AGENDA
BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1
COMMISSION MEETING

Tuesday June 28, 2022 9:00 a.m.
2721 West 10th Ave., Kennewick

The meeting is also available via MS Teams.
The conference call line is:
1-323-553-2644
Conference ID: 535 426 523#

1. Pledge of Allegiance

2. Public Comment
(Individuals wishing to provide public comment during the meeting whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at marshalj@bentonpud.org. Guidelines for Public Participation can be found on the District's website.)

3. **APPROVAL OF CONSENT AGENDA**
(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)

a) Minutes of regular commission meeting of June 7, 2022. (pg.2)
b) Travel Report dated June 28, 2022. (pg.6)
c) Vouchers dated June 28, 2022. (pg.7)
d) Work Order 649080, Harvest Ridge Phase 1. (pg.36)
e) Falcon Software Company, Contract No. 21-18-07, Contract Change Order #1. (pg.38)
f) Moss Adams, LLP., Contract Award Recommendation for Contract No. 22-14-01. (pg.55)

4. **Report from Management**

5. **BUSINESS AGENDA**

a) Resolution No. 2605, Adopting New Commissioner Districts
Action Item/Melina Conover (pg.79)

6. Other Business
7. Future Planning
8. Meeting Reports
9. Executive Session

(To request an accommodation to attend a commission meeting due to a disability, contact dunlapk@bentonpud.org or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)

PUBLIC UTILITY DISTRICT NO. 1
OF
BENTON COUNTY

Date: June 7, 2022
Time: 9:00 a.m.
Place: 2721 West 10th Avenue, Kennewick, Washington

Attendees (in person):
Commissioners Sanders, Bush, and Hall
General Counsel Dahlhauser
General Manager Dunn
Senior Director of Finance and Customer Services Meyer
Director of Executive Administration Conover
Director of IT & Broadband Services Folta
Director of Power Management White
Manager of Risk Management and Treasury Operations Mercer
Manager of Customer Service McAloon
Manager of Conservation & Renewable Energy Programs Johnson
Manager of Conservation & Renewable Energy Johnson
Manager of System Engineering Edwards
Manager of Communications and Governmental Relations Henderson
Security Program Manager White
Supervisor of Distribution Design Lang
Senior Engineer Scherer
Supervisor of Executive Administration/Clerk of the Board Marshall

Attendees (virtual):
Assistant General Manager Hunter
Assistant Superintendent of Transmission & Distribution Grad
Manager of Customer Engagement Sparks
Manager of Contracts & Purchasing Ochweri
Manager of Human Resources Dunlap
Manager of Business Applications Holbrook
Superintendent of Transmission & Distribution Inman
Manager of Accounting Zirker
Manager of Data & Analytics McMahon
Electrical Engineer Norton
Power and Energy Programs Analyst Durham
Administrative Assistant – Executive Administration Vance

The pledge of allegiance was given.

No public comment was received.

Consent Agenda

Motion by Jeff Hall, seconded by Barry Bush to approve the Consent Agenda as follows:

a) Approving Commission Meeting Minutes of May 24, 2022.

b) Approving Travel Report dated June 7, 2022.

c) Approving Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission. As of this date, the Commission does approve the following for payment: Accounts Payable: Automated Clearing House (DD) payments 91275-91324 91480-91511 in the total amount of $1,280,427.60, Checks & Customer Refund payments (CHK) 83844-83944 in the total amount of $176,372.56, Electronic Fund Transfer (WIRE) payments 6211-6227 in the total amount of $9,034,277.42; Residential Conservation Rebates: Credits on Customer Accounts in the total amount of $320.00; Payroll, Direct Deposit 05/26/2022 91325-91479 in the total amount of $402,729.01, for a grand total of $10,894,126.59. Voided Checks in the total amount of $297.71 were also included in the report.

d) Reviewing Treasurer's Report for May 2022.

e) Adopting Resolution No. 2603, Amending the Governance Policy of the Benton PUD Commission.

f) Adopting Resolution No. 2604, providing guidelines for public participation at commission meetings.

g) Approving work order 639685 for the installation of underground primary electric facilities to serve Mammoth Acres subdivision consisting of 10 residential lots. This is located on 297 PR SE, west of Clodfelter Road.

h) Authorizing the General Manager on behalf of the District to sign a contract with Bonneville Power Administration, Contract #22-51-02, (#22TX-17226), for a Service Agreement for Network Integration Transmission Service, in substantially the form presented, and amend Bonneville Power Administration Contract #02-51-22, (#97TX-10041), Point to Point Transmission Service Agreement to reduce the contracted transmission capacity from 423 MW to 1 MW, and process any additional documents required to complete the Bonneville Power Administration transmission product conversion process.

i) Authorizing the General Manager on behalf of the District, to sign the Authorization to Proceed agreement, Contract #22-4506 with Fruitsmart, with a rebate of a not-to-exceed amount of $170,000.00 and an expiration date of August 31, 2023.

j) Awarding the contract for #1/0 15kV URD Cable, Bid Package #22-21-104 to WESCO-Anixter of Portland, OR, for a total amount of $184,950.00 plus Washington State sales tax in accordance with RCW 54.04.080.

MOTION PASSED UNANIMOUSLY.

Report from Management

Director of Executive Administration/Security Program Manager:

1. Director reminded the Commission that District offices will have a delayed opening to the public on Thursday, June 9th at 10:00 a.m. District employees will be attending the launch of the Empowered program from 7:00 a.m. – 9:00 a.m. that morning. Commissioner Sanders informed staff of her plans to attend the event.
2. Security Program Manager informed the Commission of the District's plans to post park rules in the District's park area.
3. Security Program Manager briefly reviewed changes made during the last Legislative session to RCW 9.41.305, regarding no open carry during public meeting. The District will begin posting "no open carry" signs to be displayed during commission meetings at the second commission meeting in June.

Business Agenda

Commission Work Session: Grid Modernization

General Manager introduced today's commission work session on Grid Modernization.

General Manager reviewed the objectives for today's presentation on Grid Modernization. General Manager reviewed a Smart Grid Conceptual Model presented today and the domains that would be reviewed by staff during today's work session; Markets, Operations, Service Provider, Distribution, Transmission, Customer, and Generation including DER.

General Manager reviewed the Markets domain under the Smart Grid Conceptual Model.

At 10:05 a.m., Commissioner Lori Sanders announced the commission meeting would recess for 10 minutes.

At 10:15 a.m., Commissioner Lori Sanders announced the commission meeting would reconvene into regular open session.

Director of IT & Broadband Services reviewed the Operations domain under the Smart Grid Conceptual Model.

General Manager reviewed the Operations and Transmission domain under the Smart Grid Conceptual Model. Discussions were held on the Transmission Reliability Improvement Projects and the SCADA system.

Manager of System Engineering reviewed the Distribution domain under the Smart Grid Conceptual Model.

General Manager reviewed the Customer domain and briefly reviewed the Generation and Distributed Energy Resource (DER) domain under the Smart Grid Conceptual Model.

Future Planning
Commissioners Jeff Hall and Lori Sanders will be attending the APPA National Conference. General Manager will also be in attendance.

Commissioner Jeff Hall informed the Commission that he would be absent for the second commission meeting in June.

Hearing no objection, Commission President Lori Sanders concluded the Commission Meeting at 11:54 a.m.

_____
Lori Kays-Sanders, President

ATTEST:

_____
Barry A. Bush, Vice-President

Periodic Travel Report - June 28, 2022

Date Start	*Business Days*	*Name*	*City*	*Purpose*
6/7/2022	1	Sawyer, Brandy	Hermiston, OR	INTRODUCTION TO DATA STRATEGY/ANALYTICS & MULTISPEAK
6/7/2022	1	Kuperstein, Christopher	Hermiston, OR	INTRODUCTION TO DATA STRATEGY/ANALYTICS & MULTISPEAK
6/8/2022	1	Dobrec, Doug	Otis Orchard, WA	PICKUP GLOVES
6/12/2022	4	Dunn, Rick	Nashville, TN	APPA NATIONAL CONFERENCE

PAYMENT APPROVAL
June 28, 2022

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #		Ending #	Page #	Amount
Accounts Payable:					
Automated Clearing House (DD) Payments	91512 91698	- -	91541 91748	1 - 4 4 - 10	$ 2,018,974.53
Checks & Customer Refund Payments (CHK)	83945	- -	84013	11 - 15	$ 276,431.85
Electronic Fund Transfer (WIRE) Payments	6228	-	6245	16 - 17	$ 874,688.73
Residential Conservation Rebates:					
Credits on Customer Accounts				18	$ 1,630.00
Purchase Card Detail:	May 2022			19 - 28	
Payroll:					
Direct Deposit - 6/9/2022	91542	- -	91697		$ 393,770.90
TOTAL					**$ 3,565,496.01**
Void DD					
Void Checks	June 2022			11	$ 643.76
Void Wires					

I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.

Jon Meyer 6/20/2022

Jon L. Meyer, Auditor *Date*

Reviewed by:

Rick Dunn, General Manager

Approved by:

Lori Kays-Sanders, President

Barry A. Bush, Vice-President

Jeffrey D. Hall, Secretary

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
91512	6/1/22	DD	10864	ALAMON, INC.	Pole Inspection		28,947.84
					Pole Testing		86,049.98
						Total for Check/Tran - 91512:	114,997.82
91513	6/1/22	DD	963	ANIXTER INC.	TERM END 1000 KCM		286.38
					Fuse, Bay-O-Net, Cooper, 100 A		797.67
					BRACES XA 28 FLAT		1,933.08
					CONN SLEV ANDSN VHS 1/0		691.02
					TERM END VACL 500 12		1,380.09
					MOUNTING BRKT FIBRGLS 10"		4,696.95
					Fuse, Bay-O-Net, Cooper, 65 A		797.67
					BOLTS MACH 3/4 X 12		875.32
					BLADE SOLID 200 AMP		3,817.29
						Total for Check/Tran - 91513:	15,275.47
91514	6/1/22	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc		30.52
					Weekly Svc		44.25
					Weekly Svc		43.97
					Weekly Svc		32.04
					Weekly Svc		21.93
						Total for Check/Tran - 91514:	172.71
91515	6/1/22	DD	34	BENTON PUD-ADVANCE TRAVEL	IEEE PES T&D Conf		333.00
					IEEE PES T&D Conf		333.00
						Total for Check/Tran - 91515:	666.00
91516	6/1/22	DD	3733	DAX A BERVEN	IEEE PES T&D Conf		153.85
91517	6/1/22	DD	3828	BORDER STATES INDUSTRIES, INC.	Control Cable, 4C - #10, 600V		3,314.47
91518	6/1/22	DD	2985	CHINOOK HEATING & AIR, INC.	REEP		1,300.00
					REEP		1,300.00
					REEP		700.00
					REEP		700.00

Accounts Payable Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
						Total for Check/Tran - 91518:	4,000.00
91519	6/1/22	DD	2972	COMPUNET, INC.	Cisco Renewal/Subscription		42,445.07
					Cisco Renewal/Subscription		116,410.76
					CP-8832-K9		1,192.53
					CP-8841-K9		8,929.36
						Total for Check/Tran - 91519:	168,977.72
91520	6/1/22	DD	3029	DELTA HEATING & COOLING, INC.	REEP		500.00
					REEP		6,200.00
					REEP		500.00
					REEP		4,400.00
						Total for Check/Tran - 91520:	11,600.00
91521	6/1/22	DD	412	ERMCO	Transformer, 10 kVA, single ph		2,931.90
					Transformer, 15 kVA, single ph		1,066.15
						Total for Check/Tran - 91521:	3,998.05
91522	6/1/22	DD	10810	GARY LEE AND ASSOCIATES, LLC	JU/NESC		7,114.64
91523	6/1/22	DD	3130	GDS ASSOCIATES, INC.	NERC/WECC Compliance		922.50
91524	6/1/22	DD	10853	GI CONSULTING & DESIGN, LLC	Consulting Svc		400.00
					Consulting Svc		350.00
					Consulting Svc		200.00
					Consulting Svc		5,050.00
						Total for Check/Tran - 91524:	6,000.00
91525	6/1/22	DD	2538	HDR ENGINEERING, INC.	SPCC Review Plan		3,447.50
91526	6/1/22	DD	10420	HEALTH INVEST HRA TRUST	Monthly Fees		32.42
91527	6/1/22	DD	3171	JODI A HENDERSON	TCRCC Annual Mtg		19.67
91528	6/1/22	DD	724	HERITAGE PROFESSIONAL LANDSCAP	Tumbleweed cleanup		575.58
					Tumbleweed Cleanup		152.04
						Total for Check/Tran - 91528:	727.62

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
91529	6/1/22	DD	990	INSIGHT PUBLIC SECTOR INC.	Software Maintenance/Support		2,469.56
91530	6/1/22	DD	214	JACOBS & RHODES	REEP		1,100.00
91531	6/1/22	DD	10843	LIGHTRIVER TECHNOLOGIES, INC.	Material		2,657.38
91532	6/1/22	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing		462.47
					Monthly Billing		84.78
					Monthly Billing		710.29
					Monthly billing		175.71
					Monthly Billing		54.30
						Total for Check/Tran - 91532:	1,487.55
91533	6/1/22	DD	10035	PACIFIC POLE INSPECTION LLC	Pole Ispection		844.01
					Pole Inspection		946.61
					Pole Inspection		786.34
					Pole testing		915.53
					Pole Inspection		875.73
					Pole Inspection		806.24
					Pole Inspection		13.93
						Total for Check/Tran - 91533:	5,188.39
91534	6/1/22	DD	10671	PRINCIPAL BANK	EE Vision		111.93
					ER Vision		3,025.75
					EE Health		10,163.38
					ER Health		174,583.86
					EE Dental		624.11
					ER Dental		17,097.90
						Total for Check/Tran - 91534:	205,606.93
91535	6/1/22	DD	10566	LANCE M PYLE	Truck Delivery for Repair		15.00
91536	6/1/22	DD	10212	QCL, INC.	Drug Screening Svc		74.99
91537	6/1/22	DD	821	SCHWEITZER ENGINEERING LABORA	SEL-2431 Reg. Ctrl - Siemens		7,441.11

Accounts Payable Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					SEL-2431 Reg. Ctrl - Siemens		5,952.89
						Total for Check/Tran - 91537:	13,394.00
91538	6/1/22	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Cram		157.04
					Clothing-Heberlein		393.13
						Total for Check/Tran - 91538:	550.17
91539	6/1/22	DD	205	WASHINGTON STATE AUDITOR'S OFFI	Energy Independence Attestation		2,922.27
91540	6/1/22	DD	182	WESCO DISTRIBUTION	Cable/Reel Deposit		24,102.25
					Cable/Reel Deposit		3,121.16
						Total for Check/Tran - 91540:	27,223.41
91541	6/1/22	DD	3415	KEVIN K WHITE	TEA Mtg		25.80
91698	6/8/22	DD	963	ANIXTER INC.	Protective Cap 600 amp Elastim		3,963.90
					Eaton/Cooper Cap Cable Cords		3,973.24
					DE Bodies 266 W/Paddle		1,044.91
					ARRESTOR 9 KV COOPER #URT09050		1,680.04
					GUY ATTACHMENT COMBINATION		1,824.48
						Total for Check/Tran - 91698:	12,486.57
91699	6/8/22	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc		43.97
					Weekly Svc		30.52
					Weekly Svc		32.04
					Weekly Svc		44.25
					Weekly Svc		21.93
						Total for Check/Tran - 91699:	172.71
91700	6/8/22	DD	36	BENTON PUD - REVOLVING FUND-MA	Revolving Fund Admin		61.75
91701	6/8/22	DD	34	BENTON PUD-ADVANCE TRAVEL	Computer Forensics Examiner Training		991.50
91702	6/8/22	DD	3828	BORDER STATES INDUSTRIES, INC.	Tape, Electrical, Vinyl, Scotch		755.86
					Pedestal, fiberglass, 9X14X30,		8,488.52
					DA Bolts; 5/8x22, #J8872, or H		1,405.12

