUPPLY- PLUMBING	Fittings for hvac	$35.43	935	38	38
2018/06/15	MAINTENANCE 1	$117.06	THE HOME DEPOT #4739	Copper pipe for hvac	$117.06	935	38	38
2018/06/15	MAINTENANCE 1	$199.79	THE HOME DEPOT #4739	Door parts	$199.79	598.1	38	38
2018/06/15	MAINTENANCE 1	$190.05	RICHARDSONS GARAGE DOORS	Auto shop door parts	$190.05	598.1	38	37
2018/06/15	MAINTENANCE 1	$4.98	COOKS ACE HARDWARE	Repair parts for curtian	$4.98	598.1	42	38
2018/06/15	MAINTENANCE 1	$4.17	KIE SUPPLY- IRRIGATION	Irrigation supplies	$4.17	598.1	38	38
2018/06/15	MAINTENANCE 1	$191.14	RICHARDSONS GARAGE DOORS	Auto shop door parts	$191.14	598.1	38	37
2018/06/15	MAINTENANCE 1	$4.39	THERMAL SUPPLY 21	Oil for swamp coolers	$4.39	598.1	38	38
2018/06/15	MAINTENANCE 1	$2.44	MOUNTS LOCK AND KEY	Key for toolbox	$2.44	598.1	38	37
2018/06/15	METER SHOP	$59.74	DAY WIRELESS PASCO	Test moble radio	$59.74	598.1	34	39
2018/06/15	METER SHOP	$70.10	GRAINGER	Diag cutter, 2 pr test leads	$70.10	586.1	34	14
2018/06/15	METER SHOP	$214.45	KIE SUPPLY-ELECTRICAL	FUSED DISCNCT, HUB,FUSE,WIRE	$214.45	380.9	21	127
2018/06/15	METER SHOP	$99.10	GRAINGER	5 PADLOCK KITS FOR RAD BOX	$99.10	380.9	21	127
2018/06/15	CUST SRVCE PROG MNGR	$54.30	AMAZON MKTPLACE PMTS	CS Supplies	$54.30	903	44	33
2018/06/15	CUST SRVCE PROG MNGR	$86.93	OFFICE DEPOT #1078	Thermal paper rolls - Prosser	$86.93	903	42	33
2018/06/15	CUST SRVCE PROG MNGR	$13.08	AMAZON MKTPLACE PMTS WWW	CS Supplies	$13.08	903	44	33
2018/06/15	CUST SRVCE PROG MNGR	$123.38	OFFICE DEPOT #1078	CS supplies/thermal paper roll	$123.38	903	44	33
2018/06/15	CUST SRVCE PROG MNGR	$27.57	AMAZON MKTPLACE PMTS WWW	CS Supplies	$27.57	903	44	33
2018/06/15	CUST SRVCE PROG MNGR	$76.01	AMAZON.COM AMZN.COM/BILL	Vacuum for CS dept.	$76.01	903	44	33
2018/06/15	ENGINEERING PROG MNGR	$16.28	WALMART.COM 8009666546	Compact binoculars-Lang	$16.28	588	22	134
2018/06/15	ENGINEERING PROG MNGR	$685.04	RESA POWER LLC	Siemens-trip coil	$685.04	592	21	121
2018/06/15	ENGINEERING PROG MNGR	$587.52	RESA POWER LLC	Siemens-Close coil	$587.52	592	21	121
2018/06/15	ENGINEERING PROG MNGR	$58.28	OFFICE DEPOT #1078	White board 3X4-Lang	$58.28	588	21	33
2018/06/15	ENGINEERING PROG MNGR	$61.96	FRED-MEYER #0163	Roe's retirement luncheon	$61.96	588	21	42
2018/06/15	ENGINEERING PROG MNGR	$47.76	OFFICE DEPOT #1078	Labels	$47.76	588	21	33
2018/06/15	ENGINEERING PROG MNGR	$14.87	OFFICE DEPOT #2766	Mousepad	$14.87	588	21	33
2018/06/15	ENGINEERING PROG MNGR	$46.60	OFFICE DEPOT #1078	Highlighters, post-its, clips	$46.60	588	21	33
2018/06/15	ENGINEERING PROG MNGR	$1.40	PLATT ELECTRIC 006	parts	$1.40	935.2	46	12
2018/06/15	ENGINEERING PROG MNGR	$250.00	AMER PUBLIC POWER ASSO	APPA wireless webinar series	$250.00	590.1	21	43
2018/06/15	ENGINEERING PROG MNGR	$436.98	CDW GOVT #NBN6876	Paper & ink cartridges	$436.98	588	22	29
2018/06/15	ENGINEERING PROG MNGR	$149.99	DVA INDUSTRIES INC	Chair mat-Langs new office	$149.99	588	21	33
2018/06/15	INFO SRVCS PROG MNGR	$1,957.18	NCA	RSA renewal	$1,957.18	921	15	25
2018/06/15	INFO SRVCS PROG MNGR	$190.00	COSTCO WHSE #0486	NISC workshop	$190.00	588	18	42
2018/06/15	INFO SRVCS PROG MNGR	$42.88	FRED-MEYER #0163	NISC workshop	$42.88	588	18	42
2018/06/15	INFO SRVCS PROG MNGR	$659.81	THE COUNTRY GENTLEMAN	NISC workshop	$659.81	588	18	42
2018/06/15	INFO SRVCS PROG MNGR	$55.22	STARBUCKS STORE 09486	NISC workshop	$55.22	588	18	42
2018/06/15	INFO SRVCS PROG MNGR	$55.22	STARBUCKS STORE 09486	NISC workshop	$55.22	588	18	42
2018/06/15	INFO SRVCS PROG MNGR	$747.00	LEARNNOWPLUS LEARNNOWON	Learn now online (McMahon)	$747.00	921	18	25
2018/06/15	INFO SRVCS PROG MNGR	$124.98	CHARTER COMM	Backup internet	$124.98	921	15	50
2018/06/15	INFO SRVCS PROG MNGR	$91.22	CBT NUGGETS	Training (Homer)	$91.22	921	15	43
2018/06/15	INFO SRVCS PROG MNGR	$624.93	THE COUNTRY GENTLEMAN	NISC workshop	$624.93	588	18	42
2018/06/15	INFO SRVCS PROG MNGR	$1,265.54	COMPUNET	xMedius renewal	$1,265.54	921	15	25
2018/06/15	INFO SRVCS PROG MNGR	$52.06	APL* ITUNES.COM/BILL	6 app licenses (Good notes)	$52.06	588	15	27
2018/06/15	INFO SRVCS PROG MNGR	$18.45	WWW.NEWEGG.COM	Rack cable mgnt	$18.45	921	15	26
2018/06/15	INFO SRVCS PROG MNGR	$1,595.00	RAINFOCVMWARE VMWORLD	VMWorld (darling)	$1,595.00	921	15	42
2018/06/15	OPERATIONS PROG MNGR	$57.67	OFFICE DEPOT #1078	Toner/Supt Support Svcs	$57.67	588	15	29
2018/06/15	OPERATIONS PROG MNGR	$127.10	SMITH SYSTEM D.I.I. IN	Driving Training Video	$127.10	588	31	104
2018/06/15	OPERATIONS PROG MNGR	$1,500.06	BRADY WORLDWIDE INC.	Tape Labels for Xfrs	$900.04	588	35	17
2018/06/15	OPERATIONS PROG MNGR	$0.00	BRADY WORLDWIDE INC.	Tape Labels for Xfrs	$600.02	588	33	17
2018/06/15	OPERATIONS PROG MNGR	$39.00	POPULAR DONUTS	Accident Invest Training	$39.00	588	31	42
2018/06/15	OPERATIONS PROG MNGR	$39.00	POPULAR DONUTS	Acc Invest Training	$39.00	588	31	42
2018/06/15	OPERATIONS PROG MNGR	$46.31	OFFICE DEPOT #1078	Office Supplies/Ops	$46.31	588	31	33

Payment Date	Department	Payment Amount	Vendor Name	Description	Transaction Amount	GL Account	Dept	Activity
2018/06/15	OPERATIONS PROG MNGR	$67.89	OFFICE DEPOT #1078	Office Supplies/Ops	$67.89	588	31	33
2018/06/15	OPERATIONS PROG MNGR	$12.14	OFFICE DEPOT #1078	Office Supplies/Ops	$12.14	588	31	33
2018/06/15	OPERATIONS PROG MNGR	$292.69	OFFICE DEPOT #1078	Toner/Foreman's Office	$222.38	588	15	29
2018/06/15	OPERATIONS PROG MNGR	$0.00	OFFICE DEPOT #1078	Office Supplies/Ops	$70.31	588	31	33
2018/06/15	OPERATIONS PROG MNGR	$509.97	CHAIR-MATS.COM	Chairmats/Ops	$509.97	588	31	132
2018/06/15	POWER MGMT PROG MNGR	$82.41	HOMEDEPOT.COM	4-kill-a-watt elect monitor	$82.41	908.3	45	33
2018/06/15	POWER MGMT PROG MNGR	$47.63	AMAZON MKTPLACE PMTS	kill-a-watt edge	$47.63	908.3	45	33
2018/06/15	POWER MGMT PROG MNGR	$116.07	AMAZON.COM AMZN.COM/BILL	solar lite/gravity lite-educat	$116.07	908.3	45	33
2018/06/15	POWER MGMT PROG MNGR	$291.90	OFFICE DEPOT #1078	Bergum-floormat, letter tray	$291.90	557	51	33
2018/06/15	POWER MGMT PROG MNGR	$27.57	OFFICE DEPOT #1078	Wall calendar, file folders	$27.57	557	51	33
2018/06/15	WAREHOUSE PROG MNGR	$461.85	MILNE NAIL, POWER TOOL &	DRILL BITS	$461.85	593.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	($46.11)	FULL SOURCE LLC	RETURN OF SAFETY GLASSES	($46.11)	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$271.35	GRAINGER	FOLDING KNIVES	$103.94	163	39	14
2018/06/15	WAREHOUSE PROG MNGR	$0.00	GRAINGER	SHOVLES	$167.41	594.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$236.92	GRAINGER	MARKING PAINT	$236.92	594.1	39	17
2018/06/15	WAREHOUSE PROG MNGR	$1,250.15	3627 CED	NUTS & FUSES	$1,250.15	163	39	17
2018/06/15	WAREHOUSE PROG MNGR	$92.28	TV WASH HDW & FURN CO	HAMMERS	$92.28	593.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$348.28	WAGNER SMITH EQUIPMENT HI	TOOL REPAIR	$348.28	598.1	32	39
2018/06/15	WAREHOUSE PROG MNGR	$473.50	DESIGNER DECAL INC	HIGH VIS # AND SIGNS	$473.50	592	35	17
2018/06/15	WAREHOUSE PROG MNGR	$316.06	WAGNER SMITH EQUIPMENT HI	COTTER KEYS & CLEVIS PIN	$316.06	593.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$329.96	HJ ARNETT	DIELECTRIC TEST AND WRENCH STI	$329.96	593.2	32	14
2018/06/15	WAREHOUSE PROG MNGR	$79.61	HJ ARNETT	COTTER KEY TOOL	$79.61	593.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$745.17	GRAINGER	CONTACT CLEANER	$745.17	163	39	17
2018/06/15	WAREHOUSE PROG MNGR	$104.25	GRAINGER	FINGERTIP SAW & CLEANER	$104.25	163	39	13
2018/06/15	WAREHOUSE PROG MNGR	$252.85	GRAINGER	SFTY GLASSES & HARDHAT COOLERS	$212.83	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$0.00	GRAINGER	SOCKET ADAPTERS	$40.02	594.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	($108.55)	REI #75 KENNEWICK	RETURN CARIBEANERS	($108.55)	593.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$108.55	REI #75 KENNEWICK	CARIBEANERS	$108.55	593.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$112.90	WAGNER SMITH EQUIPMENT HI	PIN HOLDERS	$112.90	593.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$1,508.10	OFFICEWORLDCOM	MULTIFOLDS	$1,508.10	921	39	104
2018/06/15	WAREHOUSE PROG MNGR	$342.22	STELLAR INDUSTRIAL SUPPLY	AEROKROIL	$342.22	163	39	13
2018/06/15	WAREHOUSE PROG MNGR	$29.45	PLATT ELECTRIC 006	FUSES	$29.45	594.1	39	13
2018/06/15	WAREHOUSE PROG MNGR	$89.38	URM CASH N CARRY #3	MEETING ROOM SUPPLIES	$89.38	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$71.63	FRED-MEYER #0163	VEHICLE PHONE CHARGERS	$27.48	588	32	17
2018/06/15	WAREHOUSE PROG MNGR	$0.00	FRED-MEYER #0163	GLASS CLEANER	$44.15	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$102.22	HJ ARNETT	TOOL REPAIRS	$102.22	598.1	32	39
2018/06/15	WAREHOUSE PROG MNGR	$75.97	NORMED	FIRST AID SUPPLIES	$75.97	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$207.55	ULINE *SHIP SUPPLIES	SAFETY VESTS	$207.55	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$110.63	ULINE *SHIP SUPPLIES	SAFETY VESTS	$110.63	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$291.91	GRAINGER	SAW BLADES	$291.91	163	39	13
2018/06/15	WAREHOUSE PROG MNGR	$140.19	BDI TRANSFER	DISPOSAL	$140.19	598.1	32	17
2018/06/15	WAREHOUSE PROG MNGR	$260.64	AMERIGAS *PRODUCT	PROPANE	$260.64	184.11	37	15
2018/06/15	WAREHOUSE PROG MNGR	$20.15	AMERIGAS *PRODUCT	PROPANE	$20.15	184.11	37	15
2018/06/15	WAREHOUSE PROG MNGR	$117.07	BDI TRANSFER	DISPOSAL	$117.07	598.1	32	17
2018/06/15	WAREHOUSE PROG MNGR	$145.80	WAGNER SMITH EQUIPMENT HI	CLEVIS PINS	$145.80	593.2	32	14
2018/06/15	WAREHOUSE PROG MNGR	$452.70	WAGNER SMITH EQUIPMENT HI	PULLING GRIPS	$452.70	594.1	32	14
2018/06/15	WAREHOUSE PROG MNGR	$66.72	3627 CED	BATTERIES	$66.72	163	39	13
2018/06/15	WAREHOUSE PROG MNGR	$114.58	PAPA JOHN'S #3764	OT MEALS	$114.58	593.1	32	104
2018/06/15	WAREHOUSE PROG MNGR	$257.65	ANIXTER INC - UPS	MISC SMALL TOOLS	$257.65	590.1	39	17
2018/06/15	WAREHOUSE PROG MNGR	$280.19	ANIXTER INC - UPS	SUNSCREEN	$280.19	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$483.27	ANIXTER INC - UPS	POLECRETE	$483.27	593.1	39	17
2018/06/15	WAREHOUSE PROG MNGR	$100.04	BURGER KING #14330	OT MEALS FOR CREWS	$100.04	593.1	32	104
2018/06/15	WAREHOUSE PROG MNGR	$8.03	BURGER KING #14330	OT MEAL - DISPATCH	$8.03	593.1	32	104
2018/06/15	WAREHOUSE PROG MNGR	$81.18	A AERIAL SERVICE COMPANY	MISC SMALL TOOLS	$81.18	590.1	39	17

