

**PUBLIC UTILITY DISTRICT NO. 1
OF
BENTON COUNTY**

Date: June 7, 2022

Time: 9:00 a.m.

Place: 2721 West 10th Avenue, Kennewick, Washington

Attendees (in person):

Commissioners Sanders, Bush, and Hall

General Counsel Dahlhauser

General Manager Dunn

Senior Director of Finance and Customer Services Meyer

Director of Executive Administration Conover

Director of IT & Broadband Services Folta

Director of Power Management White

Manager of Risk Management and Treasury Operations Mercer

Manager of Customer Service McAloon

Manager of Conservation & Renewable Energy Programs Johnson

Manager of Conservation & Renewable Energy Johnson

Manager of System Engineering Edwards

Manager of Communications and Governmental Relations Henderson

Security Program Manager White

Supervisor of Distribution Design Lang

Senior Engineer Scherer

Supervisor of Executive Administration/Clerk of the Board Marshall

Attendees (virtual):

Assistant General Manager Hunter

Assistant Superintendent of Transmission & Distribution Grad

Manager of Customer Engagement Sparks

Manager of Contracts & Purchasing Ochweri

Manager of Human Resources Dunlap

Manager of Business Applications Holbrook

Superintendent of Transmission & Distribution Inman

Manager of Accounting Zirker

Manager of Data & Analytics McMahon

Electrical Engineer Norton

Power and Energy Programs Analyst Durham

Administrative Assistant – Executive Administration Vance

The pledge of allegiance was given.

No public comment was received.

Consent Agenda

Motion by Jeff Hall, seconded by Barry Bush to approve the Consent Agenda as follows:

- a) Approving Commission Meeting Minutes of May 24, 2022.
- b) Approving Travel Report dated June 7, 2022.
- c) Approving Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission. As of this date, the Commission does approve the following for payment: Accounts Payable: Automated Clearing House (DD) payments 91275-91324 91480-91511 in the total amount of \$1,280,427.60, Checks & Customer Refund payments (CHK) 83844-83944 in the total amount of \$176,372.56, Electronic Fund Transfer (WIRE) payments 6211-6227 in the total amount of \$9,034,277.42; Residential Conservation Rebates: Credits on Customer Accounts in the total amount of \$320.00; Payroll, Direct Deposit 05/26/2022 91325-91479 in the total amount of \$402,729.01, for a grand total of \$10,894,126.59. Voided Checks in the total amount of \$297.71 were also included in the report.
- d) Reviewing Treasurer's Report for May 2022.
- e) Adopting Resolution No. 2603, Amending the Governance Policy of the Benton PUD Commission.
- f) Adopting Resolution No. 2604, providing guidelines for public participation at commission meetings.
- g) Approving work order 639685 for the installation of underground primary electric facilities to serve Mammoth Acres subdivision consisting of 10 residential lots. This is located on 297 PR SE, west of Clodfelter Road.
- h) Authorizing the General Manager on behalf of the District to sign a contract with Bonneville Power Administration, Contract #22-51-02, (#22TX-17226), for a Service Agreement for Network Integration Transmission Service, in substantially the form presented, and amend Bonneville Power Administration Contract #02-51-22, (#97TX-10041), Point to Point Transmission Service Agreement to reduce the contracted transmission capacity from 423 MW to 1 MW, and process any additional documents required to complete the Bonneville Power Administration transmission product conversion process.
- i) Authorizing the General Manager on behalf of the District, to sign the Authorization to Proceed agreement, Contract #22-4506 with FruitSmart, with a rebate of a not-to-exceed amount of \$170,000.00 and an expiration date of August 31, 2023.
- j) Awarding the contract for #1/0 15kV URD Cable, Bid Package #22-21-104 to WESCO-Anixter of Portland, OR, for a total amount of \$184,950.00 plus Washington State sales tax in accordance with RCW 54.04.080.

MOTION PASSED UNANIMOUSLY.

Report from Management

Director of Executive Administration/Security Program Manager:

1. Director reminded the Commission that District offices will have a delayed opening to the public on Thursday, June 9th at 10:00 a.m. District employees will be attending the launch of the Empowered program from 7:00 a.m. – 9:00 a.m. that morning. Commissioner Sanders informed staff of her plans to attend the event.
2. Security Program Manager informed the Commission of the District's plans to post park rules in the District's park area.
3. Security Program Manager briefly reviewed changes made during the last Legislative session to RCW 9.41.305, regarding no open carry during public meeting. The District will begin posting "no open carry" signs to be displayed during commission meetings at the second commission meeting in June.

Business Agenda

Commission Work Session: Grid Modernization

General Manager introduced today's commission work session on Grid Modernization.

General Manager reviewed the objectives for today's presentation on Grid Modernization. General Manager reviewed a Smart Grid Conceptual Model presented today and the domains that would be reviewed by staff during today's work session; Markets, Operations, Service Provider, Distribution, Transmission, Customer, and Generation including DER.

General Manager reviewed the Markets domain under the Smart Grid Conceptual Model.

At 10:05 a.m., Commissioner Lori Sanders announced the commission meeting would recess for 10 minutes.

At 10:15 a.m., Commissioner Lori Sanders announced the commission meeting would reconvene into regular open session.

Director of IT & Broadband Services reviewed the Operations domain under the Smart Grid Conceptual Model.

General Manager reviewed the Operations and Transmission domain under the Smart Grid Conceptual Model. Discussions were held on the Transmission Reliability Improvement Projects and the SCADA system.

Manager of System Engineering reviewed the Distribution domain under the Smart Grid Conceptual Model.

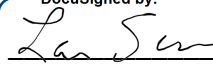
General Manager reviewed the Customer domain and briefly reviewed the Generation and Distributed Energy Resource (DER) domain under the Smart Grid Conceptual Model. A discussion was held on area utilities and their AMI progress.

Future Planning


Commissioners Jeff Hall and Lori Sanders will be attending the Jeff and Lori attending APPA National Conference. General Manager will also be in attendance.

Commissioner Jeff Hall informed the Commission that he would be absent for the second commission meeting in June.

Hearing no objection, Commission President Lori Sanders concluded the Commission Meeting at 11:54 a.m.

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Lori Kays-Sanders, President

ATTEST:

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Barry A. Bush, Vice-President