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					CONNECTOR, XFR, LV SECONDARY /		1,754.91
					Conn, LV, CMC#NSM500-6ASLIU		9,601.34
					Muletape		1,576.77
					Cable Rack T Slots 55 1/4 inch		5,992.55
					MaterialNovagard G623 Silicone Compound		999.29
					MAST ARM 2 FT		1,464.14
					BOLTS MACH 1/2 X 6		341.00
					BOLTS MACH 5/8 X 14		957.85
						Total for Check/Tran - 91702:	33,337.35
91703	6/8/22	DD	47	BROOKS MANUFACTURING CO.	Wood moulding for grd wire cover on pole		14,031.12
91704	6/8/22	DD	2985	CHINOOK HEATING & AIR, INC.	REEP		1,100.00
91705	6/8/22	DD	2680	CO-ENERGY	Fuel Svc		3,970.85
					Fuel Svc		2,354.32
						Total for Check/Tran - 91705:	6,325.17
91706	6/8/22	DD	57	CONSOLIDATED ELECTRICAL DISTRI	Bend 22 S/80, 2" belled and ch		248.42
					Bend 90 S/40, 4" 24R, belled a		2,587.40
					Material/travel		3,269.09
						Total for Check/Tran - 91706:	6,104.91
91707	6/8/22	DD	226	DOBLE ENGINEERING CO	Software License		3,583.80
91708	6/8/22	DD	3742	EMPLOYMENT SCREENING SERVICES,	Drug Screening Svc		120.25
91709	6/8/22	DD	412	ERMCO	Transformers		23,287.43
91710	6/8/22	DD	75	FRANKLIN PUD	Fiber Lease		1,290.00
					Fiber Lease		150.00
						Total for Check/Tran - 91710:	1,440.00
91711	6/8/22	DD	79	GENERAL PACIFIC, INC.	Parallel groove clamp, all purpose, AL		1,840.77
					TERM END VACL 350 12 SH		1,922.22
					BOLTS-PNTAHD SS 3/8X1 1/2		1,058.85

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					DA Bolts; 5/8x22, #J8872, or H		2,081.59
					Photo control, 120/240 volt, A		99.69
						Total for Check/Tran - 91711:	7,003.12
91712	6/8/22	DD	3969	GPS INSIGHT, LLC	Hardware Fee		1,345.56
					Cable		65.16
						Total for Check/Tran - 91712:	1,410.72
91713	6/8/22	DD	1624	JEFFREY D HALL	NWPPA Annual Conf		1,652.26
91714	6/8/22	DD	10680	CHARLES P HOLGATE	Computer Forensics Examiner Training		436.22
91715	6/8/22	DD	3018	HRA VEBA TRUST	MSA/VEBA Trust - ER		7,650.00
					MSA/VEBA Trust - ER CDHP		333.36
					MSA/VEBA Trust - ER Wellness		21,000.00
						Total for Check/Tran - 91715:	28,983.36
91716	6/8/22	DD	1818	IBEW LOCAL 77	IBEW A Dues Assessment		3,912.74
					IBEW BA Dues Assessment		5,580.18
						Total for Check/Tran - 91716:	9,492.92
91717	6/8/22	DD	1632	INTERCONTINENTAL EXCHANGE, INC	Ice Trade Vault		375.00
91718	6/8/22	DD	106	LAMPSON INTERNATIONAL, LLC	Crane rental		13,030.20
91719	6/8/22	DD	919	NOANET	10th & Union Storage Loop		714.37
					Broadband Billing		17,680.18
					Broadband Billing		70,720.73
						Total for Check/Tran - 91719:	89,115.28
91720	6/8/22	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care		636.55
					Flex Spending Health Care		2,088.03
						Total for Check/Tran - 91720:	2,724.58
91721	6/8/22	DD	3953	PACIFIC BACKFLOW SERVICES, LLC	Maintenance/Repair		570.37
91722	6/8/22	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing		89.78

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

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Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
91723	6/8/22	DD	1241	PARAMOUNT COMMUNICATIONS, INC	NCMI		383.36
					NCMI		1,064.82
					Zephyr Substation		86.88
					Zephyr Substation		542.35
					Washington Elementary		86.88
					Washington Elementary		1,156.33
					Agri NW Pump Station #2		1,290.60
					Agri NW Pump Station #2		3,745.77
					Agri NW Scale House		706.32
					Agri NW Scale House		3,988.85
					Agri NW Pump Station		86.40
					Agri NW Pump Station		2,481.25
					Agri NW Goose Cap		7,039.44
					Agri NW Goose Cap		22,076.70
						Total for Check/Tran - 91723:	44,735.95
91724	6/8/22	DD	2154	SENSUS USA, INC.	Meter, Sensus 4S Stratus IQ 20A, 240V		601.34
91725	6/8/22	DD	3033	KAYLA R SIDWELL	Tuition Reimburseemnt		3,000.00
91726	6/8/22	DD	3696	SUMMIT LAW GROUP, PLLC	Professional Svc		239.00
91727	6/8/22	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Cram/Hartman		735.88
					Clothing- Hartman		71.19
						Total for Check/Tran - 91727:	807.07
91728	6/8/22	DD	1048	UNITED WAY OF BENTON & FRANKL	EE United Way Contribution		401.23
91729	6/8/22	DD	3098	US BANK CORPORATE PAYMENT SYST	Travel Card		13,801.65
					Storm Card #10		209.22
					Executive		14,651.34
					Finance & Business Services		2,579.36
					Customer Service		2,873.89
					Engineering		2,091.90

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					IT Infrastructure		14,592.93
					Operations		1,184.78
					Operations - Meter Shop		1,123.17
					Operations - Transformer Shop		5,612.63
					Operations - Support Svcs		187.47
					Operations - Maintenance		6,040.33
					Operations - (Support Svcs. Fleet)		19,522.19
					Power Management		2,450.00
					Operations - Warehouse		12,269.32
						Total for Check/Tran - 91729:	99,190.18
91730	6/8/22	DD	10664	AMBER D VANCE	EmPowered Launch Event		22.50
91731	6/8/22	DD	182	WESCO DISTRIBUTION	Cable/Reel Deposit		192,818.00
					Cable/Reel Deposit		24,969.31
					Cable/Reel Deposit		93,048.58
					Cable/Reel Deposit		12,484.66
						Total for Check/Tran - 91731:	323,320.55
91732	6/15/22	DD	215	ALLAN ELECTRIC	AMI		407.26
					Remove meter base/install pole		4,766.45
						Total for Check/Tran - 91732:	5,173.71
91733	6/15/22	DD	4218	AMERICAN WIRE GROUP	ACSR 795 DRAKE		128,078.50
					ACSR 795 DRAKE		-10,142.50
					ACSR 795 DRAKE		6,773.38
					ACSR 795 DRAKE		-536.38
						Total for Check/Tran - 91733:	124,173.00
91734	6/15/22	DD	963	ANIXTER INC.	Regulator, single phase oil, s		40,814.12
					Regulator, single phase oil, s		20,407.06
						Total for Check/Tran - 91734:	61,221.18
91735	6/15/22	DD	811	ARAMARK UNIFORM SERVICES	Weekly Svc		44.25

Accounts Payable Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
					Weekly Svc		43.97
					Weekly Svc		30.52
					Weekly Svc		32.04
					Weekly Svc		21.93
						Total for Check/Tran - 91735:	172.71
91736	6/15/22	DD	10878	BAGLEY LANDSCAPE CONSTRUCTION	Tree Planting		15,188.80
91737	6/15/22	DD	34	BENTON PUD-ADVANCE TRAVEL	Distributech Conf		207.00
					Distributech Conf		267.00
					Distributech Conf		70.45
					Distributech Conf		257.55
						Total for Check/Tran - 91737:	802.00
91738	6/15/22	DD	3347	CANON BUSINESS SOLUTIONS, INC.	Monthly billing		242.46
91739	6/15/22	DD	865	CHRISTOPHER J FOLTA	NoaNet Board Mtg		12.30
91740	6/15/22	DD	79	GENERAL PACIFIC, INC.	GUY MARKERS		792.78
					Material		6,141.87
					CABL ACCES SEALNG KIT 4/0		1,403.11
					Material		956.52
					Material		1,230.22
					Vice Top Insulator, Poly,White		21,196.55
						Total for Check/Tran - 91740:	31,721.05
91741	6/15/22	DD	724	HERITAGE PROFESSIONAL LANDSCAP	Landscaping Svc		1,769.40
					Landscaping Svc		274.28
					Landscaping Svc		372.70
					Landscaping Svc		1,129.24
					Landscaping Svc		331.08
					Landscaping Svc		972.28
					Landscaping Svc		411.11
					Landscaping Svc		305.62

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
						Total for Check/Tran - 91741:	5,565.71
91742	6/15/22	DD	10660	IRBY ELECTRICAL UTILITIES	CABLE SUPPORT ALUMAFORM		1,085.73
					SPL STR 600A 1000 KCM 175		4,690.98
						Total for Check/Tran - 91742:	5,776.71
91743	6/15/22	DD	103	KENNEWICK, CITY OF	Occupation Tax		362,945.65
91744	6/15/22	DD	2027	KUFFEL, HULTGRENN, KLASHKE AND	Professional Svc		4,347.86
91745	6/15/22	DD	106	LAMPSON INTERNATIONAL, LLC	Ely Metalclads Move		3,211.85
					Move Mobile to Southridge		1,715.88
						Total for Check/Tran - 91745:	4,927.73
91746	6/15/22	DD	10843	LIGHTRIVER TECHNOLOGIES, INC.	Broadband Equipment		7,845.26
91747	6/15/22	DD	2437	JENNY G SPARKS	Prosser Chamber lunch		31.49
91748	6/15/22	DD	182	WESCO DISTRIBUTION	Material		48,204.50
					Reel Deposit		6,242.33
						Total for Check/Tran - 91748:	54,446.83

Total Payments for Bank Account - 1 :	(81)	2,018,974.53
Total Voids for Bank Account - 1 :	(0)	0.00
Total for Bank Account - 1 :	(81)	2,018,974.53

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount	
80541	10/13/20	CHK	99999	TOD C APEDAILE	Credit Balance Refund		119.52	VOID
81813	6/9/21	CHK	99999	RANDELL WELLENBROCK	Credit Balance Refund		90.32	VOID
83650	4/6/22	CHK	99999	ANTONIO LEAL INFANTE	Credit Balance Refund		433.92	VOID
83945	6/1/22	CHK	3702	AIR-TIGHT REMODELING	REEP		450.42	
83946	6/1/22	CHK	10307	BART ANDRIST	Trenching		3,310.70	
83947	6/1/22	CHK	258	APOLLO MECHANICAL CONTRACTOR	REEP		1,100.00	
83948	6/1/22	CHK	2425	AT&T MOBILITY, LLC	Monthly Billing		5.44	
83949	6/1/22	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands		2,445.38	
83950	6/1/22	CHK	37	BENTON PUD - REVOLVING FUND-OPE	Safety Trailer Supplies		28.97	
83951	6/1/22	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc		8,349.36	
					Tree Trimming Svc		8,349.36	
					Tree Trimming Svc		8,349.36	
					Material		8,349.36	
						Total for Check/Tran - 83951:	33,397.44	
83952	6/1/22	CHK	243	FEDERAL EXPRESS CORP	Monthly Billing		10.12	
					Monthly Billing		10.65	
						Total for Check/Tran - 83952:	20.77	
83953	6/1/22	CHK	233	INTERMOUNTAIN WEST INSULATION	REEP		189.60	
83954	6/1/22	CHK	128	PERFECTION GLASS, INC.	REEP		517.56	
83955	6/1/22	CHK	10718	PUBLIC UTILITY DIST PEND ORIELLE	CWPU UIP Expenses		1,708.81	
83956	6/1/22	CHK	379	PURMS JOINT SELF INSURANCE FUND	Property General Assessment		29,901.68	
83957	6/1/22	CHK	3961	SIERRA ELECTRIC, INC.	Hot Socket/Repair		211.94	
83958	6/1/22	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Monthly Billing		36.00	

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
83959	6/1/22	CHK	992	VERIZON NORTHWEST	Monthly Billing		212.44
					Monthly Billing		122.90
						Total for Check/Tran - 83959:	335.34
83960	6/1/22	CHK	99999	DESTRY NECHANICKY	District Claim		1,356.38
83961	6/8/22	CHK	2400	ADAM'S TRI CITIES ENTERPRISE	Commercial Energy Efficiency Prg		1,680.00
83962	6/8/22	CHK	2425	AT&T MOBILITY, LLC	Monthly Billing		65.90
83963	6/8/22	CHK	39	BENTON COUNTY	Easement W/o 632684		206.50
					Easement W/o 638239		206.50
					Easement W/o 641141		205.50
					Easement W/o 647361		206.50
					Easement W/o 647507		205.50
					Easement W/o 648269		205.50
					Easement W/o 649079		205.50
					Easement W/o 651493		205.50
					Quick Claim Deed		204.50
						Total for Check/Tran - 83963:	1,851.50
83964	6/8/22	CHK	39	BENTON COUNTY	Easement		219.50
83965	6/8/22	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc		4,174.68
					Tree Trimming Svc		7,066.91
						Total for Check/Tran - 83965:	11,241.59
83966	6/8/22	CHK	65	COLUMBIA GRAIN & FEED, INC.	Material		3,042.51
83967	6/8/22	CHK	374	HOWARD INDUSTRIES, INC.	Transformer, 500 kVA three pha		53,691.84
					Transformers		35,794.56
						Total for Check/Tran - 83967:	89,486.40
83968	6/8/22	CHK	10162	LINGUISTICA INTERNATIONAL, INC.	Interpreting Svc		18.41
83969	6/8/22	CHK	10564	LOURDES OCCUPATIONAL HEATLH	Pre Employemnt Exam		30.00

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
83970	6/8/22	CHK	962	PACIFIC POWER	Monthly Billing		337.23
83971	6/8/22	CHK	10246	PASCO CHAMBER OF COMMERCE	RiverFest Advertising		8,500.00
83972	6/8/22	CHK	128	PERFECTION GLASS, INC.	REEP		333.54
83973	6/8/22	CHK	135	PROSSER, CITY OF	Monthly Billing		1.22
					Monthly Billing		11.34
					Monthly Billing		717.19
					Monthly Billing		915.04
						Total for Check/Tran - 83973:	1,644.79
83974	6/8/22	CHK	149	SMITH INSULATION, INC.	REEP		1,185.12
83975	6/8/22	CHK	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing		581.93
83976	6/8/22	CHK	10710	THRYV, INC.	Advertising		99.50
83977	6/8/22	CHK	193	UNITED PARCEL SERVICE OF AMERIC	Mailing Svc		36.00
83978	6/8/22	CHK	992	VERIZON NORTHWEST	Monthly Billing		1,757.27
					Monthly Billing		251.22
					Monthly Billing		356.93
					Monthly Billing		400.10
					Monthly Billing		116.94
						Total for Check/Tran - 83978:	2,882.46
83979	6/8/22	CHK	10649	ZIPLY FIBER	Monthly Billing		95.10
83980	6/8/22	CHK	99999	3425 S VAN BUREN LLC	Credit Balance Refund		133.54
83981	6/8/22	CHK	99999	TOD C APEDAILE	Credit Balance Refund		119.52
83982	6/8/22	CHK	99999	JESUS M BARBOZA JR	Credit Balance Refund		76.15
83983	6/8/22	CHK	99999	ANTONIA CAMPOS	Credit Balance Refund		148.17
83984	6/8/22	CHK	99999	BEREN CHRISTIANSEN	Credit Balance Refund		24.00

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
83985	6/8/22	CHK	99999	AZARIA K FITZGERALD	Credit Balance Refund	62.90
83986	6/8/22	CHK	99999	SUE FROST	Credit Balance Refund	68.76
83987	6/8/22	CHK	99999	ELANA HERNANDEZ-ROMERO	Credit Balance Refund	40.00
83988	6/8/22	CHK	99999	SHAWN HEWITT	Credit Balance Refund	58.00
83989	6/8/22	CHK	99999	KYLE D KANKELBERG	Credit Balance Refund	80.00
83990	6/8/22	CHK	99999	BUDDY J KONKRIGHT	Credit Balance Refund	160.00
83991	6/8/22	CHK	99999	ANTONIO LEAL INFANTE	Credit Balance Refund	433.92
83992	6/8/22	CHK	99999	ASHLEY B LEE	Credit Balance Refund	54.49
83993	6/8/22	CHK	99999	LELAND A LEINGANG	Credit Balance Refund	400.82
83994	6/8/22	CHK	99999	ROSALEA LOPEZ GARCIA	Credit Balance Refund	79.52
83995	6/8/22	CHK	99999	BRIAN W MARTIN	Credit Balance Refund	169.11
83996	6/8/22	CHK	99999	ANTHONY MOORE	REEP	1,391.64
83997	6/8/22	CHK	99999	MANUEL J PRECIADO	Credit Balance Refund	203.64
83998	6/8/22	CHK	99999	LEONARDO REYES	Credit Balance Refund	67.19
83999	6/8/22	CHK	99999	JAIME SANDOVAL GARCIA	Credit Balance Refund	356.73
84000	6/8/22	CHK	99999	STARTAK FIBER LLC	Credit Balance Refund	425.79
84001	6/8/22	CHK	99999	VALARIE TELLEZ	Credit Balance Refund	94.99
84002	6/8/22	CHK	99999	CODY D WEBB	Credit Balance Refund	118.00
84003	6/8/22	CHK	99999	RANDELL WELLENBROCK	Credit Balance Refund	90.32
84004	6/8/22	CHK	99999	DIANA WILLIAMS	REEP	1,200.00
84005	6/15/22	CHK	258	APOLLO MECHANICAL CONTRACTOR	REEP	1,100.00