Payment Date	Department	Payment Amount	Vendor Name	Description	Transaction Amount	GL Account	Dept	Activity
2018/06/15	WAREHOUSE PROG MNGR	$460.05	GRAINGER	Disposable Respirators	$389.53	588	39	104
2018/06/15	WAREHOUSE PROG MNGR	$0.00	GRAINGER	Containers	$70.52	163	39	17
2018/06/15	ADMIN PROGRAM MANAGER	($150.00)	WAPRO	WAPRO reim. - cole	($150.00)	921	1	43
2018/06/15	ADMIN PROGRAM MANAGER	$39.42	ZPIZZA - KENNEWICK - E	Supplies for Meeting	$39.42	921	1	33
2018/06/15	ADMIN PROGRAM MANAGER	$30.51	INFINITE CONFERENCING INC	Conference Call - utility grou	$30.51	921	1	42
2018/06/15	ADMIN PROGRAM MANAGER	$190.00	PDX CONFERENCE CENTER	Utility group meeting	$190.00	921	12	42
2018/06/15	ADMIN PROGRAM MANAGER	$225.00	WASHINGTON ECONOMIC DEVE	WEDA - Hall	$225.00	930.2	1	42
2018/06/15	ADMIN PROGRAM MANAGER	$225.00	WASHINGTON ECONOMIC DEVE	WEDA - Sanders	$225.00	930.2	1	42
2018/06/15	ADMIN PROGRAM MANAGER	$250.00	AMER PUBLIC POWER ASSO	APPA Webinar - Bartram	$250.00	921	1	42
2018/06/15	ADMIN PROGRAM MANAGER	$29.66	TRI-CITY HERALD ADVERT	TCH ad - cancel commission	$29.66	921	12	119
2018/06/15	ADMIN PROGRAM MANAGER	$47.00	NNA SERVICES LLC	Notary Supplies -Marshall/Cole	$47.00	921	1	33
2018/06/15	HUMAN RESOURCES	$31.39	TRI-CITY HERALD ADVERT	Recruiting-Advertising	$31.39	921	2	44
2018/06/15	HUMAN RESOURCES	$115.00	NWPPA	Recruiting-Advertising	$115.00	921	2	44
2018/06/15	HUMAN RESOURCES	$399.00	USA TODAY JOBS NETWORK	Recruiting-Advertising	$399.00	921	2	44
2018/06/15	HUMAN RESOURCES	$26.82	WM SUPERCENTER #2101	Misc. Supplies & Expenses	$26.82	921	2	33
2018/06/15	HUMAN RESOURCES	$100.00	TOTAL CARE CLINICS	Med Cert for CDL Physical	$100.00	926.1	2	104
2018/06/15	HUMAN RESOURCES	$30.00	TOTAL CARE CLINICS	Med Cert for CDL Physical	$30.00	926.1	2	104
2018/06/15	HUMAN RESOURCES	$650.00	SEATTLE TIMES CLASSIFI	Recruiting-Advertising	$650.00	921	2	44
2018/06/15	HUMAN RESOURCES	$1,754.10	SEATTLE TIMES CLASSIFI	Recruiting-Advertising	$1,754.10	921	2	44
2018/06/15	HUMAN RESOURCES	$959.00	OREGONIAN PUBLISHING CO	Recruiting-Advertising	$959.00	921	2	44
2018/06/15	HUMAN RESOURCES	$459.00	ENERGY CENTRAL/CYBERTECH	Recruiting-Advertising	$459.00	921	2	44
2018/06/15	HUMAN RESOURCES	$529.16	TRI-CITY HERALD ADVERT	Recruiting-Advertising	$529.16	921	2	44
2018/06/15	HUMAN RESOURCES	$125.00	CBSHRM	HR Staff Misc Business Travel	$125.00	921	2	42
2018/06/15	HUMAN RESOURCES	$216.11	AMAZON MKTPLACE PMTS	Employee Accommodation	$216.11	921	2	104
2018/06/15	HUMAN RESOURCES	$130.00	TOTAL CARE CLINICS	Med Cert for CDL Physical	$130.00	926.1	2	104
2018/06/15	HUMAN RESOURCES	$589.44	TRI-CITY HERALD ADVERT	Recruiting-Advertising	$589.44	921	2	44
2018/06/15	HUMAN RESOURCES	$458.53	SACRAMENTO BEE	Recruiting-Advertising	$458.53	921	2	44
2018/06/15	HUMAN RESOURCES	$707.84	THE SPOKESMAN REVIEW	Recruiting-Advertising	$707.84	921	2	44
2018/06/15	HUMAN RESOURCES	$156.97	THE TROPHY SHOPPE	Employee Recognition (Retire)	$116.24	588	31	104
2018/06/15	HUMAN RESOURCES	$0.00	THE TROPHY SHOPPE	Local Wellness Events/Activiti	$40.73	921	2	104
2018/06/15	HUMAN RESOURCES	$230.00	NWPPA	Recruiting-Advertising	$230.00	921	2	44
2018/06/15	HUMAN RESOURCES	$10.00	NWPPA	NWPPA Training	$10.00	921	2	43
2018/06/15	HUMAN RESOURCES	$598.40	TRI-CITY HERALD ADVERT	Recruiting-Advertising	$598.40	921	2	44
2018/06/15	HUMAN RESOURCES	$338.65	AMAZON.COM AMZN.COM/BILL	Local Wellness Event/Activity	$338.65	921	2	104
2018/06/15	HUMAN RESOURCES	$130.00	TOTAL CARE CLINICS	Med Cert for CDL Physical	$130.00	926.1	2	104
2018/06/15	TRANSFORMER SHOP	$12.98	OXARC - SPOKANE - OFFICE	FS6 GAS RENTAL	$12.98	595	35	17
2018/06/15	TRANSFORMER SHOP	$993.08	LAWSON PRODUCTS	shop parts	$993.08	595	35	17
2018/06/15	TRANSFORMER SHOP	$12.18	THE HOME DEPOT #4739	tubing for nitrgeen	$12.18	595	35	17
2018/06/15	TRANSFORMER SHOP	$11.00	JACO ANALYTICAL LAB	PCB TEST	$11.00	595	35	17
2018/06/15	TRANSFORMER SHOP	$382.37	PLATT ELECTRIC 006	elec box for patterson 2	$382.37	595	35	17
2018/06/15	TRANSFORMER SHOP	$14.53	THE HOME DEPOT #4739	box extension	$14.53	595	35	17
2018/06/15	TRANSFORMER SHOP	$90.60	THE HOME DEPOT #4739	prosser sub a.c. panel	$90.60	595	35	17
2018/06/15	TRANSFORMER SHOP	$78.28	PLATT ELECTRIC 006	handle patterson sub	$78.28	595	35	17
2018/06/15	TRANSFORMER SHOP	$61.36	STONEWAY ELEC SUPPLY 204	prosser sub elec.panel	$61.36	595	35	17
2018/06/15	TRANSFORMER SHOP	$31.84	PLATT ELECTRIC 006	truck 78 tools	$31.84	595	35	14

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Contract Change Order #3 – DHittle & Associates, Inc. Contract #18-21-04	
Agenda Item No:	3d	
Meeting Date:	July 24, 2018	
Presented by:	Evan Edwards	*Staff Presenting Item*
Approved by (dept):	Rick Dunn	*Director/Manager*
Approved for Commission review:	Chad B. Bartram	*General Manager/Asst GM*

Motion for Commission Consideration

Motion to authorize the General Manager on behalf of the District to sign Change Order #3 of Contract #18-21-04 with DHittle and Associates, Inc., to increase the not-to-exceed amount by $12,500.00; bringing the new not-to-exceed amount of the contract to $102,500.00.

Background

The District is planning on installing an additional substation bay at Orchard View Substation in early 2019, the work order for which was previously approved by the commission.

The civil work required to install the needed engineered concrete footings and foundations and conduit routing will be taking place in the fall of 2018.

DHittle & Associates will be providing the engineering resources to complete the footing and foundation design and layout along with the conduit routing details required in order for a construction contract to be let later this year.

Summary

Without staff augmentation, the District will need to delay or cancel other distribution system improvement projects in order to meet the Districts goal of being prepared for equipment delivery and energization in early 2019. Failure to complete this portion of the project would create a potential capacity constraint on the system and limit the District's ability to serve new loads in both the Bob Olsen Pkwy corridor and South Vista Field area.

Fiscal Impact

The $12,500 for the proposed professional services was not explicitly included in the District's 2018 budget and may require a budget amendment depending on other project consulting costs.

Contract Change Order

2721 W. 10th Ave.
PO Box 6270
Kennewick, WA 99336

1. Contract Change No.	2. Contract No.	3. Effective Date
3	18-21-04	July 24, 2018

4. Contract Name & Address	5. Contract Cost Adjustment – This Change Only
DHittle and Associates, Inc. 7515 W. Deschutes Ave. Kennewick, WA 99336	_X_ - INCREASE $12,500.00 ____ - DECREASE $ + Washington State Sales Tax
	6. Contract Schedule Adjustment – This Change Only New Expiration Date:

7. Description of Changes:

Increase the not-to-exceed amount by $12,500.00; bringing the new not-to-exceed amount of the contract to $102,500.00.

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT

8. Name of Contractor (Print or Type)	9. Benton PUD (Print or Type)
Signature _____	Signature _____
By _____	By Chad B. Bartram
Title _____	Title General Manager
Date _____	Date July 24, 2018

BENTON P.U.D

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Work Order 542084 – Apple Valley Subdivision Phase 3	
Agenda Item No:	3e	
Meeting Date:	July 24, 2018	
Presented by:	Mike Irving	*Staff Presenting Item*
Approved by (dept):	Rick Dunn	*Director of Engineering*
Approved for Commission review:	Chad B. Bartram	*General Manager*

Motion for Commission Consideration:

Motion approving work order 542084 for the installation of underground primary electric facilities to serve Apple Valley Phase 3 Subdivision consisting of 46 Lots West of South Sherman St and South of Bob Olson Parkway.

Recommendation/Background

Work Order 542084 includes construction of primary 3-phase and single phase underground facilities necessary to serve Phase 3 of the Apple Valley subdivision being developed by William Smith Properties West of South Sherman St in the Southridge area.

Summary

Approval of work order 542084 will authorize the construction of facilities necessary to meet the initial request for electric service by the developer of the Apple Valley Phase 3 subdivision.

Fiscal Impact

The estimated project cost is $133,351.89. The Apple Valley subdivision developer contribution in aid to construction (CIAC) is $105,468.66. The District line extension credit for transformer expenses is $27,883.23.

Projects to be Presented at the Benton PUD

Commission Meeting On

July 24th, 2018

Project Name: Apple Valley Subdivision Phase 3 **WO#:**542084

Location: West of South Sherman St in the Southridge area.

Justification: Developer request to develop land and install power facilities.

Location Map

BENTON P.U.D

☐	*Business Agenda*
☐	*Second Reading*
✓	*Consent Agenda*
☐	*Info Only/Possible Action*
☐	*Info Only*

COMMISSION MEETING AGENDA ITEM

Subject:	Amend Resolution No. 2466, the Merit-Based Salary Administration Plan	
Agenda Item No:	3f	
Meeting Date:	July 24, 2018	
Presented by:	Melina Wenner MW	*Staff Presenting Item*
Approved by (dept):	Chad B. Bartram	*Director/Manager*
Approved for Commission review:	Chad B. Bartram CBB	*General Manager/Asst GM*

Motion for Commission Consideration
Motion to Amend Resolution 2466, the Merit-Based Salary Administration Plan effective July 10, 2018.

Recommendation/Background
In accordance with Resolution No. 2344, the General Manager will submit to the Commission for approval all modifications to the Salary Administration Plan (SAP).

The attached proposed amendment provides clarification to address situations when an employee's base pay is above the maximum salary range.

Summary
Recommend the Commission Amend Resolution 2466, the Merit-Based Salary Administration Plan effective July 10, 2018.

Fiscal Impact
All Changes are within the 2018 labor budget approved by the Commission.

RESOLUTION NO. 2466

July 24, 2018

A RESOLUTION AMENDING THE MERIT-BASED SALARY ADMINISTRATION PLAN

WHEREAS, The Commission of Public Utility District No. 1 of Benton County authorized the Total Compensation Philosophy Statement by Resolution No. 2344, on February 9, 2016; AND

WHEREAS, Resolution No. 2344 directed the General Manager to seek Commission approval for all modifications to the Salary Administration Plan (SAP) or Total Compensation Philosophy Statement, AND

WHEREAS, The Commission authorized the General Manager in Resolution 2344, on behalf of the District, to administer a performance evaluation and merit pay program for employees of the District, excluding the General Manager, who are not represented under the Collective Bargaining Agreement, according to the limitations within the Salary Administration Plan which specifies authorized position classifications and salary ranges for position classifications; AND

WHEREAS, The District desires to attract and retain qualified employees to fill authorized positions of the District; AND

WHEREAS, The District desires to reward employee performance results and appropriate behavior with competitive wages; AND

WHEREAS, The Commission approves the annual Strategic Plan which generally directs the work of District employees; AND

WHEREAS, Resolution No. 2454 amended the SAP effective June 12, 2018; AND

WHEREAS, Clarification has been added to address situations when an employee's salary is above the maximum salary range; AND

WHEREAS, The General Manager desires to modify certain components of the SAP in accordance with the guidelines set forth in Resolution No. 2344.

NOW, THEREFORE BE IT HEREBY RESOLVED That the Commission of Public Utility District No. 1 of Benton County amends the attached revised Salary Administration Plan adding Note No. 5 effective July 10, 2018, and continuing.

This Resolution supersedes Resolution No. 2454 amending the SAP effective June 12, 2018.

APPROVED AND ADOPTED by the Commission of Public Utility District No. 1 of Benton County, Washington, at an open public meeting as required by law this 10th day of July 2018.

_____

Barry A. Bush, President

ATTEST:

_____

Lori Kays-Sanders, Secretary

Salary Administration Plan

Effective July 10, 2018 and Continuing

Grade	Position Titles	Minimum Base Pay *84% of Midpoint*	Midpoint	Maximum Base Pay *117% of midpoint*
1		$43,260	$51,500	$60,255
	Human Resources Coordinator I			
	Administrative Assistant I			
2		$47,586	$56,650	$66,281
	Financial Specialist I			
	Payroll Specialist I			
	IT Support Specialist I			
3		$52,345	$62,315	$72,909
	Administrative Assistant II			
	Applications Specialist			
	Buyer I			
	Communications Specialist I			
	Energy Efficiency Advisor I			
	Financial Specialist II			
	GIS Specialist I			
	Human Resources Coordinator II			
	IT Support Specialist II			
	Payroll Specialist II			
4		$57,579	$68,547	$80,200
	Applications Analyst I			
	Customer Service Programs Analyst I			
	Buyer II			
	Communications Specialist II			
	Energy Efficiency Advisor II			
	Energy Programs Analyst I			
	Executive Assistant to Assistant General Manager			
	Executive Assistant to General Manager			
	Financial Analyst I			
	GIS Specialist II			
	HR Generalist I			
	IT Support Specialist III			
	Records Program Administrator			
5		$63,337	$75,401	$88,219
	Benefits Administrator			
	Business Intelligence/ETL Developer I			
	Customer Service Programs Analyst II			
	Buyer III / Contracts Administrator			
	Electrical Engineer I			
	Energy Efficiency Advisor III			
	Energy Programs Analyst II			
	HR Generalist II			
	System Administrator I			
6		$69,670	$82,941	$97,041
	Applications Analyst II			
	Customer Service Programs Analyst III			
	Communications Analyst			
	Financial Analyst II			
	HR Generalist III			
	Power & Energy Programs Analyst II			
	Supervisor of Customer Care			
	System Administrator II			

Salary Administration Plan

Effective July 10, 2018 and Continuing

Grade	Position Titles	Minimum Base Pay *84% of Midpoint*	Midpoint	Maximum Base Pay *117% of midpoint*
7		$76,637	$91,235	$106,745
	Applications Analyst III			
	Business Intelligence/ETL Developer II			
	Distribution Designer			
	Electrical Engineer II			
	Financial Analyst III			
	Manager of Customer Service - Prosser Branch			
	Network Engineer II			
	Power & Energy Programs Analyst III			
	Supervisor of Customer Engineering			
	Supervisor of Energy and Power Programs			
	Supervisor of Executive Administration			
	Utility Safety Coordinator I			
	Utility Tree Coordinator			
8		$84,302	$100,359	$117,420
	Business Intelligence/ETL Developer III			
	Database Administrator II			
	Manager of Contracts & Purchasing			
	Manager of Prosser Branch			
	Network Engineer III			
	Senior Engineer I			
	Superintendent of Support Services			
	Supervisor of Business Applications			
	Supervisor of Distribution Design			
	Supervisor of IT Infrastructure			
	System Administrator III			
	Utility Safety Coordinator II			
9		$92,732	$110,395	$129,162
	Database Administrator III			
	Data Architect			
	Manager of Business Applications			
	Manager of Customer Engagement			
	Manager of Customer Service			
	Manager of IT Infrastructure			
	Project Manager			
	Senior Engineer II			
	Supervisor of Accounting			
	Supervisor of Risk Management & Treasury Operations			
	Supervisor of System Automation & Grid Services			
	Supervisor of System Engineering			
10		$97,369	$115,916	$135,621
	Manager of Accounting			
	Manager of Conservation & Renewable Energy Programs			
	Manager of Power Contracts & Analytics			
	Manager of Risk Management & Treasury Operations			
	Manager of System Engineering			
11		$102,236	$121,710	$142,401
	Manager of Engineering			
	Manager of Human Resources			
	Manager of Power Resources			
	Superintendent of Operations			
	Superintendent of Transmission & Distribution			
12		$107,349	$127,796	$149,521
	Senior Manager of Communications & Government Relations			

Salary Administration Plan

Effective July 10, 2018 and Continuing

Grade	Position Titles	Minimum Base Pay *84% of Midpoint*	Midpoint	Maximum Base Pay *117% of midpoint*
13		$112,716	$134,186	$156,998
	Director of Customer Programs & Service Director of IT & Broadband Services			
14		$129,623	$154,313	$180,546
	Director of Engineering (1) Director of Finance & Business Services Director of Operations (2) Director of Power Management (1)			
15		$147,770	$175,917	$205,823
	Assistant General Manager (2) Senior Director of Engineering & Power Management (1)			

Administration of Salary Plan:

1. Employees in Grades 1 - 13 may receive base pay increases to the maximum of 117% of the midpoint of the salary grade.

2. Employees in Grade 14 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 90% of the General Manager's base salary as of July 1 of that year.

3. Employees in Grade 15 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 95% of the General Manager's base salary as of July 1 of that year.

4. Temporary title and corresponding pay may be granted to the Administrative Assistant of the director assigned to an AGM support role when position qualifications are met; if/when AGM role is removed or transferred, this title and additional pay may be removed from person temporarily assigned to the support role.

5. Employees who exceed the salary range as identified in 1, 2, and 3 above are not eligible to receive base pay increases. In certain situations, such as a reclassification of a job title to a different grade, the General Manager may authorize base pay above the maximum salary range. Employees who exceed the salary range will have his/her salary red circled and will not be eligible for a base salary increase until the salary structure is adjusted and his/her salary is again within the range of the salary grade.

(1) Currently the Senior Director of Engineering & Power Management also fills the Director of Engineering and Director of Power Management positions.

(2) Currently the Director of Operations also fills the Assistant General Manager position.