Accounts Payable
Check Register

05/30/2022 To 06/19/2022

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
84006	6/15/22	CHK	436	BANK OF AMERICA	LOC Qtrly Fee		10,111.11
84007	6/15/22	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands		1,899.67
84008	6/15/22	CHK	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc		8,349.36
					Tree Trimming Svc		8,349.36
						Total for Check/Tran - 84008:	16,698.72
84009	6/15/22	CHK	32	CITY OF BENTON CITY	Occupation Tax		9,380.01
84010	6/15/22	CHK	99	KIE SUPPLY CORP	Credit - PO 55148		-2,236.15
					Ty Wraps, Thomas & Betts #TY524MX		488.70
					Ty Wraps, Thomas & Betts #TY529MX		4,039.92
						Total for Check/Tran - 84010:	2,292.47
84011	6/15/22	CHK	135	PROSSER, CITY OF	Occupation Tax		29,126.75
84012	6/15/22	CHK	141	RICHLAND, CITY OF	Occupation Tax		821.84
84013	6/15/22	CHK	985	SPECTRUM PACIFIC WEST, LLC	Monthly billing		596.17

Total Payments for Bank Account - 2 :	(69)	276,431.85
Total Voids for Bank Account - 2 :	(3)	643.76
Total for Bank Account - 2 :	(72)	277,075.61
Grand Total for Payments :	(150)	2,295,406.38
Grand Total for Voids :	(3)	643.76
Grand Total :	(153)	2,296,050.14

Accounts Payable
Check Register

ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
6228	5/31/22	WIRE	2902	WHITE CREEK WIND I, LLC	REC for BH 2021		4,475.16
6232	6/3/22	WIRE	169	ENERGY NORTHWEST	Purchased Power		38,676.33
6233	6/9/22	WIRE	171	WASH STATE DEPT RETIREMENT SYS	PERS Plan 2		35,435.37
					PERS Plan 3A 5% All Ages		1,130.16
					PERS Plan 3B 5% Up to Age 35		281.15
					PERS Plan 3B 6% Age 35-45		127.22
					PERS Plan 3E 10% All Ages		904.13
					PERS Plan 3F 15% All Ages		451.07
					PERS - ER		61,454.25
						Total for Check/Tran - 6233:	99,783.35
6234	6/9/22	WIRE	437	WASH STATE DEPT SUPPORT REGIST	Garnishment - Child Support		451.98
6235	6/2/22	WIRE	925	KLICKITAT COUNTY PUD	TD white Cr/Rock Crk		4,043.21
6236	6/9/22	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution		1,424.88
					457(b) Roth EE Contribution		8,715.14
					Plan A 457(b) Employee Contribution		5,729.07
					Plan B 457(b) Employee Contribution		20,758.02
					Plan C 401(a) Option 1 EE Contribution		3,500.98
					Plan C 401(a) Option 2 EE Contribution		1,458.50
					Plan C 401(a) Option 3 EE Contribution		513.42
					Plan C 401(a) Option 4, Step 2 EE Contri		981.31
					Plan C 401(a) Option 4, Step 3 EE Contri		1,763.08
					Plan C 401(a) Option 4, Step 4 EE Contri		349.32
					Plan C 401(a) Option 5, Step 4 EE Contri		1,164.47
					Plan C 457(b) Employee Contribution		4,507.79
					Deferred Comp - ER		17,881.52
						Total for Check/Tran - 6236:	68,747.50
6237	6/7/22	WIRE	1680	MORGAN STANLEY	Purchased Gas		41,620.60

Accounts Payable
Check Register

ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference		Amount
6238	6/9/22	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax		67,904.47
					Medicare - Employee		9,009.12
					Medicare - Employer		9,009.12
					Social Security - Employee		38,522.08
					Social Security - Employer		38,522.08
					Total for Check/Tran - 6238:		162,966.87
6239	6/6/22	WIRE	10084	CITI MERCHANT SERVICES	Merchant Fees		31,385.99
6240	5/27/22	WIRE	199	WASH STATE DEPT REVENUE-LEASEH	Underground Storage Tank Business Lic		202.58
6242	6/14/22	WIRE	1787	BP ENERGY COMPANY	Purchased Power		144,894.40
6243	6/14/22	WIRE	3194	EDF TRADING NORTH AMERICA, LLC	Purchased Power		129,494.40
6244	6/15/22	WIRE	169	ENERGY NORTHWEST	Co-Location Rent		443.22
					Co-Location Rent		443.22
					Co-Location rent		443.22
					Total for Check/Tran - 6244:		1,329.66
6245	6/15/22	WIRE	2570	THE ENERGY AUTHORITY, INC.	Purchased Power		146,616.70
					Total for Bank Account - 1 :	(14)	874,688.73
					Grand Total :	(14)	874,688.73

BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL

Date	Customer	Rebate Amount	Rebate Description
06/07/2022	PHILIP J FIELDING	$ 30.00	Rebate - Clothes Washer
06/07/2022	PHILIP J FIELDING	$ 50.00	Rebate - Clothes Dryer
06/02/2022	CHRISTINA FULLER	$ 100.00	Rebate - Smart Thermostat
06/02/2022	STEVEN R OLSON	$ 100.00	Rebate - Smart Thermostat
06/06/2022	MATTHEW MCCANN	$ 600.00	Rebate - Heat Pump Water Heater
06/06/2022	BETH R JONES	$ 250.00	Rebate - Electric Vehicle
06/06/2022	TONI E WILLIAMS	$ 250.00	Rebate - Electric Vehicle
06/07/2022	SETH ELKINGTON	$ 250.00	Rebate - Electric Vehicle

$	1,630.00

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
545	05/03/2022	366	Credit Card	ST10 - Storm Card #10	1654	CRAMER, BRIAN M	1654	SPEEDWAY 2173	Fuel	58.88
	05/11/2022	366					1654	QWIK'S COUNTRY ST	Fuel	73.20
	05/01/2022	366					1654	76 - METRO MART CO	Fuel	77.14
									Total for Tran-545:	209.22
546	05/09/2022	379	Credit Card	51 - Power Management	2250	WELLER, ROXANNE K	2250	PEAK LOAD MANAGE	PEAK LOAD MANAGEME	2,450.00
									Total for Tran-546:	2,450.00
547	05/06/2022	372	Credit Card	31 - Operations	901	SCHLEKEWEY, DIANE A	901	OFFICE DEPOT #1078	File Folders and Sticky notes	87.28
	04/19/2022	372					901	SCHWEITZER ENGINE	Brent Wurz Recloser Training	1,000.00
	04/19/2022	372					901	OFFICE DEPOT #1078	2 Pad Holders with Calculator	97.50
									Total for Tran-547:	1,184.78
548	05/17/2022	377	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	PASCO A-PTS 0027915	credit, parts return	-80.21
							2026	CORWIN FORD TRI-CI	credit, parts return	-416.76
									Total for Tran - 548:	-496.97

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
549	05/05/2022	377	Credit Card	37 - Operations - (Support Sv	2026	KINTZLEY, ROY D	2026	PASCO A-PTS 0027915	#184, u-joint	126.21
	05/01/2022	377					2026	ALTEC INDUSTRIES, I	#207, placard & level indicato	498.30
	05/10/2022	377					2026	BLUELINE EQUIPMEN	#153, radiator	1,021.92
	05/01/2022	377					2026	SPECK BUICK GMC O	fuel pump, fill hose	681.05
	05/13/2022	377					2026	AFFORDABLE WINDS	#158, windshield replace	380.10
	05/03/2022	377					2026	PASCO A-PTS 0027915	brake cleaner	263.64
	05/04/2022	377					2026	O'REILLY AUTO PART	#87, coolant hose	16.14
	05/05/2022	377					2026	PEAK INDUSTRIAL	#116, fuel pump & gasket	162.46
	05/03/2022	377					2026	SAFETY KLEEN SYSTE	sump vacuum	3,101.62
	05/03/2022	377					2026	CORTLAND COMPAN	winch ropes	2,391.52
	05/01/2022	377					2026	PASCO A-PTS 0027915	filters, wiperblades & DEF	190.06
	05/10/2022	377					2026	J&L HYDRAULICS	hydraulic fittings	19.52
	05/01/2022	377					2026	PASCO A-PTS 0027915	#160, retainer clip	10.26
	05/11/2022	377					2026	O'REILLY AUTO PART	washer fluid	72.72
	05/06/2022	377					2026	TEREX UTILITIES, INC.	#149, placard	48.88
	05/01/2022	377					2026	LITHIA CJD OF TRI-CI	#185, pins & clips	15.83
	05/01/2022	377					2026	CORWIN FORD TRI-CI	#184, park brake handle	34.16
	05/04/2022	377					2026	CHARLIE S AUTOMOT	#87, radiator repair	1,000.51
	05/02/2022	377					2026	AFFORDABLE WINDS	#154, windshield replace	347.52
	05/01/2022	377					2026	PASCO A-PTS 0027915	filters, wiperblades & bulbs	154.67
	05/03/2022	377					2026	TRUCK PRO	pintle hitches & chain	1,099.88
	05/12/2022	377					2026	PASCO A-PTS 0027915	#158, trans filter & fluid	89.55
	05/10/2022	377					2026	MORROW COUNTY G	#195, clutch, axle & brake pa	2,051.45
	05/06/2022	377					2026	VERSALIFT NORTHWE	#184, slide pad & bucket rest	214.47
	05/04/2022	377					2026	PASCO A-PTS 0027915	diesel exhaust fluid	454.17
	05/02/2022	377					2026	COLUMBIA GRAIN AN	2 stroke oil & bar oil	119.48
	05/01/2022	377					2026	KAMAN DIST GRP 825	#195, bearings	40.92
	05/10/2022	377					2026	WOODPECKER TRUCK	#149, seat cushion & fender fl	788.62
	05/09/2022	377					2026	ALTEC INDUSTRIES, I	#176, bumper & placard	102.98
	05/12/2022	377					2026	PEAK INDUSTRIAL	#143, sprokets & screws	581.08
	05/10/2022	377					2026	WOODPECKER TRUCK	#149, leafspring liner	27.56
	05/05/2022	377					2026	PASCO A-PTS 0027915	#87, radiator cap	7.37
	05/02/2022	377					2026	PASCO A-PTS 0027915	#175, map sensor	77.15
	05/09/2022	377					2026	PASCO A-PTS 0027915	#54, gaskets	13.14
	05/11/2022	377					2026	PASCO A-PTS 0027915	#153,antifreeze	52.17

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
	05/06/2022	377					2026	COLUMBIA RIGGING	#tr1106, cable eye replace	27.18
	05/01/2022	377					2026	PASCO A-PTS 0027915	filters, DEF & wiper blades	187.99
	05/03/2022	377					2026	CORWIN FORD TRI-CI	#222, spare keys	224.19
	05/01/2022	377					2026	WOODPECKER TRUCK	#149, u-bolts & spring insulat	280.63
	05/01/2022	377					2026	SOL*SNAP-ON INDUST	scanner software update	1,092.74
	05/03/2022	377					2026	PASCO A-PTS 0027915	#217 wiper blades	24.46
	05/06/2022	377					2026	KAMAN DIST GRP 825	#195, bearings	192.66
	05/05/2022	377					2026	PASCO A-PTS 0027915	filters, batteries & safety glov	559.96
	05/01/2022	377					2026	PASCO A-PTS 0027915	#195, air filter	22.68
	05/01/2022	377					2026	SQ *AMERICAN WHEE	#184, powdercoat box	186.79
	05/05/2022	377					2026	PASCO A-PTS 0027915	#118, fittings	7.82
	05/12/2022	377					2026	PASCO A-PTS 0027915	filters & wiperblades	197.05
	05/01/2022	377					2026	CORWIN FORD TRI-CI	#196, blend door, cam & lube	52.12
	05/09/2022	377					2026	ALTEC INDUSTRIES, I	#176, gel coat repair & placar	255.50
	05/01/2022	377					2026	CORWIN FORD TRI-CI	#184, sensor	96.26
	05/02/2022	377					2026	COLUMBIA GRAIN AN	hand gaurd	28.25
	05/01/2022	377					2026	AFFORDABLE WINDS	#169, windshield replace	325.80
									Total for Tran-549:	20,019.16
550	05/10/2022	375	Credit Card	38 - Operations - Support Svc	10656	FLEENOR, RYAN A	10656	THERMAL SUPPLY 221	Heat pump accessories	145.20
	04/14/2022	375					10656	THE HOME DEPOT #47	Command strips	42.27
									Total for Tran-550:	187.47
551	05/10/2022	373	Credit Card	34 - Operations - Meter Shop	1466	BRADSHAW, GORDON J	1466	AMZN MKTP US*131X	Extech High Res Mini Clamp	360.87
	04/24/2022	373					1466	AMZN MKTP US*1O5J0	Fuses	303.64
	04/25/2022	373					1466	AMZN MKTP US*1O00	Shelf for rack mounted SCAD	35.83
	04/22/2022	373					1466	AMZN MKTP US*1Q5U	Rack Screws for SCADA rac	51.36
	04/25/2022	373					1466	CURRENT ELECTRIC T	CURRENT ELEC TRAININ	180.00
	05/07/2022	373					1466	L&I LICENSES	L&I LICENSES for Brent W	76.90
	04/19/2022	373					1466	FASTENAL COMPANY	Ring Terminals	114.57
									Total for Tran-551:	1,123.17

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
552	05/03/2022	371	Credit Card	15 - IT Infrastructure	3259	CRUM, DUANE P	3259	FS COM INC	Parts for Customer premise a	1,124.02
	05/03/2022	371					3259	FS COM INC	Parts for Customer premise an	1,265.20
	05/06/2022	371					3259	AMZN MKTP US*1373J	Portable Projector for Saftey	496.75
	05/03/2022	371					3259	SP UBIQUITI INC.	AirFiber 60 LR x 2	939.21
	04/25/2022	371					3259	SMARTSHEET INC.	SMARTSHEET INC. Softwa	29.33
	04/24/2022	371					3259	DMI* DELL K-12/GOVT	Laptop docking stations (Cra	341.37
	04/24/2022	371					3259	AMAZON.COM*1Q6B6	Polybase book	23.04
	05/11/2022	371					3259	NEWEGG MARKETPL	HGST 6TB drive for Veeam r	152.04
	05/11/2022	371					3259	AMZN MKTP US*139JZ	Cabling	90.78
	04/21/2022	371					3259	1PASSWORD	1PASSWORD Support for Us	86.95
	05/01/2022	371					3259	SPECTRUM	SPECTRUM	139.98
	05/06/2022	371					3259	AMZN MKTP US*136J	Laptop bag for Folta	21.71
	05/03/2022	371					3259	BMC SOFTWARE	Add 2 additional TrackIT lice	1,839.48
	05/13/2022	371					3259	NEWEGG MARKETPL	Seagate 6Tb drive for Veeam	157.46
	04/27/2022	371					3259	COMPUNET	COMPUNET Substation licen	1,410.97
	05/04/2022	371					3259	ISSQUAREDINC	RSA software renewal	2,450.46
	04/29/2022	371					3259	1PASSWORD	1PASSWORD Support for lic	84.68
	05/05/2022	371					3259	SPECOPS SOFTWARE	Renewal for SpecOps softwar	2,523.36
	05/10/2022	371					3259	AMZN MKTP US*1L6N	SMS Eagle purchase to suppo	1,416.14
									Total for Tran-552:	14,592.93
553	04/28/2022	370	Credit Card	21 - Engineering	3880	WEBB, BRENDA R	3880	CITY OF KENNEWICK	DPW-2022-6415 W 34th St	75.00
	04/18/2022	370					3880	CITY OF KENNEWICK	DPW-2022-6355 2010 W 35t	75.00
	05/02/2022	370					3880	ARNETT INDUSTRIES	Test cable sample acceptance	814.50
	05/05/2022	370					3880	CITY OF KENNEWICK	DPW-2022-6612 2304 W 30t	75.00
	05/02/2022	370					3880	ARNETT INDUSTRIES	Test cable sample acceptance	977.40
	05/12/2022	370					3880	CITY OF KENNEWICK	DPW-2022-6707 1000 W 4th	75.00
									Total for Tran-553:	2,091.90

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
554	04/22/2022	369	Credit Card	44 - Customer Service	10150	COBB, ANNETTE L	10150	FRED-MEYER #0163	cleaning supplies	77.10
	04/23/2022	369					10150	FP MAILING SOLUTIO	jan and april postage meter	345.34
	04/14/2022	369					10150	BUSINESS TELECOM P	headsets	1,945.96
	04/30/2022	369					10150	AMZN MKTP US*1397	office supplies	32.57
	04/21/2022	369					10150	OFFICE DEPOT #962	office supplies	26.04
	05/06/2022	369					10150	DIEBOLD SUPPLY	drive thru tubes	150.52
	05/04/2022	369					10150	AMZN MKTP US*1337	office supplies	50.36
	04/22/2022	369					10150	OFFICE DEPOT #1078	office supplies	246.00
									Total for Tran-554:	2,873.89
555	04/22/2022	374	Credit Card	35 - Operations - Transforme	2503	GASTON, TODD	2503	3627 CED	3627 CED MISC. MATERIA	70.35
	04/14/2022	374					2503	KIE SUPPLY - KENNE	KIE SUPPLY - KENNEWIC	34.71
	04/27/2022	374					2503	OXARC, INC-PASCO C	COMP. AIR	37.47
	05/11/2022	374					2503	THE HOME DEPOT 473	THE HOME DEPOT 4739 W	281.22
	05/04/2022	374					2503	MONARCH MACHINE	MONARCH MACHINE AN	1,287.01
	04/22/2022	374					2503	AUTOZONE #3727	AUTOZONE #3727 INSP. C	119.45
	05/11/2022	374					2503	KENNEWICK RANCH	KENNEWICK RANCH AN	32.56
	05/06/2022	374					2503	MEGGER	MEGGER TRAINING	1,894.50
	04/18/2022	374					2503	THE HOME DEPOT #47	THE HOME DEPOT #4739	28.03
	04/29/2022	374					2503	OXARC, INC-PASCO C	COUNTE NITROGENR	151.63
	05/12/2022	374					2503	THE HOME DEPOT	THE HOME DEPOT Respira	52.07
	05/10/2022	374					2503	GRAINGER	GRAINGER Harness lifeline	487.49
	05/02/2022	374					2503	3627 CED	1 1/4 pvc connectors	68.14
	04/19/2022	374					2503	THE HOME DEPOT #47	THE HOME DEPOT #4739	184.57
	05/11/2022	374					2503	BASIN DEPARTMENT	BASIN DEPARTMENT STO	217.18
	04/14/2022	374					2503	UNDERSEA ADVENTU	UNDERSEA ADVENTURE	15.20
	05/05/2022	374					2503	THE HOME DEPOT #47	THE HOME DEPOT #4739 f	20.60
	04/22/2022	374					2503	3627 CED	3627 CED MISC. PARTS	116.78
	05/05/2022	374					2503	THE HOME DEPOT #47	THE HOME DEPOT #4739 P	153.84
	05/11/2022	374					2503	L&I LICENSES	L&I LICENSES Cris Rabben	76.90
	04/21/2022	374					2503	THE HOME DEPOT #47	THE HOME DEPOT #4739	46.24
	05/09/2022	374					2503	THE TROPHY SHOPPE	Breaker tags	53.76
	05/10/2022	374					2503	ARG-CENTRAL HOSE	ARG-CENTRAL HOSE Hos	34.95
	05/04/2022	374					2503	ARG-CENTRAL HOSE	ARG-CENTRAL HOSE HO	147.98
									Total for Tran-555:	5,612.63

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
556	04/18/2022	368	Credit Card	11 - Finance & Business Serv	1091	BLACKWELL, LURII	1091	NWPPA	Zirker - 2022 Acct & Finance	820.00
	04/18/2022	368					1091	NWPPA	Mercer 2022 Acct & Finance	940.00
	04/20/2022	368					1091	WASHINGTON SOCIET	WSCPA Annual Membership	325.00
	05/13/2022	368					1091	GOVERNMENT FINAN	Government Finance Assc. M	280.00
	05/04/2022	368					1091	MASTERCPE LLC	Meyer-Ethics for WA CPA 2	43.75
	05/04/2022	368					1091	MASTERCPE LLC	Master CPE Meyer-Subscripti	163.16
	04/15/2022	368					1091	ESMARTPAYROLL PA	2022 1st Qtr Form 941	7.45
									Total for Tran-556:	2,579.36

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
557	04/27/2022	367	Credit Card	01 - Executive	10664	VANCE, AMBER D	10664	AMERICAN PUBLIC PO	APPA NATL CONF REG-L	1,325.00
	04/19/2022	367					10664	PAYPAL *TUDECIDES	TU DECIDES NEWSPAPER	450.00
	05/03/2022	367					10664	THE SEATTLE TIMES	SEATTLE TIMES SUBSCRI	19.96
	04/19/2022	367					10664	WWW.DOODLE.COM	DOODLE POLL ANNUAL S	83.40
	05/09/2022	367					10664	PAYPAL *ATOMICSCR	ATOMIC SCREEN PRINT-E	574.00
	04/29/2022	367					10664	DRI*FITBIT LLC	SIMS AWARD-FITBIT-D B	108.65
	05/05/2022	367					10664	LINKEDIN-689*1674496	LINKEDIN JOB POSTING	373.70
	04/16/2022	367					10664	AMZN MKTP US*1A2V	AMAZON - SHARPS CONT	44.52
	05/03/2022	367					10664	QGV*JUNIOR ACHIEV	JUNIOR ACHIEVEMENT B	70.00
	05/12/2022	367					10664	SQ *VIVID IMAGINATI	VIVID IMAG PROD-NIGHT	543.00
	04/21/2022	367					10664	AMZN MKTP US*1Q1W	AMAZON - MAGNETIC TA	10.85
	04/28/2022	367					10664	PAYPAL *ATOMICSCR	ATOMIC SCREEN PRINT-E	637.72
	05/10/2022	367					10664	PAYPAL *ATOMICSCR	ATOMIC SCREEN PRINT-E	-32.98
	04/22/2022	367					10664	PAYPAL *ATOMICSCR	ATOMIC SCREEN PRINT-E	902.14
	04/14/2022	367					10664	ASSOCIATION OF WAS	ASW-LABOR RELATIONS	495.00
	05/01/2022	367					10664	GOOGLE CLOUD_01D	GOOGLE CLOUD TRANSL	7.10
	04/19/2022	367					10664	PAYPAL *ATOMICSCR	ATOMIC SCREEN PRINT-E	827.96
	05/05/2022	367					10664	PAYPAL *ATOMICSCR	ATOMIC SCREEN PRINT-E	-60.98
	05/10/2022	367					10664	IN *STAFF TESTING, I	STAFF TESTING-KENEXA	1,364.00
	04/19/2022	367					10664	DOL - PROFESSIONAL	WA STATE DOL-NOTARY	45.00
	05/03/2022	367					10664	TOWNSQUARE MEDIA	TOWNSQUARE MEDIA-R	2,080.00
	05/12/2022	367					10664	AMZN MKTP US*1L13	AMAZON - KEY BOARD F	217.15
	04/21/2022	367					10664	ASIS INTL ONLINE	ASIS INTL MEMBERSHIP-	254.00
	04/17/2022	367					10664	FACEBK EQCK4D37N2	FACEBOOK - ACCIDENTA	20.00
	05/10/2022	367					10664	A * WESTERNCAUCU	WESTERN CAUCUS-MEM	2,500.00
	04/29/2022	367					10664	DRI*FITBIT LLC	SIMS AWARD-FITBIT-K M	108.55
	05/05/2022	367					10664	GARMIN 150566780	SIMS AWARD-GARMIN-C	86.87
	05/03/2022	367					10664	QGV*JUNIOR ACHIEV	JUNIOR ACHIEVEMENT B	70.00
	05/04/2022	367					10664	PAYPAL *ATOMICSCR	ATOMIC SCREEN PRINT-E	703.18
	04/29/2022	367					10664	DRI*FITBIT LLC	SIMS AWARD-FITBIT-J HE	108.55
	05/02/2022	367					10664	CBSHRM	COL BASIN SHRM-MAY M	20.00
	04/21/2022	367					10664	ASSOCIATION OF WAS	ASW-LABOR RELATIONS	495.00
	04/18/2022	367					10664	NWPPA	NWPPA-ELEC ENGR II AD	200.00
									Total for Tran-557:	14,651.34

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
558	05/05/2022	365	Credit Card	TRAV - Travel Card	1017	NEWELL, PAULA A	1017	DELTA AIR 006774367	Dunn - APPA National Conf	-1,532.21
	04/28/2022	365					1017	THE GROVE HOTEL	Homer - NWPPA IT Conf	572.91
	05/14/2022	365					1017	ERAC TOLL 657DJX 87	Hall - WPUDA	8.20
	04/28/2022	365					1017	THE GROVE HOTEL	Crum - NWPPA IT Conf	572.91
	04/28/2022	365					1017	THE GROVE HOTEL	Folta - NWPPA IT Conf	629.80
	04/28/2022	365					1017	CAMBRIA NEW ORLE	Norton - IEEE Conf	1,207.84
	04/14/2022	365					1017	DOUBLETREE HOTELS	Berven - NWPPA E&O Conf	592.80
	04/27/2022	365					1017	BEST WESTERN PLUS	Holbrook - NISC User Grp	348.22
	05/05/2022	365					1017	DELTA AIR 006774367	Dunn - APPA National Conf	1,532.21
	05/06/2022	365					1017	DELTA AIR 006774367	Dunn - APPA National Conf	1,532.21
	04/18/2022	365					1017	ALASKA AIR 02721353	Marshall - WMCA Mtg	317.20
	04/25/2022	365					1017	CARIBE ROYALE RES	Holgate - Forensics Examiner	1,886.63
	04/28/2022	365					1017	ENTERPRISE RENT-A-	ENTERPRISE - Berven	215.84
	04/28/2022	365					1017	CAMBRIA NEW ORLE	Berven - IEEE Conf	1,387.76
	05/05/2022	365					1017	AGENT FEE 006774367	AGENT FEE 006774367897	-35.00
	04/14/2022	365					1017	THE DAVENPORT GRA	Broeske - NWPPA E&O Con	377.94
	05/11/2022	365					1017	ALASKA AIR 02777436	White - TEA Mtg	317.19
	05/11/2022	365					1017	AGENT FEE 027774367	AGENT FEE - White	35.00
	04/28/2022	365					1017	CAMBRIA NEW ORLE	Norton - IEEE Conf	1,387.76
	04/14/2022	365					1017	DOUBLETREE HOTELS	VanVossen - NWPPA E&O	556.83
	04/14/2022	365					1017	THE DAVENPORT GRA	Schafer - NWPPA E&O Conf	755.88
	05/05/2022	365					1017	AGENT FEE 006774367	AGENT FEE - Dunn	35.00
	04/27/2022	365					1017	BEST WESTERN PLUS	Martin - NISC User Grp	348.22
	04/24/2022	365					1017	CARIBE ROYALE RES	Holgate - Forensics Examiner	145.13
	04/14/2022	365					1017	THE DAVENPORT GRA	Garner - NWPPA E&O Conf	377.94
	05/07/2022	365					1017	CARIBE ROYALE RES	Holgate - Forensics Examiner	-145.13
	04/14/2022	365					1017	THE DAVENPORT GRA	Gaston - NWPPA E&O conf	377.94
	04/28/2022	365					1017	CAMBRIA NEW ORLE	Norton - IEEE Conf	-1,387.76
	04/27/2022	365					1017	BEST WESTERN PLUS	Holsten - NISC User Grp	348.22
	04/15/2022	365					1017	ENTERPRISE RENT-A-	Hall - WPUDA Mtg	265.97
	05/06/2022	365					1017	ALASKA AIR 02777436	McKee - AVI Substation Trai	663.20
	05/06/2022	365					1017	AGENT FEE 027774367	AGENT FEE - McKee	35.00
	05/06/2022	365					1017	AGENT FEE 006774367	AGENT FEE - Dunn	35.00
	05/03/2022	365					1017	AGENT FEE 027774282	AGENT FEE - Dunn	35.00
									Total for Tran-558:	13,801.65

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
ALL

CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
559	05/11/2022	378	Credit Card	39 - Operations - Warehouse	1465	PURDOM, KRISTI L	1465	ZORO TOOLS INC	TUFF TOTE	315.35
	05/11/2022	378					1465	ZORO TOOLS INC	LATEX COATED GLOVES	97.06
	05/10/2022	378					1465	HI-LINE 7813	TELESCOPING HOT STIC	1,237.82
	05/07/2022	378					1465	HI-LINE 7813	SILICONE WIPES	268.93
	05/10/2022	378					1465	THE HOME DEPOT #47	TWINE & PLUMB BOB'S	181.99
	04/29/2022	378					1465	GRAINGER	SLEDGE HAMMERS	266.98
	05/05/2022	378					1465	SP LUGALLSTORE	STRAP HOIST W/HOT STI	1,162.67
	04/19/2022	378					1465	J HARLEN CO INC	SOCKETS & SKINNING K	910.80
	05/04/2022	378					1465	ARNETT INDUSTRIES	TOOL REPAIR CREDIT	-444.74
	05/05/2022	378					1465	ZORO TOOLS INC	CARABINERS AND WREN	352.71
	04/26/2022	378					1465	NNA SERVICES LLC	NOTARY RENEWAL APPL	194.85
	05/05/2022	378					1465	J HARLEN CO INC	LITTLE MULE GRIP	497.23
	04/26/2022	378					1465	HI-LINE 7813	TOOL APRON	341.29
	05/07/2022	378					1465	ZORO TOOLS INC	MISC SMALL TOOLS	2,494.34
	04/29/2022	378					1465	GRAINGER	TIE DOWN STRAPS	487.44
	05/04/2022	378					1465	HI-LINE 7813	STEEL RACHET PULLER	649.95
	04/26/2022	378					1465	DOL - PROFESSIONAL	WA LICENSE FOR NOTAR	30.00
	04/25/2022	378					1465	BUCKMFG	2 SUPERSQUEEZE	2,170.60
	04/26/2022	378					1465	KENNEWICK RANCH	POLIWIRE	38.00
	05/05/2022	378					1465	GRAINGER	SOCKETS	40.75
	04/25/2022	378					1465	J HARLEN CO INC	CHAIN HOIST	576.56
	05/13/2022	378					1465	FULL SOURCE LLC	SUSPENSION FOR HARD	24.52
	05/11/2022	378					1465	AMZN MKTP US*135R	SMALL TABLE FOR HALL	262.27
	04/23/2022	378					1465	ZORO TOOLS INC	MISC SMALL TOOLS	111.95
									Total for Tran-559:	12,269.32

ACCOUNTS PAYABLE
CC/E-PAYMENT CHARGES
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CC/E-Payment Vendor: 3098 - US BANK CORPORATE PAYMENT SYSTEM

Tran	Date	Recon ID	Type	Credit Card/E-Payment	Vendor	Vendor Name	Merchant	Merchant Name	Reference	Amount
560	04/21/2022	376	Credit Card	36 - Operations - Maintenanc	10608	PATRICK, GEORGE M	10608	SQ *DEPENDABLE AP	fridge for warehouse	380.10
	04/22/2022	376					10608	BATTERIES PLUS #025	back up batteries	1,970.66
	04/25/2022	376					10608	IRRIGATION SPECIALI	irrigation parts	64.23
	04/21/2022	376					10608	THERMAL SUPPLY 221	water filter	92.69
	05/02/2022	376					10608	THE HOME DEPOT #47	drill bits	22.74
	05/09/2022	376					10608	CONS SUPPLY KENNE	toilet parts	93.62
	05/11/2022	376					10608	AMZN MKTP US*137K	liftmaster remote control	32.30
	05/09/2022	376					10608	GRAINGER	filters	362.75
	05/09/2022	376					10608	BUILDERS HARDWAR	mortice housing	66.61
	04/22/2022	376					10608	BATTERIES PLUS #025	BATTERIES	24.54
	04/28/2022	376					10608	3627 CED	led flood lights	1,773.93
	05/11/2022	376					10608	BATTERIES PLUS #025	back up batteries	76.22
	05/05/2022	376					10608	THE HOME DEPOT #47	pitchfork	54.28
	05/02/2022	376					10608	3627 CED	led lamps	71.76
	05/05/2022	376					10608	BATTERIES PLUS #025	back up batteries	76.22
	04/28/2022	376					10608	THE HOME DEPOT #47	sawzall blades	74.24
	04/18/2022	376					10608	OFFICE DEPOT #962	cord grommets	34.64
	05/03/2022	376					10608	GRAINGER	swamp cooler pumps	241.39
	05/10/2022	376					10608	FACTORYDIRECTFILT	FILTERS	527.41
									Total for Tran-560:	6,040.33

Total Charges for CC/E-Payment Vendor - 3098: (16)	99,190.18
Total Voids for CC/E-Payment Vendor - 3098: (0)	0.00
Total for CC/E-Payment Vendor - 3098: (16)	99,190.18
Grand Total for Charges: (16)	99,190.18
Grand Total for Voids: (0)	0.00
Grand Total:(16)	$ 99,190.18

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Work Order 649080 – Harvest Ridge Phase 1	
Agenda Item No:	3d	
Meeting Date:	June 28, 2022	
Presented by:	Nancy Lang nl	*Staff Presenting Item*
Approved by (dept):	Steve Hunter	*Director of Engineering*
Approved for Commission review:	Rick Dunn	*General Manager*

Motion for Commission Consideration:

Motion approving work order 649080 for the installation of underground primary electric facilities to serve Harvest Ridge Phase 1 subdivision consisting of 42 one-acre residential lots. This is located north of Reata Road and east of Dallas Road.