RESOLUTION NO. 2466

July ~~10~~24, 2018

A RESOLUTION AMENDING THE MERIT-BASED SALARY ADMINISTRATION PLAN

WHEREAS, The Commission of Public Utility District No. 1 of Benton County authorized the Total Compensation Philosophy Statement by Resolution No. 2344, on February 9, 2016; AND

WHEREAS, Resolution No. 2344 directed the General Manager to seek Commission approval for all modifications to the Salary Administration Plan (SAP) or Total Compensation Philosophy Statement, AND

WHEREAS, The Commission authorized the General Manager in Resolution 2344, on behalf of the District, to administer a performance evaluation and merit pay program for employees of the District, excluding the General Manager, who are not represented under the Collective Bargaining Agreement, according to the limitations within the Salary Administration Plan which specifies authorized position classifications and salary ranges for position classifications; AND

WHEREAS, The District desires to attract and retain qualified employees to fill authorized positions of the District; AND

WHEREAS, The District desires to reward employee performance results and appropriate behavior with competitive wages; AND

WHEREAS, The Commission approves the annual Strategic Plan which generally directs the work of District employees; AND

WHEREAS, Resolution No. 2454 amended the SAP effective June 12, 2018; AND

WHEREAS, clarification has been added to address situations when an employee's salary is above the maximum salary range.

WHEREAS, the General Manager desires to modify certain components of the SAP in accordance with the guidelines set forth in Resolution No. 2344.

NOW, THEREFORE BE IT HEREBY RESOLVED That the Commission of Public Utility District No. 1 of Benton County amends ~~adopts~~ the attached revised Salary Administration Plan adding note No. 5 effective July 10, 2018, and continuing.

This Resolution supersedes Resolution No. 2454 amending the SAP effective June 12, 2018.

APPROVED AND ADOPTED by the Commission of Public Utility District No. 1 of Benton County, Washington, at an open public meeting as required by law this ~~10~~24th day of July 2018.

Barry A. Bush, President

ATTEST:

Salary Administration Plan

Effective July 10, 2018 and Continuing

Grade	Position Titles	Minimum Base Pay *84% of Midpoint*	Midpoint	Maximum Base Pay *117% of midpoint*
1		$43,260	$51,500	$60,255
	Human Resources Coordinator I			
	Administrative Assistant I			
2		$47,586	$56,650	$66,281
	Financial Specialist I			
	Payroll Specialist I			
	IT Support Specialist I			
3		$52,345	$62,315	$72,909
	Administrative Assistant II			
	Applications Specialist			
	Buyer I			
	Communications Specialist I			
	Energy Efficiency Advisor I			
	Financial Specialist II			
	GIS Specialist I			
	Human Resources Coordinator II			
	IT Support Specialist II			
	Payroll Specialist II			
4		$57,579	$68,547	$80,200
	Applications Analyst I			
	Customer Service Programs Analyst I			
	Buyer II			
	Communications Specialist II			
	Energy Efficiency Advisor II			
	Energy Programs Analyst I			
	Executive Assistant to Assistant General Manager			
	Executive Assistant to General Manager			
	Financial Analyst I			
	GIS Specialist II			
	HR Generalist I			
	IT Support Specialist III			
	Records Program Administrator			
5		$63,337	$75,401	$88,219
	Benefits Administrator			
	Business Intelligence/ETL Developer I			
	Customer Service Programs Analyst II			
	Buyer III / Contracts Administrator			
	Electrical Engineer I			
	Energy Efficiency Advisor III			
	Energy Programs Analyst II			
	HR Generalist II			
	System Administrator I			
6		$69,670	$82,941	$97,041
	Applications Analyst II			
	Customer Service Programs Analyst III			
	Communications Analyst			
	Financial Analyst II			
	HR Generalist III			
	Power & Energy Programs Analyst II			
	Supervisor of Customer Care			
	System Administrator II			

Salary Administration Plan

Effective July 10, 2018 and Continuing

Grade	Position Titles	Minimum Base Pay *84% of Midpoint*	Midpoint	Maximum Base Pay *117% of midpoint*
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	Distribution Designer			
	Electrical Engineer II			
	Financial Analyst III			
	Manager of Customer Service - Prosser Branch			
	Network Engineer II			
	Power & Energy Programs Analyst III			
	Supervisor of Customer Engineering			
	Supervisor of Energy and Power Programs			
	Supervisor of Executive Administration			
	Utility Safety Coordinator I			
	Utility Tree Coordinator			
8		$84,302	$100,359	$117,420
	Business Intelligence/ETL Developer III			
	Database Administrator II			
	Manager of Contracts & Purchasing			
	Manager of Prosser Branch			
	Network Engineer III			
	Senior Engineer I			
	Superintendent of Support Services			
	Supervisor of Business Applications			
	Supervisor of Distribution Design			
	Supervisor of IT Infrastructure			
	System Administrator III			
	Utility Safety Coordinator II			
9		$92,732	$110,395	$129,162
	Database Administrator III			
	Data Architect			
	Manager of Business Applications			
	Manager of Customer Engagement			
	Manager of Customer Service			
	Manager of IT Infrastructure			
	Project Manager			
	Senior Engineer II			
	Supervisor of Accounting			
	Supervisor of Risk Management & Treasury Operations			
	Supervisor of System Automation & Grid Services			
	Supervisor of System Engineering			
10		$97,369	$115,915	$135,621
	Manager of Accounting			
	Manager of Conservation & Renewable Energy Programs			
	Manager of Power Contracts & Analytics			
	Manager of Risk Management & Treasury Operations			
	Manager of System Engineering			
11		$102,236	$121,710	$142,401
	Manager of Engineering			
	Manager of Human Resources			
	Manager of Power Resources			
	Superintendent of Operations			
	Superintendent of Transmission & Distribution			
12		$107,349	$127,796	$149,521
	Senior Manager of Communications & Government Relations			

Salary Administration Plan

Effective July 10, 2018 and Continuing

Grade	Position Titles	Minimum Base Pay *84% of Midpoint*	Midpoint	Maximum Base Pay *117% of midpoint*
13		$112,716	$134,186	$156,998
	Director of Customer Programs & Service Director of IT & Broadband Services			
14		$129,623	$154,313	$180,546
	Director of Engineering (1) Director of Finance & Business Services Director of Operations (2) Director of Power Management (1)			
15		$147,770	$175,917	$205,823
	Assistant General Manager (2) Senior Director of Engineering & Power Management (1)			

Administration of Salary Plan:

1. Employees in Grades 1 - 13 may receive base pay increases to the maximum of 117% of the midpoint of the salary grade.

2. Employees in Grade 14 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 90% of the General Manager's base salary as of July 1 of that year.

3. Employees in Grade 15 are limited as follows: Employee's base salary (excluding duty supervisor compensation) cannot exceed 95% of the General Manager's base salary as of July 1 of that year.

4. Temporary title and corresponding pay may be granted to the Administrative Assistant of the director assigned to an AGM support role when position qualifications are met; if/when AGM role is removed or transferred, this title and additional pay may be removed from person temporarily assigned to the support role.

5. Employees who exceed the salary range as identified in 1, 2, and 3 above are not eligible to receive base pay increases. In certain situations, such as a reclassification of a job title to a different grade, the General Manager may authorize base pay above the maximum salary range. Employees who exceed the salary range will have his/her salary red circled and will not be eligible for a base salary increase until the salary structure is adjusted and his/her salary is again within the range of the salary grade.

(1) Currently the Senior Director of Engineering & Power Management also fills the Director of Engineering and Director of Power Management positions.

(2) Currently the Director of Operations also fills the Assistant General Manager position.

BENTON P·U·D

	Business Agenda
	Second Reading
✓	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Periodic Review, Resolution No. 2467, Amending the Total Compensation Philosophy Statement	
Agenda Item No:	3g	
Meeting Date:	July 24, 2018	
Presented by:	Melina Wenner MW	*Staff Presenting Item*
Approved by (dept):	Chad B. Bartram	*Director/Manager*
Approved for Commission review:	Chad B. Bartram	*General Manager/Asst GM*

Motion for Commission Consideration:
Motion to adopt Resolution No. 2467, Amending the Total Compensation Philosophy Statement.

Recommendation/Background
Staff has reviewed this resolution as part of the District's Governance Policy to periodically review selected policies and recommends amending the resolution as noted below.

RCW 54.16.100 requires the General Manager to recommend to the Commission compensation of the employees of his or her office, and a scale of compensation to be paid for the different classes of service required by the District, hire and discharge employees under his or her direction, and perform other duties as may be imposed by resolution of the Commission

On February 9, 2016, the Commission adopted Resolution 2344, Authorizing the Total Compensation Philosophy Statement, which authorizes the General Manager to administer salary actions and develop subordinate policies and procedures that conform to the limitations set forth within the Salary Administration Plan. The Resolution also acknowledged the Total Compensation Philosophy Statement as the general guiding principles of the District's approach to compensation and benefits practices and serves as a guide in the development of Salary Administration Plans.

After review of the current resolution, management recommends amending the current resolution to further clarify that the General Manager will include within the annual budget sufficient funds for salary related expenses and will notify the Commission if expenditures are anticipated to exceed the budget.

Per the attached Resolution, the General Manager will submit to the Commission for approval all modifications to the Salary Administration Plan or Total Compensation Philosophy Statement.

Summary
Recommend the Commission adopt Resolution No. 2467, Amending the Total Compensation Philosophy Statement effective July 24, 2018. This Resolution supersedes and replaces Resolution No. 2344.

Fiscal Impact
No fiscal impact.

RESOLUTION NO. 2467

July 24, 2018

A RESOLUTION AMENDING
THE TOTAL COMPENSATION PHILOSOPHY STATEMENT

WHEREAS, The Commission recognizes that attracting and retaining a qualified and highly-skilled workforce is an essential element of a well-run utility; AND

WHEREAS, The District desires to attract and retain qualified employees to fill authorized position of the District; AND

WHEREAS, The District desires to reward employee continuous performance results and appropriate behavior with a competitive compensation package; AND

WHEREAS, The Commission approves the annual budget, which includes staff allocation and funding to meet the strategic and operational requirements of the District, AND

WHEREAS, RCW 54.16.100 requires the General Manager to recommend to the Commission compensation of the employees of his or her office, and a scale of compensation to be paid for the different classes of service required by the District, hire and discharge employees under his or her direction, and perform other duties as may be imposed by resolution of the Commission; AND

WHEREAS, The Commission authorized the General Manager in Resolution 2344 to administer merit pay increases, employee promotions, demotions, transfers, equity and market adjustments, and other administrative actions that conform to the limitations set within the position classifications and salary ranges limitations in Salary Administration Plan exhibits approved by the Commission.

BE IT HEREBY RESOLVED that the Total Compensation Philosophy Statement be acknowledged as general guiding principles demonstrating the District's approach to compensation and benefits practices.

BE IT FURTHER RESOLVED that the Total Compensation Philosophy Statement will serve as a guide in the development of Salary Administration Plans to be approved by the Commission.

BE IT FURTHER RESOLVED that the General Manager is hereby authorized, on behalf of the District, to administer a performance evaluation and merit pay program for employees of the District, not represented under the Collective Bargaining Agreement and excluding the General Manager, according to the limitations set forth within the Salary Administration Plan which specifies authorized position classifications and salary ranges for position classifications.

BE IT FURTHER RESOLVED By the Commission that the General Manager shall include within the annual budget sufficient funds to support merit pay requirements, salary adjustments, recruitment, and other salary related expenses for the year.

BE IT FURTHER RESOLVED By the Commission that the General Manager shall notify the Commission in the event salary related expenditures are anticipated to exceed the budget.

BE IT FURTHER RESOLVED By the Commission that the General Manager shall receive Commission approval for all modifications to the Salary Administration Plan or Total Compensation Philosophy Statement.