Recommendation/Background

Work Order 649080 includes construction of 3-phase and single-phase underground facilities necessary to serve 42 new lots being developed by Candy Mountain, LLC. and infrastructure for a future loop feed for these 42 lots and 100 additional one acre lots in phases 2 and 3.

Summary

Approval of work order 649080 will authorize the construction of facilities necessary to meet the initial request for electric service by the developer of Harvest Ridge Phase 1.

Fiscal Impact

The estimated project cost is $177,636.44. The Harvest Ridge developer contribution in aid to construction (CIAC) is $174,054.58. The District line extension credit for transformer expenses is $3,581.86.

Projects to be Presented at the Benton PUD

Commission Meeting On

June 28, 2022

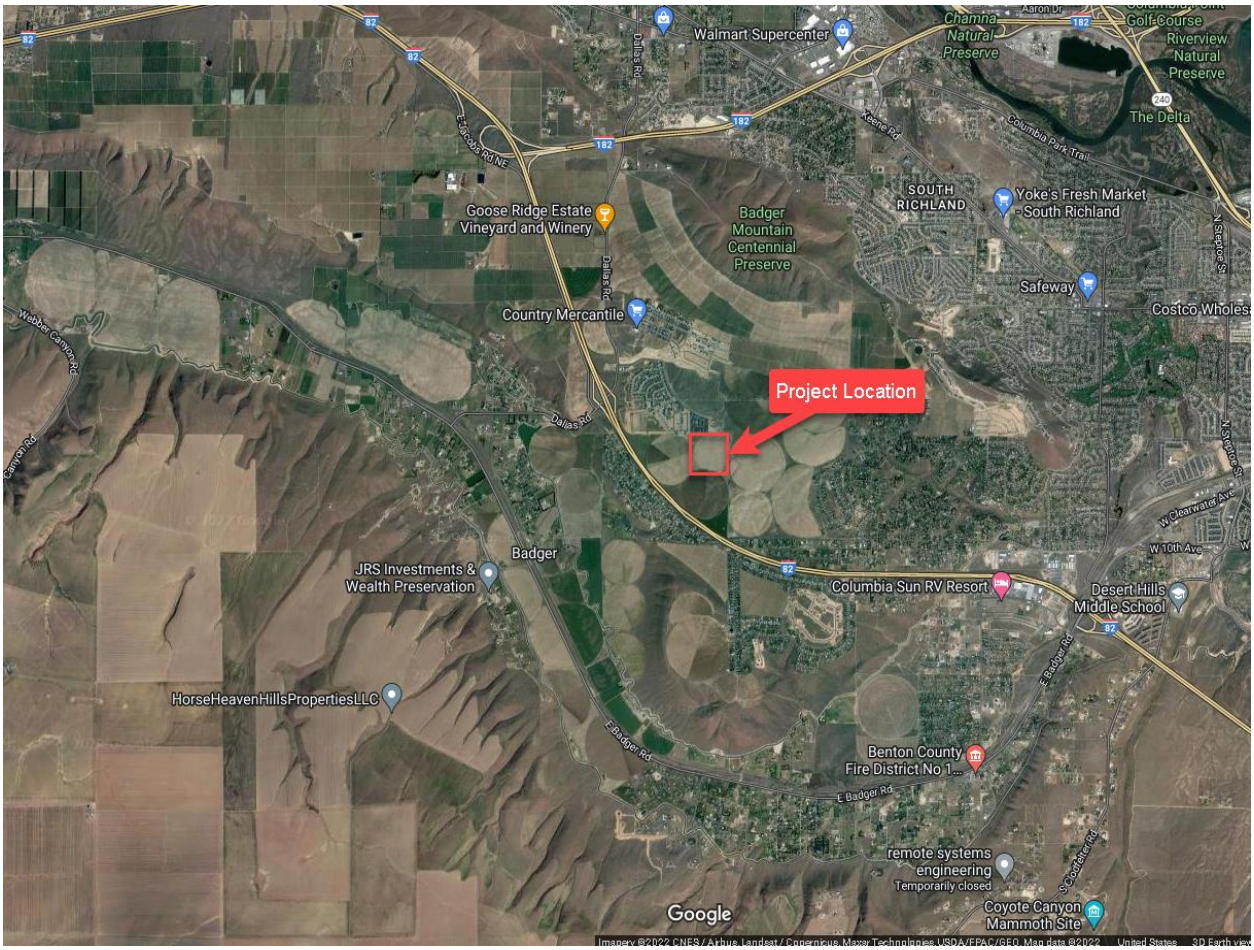
Project Name: Harvest Ridge Phase 1

WO#: 649080

Location: North of Reata Road, East of Dallas Road

Justification: Developer request to develop land and install power facilities.

Location Map



	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Contract Change Order #1 – Falcon Software Company Contract #21-18-07	
Agenda Item No:	3e	
Meeting Date:	June 28, 2022	
Presented by:	Jennifer Holbrook	*Staff Presenting Item*
Approved by (dept):	Chris Folta	*Director/Manager*
Approved for Commission review:	Rick Dunn	*General Manager/Asst GM*

Motion for Commission Consideration

Motion to authorize the General Manager on behalf of the District to sign Change Order #1 of Contract #21-18-07, in substantially the form presented, with Falcon Software Company, to extend the term of the contract to March 31, 2023 and increase the not-to-exceed amount by $165,500.00; bringing the new not-to-exceed amount to $223,850.00.

Background

Falcon Software Company has been hosting and providing professional services in support of the District's website since 2017. During the Strategic Technology Planning process in 2020, a redesign of the website was identified as a project to commence in 2021. The District contracted with Falcon Software in September of 2021 to provide professional services to facilitate the planning and design phases of the redesign project.

Since entering into this project, Falcon Software worked with subject matter experts across all business functions of the District to identify areas for improvement on the website. A detailed design and a mock-up of the new website have been developed and approved by staff, and Falcon Software has provided an estimate for the development of the new website, an upgrade to the content management software used to manage the website, and the implementation of the new site.

Summary

Executing this change order with Falcon Software Company will allow for District staff to complete the development and implementation phases of the website redesign project.

Fiscal Impact

$150,000.00 was included in the 2022 Operating Budget for the website redesign project. Staff will submit a budget amendment for 2022 for the additional $15,500.

A Digital Experience Agency

Request for Proposal Response for
BENTON PUD

RFP Response Code: 4202-3527-060622-v2

Requested by:
Benton PUD
Jodi Henderson, Communications Manager
hendersj@bentonpud.org | https://www.bentonpud.org

Prepared by:
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Falcon Software Company Inc.
311 – 2840 Peatt Road, Victoria, British Columbia V9B 3V4
www.falcon-software.com | general@falcon-software.com

1 EXECUTIVE SUMMARY

This RFP response document 4202-3527-060622-v2 is in reply to a request by Benton PUD, for Falcon Software Company Inc. (Falcon Software) to provide a proposal for consultation, creative design, development, testing and deployment of a website project based on previous discussions with, and documentation provided by Benton PUD.

Falcon Software has outlined in the document our methodology, process and expertise for designing, developing and deploying a solution for Benton PUD. If you have any question about the information provided within this RFP response document, please do not hesitate to connect with your point of contact, Heather MacFayden at (250) 853-2234.

This Proposal Will Provide

- An overview of the vision and business drivers for the project.
- An overview of the scope-of-work and the services to be provided.
- An outline of our approach and implementation process for the project.
- The team resources requirements for the delivery of the project.
- A cost and timeline estimate for the project.

Falcon Software's Unique Advantage

With nearly 30-years of experience delivering well over 350 web-based projects in a multitude of different business sectors, Falcon Software is highly confident in developing and deploying a world-class solution for Benton PUD.

We understand the challenges organizations such as Benton PUD face, in particular the budgeting of the most robust, best-fit technology solution that will allow for the strongest return on investment and future growth potential. Falcon Software developed our own proprietary content management editor back in 1994, well before any of the top-rated CMS platforms were founded.

Although today we work exclusively with industry leading software platform partners, this unique advantage provides Benton PUD the confidence in selecting Falcon-Software as the most experienced IT service provider in deploying your complex CMS, CRM, Intranet, and eCommerce solutions.

Estimated Project Cost & Timeline Summary

- Cost Estimate: **$165,500.00** USD (see section 8.0 for more details)
- Timeline Estimate: **16 weeks** to complete (see section 8.1 for more details)

2 PROJECT OVERVIEW

2.1 OUR UNDERSTANDING OF THE PROJECT

Falcon Software will never jump right into proposing a solution without first having a clear understanding of the full project scope, any unique technical challenges, desired timelines, budget constraints, and most importantly what the client ultimately wants the deliverables to achieve.

Based on multiple discussions with Benton PUD's project team, and the documentation and mockups created during the Phase-1, we understand that the primary goal of this project is to rebuild the new website using Kentico Xperience v13.

The outcomes of Phase-1 will be used as the foundation for the implementation.

2.2 PROJECT ASSUMPTIONS

An assumption is any project factor that is considered to be true, real, or certain without empirical proof or demonstration. Realistically speaking, it's impossible to plan a project without making a few assumptions. The key is knowing how to spot those assumptions and putting safeguards in place so that if any assumption is proven false, the impact on project delivery will be minimal.

Listed below are the project assumptions, which have been considered in preparing this RFP Response.

- Kentico Xperience 13 will be used for the development of the new website. Kentico licensing is the responsibility of the Benton PUD.
- Benton PUD will be responsible for content development and migration.
- There are no requirements to integrate with any 3rd party systems except via iFrames.
- Google Translate will be used for machine translation as used on the existing site.
- This document is based on mockups developed in Phase 1 - https://xd.adobe.com/view/d9801c8b-d1df-4bbe-94cb-c27ada4649d1-8cd3/
- This document is based on the initial requirements established in Phase 1 – BentonPUD-Requirements_v2.docx (https://falconsoftwarecompany.sharepoint.com/:w:/s/BentonPUD31/ERQeCK66qVNIkenGt-if12wBDbQpBsXaZS-YwGKJ644c1A?e=trrEcd).

3 PROJECT AND COMMUNICATIONS MANAGEMENT

All projects are by nature fluid and ever changing, which is why our Project Managers are not only focused on making sure the Benton PUD project is continually being planned, documented, designed, developed and tested throughout the project lifecycle, but also responsible for making sure all change requests and project challenges are on schedule, and within budget from start to finish.

Our Project Managers maintain regular communications and progress reports to keep our clients well informed about project budgets and timelines so there will be no unexpected surprises for Benton PUD to discover at any stage.

Regular meetings will be held each week between Falcon Software and the Benton PUD team to discuss the current project status, timeline and budget allocation. Microsoft Teams will be used for video or audio-only conferences of all scheduled meetings and are automatically recorded and added to Microsoft Teams.

4 PLANNING AND SETUP

4.1 INITIAL KICK-OFF MEETING (ONLINE)

The very first step in any project is the kick-off meeting. Falcon Software takes a strategic approach towards assess the needs of Benton PUD, including identifying short term and long-term objectives, and internal/external influences.

The kick-off meeting is the inaugural introduction between Benton PUD and Falcon Software's project teams and provides an opportunity to establish:

- Stakeholder and Team Introductions
- Project Overview and Scope of Deliverables
- Roles and Responsibilities for both Benton PUD and Falcon Software
- Action Plan for Next Steps

4.2 PROJECT PLANNING AND REQUIREMENTS REVIEW

The project team will review the outcomes of Phase-1 and define the development concepts and strategy.

4.3 SERVER SYSTEM ARCHITECTURE

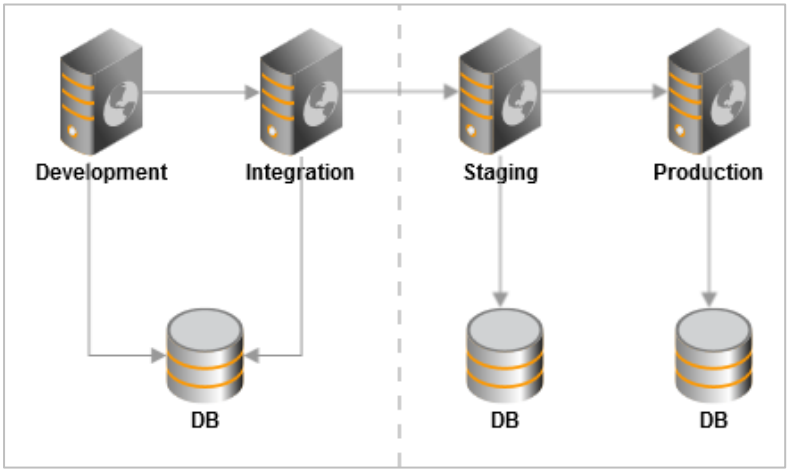
Having a system architecture comprised of several servers helps to keep responsibilities dedicated to a certain servers, and increases the reliability, scalability and security. For that reason we recommend the following common server architecture.

Development Server – The development environment will be setup on Falcon Software's internal servers with no public access.

Integration Server – The integration environment will be setup on Falcon Software's internal servers. By default, this environment has no public access. However, Falcon-Software can provide visibility to the integration site if needed.

Staging Server – The staging environment is where Benton PUD will create content and have the opportunity for hands on review of the completed website.

Production Server – The production environment is the live environment for the completed project and content.



Falcon Software will host the staging and production environments. The Kentico staging module will be configured between the staging and production environments. All content authoring will be completed on the staging environment and promoted to production using the staging module.

5 CREATIVE DESIGN

Creative imagery has taken on a more significant role in web design now than ever before. Not only do high-quality images provide a website with a professional look and feel, but also communicate a message, are mobile-friendly, and help build trust.

A website custom designed by Falcon Software offers much more than just aesthetics. Our designs attract visitors and help people understand the product, company, and branding through a variety of indicators, encompassing images, text, and creative call-to-actions (CTA). That means every element of your site needs to work towards a defined goal.

This project will focus on expanding on the design mockups developed in Phase 1 to include additional key page and element designs.

5.1 RESPONSIVE (MOBILE) TEMPLATES

A responsive template is designed to display a website pages appropriately across a large array of devices such as desktops, laptops, smartphones, and tablets.

Based on approved wireframes and mockups, Falcon Software will create the mobile responsive HTML markup and a content style guide using the Bootstrap framework. This will be created with 'real' content, not placeholder content, when possible in order to better illustrate and verify the template functionality.

The responsive templates will be tested thoroughly to ensure they function and respond to various devices as expected prior to being integrated into the CMS platform.

6 DEVELOPMENT AND IMPLEMENTATION

The development stage is where Falcon Software implements the site structure and "code". This includes both the front-end and back-end development tasks. Falcon Software developers start to build the website on a production server so the Benton PUD team can view the site online without it being viewable to the public. The development and implementation stage is usually the longest part of the project process.

6.1 SITE FEATURES

Listed below are the known features and functionality of the current websites that will need to be implemented within the selected CMS platform.

The core page layouts, elements, templates, and widgets will be integrated into the CMS platform:

- Development of common header and footer
- Development of navigation elements – primary, secondary, footer and mobile
- Development of core page templates
- Development of online forms
- Development of common widgets and content types
- Development of site search
- Development of machine translation using Google Translate

Refer to the project requirements for details (BentonPUD-Requirements_v2.docx https://falconsoftwarecompany.sharepoint.com/:w:/s/BentonPUD31/ERQeCK66qVNIkenGt-if12wBDbQpBsXaZS-YwGKJ644c1A?e=trrEcd).

6.2 SEO CONSIDERATIONS

Search engine optimization (SEO) is the process of improving the quality and quantity of traffic to a website from search engines like Google. Falcon Software will implement the following to optimize Benton PUD's website and increase visibility across key channels.

- Add Google scripts provided by Benton PUD
- Create the URL Mapping in collaboration with Benton PUD for implementing 301 Redirects
- Create the rewrite.config file based on URL mapping
- Output Canonical URLs as needed
- Friendly 404 Error Page
- Google Sitemap.xml
- Robots.txt
- Social media metatags to support social sharing with Facebook, LinkedIn, Twitter and Google+.

7 TESTING AND PROJECT RELEASE

There are multiple testing checkpoints to any website project. Highlighted below are the four-phases of testing and release that will be performed on the Benton PUD website.

7.1 QUALITY ASSURANCE TESTING

Website Quality Assurance can be defined as the process of testing a website in order to discover mistakes, errors or oversights that may not have been noted during web development or creative design stages before going live. QA begins way earlier, even before development begins. It starts as soon as the requirements for the website are laid out and culminates in testing. Its overarching concern is the quality of the overall site, which goes far beyond just fixing bugs.

7.2 BROWSER AND DEVICE TESTING

Testing will be completed on Falcon-Software servers and internal devices using a combination of manual methods, and automated software such as LambdaTest, which we use for cross browser and mobile device testing. All Falcon Software HTML markup and CSS will be validated against W3C Standards.

The following browsers and mobile devices are to be tested:

Devices Tested

- Apple iPhone (iPhone 12)
- Apple iPad (iPad Air 2 and iPad Pro)
- Samsung Galaxy (S9)

Browsers Tested

- Google Chrome (latest)
- Microsoft Edge (latest)
- Firefox (latest)
- Apple Safari (latest)

7.3 USER ACCEPTANCE TESTING

User acceptance testing (UAT) is performed on the completed website and should be done by Benton PUD. Typically it is recommended that UAT testers are not core project members so as to provide a more objective analysis. It is recommended that UAT be completed in the production environment for the initial development. Post go-live, the UAT for any new features or code should be completed in a staging environment.

7.4 PROJECT GO-LIVE RELEASE MANAGEMENT

Release management is the process of coordinating the movement of a project into production environments where they can be consumed by end-users. The primary goal of release management is to ensure that the integrity of the live environment is protected and that the correct components are released.

Though release management has been an integral part of website projects for decades, there is no one-size-fits-all process as it continues to evolve. Falcon Software tailors the release management process to meet Benton PUD's needs using best practice concepts.

8 COST ESTIMATE OF DELIVERABLES

Falcon Software's estimate is for the timeline and cost of delivering the Benton PUD project, and based on the documentation provided and detailed communications with Benton PUD.

Although our cost estimates are highly accurate, we recommend setting aside a 10% contingency fund for any minor undiscovered details that may be uncovered during the Discovery phase.

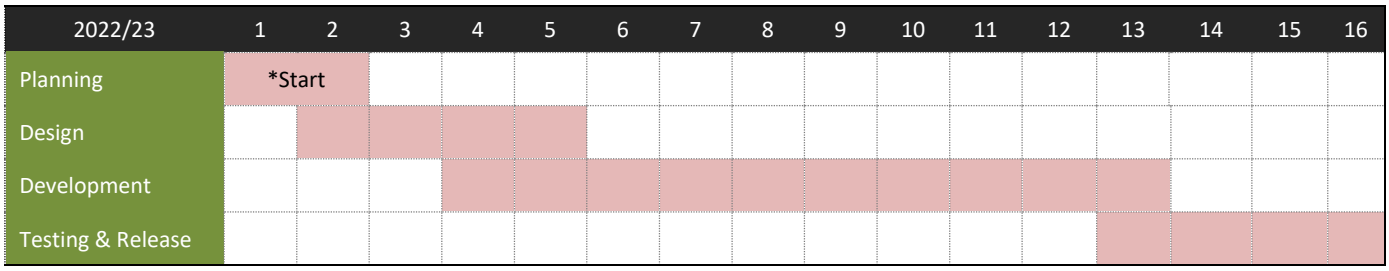
PROJECT DELIVERABLES	ESTIMATED TIMELINE & COST
Project and Communications Management	
Project Management Services Throughout the Project Lifecycle	$24,000.00
Weekly Online Project Status Review Meetings (based on an 16-week project)	$8,400.00
Timeline: Subtotal:	Throughout **US$32,400.00**
Planning, and Setup	
Initial Discovery Kick-off Meeting (online)	$600.00
Setup and Configuration of Development and Integration Environments	$1,200.00
Project Planning and Requirements Review	$9,600.00
Timeline: Subtotal:	2-weeks **US$11,400.00**

Creative Design	
Additional Design Mock-ups	$6,000.00
Responsive (mobile) Templates	$6,000.00
Timeline: Subtotal:	4-weeks **US$12,000.00**
Development and Implementation	
Master Template and Global Elements	$14,400.00
Layout Widgets, Content Widgets and Structured Content Types	$22,800.00
Page Templates	$22,800.00
Forms	$15,000.00
Search Engine Optimization (SEO)	$5,700.00
Release Management	$6,000.00
Timeline: Subtotal:	10-weeks **US$86,700.00**
Testing and Project Release	
Browser and Device Testing	$15,000.00
Quality Assurance Testing	$6,000.00
Project Go-Live Release Management	$2,400.00
Timeline: Subtotal:	4-weeks **US$23,400.00**
Total Timeline: **TOTAL ESTIMATE:**	16-Week Project **US$165.500.00**

The cost estimate above, unless stated otherwise, is quoted in US dollar currency.
Applicable taxes, and software licensing/subscription fees are not included in the total estimate.

8.1 TIMELINE OVERVIEW

The Gantt chart below provides an overview of the proposed 16-week project timeline. A more refined and collaborative timeline chart will be provided upon completion of the project discovery and planning stage, and updated throughout the project lifecycle.



*The above timeline is a proposed project start date only.

9 PROJECT TEAM

There are many people involved in a project lifecycles and the Falcon Software Project Team is the group responsible for planning and executing the Benton PUD project. It consists of a Project Manager and a variable number of Project Team members, who are brought in to deliver the project tasks according to specified requirements and directed by the Project Manager.

Responsibilities and Duties of all Team Members:

- Gaining the right understanding of the amount and scope of assigned work.
- Following the planned assignments.
- Increasing the details level per task and activities, if needed.
- Completing the assigned tasks within the constraints of scope, quality, time and budget.
- Proactively communicate and collaborate with all the team members.

9.1 OUR TEAM MEMBERS

The Benton PUD project team will consist of the following Falcon Software staff members. All of the named resources below are fully trained and certified to carry out all assigned project tasks in this RFP Response document.

TEAM MEMBERS

Project Manager

Celina Steins: (Tenure: 1-year)

Celina's focus will be on making sure the project is continually being planned, documented, designed, developed and tested throughout the project lifecycle. He will also be responsible for making sure the project is on schedule and within budget, while ensuring that all internal and external teams and stakeholders are fully up to date with the project status.

Web CMS Analyst

Heather MacFayden: (Tenure: 28-years)

Heather serves as the company's top Analyst specializing in the Microsoft technology stack. Heather's role is largely a client-facing role which requires her to work on both long term and short term plans and overall project success. Her involvement will be most prevalent during the initial project phases as requirements are defined and technology decisions are made.

UX and Creative Consultant

Christian Beckermann: (Tenure: 1-year)

Christian is responsible for the development and consultation of the information architecture and user-journey/persona exercises, as well as the wireframe and initial designs. His role will be to identify up-to-date strategies both creative and functional that will be used to improve and modernize the digital eco-system.

Technical Architect & Lead Developer

Mirko Freund: (Tenure: 12-years)

Mirko is responsible for all technical aspects of the functional planning guidelines. He will manage software development analysis, technical and solution architecture, code reviews and technical documentation.

Full-Stack Web Developer
Andrew Black: (Tenure: 11-years) Andrew is a full-stack web developer with experience in designing and developing complex web applications. He is primarily responsible for the project coding using best software development practices with deep expertise and hands on experience with Web Applications and programming languages such as HTML, CSS, JavaScript, JQuery, React and API's.
Project Coordinator & QA Tester
Ellie Somfelean: (Tenure: 3-years) Ellie is responsible for will support the project manager with documentation and communication activities. Additionally, Ellie is responsible for quality assurance testing including browser and device testing using LambdaTest.
Support Staff
Additional Team Members Falcon Software support staff can be added to the project at any time depending on the need. Also, Benton PUD has access to our support staff such as marketing, eCommerce, CRM, DAM, and various other experts, which can be brought into the project at various stages if needed.

9.2 SUBCONTRACTED NEAR AND/OR OFFSHORE RESOURCES

Falcon Software will not be engaging with offshore or nearshore subcontractors for the production of any web project task outlined in this RFP Response document.

9.3 QUALITY ASSURANCE WARRANTY

As part of Falcon Software's Quality Assurance Program, we fully support the web development coding delivered to Benton PUD with a three month (90-calender day) warranty, which takes effect the day that Benton PUD receives our Project Release documentation. Code changes by Benton PUD or any 3rd party after the project is released will negate the warranty.

10 ACCEPTANCE AND PAYMENT TERMS

10.1 SIGNATURE APPROVALS

We use Adobe Sign, a cloud-based signature service that allows us to send, sign, track, and manage the signature process. More information about Adobe Sign

Company Name and Address: **Falcon Software Company Inc.** **(Falcon Software)** 311 - 2840 Peatt Road Victoria, B.C. V9B 3V4 Canada	Company Name and Address: **P.U.D. No. 1 of Benton County** **(Benton PUD)** 1500 South Ely Street Kennewick, WA 99336 USA
Print Name:	Print Name:
Print Title:	Print Title:
Signature Date:	Signature Date:
Signature:	Signature:

10.2 DEPOSIT PAYMENT TERMS

Falcon Software is waiving the deposit requirements for this project. A project start date will be issued upon receipt of the signed proposal.

- Project Deliverables Total: $165,500.00 USD (*applicable taxes not included)
- 20% Deposit Requirement: **waived**

*If you require a copy of Falcon Software's W-8BEN Certificate of Status of Beneficial Owner for United States Tax Withholding and Reporting document, please email our administration at accounts@falcon-software.com.

10.3 PROJECT BALANCE PAYMENT TERMS

Invoices will be submitted monthly for only the work that was performed during that period. Payment terms are net thirty (30) days from date of invoice. Falcon Software accepts company check, bank draft or direct deposit for payments. We do not accept credit cards or online payment services such as PayPal.

10.4 NEXT STEP

Once we receive the signed Proposal Approval (Section-10.1) document, and the required deposit outlined in Section-10.2, Falcon Software will schedule a project start date for the initial online Discovery (kick-off) meeting. It is recommended that all Benton PUD project stakeholders attend the Discovery meeting.

10.5 RFP RESPONSE EXPIRY

This RFP Response 4202-3527-060622-v2 expires on **September 6, 2022** (3-month period). Please contact Falcon Software if you require an extension from the expiry date.

10.6 PREVIOUS RFP RESPONSE SUBMISSIONS

Previous RFP Response versions, which are listed below are now null and void.

- 4202-3527-060622-v1

11 SUBMISSION STATEMENT

I have carefully examined this RFP response document with a clear and comprehensive knowledge of what is required to successfully complete the project. By submitting this proposal response, I attest to the accuracy in project scope, estimated timeline and costs.

On behalf of the entire Falcon Software team, I would like to thank you for allowing us the opportunity to provide a proposal, and looking forward to working with Benton PUD on this exciting web project.

Gary Eisenstein, President
Falcon Software Company Inc.

	Business Agenda
	Second Reading
X	*Consent Agenda*
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Contract Award Recommendation for Contract #22-14-01 – Moss Adams, LLP	
Agenda Item No:	3f	
Meeting Date:	June 28, 2022	
Presented by:	Kent Zirker	*Staff Presenting Item*
Approved by (dept):	Jon Meyer	*Director/Manager*
Approved for Commission review:	Rick Dunn	*General Manager/Asst GM*

Motion for Commission Consideration

Motion authorizing the General Manager on behalf of the District to sign a three year contract with Moss Adams, LLP, Contract #22-14-01, to perform Audit Services for a not-to-exceed amount of $62,300 for 2022, $63,975 for 2023 and $65,650 for 2024 for a total of $191,925 with a expiration date of June 30, 2025.

Background

The District initially entered into a professional services contract with Moss for audit services in 2012. The District has utilized two contract periods for the maximum allowed five years of services, 2012 to 2021. In addition, Moss has provided other services related to TEA transactions and community solar projects.

Staff believes it is in the best interest of the District to enter into a new three-year contract with Moss Adams with two one-year extensions. Factors leading to the decision to continue audit services with Moss Adams include;

- Extensive knowledge of the Northwest utility industry as evidenced by being the audit firm for more than 350 clients in power, utilities, and renewable energy including 7 Washington PUDs as well as Tacoma and Seattle public utilities
- Extensive knowledge of District operations and financial transactions
- Continuity of audit firm and the impact to staff time
    - Balanced by periodic rotation of leads and cold partner reviews ensuring that fresh eyes are auditing the District
- Familiarity with District staff and NISC accounting system
- Knowledge of governmental accounting standards
- Availability between audits for accounting questions

Compliance audits will be conducted by the State Auditor.

Summary

Enter into a professional services agreement with Moss Adams LLP to perform audit services for calendar years 2022, 2023, and 2024 with one-year extensions for 2025 and 2026.

Fiscal Impact

This agreement will result in the following costs:

- 2022 Financial Audit Services $62,300
- 2023 Financial Audit Services $63,975
- 2024 Financial Audit Services $65,650
- 2025 Financial Audit Services (if utilized) $67,325
- 2026 Financial Audit Services (if utilized) $69,000

CONTRACT #22-14-01

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY
AGREEMENT FOR PROFESSIONAL SERVICES
Audit Services

I. PARTIES

This Agreement is entered into by and between ***Public Utility District No. 1 of Benton County*** with its principal place of business located at 2721 W. 10th Avenue, Kennewick, Washington, hereinafter referred to as the "*District*" and ***Moss Adams, LLP*** with offices and its principal place of business located at 805 SW Broadway, Suite 1200, Portland, OR 97205, hereinafter referred to as the "*Consultant*".

II. STATEMENT OF WORK

Provide audit services as described in Appendix A.

III. COMPENSATION

The *Consultant* will be paid within a period of thirty (30) days after receipt of invoice and in accordance with Appendix B - Schedule of Payments, attached hereto.

The maximum amount payable by the *District* to the *Consultant* under this Agreement shall not exceed $62,300 for 2022 audit, $63,975 for 2023 audit and $65,650 for 2024 audit for a total not-to-exceed amount of $191,925.00, with an option to extend two additional one-year extensions based on District needs.

IV. TERM OF AGREEMENT

This Agreement shall commence on July 1, 2022 and terminate on June 30, 2025.

V. DOCUMENTS INCORPORATED

The following documents are, by this reference, incorporated into and made a part of this Agreement for Consulting Services. Also incorporated by this reference are General Terms and Conditions described on Sheets 3, 4, and 5.

Appendix A - Statement of Work
Appendix B - Schedule of Payments
Appendix C - Special Conditions (if applicable)
Appendix D – Reimbursement of Expenses
Appendix E – Confidentiality and Nondisclosure Agreement

VI. **ADMINISTRATION**

The *District's* Contracting Officer for this work is Michelle Ochweri. The *District's* Technical Representative for this work is Kent Zirker.

VII. **BOUND PARTIES**

This Agreement shall be binding upon the parties hereto and their representatives, heirs, executors, successors and assigns.