BE IT FURTHER RESOLVED the Commission authorizes the General Manager to develop subordinate policies and procedures to:

- Administer salary actions such as hiring offers, hiring inducements, employee promotions, demotions, transfers, temporary upgrades, equity and market adjustments, merit pay, compensatory time programs, and other administrative actions that conform to the limitations set within the position classifications and salary ranges limitations in Salary Administration Plans approved by the Commission.

- Approve expenditures for employment related expenses including but not limited to actual necessary travel related expenses incurred by candidates.

This Resolution supersedes Resolution No. 2344.

APPROVED AND ADOPTED by the Commission of Public Utility District No. 1 of Benton County, Washington, at an open public meeting as required by law this 24th day of July, 2018.

_____
Barry A. Bush, President

ATTEST:

_____
Lori Kays-Sanders, Secretary

RESOLUTION NO. ~~2344~~2467

~~February 9~~July 24, 20~~16~~18

A RESOLUTION ~~AUTHORIZING~~AMENDING
THE TOTAL COMPENSATION PHILOSOPHY STATEMENT

WHEREAS, The Commission recognizes that attracting and retaining a qualified and highly-skilled workforce is an essential element of a well-run utility; AND

WHEREAS, The District desires to attract and retain qualified employees to fill authorized position of the District; AND

WHEREAS, The District desires to reward employee continuous performance results and appropriate behavior with a competitive compensation package; AND

WHEREAS, The Commission approves the annual budget, which includes staff allocation and funding to meet the strategic and operational requirements of the District, AND

WHEREAS, RCW 54.16.100 requires the General Manager to recommend to the Commission compensation of the employees of his or her office, and a scale of compensation to be paid for the different classes of service required by the District, hire and discharge employees under his or her direction, and perform other duties as may be imposed by resolution of the Commission; AND

WHEREAS, The Commission authorized the General Manager in Resolution ~~2027~~2344 to administer merit pay increases, employee promotions, demotions, transfers, equity and market adjustments, and other administrative actions that conform to the limitations set within the position classifications and salary ranges limitations in Salary Administration Plan exhibits approved by the Commission.

BE IT HEREBY RESOLVED that the Total Compensation Philosophy Statement be acknowledged as general guiding principles demonstrating the District's approach to compensation and benefits practices.

BE IT FURTHER RESOLVED that the Total Compensation Philosophy Statement will serve as a guide in the development of Salary Administration Plans to be approved by the Commission.

BE IT FURTHER RESOLVED that the General Manager is hereby authorized, on behalf of the District, to administer a performance evaluation and merit pay program for employees of the District, not represented under the Collective Bargaining Agreement and excluding the General Manager, according to the limitations set forth within the Salary Administration Plan which specifies authorized position classifications and salary ranges for position classifications.

BE IT FURTHER RESOLVED By the Commission that the General Manager shall include within the annual budget sufficient funds to support merit pay requirements, salary adjustments, ~~and~~ recruitment, and other salary related expenses for the year.

BE IT FURTHER RESOLVED By the Commission that the General Manager shall notify the Commission in the event salary related expenditures are anticipated to exceed the budget.

BE IT FURTHER RESOLVED By the Commission that the General Manager shall receive Commission approval for all modifications to the Salary Administration Plan or Total Compensation Philosophy Statement.

BE IT FURTHER RESOLVED the Commission authorizes the General Manager to develop subordinate policies and procedures to:

- Administer salary actions such as hiring offers, hiring inducements, employee promotions, demotions, transfers, temporary upgrades, equity and market adjustments, merit pay, compensatory time programs, and other administrative actions that conform to the limitations set within the position classifications and salary ranges limitations in Salary Administration Plans approved by the Commission.

- Approve expenditures for employment related expenses including but not limited to actual necessary travel related expenses incurred by candidates.

This Resolution supersedes Resolution No~~s~~. ~~1811 and 20272~~344.

APPROVED AND ADOPTED ~~Adopted~~ by the Commission of Public Utility District No. 1 of Benton County, Washington, at an open public meeting as required by law this ~~9~~24th day of ~~February~~July, 201~~6~~8.

Barry A. Bush, President

ATTEST:

Lori Kays-Sanders, Secretary

	Business Agenda
	Second Reading
	Consent Agenda
	Info Only/Possible Action
X	*Info Only*

COMMISSION MEETING AGENDA ITEM

Subject:	Quarterly Broadband Service Orders Report to Commission	
Agenda Item No:	3A	
Meeting Date:	July 24, 2018	
Presented by:	Michelle Ochweri MO	*Staff Presenting Item*
Approved by (dept):	Jon Meyer JM	*Director/Manager*
Approved for Commission review:	Chad B. Bartram CBB	*General Manager/Asst GM*

Motion for Commission Consideration

REPORT: All Broadband service orders per Resolution No. 2128. No modification since last reported on April 10, 2018 Commission.

BENTON P.U.D

Contracts & Purchasing Memo

To: Chad B. Bartram

From: Michelle N. Ochweri

Date: July 24, 2018

Re: **Quarterly Broadband Service Orders Report – April 10, 2018**

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Award Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
5-22-09	Noel Franklin POP #10-46-13	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	5-22-09	$328,500.00		$328,500.00	6	
10-1-09	KSD # N/A	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	10-1-09	$79,200.00		$79,200.00	6	
3-19-10	PNNL # N/A	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	3-19-10	$103,200.00		$103,200.00	6	
12-31-10	NoaNet Hut/CenturyLink # N/A	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	12-31-10	$324,000.00		$324,000.00	6	
1-21-11	NoaNet Hut/CenturyLink # N/A	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	1-21-11	$240,000.00		$240,000.00	6	

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Award Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
4-1-11	LMIT # N/A	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	4-1-11	$79,200.00		$79,200.00	6	
4-11-11	Noel Kennewick POP # N/A	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	4-11-11	$111,600.00		$111,600.00	6	
5-12-11	PNNL (Sequim) #11-46-05	**Broadband Service Order - Receivable** Signed prior to Resolution 2128 dated June 28, 2011	5-12-11	$141,408.00		$141,408.00	6	
8-15-12	NoaNet (Zayo) #12-46-03	**Broadband Service Order – Receivable** – Change Order #1 Replace new SO dated August 17, 2012 with SO dated June 11, 2012.	5-22-12	$2,062,000.00		$2,062,000.00	6	
1-22-13	NoaNet (T-Mobile) #13-46-05	**Broadband Service Order - Receivable**	1-22-13	$51,637.50		$51,637.50		1-22-13
2-12-13	Franklin PUD #13-46-04	**Broadband Dark Fiber Service Order Agreement**	1-22-13	$77,400.00		$77,400.00		1-22-13
10-8-13	NoaNet (Sprint Cell Tower) #13-46-11	**Broadband Service Order - Receivable**	10-8-13	$300,906.14		$300,906.14		10-8-13

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Award Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
11-20-13	NoaNet (Westin Endpoint to APEL) #10-46-10	**Broadband Service Order – Receivable** – Change Order #1 – Broke out from Master Contract #10-46-04	03-10-10	$59,520.00		$59,520.00	6	
11-20-13	NoaNet (APEL – Sequim) #10-46-11	**Broadband Service Order – Receivable** – Change Order #1 – Broke out from Master Contract #10-46-04	05-12-11	$142,208.00		$142,208.00	6	
11-20-13	NoaNet (Colocation Space and DC Power – Access to Verizon CO – Kennewick, Highlands) #10-46-12	**Broadband Service Order – Receivable** – Change Order #1 – Broke out from Master Contract #10-46-04	07-15-10	$48,980.00		$48,980.00	6	
11-20-13	NoaNet (NCS Internet via Franklin POP) #10-46-13	**Broadband Service Order – Receivable** – Change Order #1 – Broke out from Master Contract #10-46-04	12-27-10	$316,800.00		$318,800.00	6	
2-25-14	NoaNet #10-46-09	**Network Coordinated Services – Purchased** – Change Order #5 Expanded Scope; extended term to December 31, 2014	1-1-11	$1,026,000.00		$1,879,797.22		2-25-14
3-25-14	NoaNet #12-46-06	**BTOP Management Agreement** – Change Order #1 Increase the NTE by $104,717.72	6-12-12	$562,049.00	$104,717.72	$623,692.72		3-25-14

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Award Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
3-31-14	NoaNet (AT&T SO) #12-46-13	**Broadband Service Order – Receivable** - Change Order #1 – Replace with new Service Order	11-30-12				5	
4-1-14	NoaNet (CALEA Hosted Services SO) #14-46-02	**Broadband Service Order - Purchased**	4-1-17	$12,600.00		$12,600.00	1	
7-18-14	NoaNet (T-Mobile SO) #14-46-05	**Broadband Service Order - Receivable**	7-18-14				1	
3-16-15	NoaNet #10-46-10	**Westin Endpoint to Apel** – Change Order #3 Increase NTE by $14,580.00 and change term to month to month.	3-10-10	$59,520.00	$14,580.00	$98,400.00	3, 4	
5-26-15	City of Richland #15-46-04	**Broadband Lease Agreement (Sabey for Kadlec)**	5-26-15	$11,317.30		$11,317.30	1	
6-11-15	City of Richland #15-46-03	**Broadband Lease Agreement (AT&T Queensgate JerichoRd.)**	6-11-15	$18,688.91		$18,688.91	1	
8-5-15	City of Richland #15-46-07	**Lease Agreement for Preferred Freezer Storage**	8-12-15	$4,600.00		$4,600.00	1	
10-20-15	City of Richland #15-46-09	**Lease Agreement to provide transport connectivity to Columbia Valley Medical Building**	11-3-15	$6,715.77		$6,715.77	1	

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Award Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
12-11-15	NoaNet #10-46-13	**Internet via Franklin POP** – Change Order #4 extend term to December 31, 2016 and increase NTE by $3,000.00	12-27-10	$338,400.00	$3,000.00	$394,200.00	4	
1-12-16	NoaNet #10-46-12	**Colocation Space & DC Power – Access to Verizon CO – Kennewick, Highlands** – Change Order #3 Increase NTE and extend term	7-15-10	$57,740.00	$17,520.00	$112,280.00		1-12-16
2-9-17	NoaNet #12-46-13	**AT&T Service Order** – Change Order #2 Extend term 5 additional years and increase up to 1 Gig Ethernet connection	11-30-12				5	
3-28-17	NoaNet #10-46-12	**Colocation Space & DC Power – Access to Verizon CO – Kennewick, Highlands** – Change Order #4 Increase NTE and extend term	7-15-10	$57,740.00	$17,520.00	$129,800.00		3-28-17
3-30-17	NoaNet #10-46-13	**Internet via Franklin POP** – Change Order #5 Extend term to December 31, 2017	12-27-10	$338,400.00		$394,200.00	3	
3-30-17	NoaNet #14-46-02	**CALEA Hosted Services Service Order** – Change Order #1 Extend term to April 1, 2020 and increase the NTE by $12,600.00	4-1-14	$12,600.00	$12,600.00	$25,200.00	1	
4-11-17	NoaNet #10-46-11	**APEL – Sequim Service Order** – Change Order #2 Extend the term to May 11, 2018 and increase the NTE by $47,136.00	5-12-11	$142,208.00	$47,136.00	$333,344.00		4-11-17