VIII. **EXECUTION**

The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56. The vendor expressly acknowledges and agrees that its proposal and any information vendor submits with its proposal or which vendor submits to the District in its performance of any contract with the District is subject to public disclosure pursuant to the Public Records Act or other applicable law and the District may disclose vendor's proposal and/or accompanying information at its sole discretion in accordance with its obligations under applicable law.

The District must comply with the Preservation and Destruction of Public Records RCW 40.14. The vendor expressly acknowledges and agrees that it will maintain all records and documentation related to the contract in accordance with its obligations under applicable law.

In the event that the District receives a request pursuant to the Washington Public Records Act, or other legal process requesting or mandating disclosure of any information or documents submitted to the District by vendor, the District's sole obligation shall be to notify the vendor promptly, so that the vendor at vendor's expense and cost, may seek court protection of any of the requested information vendor deems confidential.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement.

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY

BY:_____

PRINT: _____

TITLE:_____

DATE:_____

UBI NO. _____

MOSS ADAMS, LLP

BY:_____

PRINT:_____

TITLE:_____

DATE:_____

GENERAL TERMS AND CONDITIONS
Benton PUD Agreement for Professional Services

---

1. **DEFINITIONS**

A. *District*
"*District*" shall mean Public Utility District No. 1 of Benton County, a municipal Corporation of the State of Washington.
B. *Consultant*
"*Consultant*" shall mean the person, firm, partnership or corporation who has executed this Agreement.
C. *Subcontractor*
A person, firm, partnership, or corporation having a contract with *Consultant* or with a Subcontractor to any tier of *Consultant* for the performance of any part of the work.

2. **AGREEMENT**

This Agreement represents and incorporates the entire understanding of the parties hereto concerning the statement of work specified in Appendix A, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, manner or description whatsoever by either party to the other except as expressly set forth and herein above written.

3. **CONSULTANT**

In performing services under this Agreement, *Consultant* shall operate as and have the status of an independent contractor and shall not act as or be an agent or employee of the *District*. For this reason, all of the *Consultant's* activities will be at its own risk.

Consultant confirms that *Consultant* has not retired under the Washington State 2008 early retirement factors program.

4. **PROFESSIONAL CONDUCT**

Consultant agrees to perform its consulting services with that standard of care, skill and diligence normally provided by a professional person in the performance of such consulting services in respect to work similar to that hereunder. *Consultant* is hereby given notice that the *District* will be relying on the accuracy, competence, and completeness of *Consultant's* services hereunder in utilizing the results of such services.

5. **INDEMNIFICATION**

Consultant shall protect, hold free and harmless, defend and pay on behalf of the *District* (including its managers, commissioners and employees) all liability, penalties, costs, losses, damage, expense, causes of action, claims, or judgments, (including attorney's fees) resulting from injury or death, sustained by any person (including *consultant's* employees) or damage to property of any kind which injury, death, or damage arises out of or is in any way connected with *consultant's* performance of this contract. *Consultant's* hold harmless agreement shall apply to any act or omission, willful misconduct or negligence whether passive or active, on the part of *consultant* (its agents or employees); except, that this agreement shall not be applicable to injury, death, or damage to property or persons arising from the sole negligence or the sole willful misconduct of Public Utility District No. 1 of Benton County, its managers, commissioners, and employees.

In any and all claims against the *District* by any employee of *Consultant*, the indemnification and hold-harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the *Consultant* under worker's compensation acts, disability benefit acts, or other employee benefit acts, AND *CONSULTANT* SPECIFICALLY AND EXPRESSLY WAIVES ANY IMMUNITY UNDER SUCH ACTS. *CONSULTANT* ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES.

6. **INSURANCE**

The *Consultant* shall have, and maintain throughout the Contract period, insurance and benefits in the following minimum requirements:

(a) Workers' compensation insurance, Social Security, Federal Income Tax deductions, and any other taxes or payroll deductions required by law for, or on behalf, of its employees.

(b) Employer's liability, professional liability, commercial general liability (bodily injury and property damage) and comprehensive auto-mobile liability (bodily injury and property damage) insurance, with each policy having maximum limits of not less than $1,000,000.

(c) *Consultant* shall provide an endorsement on the Commercial General Liability and Property Damage policy naming the District as additional insured and add a separation of insured clause or a cross liability endorsement.

The *District* shall have the right at any time to require commercial general liability, automobile liability, and property damage insurance greater than those required in subsection (b) of this section.

Consultant shall deliver to the Purchasing Department of the *District*, no later than ten (10) days after award of the Agreement, but in any event prior to execution of the Agreement by the *District* and prior to commencing work, Certificates of Insurance, identified on their face as the Agreement Number to

which applicable, as evidence that policies providing such coverage and limits of insurance are in full force and effect, which Certificates shall provide that not less than thirty (30) days advance notice will be given in writing to the *District* prior to cancellation, termination or alteration of said policies of insurance. Such advance notice of cancellation, termination, or alteration of said policies shall be delivered to the Purchasing Department of the *District*.

7. **DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS OR DISCREPANCIES**

In case of conflict or discrepancies, errors, or omissions among various parts of the Agreement, the matter shall be submitted immediately by *Consultant* to the *District* for clarification. Any work affected by such conflicts, discrepancies, errors or omissions which is performed by *Consultant* prior to clarification by the *District* shall be at *Consultant's* risk.

8. **ROYALTIES, PATENTS AND LICENSES**

The *District* shall have a permanent, assignable non-exclusive royalty-free license to use any concept, product or process, patentable or otherwise, furnished or supplied to the *District* by *Consultant*, or otherwise conceived and/or developed by *Consultant* in the performance of this Agreement. If requested by the *District*, *Consultant* agrees to do all things necessary, at the *District's* sole cost and expense, to obtain patents or copyrights of any processes, products or writings conceived and/or developed or produced by *Consultant* in the performance of this Agreement, to the extent that same may be patented or copyrighted, and further agrees to execute such documents as may be necessary to implement and carry out the provisions of this paragraph. All materials prepared or developed by *Consultant* hereunder, including documents, calculations, maps, sketches, notes, reports, data, models, and samples, shall become the property of the *District* when prepared, whether delivered to the *District* or not, and shall together with any materials furnished *Consultant* by the *District* hereunder, be delivered to the *District* upon request and, in any event, upon termination of this Agreement.

9. **NONDISCLOSURE**

Consultant agrees that he will not divulge to third parties, without the written consent of the *District*, any information which relates to the technical or business activities of the *District* obtained from or through the *District* in connection with the performance of this Agreement unless: (i) the information is known to *Consultant* prior to obtaining the same from the *District*, (ii) the information is, at the time of disclosure by *Consultant*, then in the public domain; or (iii) the information is obtained by *Consultant* from a third party who did not receive the same, directly or indirectly, from the *District* and who has no obligation of nondisclosure with respect thereto. *Consultant* further agrees that he will not, without the prior written consent of the *District*, disclose to any third party any information developed or obtained by *Consultant* in the performance of this Agreement except to the extent that such information falls within one of the categories described in (i), (ii), or (iii) above.

If so requested by the *District*, *Consultant* further agrees to require its employees to execute a Nondisclosure Agreement prior to performing any services under this Agreement.

10. **SUBCONTRACTS**

Any contract entered into by *Consultant* with any subcontractor or any person or organization for the performance of this Agreement or any portion thereof without prior written consent of *District* shall be void. Consent will not be given to any proposed contract, as mentioned above, which would relieve *Consultant* or its surety of their responsibilities under this Agreement.

11. **COMPLIANCE WITH LAWS**

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

Consultant shall promptly give all notices and comply strictly with all laws, codes, ordinances, rules, orders and regulations applicable to the work. *Consultant* shall hold the *District* harmless as a result of any infractions thereof by it or any of its Subcontractors.

Without limitation on the foregoing, the *Consultant* shall comply with (i) the Washington Industrial Safety and Health Act (WISHA); (ii) if required, Executive Order No. 11246, dated September 24, 1965, as amended by Executive Order 11375, including posting of notices, filing of reports, and initiation of programs; and, if required, the *Consultant* also will contract with all of its vendors, subcontractors, and/or agents to comply with the foregoing Executive Orders.

Consultant agrees to comply with provisions set forth in Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, 38 U.S.C.§4212 of the Vietnam Veterans' Readjustment Assistance Act of 1974, as amended and all provisions of 29 CFT Part 471, Appendix A to Subpart A (Executive Order 13496).

12. **TERMINATION**

The *District* may, by written notice to the *Consultant*, terminate this Agreement in whole or in part any time, either for the *District's* convenience, or for the default of *Consultant*. Upon such termination, all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the *Consultant* in the exclusive performance of this Agreement shall, in the manner and to the extent determined by the *District*, become the property of and be delivered to the *District*.

If the termination is for the convenience of the *District*, an equitable adjustment in the Agreement price shall be made by Agreement between *Consultant* and the *District* in the compensation to be paid

Consultant under this Agreement, but no amount shall be allowed for anticipated profit or unperformed services.

If, after notice of termination for failure to fulfill Agreement obligation, it is determined that the *Consultant* had not so failed, the termination shall be deemed to have been affected for the convenience of the *District.* In such event, adjustment in the Agreement price shall be made as provided in paragraph ii, above.

The rights and remedies of the *District* provided in this Article are in addition to any other rights and remedies provided by law or under this Agreement.

13. **CHANGES**

The *District* may at any time, by written order, make changes within the Statement of Work of the Agreement in the services to be performed. If such changes cause an increase or decrease in the cost of, or time required for performance of any services under this Agreement, an equitable adjustment shall be made and the Agreement shall be modified in writing accordingly. Any claim for adjustment under this Article must be asserted in writing within thirty (30) days from the date of receipt by the *Consultant* of the notification of change, unless the *District* grants a further period of time before the date of final payment under the Agreement.

No services for which an additional cost or fee will be charged by the *Consultant* shall be furnished without the prior written authorization of the *District*.

14. **PROGRESS REVIEW**

The services performed under this Agreement shall be subject to review by the *District*. This periodic review shall not relieve the *Consultant* of responsibility for proper performance of the services.

15. **AUDITS**

The *Consultant* shall, during the life of this contract and for a period of three (3) years following final settlement and close out of the contract, retain sufficient evidence, which shall be freely disclosed to the *District*, its agents, representatives and the Bonneville Power Administration to permit verification of proper performance of entitlement to payments for work under this contract.

16. **PUBLIC RECORDS**

The *Consultant* shall provide public records submitted in the manner directed by the *District*. The *Consultant* shall maintain on file and have available to the *District* its calculations in legible form for a period of three (3) years following termination of this Agreement drawings, specifications, reports and

any other documents prepared by the *Consultant* in connection with any or all of the services furnished hereunder shall be the property of the *District*.

17. **INVOICES**

Consultant shall invoice referencing this Agreement number and the Work Release Order Number, if any. Invoices shall be numbered, itemized and supported by proper documentation in accordance with the provisions of Appendix B, Schedule of Payments. Invoices are to be emailed directly to ap@bentonpud.org.

18. **REIMBURSEMENT OF EXPENSES**

General:
Expenses of a personal nature which do not benefit the District and which might have been incurred whether or not the traveler was on official business are not reimbursable. These include entertainment, alcoholic beverages, clothes laundering or dry cleaning, traffic violations, side trips not related to District business, expenses of family or other persons not authorized to receive reimbursement from the District, trip insurance, and personal purchases.

Receipts for hotel/motel accommodations, air travel, and rental car shall be attached to invoices as documentation of expenditures, regardless of amount. Receipts for taxi, other forms of local travel, parking fees and other incidental expenses need not be attached unless the amount of the claim exceeds $35 per item.

Transportation:
Travel should be by the most direct route available, and the mode of transport should be the one that is most economical and consistent with the purposes of the trip. The traveler should accept the lowest transportation fares meeting the trip requirements. Indirect routing and stopovers for personal reasons are to be approved in advance and noted on the Travel Expense Report. Related additional costs are not reimbursable.

Lodging:
Payment for lodging is at actual cost for reasonable accommodations, which can vary depending on the location of travel.
Travelers are required to attach an itemized lodging receipt for approved occupancy to the invoice.

Meals:
Travelers are eligible to receive a per diem meal allowance while conducting official District business. Receipts are not required. Travelers are eligible to receive a meal allowance if the business trip requires them to be in travel status during their normal mealtime (i.e., breakfast, lunch or dinner).
The per diem meal allowance is considered to be a reimbursement for meal expenses. Per diem

amounts will be reduced in instances where a traveler does not incur expenses for meals because they are furnished or included in the registration fee for a meeting or conference. Per diem meal allowances are not reduced for meals served on airlines or for continental breakfast served at the hotel or seminar/conference.
IRS Publication, 1542, *Per Diem Rates,* will provide per diem rates for travel within the continental United States, Finance & Administrative Services will maintain a table of the per diem rates, including tax and tip, which shall establish the maximum reimbursement for single meals.
The District Auditor may approve an exception to the per diem meal allowance and allow for the reimbursement of actual meal expenses under special circumstances. In such cases, receipts will be required for reimbursement. Reimbursement for tips and gratuities will be limited to 18% of the meal cost.
Contact Finance & Administrative Services for per diem rates for foreign travel.

Communication Expenses:
The cost of business telephone calls is reimbursable, including brief calls (up to 5 minutes) to a traveler's home relating to safe arrival, change in travel plans and airport transportation.
Charges for fax machine and Internet are eligible for reimbursement if District business requires such communication.

Other Expenses:
Actual costs are reimbursed for necessary baggage handling and other incidental business expenses, including reasonable and customary tips for valet service and housekeeping.

19. **NOTICES**

Any notice required to be given under this Agreement shall be given by depositing in the U.S. Mail with registered postage prepaid to the address of the *District* or *Consultant*, respectively, as set forth herein and shall be effective on the date of mailing as shown by the postmark or shall be given in writing served on an officer of the *Consultant* or on the Contract and Purchasing Manager of the *District*.

20. **TITLE**

The *District* shall retain title to all *District* furnished property. All *District* property and all property acquired by the *Consultant* or its subcontractors are subject to the provisions of this clause. If this contract contains a provision directing the *Consultant* or its subcontractor to purchase material or equipment for which the *District* will reimburse the *Consultant* or its subcontractors as a direct item of cost under this contract –

(i) Title to material and equipment purchased from a vendor shall pass to and vest in the *District* upon random delivery of such material and equipment, and

(ii) Title to all other material and equipment shall pass to and vest in the *District* upon

(a) Issuance of the material and equipment for use in contract performance; or

(b) Commencement of proceedings of the material and equipment or its use in contract performance; or

(c) Reimbursement of the cost of the material and equipment by the *District*, whichever occurs first.

END

Appendix A
Statement of Work

Moss Adams, LLP will audit Benton PUD's statement of net position as of December 31, 2022, 2023 and 2024, and the related statements of revenues, expenses and changes in net assets, and cash flows for the year then ended. Moss Adams, LLP will also provide the following.

- A comprehensive financial audit of Benton PUD's financial statements (two years presented) for each year that Moss Adams, LLP performs services hereunder. Each audit shall be based on the statement of net position of Benton PUD, as well as the statement of revenues, expenses and changes in net position, cash flows, and notes to the financial statements, and any other accounting records necessary for Moss Adams, LLP to reach an opinion as to the fairness of the financial statements and whether such statements conform to generally accepted accounting principles (GAAP).

- The financial audit shall be performed in accordance with *Generally Accepted Government Auditing Standards* (GAGAS).

- Prepare, in writing, an opinion based upon each financial audit conducted and deliver the opinion to Benton PUD no later than March 31 for the preceding year.

- Prepare and deliver to Benton PUD a "Letter to Those Charged with Governance" (Letter) on or before April 15th following each applicable annual audit. The letter shall include a discussion of all significant cost-effective opportunities for improving internal control and/or departmental operations and procedures that Moss Adams, LLP has identified during its annual audit.

- Review a draft of Benton PUD's yearly Comprehensive Annual Financial Report, in the time frame established by Benton PUD, and make recommendations which will ensure compliance with GAAP.

- Coordinate and cooperate with the State Auditor and make available to them any audit working papers and files as directed by Benton PUD's Contract Work Manager.

- Provide information and recommendations as requested by Benton PUD's Contract Work Manager, regarding financial transactions and current events which impact the utility industry.

- It is understood and agreed to by Benton PUD and Moss Adams, LLP that Moss Adams, LLP shall be responsible for identifying and requesting access to all information it deems necessary to carry out the services required hereunder.