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Award Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
9-12-17	City of Richland #17-46-04	**Lease Agreement for Fiber Optic Cable to HAPO on Williams Blvd., Richland, WA**	9-12-17	$10,720.00		$10,720.00	1	
1-3-18	NoaNet #13-46-05	**T-Mobile Service Order** – Change Order #1 Upgrade all 3 sites from 50Mbps to 100Mbps, with a new monthly receivable of $450 per site.	1-22-13	$51,637.50		$51,637.50	5	
1-3-18	NoaNet #13-46-05	**T-Mobile Service Order** – Change Order #2 Upgrade 1 site from 100Mbps to 200Mbps, with a new monthly receivable of $775 per site.	1-22-13	$51,637.50		$51,637.00	5	
1-3-18	NoaNet #13-46-05	**T-Mobile Service Order** – Change Order #3 Upgrade 1 site from 100Mbps to 200Mbps, with a new monthly receivable of $625 per site.	1-22-13	$51,637.50		$51,637.00	5	
1-4-18	City of Richland #18-46-01	**Lease Agreement for Fiber Optic Cable with Integra/McCurley Dealership**	10-1-17	$1,620.00		$1,620.00	1	
2-6-18	NoaNet #13-46-05	**T-Mobile Service Order** – Change Order #4 Upgrade site SP09066A	1-17-13	$563.00		$51,637.50	1	
2-6-18	NoaNet #13-46-05	**T-Mobile Service Order** – Change Order #5 Term renewal for 200Mbps circuit to T-Mobile site.	1-17-13	$775.00		$51,637.50	1	

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Award Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
5-8-18	NoaNet #13-46-05	**T-Mobile Service Order** – Change Order #6 Upgrade Salk Ave. Site from 150 to 200 and MRC From $563. To $625.	1-17-13	$7775.00		$51,637.50	1	

All contracts listed are available for public inspection at Benton PUD's Administrative Office located at 2721 W. 10th Ave., Kennewick, WA 99336

* 1. Not-to-exceed amount is under $60,000.00
2. Change Order is for Scope of Work
3. Change Order is an Extension of Time
4. Change Order does not exceed 10% of the Commission approved value, up to $25,000.00 accumulative
5. Receivable Contract
6. See Contract Title/Action

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Quarterly Contract Activity Report to Commission	
Agenda Item No:	3i	
Meeting Date:	July 24, 2018	
Presented by:	Michelle Ochweri	*Staff Presenting Item*
Approved by (dept):	Jon Meyer JM	*Director/Manager*
Approved for Commission review:	Chad B. Bartram	*General Manager/Asst GM*

Motion for Commission Consideration

REPORT – All contract activity per Resolution No. 2264

BENTON P·U·D

Contracts & Purchasing Memo

To: Chad B. Bartram

From: Michelle N. Ochweri

Date: July 16, 2018

Re: **Quarterly Contract Activity Report to Commission – July 24, 2018**

ADMINISTRATION

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
8-23-17	Franklin PUD #17-02-03	**Interlocal Cooperative Agreement for Discovery & Feasibility Study of an employee sponsored near-site health care clinic.**	8-22-17	$5,000.00		$5,000.00	1	
3-7-18	QCL, Inc. #17-02-04	**Administer Occupational Safety & Health Trucking Consortium Program Services**	3-1-18	$13,500.00		$13,500.00	1	
4-11-18	Kim Fetrow Photography #18-12-02	**Provide photography work for website and print materials**	4-2-18	$1,500.00		$1,500.00	1	
5-2-18	Falcon-Software Company, Inc. #17-12-06	**Website Maintenance & Support** – Change Order #1 Increase the NTE by $3,450.00	2-1-18	$50,923.00	$3,450.00	$54,373.00	1	

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
5-3-18	Kriegman Law Office, PLLC #17-01-02	**Legal Services and Consulting Agreement** – Change Order #3 Increase the NTE by $10,000.00 and extend term to September 20, 2018	3-21-17	$10,000.00	$10,000.00	$40,000.00	1	
6-8-18	Hyas Group, LLC #18-02-02	**Analyzing District's current Deferred Comp 3-Party Administrator (ICMA)**	6-14-18	$7,500.00		$7,500.00	1	
6-20-18	Growing Forward Services, LLC #17-02-06	**Leadership Training** – Change Order #1 Extend the term to October 30, 2021 and increase the NTE by $7,600.00	10-31-17	$2,400.00	$7,600.00	$10,000.00	1	

POWER MANAGEMENT

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
5-24-18	AgriNorthwest (Prior Farms) #18-45-08	**2018 SIS Program**	5-1-18	$8,830.00		$8,830.00	1	
5-24-18	AgriNorthwest (Plymouth Fields) @18-45-07	**2018 SIS Program**	5-1-18	$23,840.00		$23,840.00	1	
6-4-18	IRZ Consulting #18-45-03	**2018 SIS Program** – No Commission per Resolution No. 2048	5-1-18	$64,850.00		$64,850.00	6	
6-5-18	AgriNorthwest, Inc. #18-45-06	**2018 SIS Program**	5-1-18	$6,730.00		$6,730.00	1	

OPERATIONS

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
9-27-17	FP Mailing Solutions #14-42-02	**Postage Machine for the Prosser Office** – Change Order #1 Increase NTE by $1,650 and extend term to September 27, 2020	11-26-14	$1,650.00	$1,650.00	$3,300.00	1	
2-12-18	City of Richland #18-31-03	**Radio Site Manager (Annual PO)**	2-12-18	$25,00.00		$25,000.00	1	
2-26-18	Richard Tell Associates, Inc. #18-31-02	**Review District's system on Radiofrequency (RF)**	2-1-18	$25,000.00		$25,000.00	1	
3-26-18	ESCI Safety, Training & Wellness Services #18-31-04	**Accident / Incident Investigation Training**	3-15-18	$8,000.00		$8,000.00	1	
3-26-18	Tolman Electric #18-32-02	**Coordinated AMI Electrical Repair**	3-9-18	$5,000.00		$5,000.00	1	
4-10-18	Vincent Brothers, LLP #18-09	**Kiosk Installation – Kennewick & Prosser**	4-13-18	$67,725.00		$67,725.00		4-10-18
4-6-18	ABM Industry Group, LLC #17-13	**Janitorial Services** – Change Order #1 Increase the NTE by $2,592.90 for missed building on the original bid	1-1-18	$64,955.42	$2,592.90	$67,548.32	4	

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
4-19-18	ABM Industry Group, LLC #17-13	**Janitorial Services** – Change Order #2 Increase the NTE by $864.30 for the months Jan. – March for missing buildings on the original bid.	1-1-18	$64,955.42	$864.30	$68,412.62	4	
5-2-18	National Metering & Technical Services, LLC #18-10	**In-Service Meter Testing**	5-1-18	$13,646.36		$13,646.36	1	
5-7-18	Oxarc Inc. Fire Division #18-31-06	**Fire Extinguisher Training for Operations**	7-1-18	$2,500.00		$2,500.00	1	
5-8-18	Anixter #18-12	**Single Phase Step Voltage Regulators**	5-9-18	$62,.428.00		$62,428.00		5-8-18

OPERATIONS / IS

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
3-27-18	ESRI, Inc. #18-18-02	**Small Utility Enterprise License Agreement**	3-27-18	$75,000.00		$75,000.00		3-27-18
4-6-18	HRMS Solutions, Inc. #18-18-03	**Provide Epicor Support Services**	4-1-18	$9,750.00		$9,750.00	1	
4-10-18	One Diversified, LLC #18-05	**Operations Dispatch Monitor Procurement & Installation**	4-10-18	$130,432.79		$130,432.79		4-10-18
4-24-18	CompuNet, Inc. #18-06	**Cisco Equipment Purchase & Service Support**	4-24-18	$425,000.00		$425,000.00		4-24-18
5-1-18	Digital Boundary Group, Inc. #18-15-01	**IT Security Assessment Services**	5-1-18	$33,000.00		$33,000.00	1	
5-7-18	PCN Strategies #18-15-02	**Provide a Demonstration Tablet PC**	5-7-18	$2,849.00		$2,849.00	1	
5-8-18	NISC #15-18-01	**Implement Integrated Utility Solution** – Change Order #31 Increase the NTE by $1,200.00 to update the custom staking sheet report	9-1-15	$789,305.00	$1,200.00	$793,505.00	4	

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
5-8-18	GPS Insight #16-15-06	**Device Monitoring** – Extend term to August 1, 2019 and increase the NTE by $24,000.00	8-2-16	$40,000.00	$24,000.00	$104,000.00		5-8-18
6-5-18	NISC #15-18-01	**Implement Integrated Utility Solution** – Change Order #32 Update Custom Comp Time Report for Payroll	9-1-15	$793,505,00	$450.00	$793,955.00	4	
6-13-18	NISC #15-18-01	**Implement Integrated Utility Solution** - Change Order #33 Provide a resource to lead a budget workshop for WA Utilities, to be held at Douglas PUD and move $3,800.00 to new line for this TO.	9-1-15	$793,505.00		$794,405.00	4	
6-21-18	Vincent Brothers, LLP #18-09	**Kiosk Installation – Kennewick & Prosser** – Change Order #1 Increase the NTE by $2,407.00 to remove and repair water damage to office.	4-10-18	$67,725.00	$2,407.00	$70,132.00	4	

FINANCE

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)

ENGINEERING

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
3-13-18	DJ's Electrical, Inc. #17-07	**Joint Use – NESC Compliance and Cable Replacement Construction Project** – Change Order #2 Increase the NTE by $242,421.00	9-12-17	$1,728,232.00	$242,421.00	$1,970,653.00		3-13-18
4-10-18	Anixter #18-08	**1200A – 115kV Circuit Switcher for Leslie Rd. Substation**	4-10-18	$80,275.00		$80,275.00		4-10-18
4-10-18	DJ's Electrical, Inc. #17-07	**Joint Use – NESC Compliance and Cable Replacement Construction Project** – Change Order #3 Increase the NTE by $1,000,000.00	8-12-17	$1,728,232.00	$1,000,000.00	$2,970,653.00		4-10-18
4-12-18	Bonneville Power Administration #18-21-37	**Reimbursable Agreement**	4-12-18	$50,000.00		$50,000.00	1	
4-24-18	DHittle & Associates, Inc. #18-21-04	**Engineering & Design Support Services** – Change Order #2 Increase the NTE by $40,000.00	1-1-18	$50,000.00	$40,000.00	$90,000.00		4-24-18
4-24-18	WEG Transformers USA, LLC #18-04	**Substation Power Transformers**	4-24-18	$1,064,976.00		$1,064,976.00		4-24-18

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
4-24-18	Powergrid Solutions, Inc. / AZZ	**15kV Metal-Clad Switchgears Leslie Rd. & Orchard View Bay 2**	4-24-18	$848,310.00		$848,310.00		4-24-18
5-8-18	Tippett Company, LLC #18-21-51	**Commercial Real Estate Consulting Services**	5-3-18	$2,500.00		$2,500.00	1	
5-8-18	US DOE / Bonneville Power Administration #18-21-52	**Edison Substation System Impact Study Agreement**	5-8-18	$25,000.00		$25,000.00	4	

ENGINEERING / BROADBAND

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
11-29-17	City of Richland #14-46-06	**Lease Agreement for Fiber Optic Cable** – Change Order #2 Increase the NTE by $4,800.00	9-23-14	$97,660.00	$4,800.00	$113,346.89		
3-13-18	Saunders Cable, Inc. #17-17	**Broadband Project – Sunheaven to Level 3 Fiber Build**	3-19-18	$223,822.12		$223,822.12		3-13-18
3-13-18	Robinson Brothers Construction, Inc. #17-10	**Broadband Projects – Vista & Orchardview Cabinet Installation** – Change Order #1 Increase the NTE by $25,446.60 and extend the term to July 31, 2018	10-1-17	$125,859.51	$25,446.60	$151,306.11		3-13-18
4-13-18	Paramount Communications, Inc. #18-46-03	**Broadband Backbone / 4 Service Drops – W. Clearwater Ave.**	4-10-18	$48,465.55		$48,465.55	1	

CUSTOMER SERVICES

Date Signed	Vendor/ Contract Number	Contract Title/ Action	Original Contract Term Date	Original Contract Value	Current Change Order Amount	Total Contract Value	Reason Commission Approval Not Required *	Commission Approval Date (if applicable)
5-24-18	ONLINE Utility Exchange (OUE) #18-44-03	**Identity Verification & Credit Risk Assessment Services**	6-1-18	$50,000.00		$50,000.00	1	

All contracts listed are available for public inspection at Benton PUD's Administrative Office located at 2721 W. 10th Ave., Kennewick, WA 99336

* 1. Not-to-exceed amount is under $60,000.00
2. Change Order is for Scope of Work
3. Change Order is an Extension of Time
4. Change Order does not exceed 10% of the Commission approved value, up to $25,000.00 accumulative
5. Receivable Contract
6. See Contract Title/Action
7. Payable Contract

X	*Business Agenda*
	Second Reading
	Consent Agenda
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Presentation on Benton PUD's 2018 Integrated Resource Plan – Final Draft and Set Public Hearing	
Agenda Item No:	na	
Meeting Date:	July 24, 2018	
Presented by:	Rick Dunn	*Staff Presenting Item*
Approved by (dept):	Rick Dunn	*Director/Manager*
Approved for Commission review:	Chad Bartram	*General Manager/Asst GM*

Motion for Commission Consideration:

Motion setting a Public Hearing on the District's 2018 Integrated Resource Plan final draft for August 14, 2018, at 9:00 a.m., at the District's Main Office located at 2721 West 10th Avenue, Kennewick, Washington.

Recommendation/Background

Chapter 19.280 RCW requires utilities with more than 25,000 customers that are not Bonneville Power Administration full requirements customers to complete an Integrated Resource Plan (IRP). The intent of the State legislature in requiring an IRP is to encourage the development of new safe, clean, and reliable energy resources to meet demand in Washington for affordable and reliable electricity. The IRP must explain the mix of generation and demand-side resources utilities plan to use to meet customer electricity needs in both the short term and the long term.

The initial deadline for IRP development was September 1, 2008 with updates required at least every four years thereafter. Progress reports reflecting changing conditions must be submitted on intervals of no more than two years. The District's most recent IRP was produced in 2016 and was approved and adopted August 23, 2016 via Resolution 2373. Given the high level of uncertainty in the utility industry with regard to the future availability and cost of firm generation resources and the District's continued reliance on market purchases to meet our loads during summer months and other peak load periods, Staff elected to produce a fully updated IRP in 2018 covering the 2019 to 2028 time period. IRP market research, analytical and report development services are being provided to the District by The Energy Authority (TEA) as part of a consulting task order included in our Resource Management Agreement with them (Contract 06-51-11).

RCW 19.280.050 requires the governing body of a consumer-owned utility that develops an IRP to encourage participation of its consumers in development and approval of the plans and progress reports after it has provided public notice and hearing. A notice of the July 24, 2018 Commission review of the draft IRP will be published in the Tri-City Herald on Monday, July 23rd. An executive summary of the draft 2018 IRP is included with this memo and the full draft Plan will be available on the District's website to allow an opportunity for public review and comment.

In addition to the regular public comment allowance at the July 24th commission meeting, Staff recommends setting a public hearing for August 14, 2018 at 9:00 a.m. to allow additional public comment prior to the Commission considering final approval and adoption of the 2018 IRP, which is also scheduled for the August 14th meeting. A final copy of the 2018 IRP must be submitted to the Department of Commerce by September 1, 2018.

Summary

Staff will update the Commission on the resource portfolios selected for study in the 2018 IRP and will review the draft action plan.

Fiscal Impact

The Energy Authority (TEA) is providing 2018 IRP consulting services at a fixed price of $55,000 which was included in the $168,000 budgeted for professional services (Activity 061) in the 2018 Department 51 budget.

DRAFT

2018 Integrated Resource Plan

Public Utility District No. 1 of Benton County

PREPARED IN COLLABORATION WITH

TEA The EnergyAuthority

Resolution No. XXXX

RP3 RELIABLE PUBLIC POWER PROVIDER
American Public Power Association

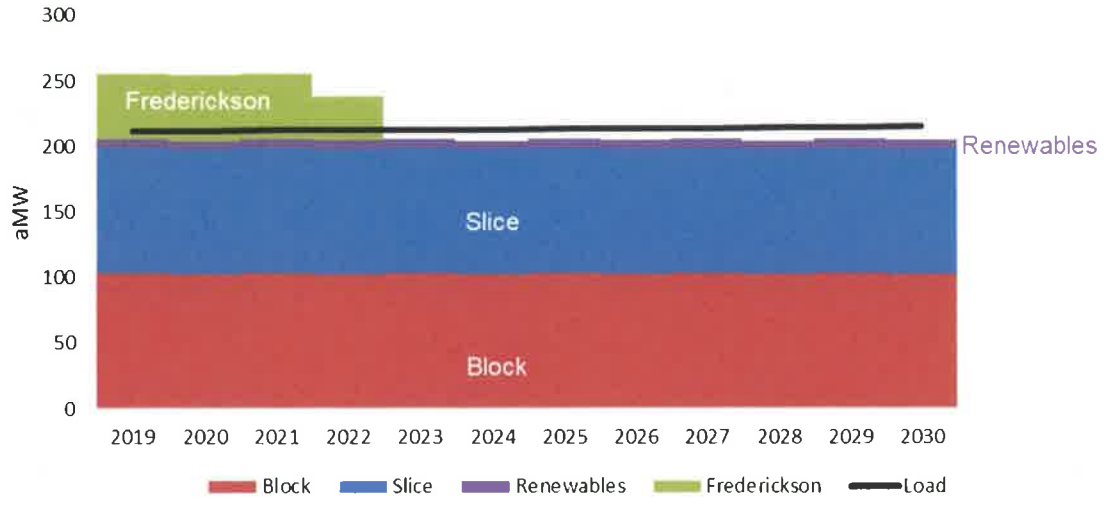
Chapter 1: Executive Summary

Benton PUD's (the District) 2016 Integrated Resource Plan (IRP) lays out a strategy for meeting its energy needs, capacity demand, and Washington State renewable portfolio standard (RPS) obligations over a 20 year planning horizon from 2017 through 2036. The goal of this IRP is to provide a framework for evaluating a wide array of supply resources, conservation, and renewable energy credits (REC). The IRP provides guidance towards strategies that will provide reliable, low cost electricity to the District's ratepayers at a reasonable level of risk.

Obligations and Resources

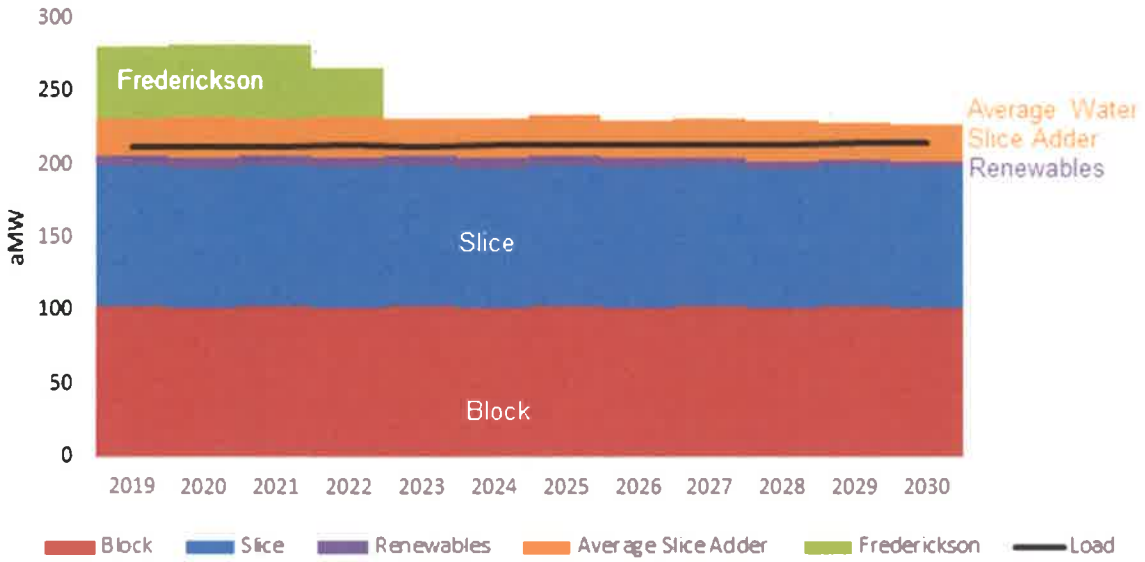
The majority of the District's wholesale electricity is supplied by the Bonneville Power Administration (BPA) under the "Slice of the system"/ Block contract, represented by the "Slice" and "Block" fields in the chart below. The Frederickson 1 Generating Station Combined Cycle Combustion Turbine also represents a sizable portion of the District's supply side resources. For planning purposes, each year represented is at critical hydro conditions – i.e. the lowest year on record at the time "critical" was defined, and assumes that Frederickson is always available for power generation. Critical hydro conditions represent a conservative supply scenario; the vast majority of the time, the District will have more generation than what is shown in the charts below. Planning to this level ensures adequate supply to meet demand. Benton PUD under critical hydro conditions is expected to supply enough energy to remain in load/resource balance on an average annual basis through August 2022, when the current Frederickson power purchase agreement expires (**Figure 1**).

Figure 1: Expected Load Forecast, "Critical Hydro", and Existing Resources



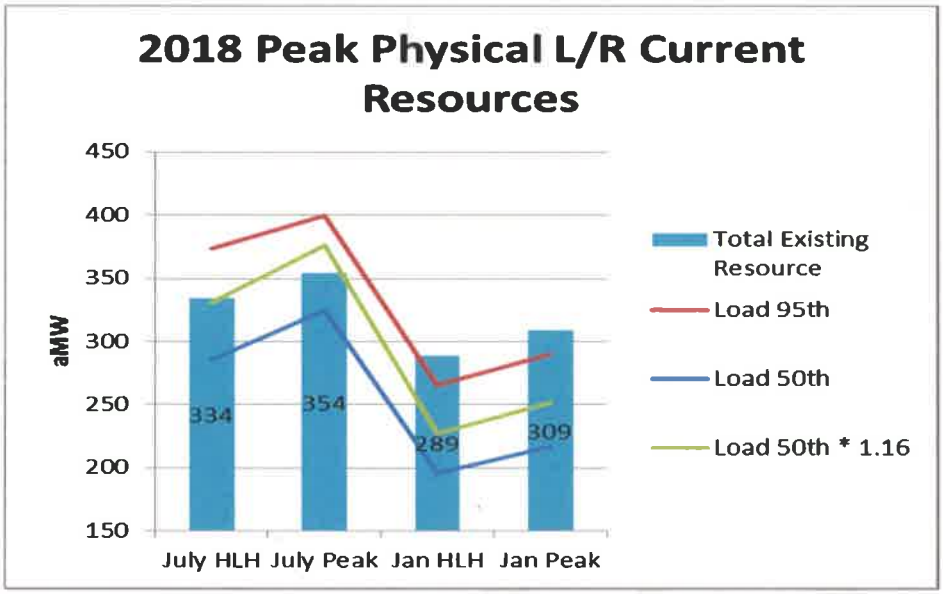
Most years, Slice generation will be greater than critical. **Figure 2** displays generation from the 80 year average hydro conditions showing the District is expected to supply enough energy to remain in load/resource balance on an average annual basis through August 2034.

Figure 2: Expected Load Forecast, "Average Hydro", and Existing Resources



While the District has sufficient supply side resources to meet its annual average load obligations, there are certain times during the year when the fluctuations in hourly loads exceed the District's generating capacity. Maximum power demand usually occurs in the late afternoon/early evening during the summer when air conditioning and irrigation loads are at its highest. The District does not currently have the capacity to serve its load during these peak periods and relies on the wholesale market to make up the deficit. **Figure 3** is the District's load/resource balance with loads based on average daily temperature of 91. This chart is meant to depict an extreme event that will likely occur only a few hours of the entire year. The Slice assumption was based on output from The Energy Authority's Slice Water Routing Simulator (SWRS). The summer peak generation value is assumed to be 10,500 MW; the District's share of the generation is about 144 MW.

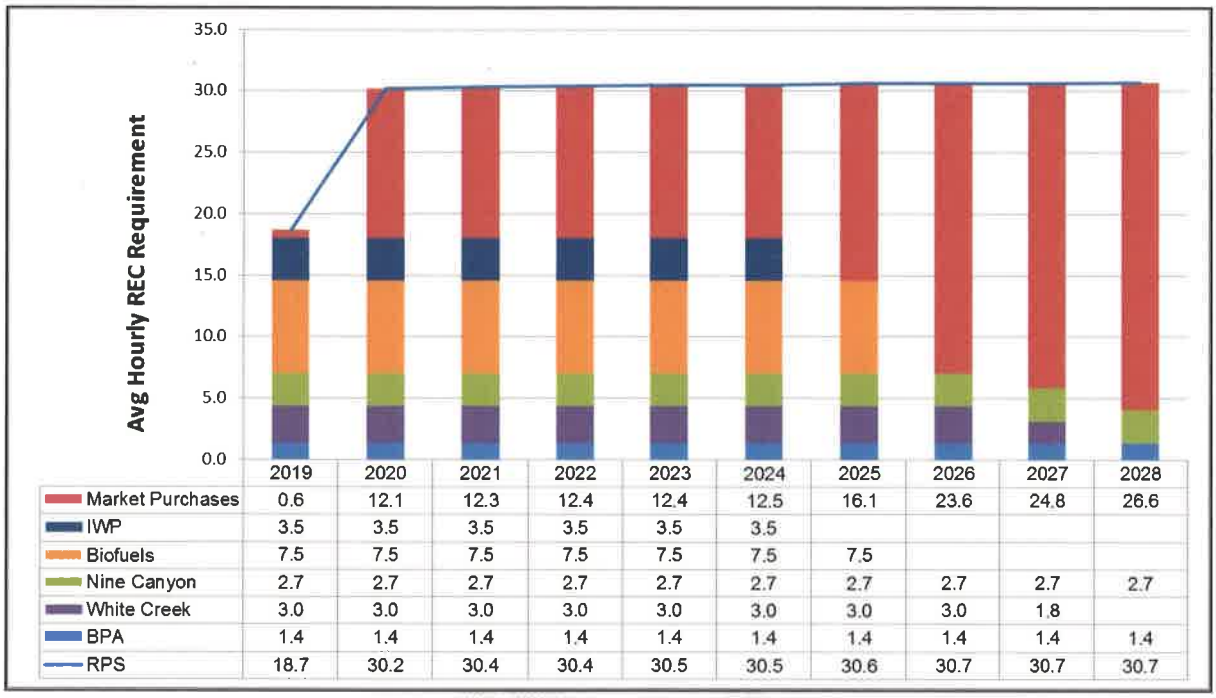
Figure 3: One Hour Summer Peak Demand and Existing Resources



However, the District needs to closely monitor its load growth and evaluate supply side resource options leading up to 2020 to remain in compliance with the Washington State Energy Independence Act and also in load/resource balance under a critical hydro scenario.

Figure 4 displays the District's requirements under the Washington State Renewable Portfolio Standard (RPS). The black line represents Benton PUD's volume requirement under the law. Red, blue, green, and purple represent existing Renewable Energy Credit (REC) contracts. The District has enough RECs based on current forecasts to comply through 2019. However, the District will need to acquire additional RECs in 2019 to maintain its RPS compliance.

Figure 4: Annual RPS Load/Resource Balance from 2019-2028

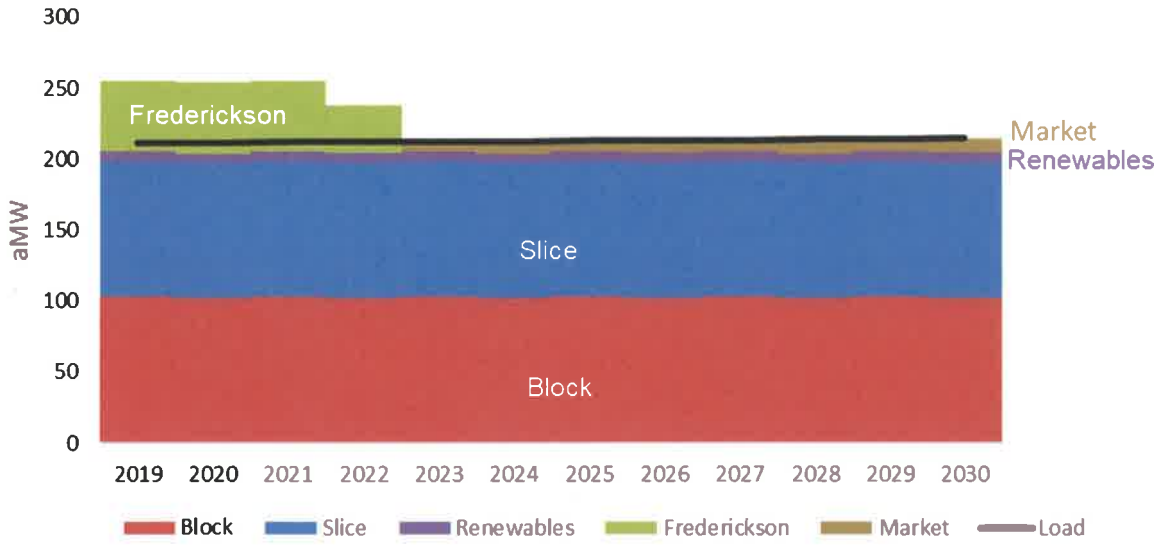


	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Market Purchases	0.6	12.1	12.3	12.4	12.4	12.5	16.1	23.6	24.8	26.6
IWP	3.5	3.5	3.5	3.5	3.5	3.5				
Biofuels	7.5	7.5	7.5	7.5	7.5	7.5	7.5			
Nine Canyon	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
White Creek	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	1.8	
BPA	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4
RPS	18.7	30.2	30.4	30.4	30.5	30.5	30.6	30.7	30.7	30.7

Preferred Portfolio

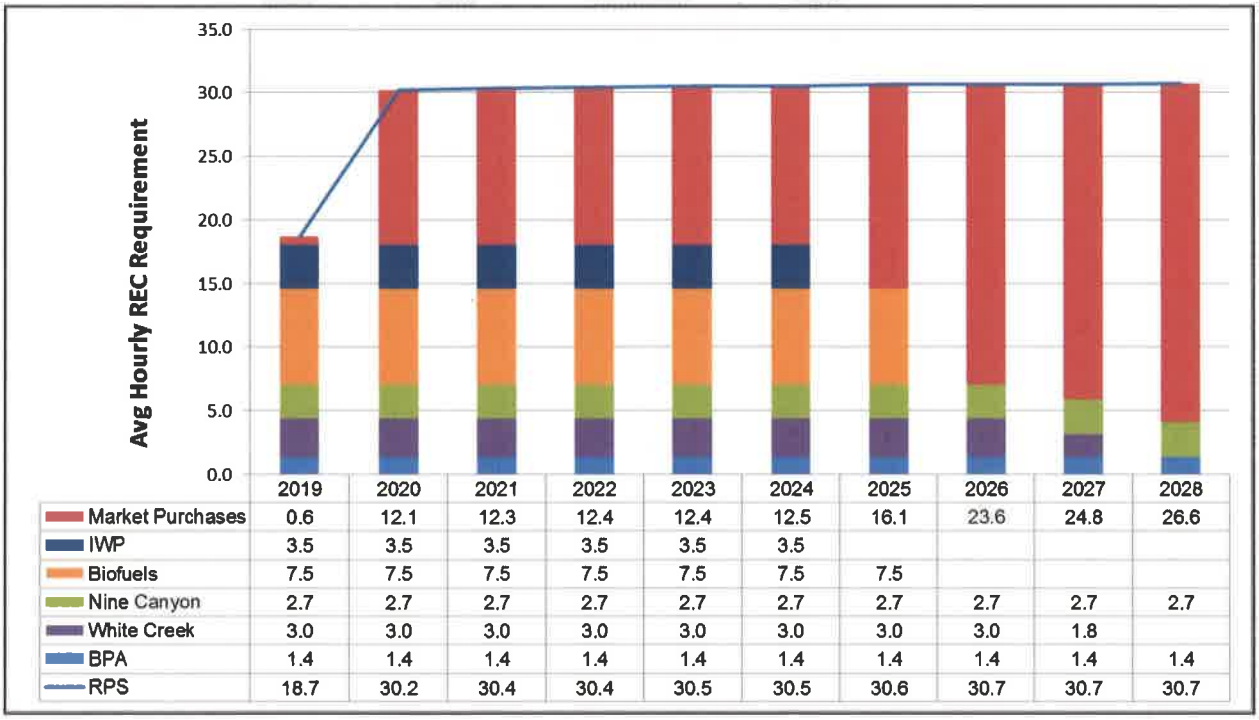
The District's preferred resource portfolio is illustrated in **Figure 5**. The current analysis concludes that the portfolio that will produce the lowest cost and risk (due to District hedging practice) consists of relying on the market to meet any future energy, capacity and REC deficits. Energy and RECs in the shorter term are projected to remain below the cost of acquiring a new resource. The energy deficits will be filled with short to medium term market purchases that allow the District to evaluate the relative risk associated with seasonal deficits without the additional burden associated with carrying costs of resources surplus to actual supply needs. Leaning on the market is currently the lowest cost and lowest risk (after applying District hedging practice to mitigate cost volatility) option for the District, but IRP staff will continue to systematically evaluate market conditions, emerging technologies, and resource availability. In particular, the next IRP will focus on the financial impact of capacity shortages that emerge after the expiration of the Frederickson Power Purchase Agreement (PPA).

Figure 5: Preferred Resource Plan: Energy Position under "Critical Hydro"



The District's preferred resource plan to meet its REC requirements is listed below in **Figure 6**. Like energy and capacity, supplying RECs from the market is currently the least cost approach to meeting this requirement. The District will actively monitor market and legislative changes to continuously assess this approach.

Figure 6: Preferred Resource Plan REC Position



	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Market Purchases	0.6	12.1	12.3	12.4	12.4	12.5	16.1	23.6	24.8	26.6
IWP	3.5	3.5	3.5	3.5	3.5	3.5				
Biofuels	7.5	7.5	7.5	7.5	7.5	7.5	7.5			
Nine Canyon	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7	2.7
White Creek	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	1.8	
BPA	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4	1.4
RPS	18.7	30.2	30.4	30.4	30.5	30.5	30.6	30.7	30.7	30.7

BENTON P.U.D

☐	*Business Agenda*
☐	*Second Reading*
☐	*Consent Agenda*
☐	*Info Only/Possible Action*
✓	*Info Only*

COMMISSION MEETING AGENDA ITEM

Subject:	June 2018 Financials	
Agenda Item No:	5b	
Meeting Date:	July 24, 2018	
Presented by:	Kent Zirker	*Staff Presenting Item*
Approved by (dept):	Jon Meyer	*Director/Manager*
Approved for Commission review:	Chad B. Bartram	*General Manager/Asst GM*

Motion for Commission Consideration:

None

Recommendation/Background

None

Summary

The June financial statements will be reviewed during the Commission meeting.

Fiscal Impact

None