- The contract will have two additional one-year extensions based on Benton PUD's needs.

Each year's audit services will be confirmed in a written engagement letter executed by Benton PUD and Moss Adams, LLP, and each such engagement letter will be incorporated into and made a part of this Agreement.

CONTRACT #22-14-01

Appendix B
Schedule of Payments

Financial statement audit fees will not exceed $62, 300 for 2022, $63,975 for 2023 and $65,650 for 2024, for a total contract not-to-exceed amount of $191,952.

Service Description	2022	2023	2024	2025	2026
Financial statement audit for Benton PUD	$56,000	$57,500	$59,000	$60,500	$62,000
Attendance at your Board of Commissioners meeting, including: • Presentation of audit results • Communication of internal control issues • Management letter			Included		
Consulting, as needed			Hourly rates		
5% Technology and administration expenses	$2,800	$2,875	$2,950	$3,025	$3,100
Travel costs*	$3,500	$3,600	$3,700	$3,800	$3,900
Total	**$62,300**	**$63,975**	**$65,650**	**$67,325**	**$69,000**

**Travel costs may be reduced or avoided depending on the District's preferred level of remote audit fieldwork*

Appendix C
Special Conditions

Changes to General Terms and Conditions:

5. INDEMNIFICATION - Delete in its entirety and replace it with the following:

5. INDEMNIFICATION
Consultant shall protect, hold free and harmless, defend and pay on behalf of the *District* (including its managers, commissioners and employees) all liability, penalties, costs, losses, damage, expense, causes of action, claims, or judgments, (including attorney's fees) resulting from injury or death, sustained by any person (including *consultant's* employees) or damage to property of any kind to the extent such injury, death, or damage arises out of or is in any way connected with *consultant's* negligent performance of this contract. *Consultant's* hold harmless agreement shall apply to any act or omission, willful misconduct or negligence whether passive or active, on the part of *consultant* (its agents or employees); except, that this agreement shall not be applicable to injury, death, or damage to property or persons to the extent arising out of or relating to the direct or indirect acts of Public Utility District No. 1 of Benton County, its managers, commissioners, and employees.
In any and all claims against the *District* by any employee of *Consultant,* the indemnification and hold-harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the *Consultant* under worker's compensation acts, disability benefit acts, or other employee benefit acts, AND *CONSULTANT* SPECIFICALLY AND EXPRESSLY WAIVES ANY IMMUNITY UNDER SUCH ACTS WITH REGARD TO ITS INDEMNIFICATION OBLIGATIONS HEREUNDER. *CONSULTANT* ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARITES.

Section 6. INSURANCE – Delete Paragraph 5 and 6 only in their entirety and replace them with the following:

The *District* shall have the right at any time to require commercial general liability, automobile liability, and property damage insurance greater than those required in subsection (b) of this section which increase shall be reflected in an amendment to the Agreement signed by both parties.

Consultant shall deliver to the Purchasing Department of the *District,* no later than ten (10) days after award of the Agreement, but in any event prior to execution of the Agreement by the *District* and prior to commencing work, Certificates of Insurance, identified on their face as the Agreement Number to which

applicable, as evidence that policies providing such coverage and limits of insurance are in full force and effect. *Consultant* shall provide advance notice to the *District* upon receiving a cancellation, termination or alteration of said policies of insurance, and shall immediately obtain replacement coverage meeting the requirements of this Agreement. Such advance notice of cancellation, termination, or alteration of said policies shall be delivered to the Purchasing Department of the *District.*

Section 8. ROYALITIES, PATENTS AND LICENSES – Delete in its entirety and replace it with the following:

8. OWNERSHIP AND LICENSES

The *District* shall have ownership of all final reports created under this Agreement and delivered to *District*, excluding any *Consultant* Material (denied below) contained or embodied therein, (hereinafter, "Work Product"), provided that *District* shall not modify the Work Product without the consent of *Consultant*. If requested by the *District*, *Consultant* agrees to do all things necessary, at the *District's* sole cost and expense, to obtain patents or copyrights of any Work Product to the extent that same may be patented or copyrighted, and further agrees to execute such documents as may be necessary to implement and carry out the provisions of this paragraph. *Consultant* shall own its working papers and any engagement documentation and accounting-related general skills, know-how, expertise, ideas, concepts, methods, techniques, processes, software, materials or other intellectual property or information which may have been discovered, created, received, developed, or derived by *Consultant* either prior to or as a result of providing services under the Agreement (collectively, "*Consultant* Materials"), provided that *Consultant* shall not apply such information without any authorized use or disclosure of confidential information of *District.* The *District* shall have a non-exclusive, non-transferable license to use *Consultant* Materials for its own internal use and only for the purposes for which they are delivered to the extent they form part of a Work Product.

Section 11. COMPLIANCE WITH LAWS - Delete paragraph 2 in its entirety and replace it with the following:

Consultant shall promptly give all notices and comply strictly with all laws, codes, ordinances, rules, orders and regulations applicable to the work. *Consultant* shall hold the *District* harmless from any governmental fines or penalties as a result of any infractions thereof by it or any of its Subcontractors.

Section 12. TERMINATION - Delete paragraphs 1 and 2 and replace it with the following new paragraphs. Paragraphs 3, 4 and 5 will remain unchanged:

The *District* may, by written notice to the *Consultant* terminate this Agreement in whole or in part any time, either for the *District's* convenience, or for the default of *Consultant*. *Consultant* may, by written notice to the *District*, terminate this Agreement in whole or in part in the event such termination is recommended

under *Consultant's* professional standards.

Upon such termination, all Work Product as may have been accumulated by the *Consultant* in the exclusive performance of this Agreement shall, as set forth in Section 8, become property of and be delivered to the *District*.

Section 13. CHANGES – Add the following sentence to the end of the first paragraph:

All changes to the Agreement or Statement of Work shall be documented in a writing signed by both parties.

Section 16. REPORTS AND RECORDS – Remove the following wording from the last sentence of the paragraph:

"shall be the property of the *District*".

NOTE: The above change to the Terms and Conditions were added from previous contract #17-14-01, dated September 1, 2017 with Moss Adams, LLP. These Changes are still accepted by the District.

Appendix D
Reimbursement of Expenses

General:

As a public entity, good stewardship requires expenses to be allowable, accurate and reasonable. Expenses that do not meet these criteria may be denied for reimbursement. Expenses of a personal nature which do not benefit the District and which might have been incurred whether or not the traveler was on official business are not reimbursable. These include entertainment, alcoholic beverages, clothes laundering or dry cleaning, traffic violations, side trips not related to District business, expenses of family or other persons not authorized to receive reimbursement from the District, trip insurance, and personal purchases.

Receipts for hotel/motel accommodations, air travel, rental car, baggage fees, any other airline fees and airport parking shall be attached to invoices as documentation of expenditures, *regardless of amount*. Receipts for meals must be attached to invoices if the per diem method is not used (see Meals). Receipts for taxi, other forms of local travel, parking fees and other incidental expenses need not be attached unless the amount of the claim exceeds $35.00 per item.

Transportation:

Travel should be by the most direct route available, and the mode of transport should be the one that is most economical and consistent with the purposes of the trip. The traveler should accept the lowest transportation fares meeting the trip requirements. In the case of indirect routing and stopovers for personal reasons, reimbursable expenses are to be limited to the most economical cost of the direct route, while any additional expenses are not reimbursable. Benton PUD reserves the right to make partial reimbursement if transportation costs are excessive or unreasonable.

Lodging:

Payment for lodging is at actual cost for reasonable accommodations at a commercial lodging establishment, which can vary depending on the location of travel. Contractors should stay at the most cost effective location, considering lodging and transportation costs, meeting location, and personal safety. Benton PUD reserves the right to make partial reimbursement if lodging costs are excessive or unreasonable. If Contractor has questions or concerns, they should seek advance approval.

The lodging expense limitations should be applied to the lodging rate before taxes. Thus, the amount reimbursed or paid for lodging expenses may exceed the established lodging limitation.

Travelers are required to attach an itemized lodging receipt for approved occupancy to the invoice.

The following items must be included on the itemized receipt:

- Traveler's name or names
- Name and address of the place of lodging
- Date(s) occupied
- Actual rate charged per room

Other charges such as tips, room service, movies, personal phone calls, laundry services, late checkout fees, meals or miscellaneous charges are not included in the lodging expense and are not reimbursable.

Pre-approval from the District will be required if the travelers intends on staying longer than five (5) business days.

Meals:

Travelers must choose between per diem reimbursement and actual meal costs documented by receipts. Only one method may be used for this contract. If actual meal cost reimbursement is chosen, reimbursement may be denied if no receipt is provided. The District reserves the right to limit meal expenses to the maximum per diem (M&IE) amount referred to in the next paragraph. Actual costs in excess of the maximum per diem (M&IE) amount will be reviewed by the Contract Work Manager and the District's Auditor or Deputy Auditor.

Per Diem (M&IE)

If the per diem method is chosen then travelers are eligible to receive the per diem and incidental expense (M&IE) allowance authorized by the IRS while conducting official District business. Receipts are not required. The M&IE allowance will be paid up to a maximum of 75% of the M&IE allowance on days of departure and return. Per diem amounts will be reduced in instances where a traveler does not incur expenses for meals because they are furnished or included in the registration fee for a meeting or conference. Per diem meal allowances are not reduced for limited continental breakfasts served at the hotel or seminar/conference. The per diem M&IE allowance recognized by the IRS is published by the U.S. General Services Administration (www.gsa.gov/perdiem) for travel within the continental United States.

Incidental expenses that are included in the per diem M&IE allowance include fees and tips given to porters, baggage carriers, bellhops and housekeeping.

Actual Meal Costs

Actual meal costs are reimbursable and must be accompanied by a detailed receipt listing the items purchased. Credit card receipts without details of the expenditures are not acceptable. The

purchase of alcoholic beverages is not reimbursable. If actual meal costs are submitted for reimbursement, the District may deny reimbursement for lack of detailed receipt or unreasonable costs. The District will reimburse tips up to 20%. Tips of $3 or less are acceptable regardless of the cost of the meal.

Communication Expenses:

The cost of business telephone calls is reimbursable, including brief calls (up to 5 minutes) to a traveler's home relating to safe arrival, change in travel plans and airport transportation.

Charges for fax machine and Internet are eligible for reimbursement if District business requires such communication.

Other Expenses:

Actual costs for reasonable and substantiated business costs are reimbursed for other incidental business expenses not specifically included in the per diem M&IE allowance and not specifically addressed elsewhere.

Appendix E
Confidentiality and Nondisclosure Agreement

This Confidentiality Agreement ("Agreement") is by and between Public Utility District No. 1 of Benton County ("the District"), a municipal corporation governed under RCW 54 of the laws of the State of Washington, and Moss Adams, LLP ("Contractor").

The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56. All records submitted to the District in this RFP are public records subject to disclosure unless exempt under RCW 42.56. It is the vendor's (proposer's) responsibility to understand the requirements of RCW 42.56. The District, as a public entity, must comply with public disclosure laws. As such, the District may be obligated to release information marked as proprietary and confidential, including but not limited to proposals and contract documents, in response to a formal public records request. Specific information and records submitted to the District in response to this RFP that the vendor desires to claim as exempt from disclosure under the provisions of RCW 42.56, or other state or federal law that provides for the nondisclosure of information **must** be clearly identified and designated as "Exempt Information". If a public records request is received by the District for any information that is marked as "Exempt Information", the District will notify the proposer of the request and that the records will be released to the requester on a specific date unless the proposer obtains a court order enjoining the disclosure by the date specified. The District assumes no contractual obligation to support or enforce any claim of exemption by the proposer.

For purposes of this Agreement, "Confidential Information" shall include the District's customer, employee, or vendor information, all technical and business information or material that has or could have commercial value or other interest in the business or prospective business of the District, and all information and material provided by the District which is not an open public record subject to disclosure under the Washington Public Records Act. Confidential Information also includes all information of which unauthorized disclosure could be detrimental to the interests of the District or its customers, whether or not such information is identified as Confidential Information.

For purposes of this Agreement, "Contractor" shall include all employees, consultants, advisors and subcontractors of Contractor ("its Representatives").

Contractor hereby agrees as follows:

1. Contractor and its Representatives shall use the Confidential Information solely for the purposes directly related to the business set forth in Contractor's agreement with the District and shall not in any way use the Confidential Information to the detriment of the District. Nothing in this Agreement shall be construed as granting any rights to Contractor, by license or otherwise, to any of the District's Confidential Information.

   Contractor agrees to obtain and utilize such Confidential Information provided by the District solely for the purposes described above, and to otherwise hold such information confidential pursuant to the terms of this Agreement.

2. In the event third parties attempt to obtain the Confidential Information by legal process, the Contractor agrees that it will not release or disclose any Confidential Information until the District has notice of the legal process and has been given reasonable opportunity to contest such release of information and/or to assert the confidentiality privilege.

3. Upon demand by the District, all information, including written notes, photographs, memoranda, or notes taken by Contractor that is Confidential Information shall be returned to the District.

4. Confidential Information shall not be disclosed to any third party without prior written consent of the District.

5. It is understood that Contractor shall have no obligation with respect to any information known by it or generally known within the industry prior to the date of this Agreement, or become common knowledge with the industry thereafter.

6. Contractor acknowledges that any disclosure of Confidential Information will cause irreparable harm to the District, and agrees to exercise the highest degree of care in safeguarding Confidential Information against loss, theft, or other inadvertent disclosure and agrees generally to take all steps necessary to ensure the maintenance of confidentiality including obligating any of its Representatives who receive Confidential Information to covenants of confidentiality.

7. The obligation set forth in this Agreement will continue for as long as Contractor possesses Confidential Information. If Contractor fails to abide by this Agreement, the District will be entitled to specific performance, including immediate issuance of a temporary restraining order or preliminary injunction enforcing this Agreement, and to judgment for damages caused by the Contractor's breach, and to any other remedies provided by applicable law. Any breach of this Agreement shall constitute a default in performance by Contractor in any contract between the District and Contractor. If any suit or action is filed by the District to enforce this Agreement, or otherwise with respect to the subject matter of this Agreement, the prevailing party shall be entitled

to recover reasonable attorney fees incurred in the preparation or in prosecution or defense of such suit or action as affixed by the trial court, and if any appeal is taken from the decision of the trial court, reasonable attorney fees as affixed by the appellate court. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

X	*Business Agenda*
	Second Reading
	Consent Agenda
	Info Only/Possible Action
	Info Only

COMMISSION MEETING AGENDA ITEM

Subject:	Resolution No. 2605 – Adopting New Commissioner Districts	
Agenda Item No:	5a	
Meeting Date:	June 28, 2022	
Presented by:	Melina Conover	*Staff Presenting Item*
Approved by (dept):	Rick Dunn	*Director/Manager*
Approved for Commission review:	Rick Dunn	*General Manager/Asst GM*

Motion for Commission Consideration:
Motion to approve Resolution No. 2605, Adopting New Commissioner Districts.

Recommendation/Background
The District was provided notification on June 16, 2022, by the Benton County Auditor to remove precinct 6321 from the District's commissioner districts, per the requirements set forth in RCW 54.04.039 which states in part that any voting precinct should be withdrawn from a public utility district if the precinct received at least one electric distribution, water or sewer service from a city and no electric distribution, water, or sewer service from a public utility district.

RCW 54.04.039 requires the District, upon withdrawal of territory from a public utility district, to revise the boundaries of the District in the prescribed manner and as set forth under RCW 54.12.010. No notice or Public Hearing is required pursuant to changes under RCW 54.04.039.

Adoption of this Resolution will bring the boundaries of Benton PUD commissioner districts in compliance with the requirements set forth in RCW 54.04.039.

Summary
The proposed redistricting plan presented and reviewed meets the requirements of RCW 29A.76.010 and adopting Resolution No. 2605 will bring the boundaries of Benton PUD's commissioner districts in compliance with the requirements set forth in RCW 54.04.039.

Fiscal Impact
None.

RESOLUTION NO. 2605

June 28, 2022

A RESOLUTION OF THE COMMISSION OF PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY ADOPTING NEW COMMISSIONER DISTRICTS

WHEREAS, Public Utility District No. 1 of Benton County ("The District") adopted new commissioner boundaries on December 14, 2021, by Resolution No. 2587, per RCW 54.12.010, which required redistricting existing commissioner district boundaries every ten years; AND

WHEREAS, RCW 54.04.039 requires the District, upon withdrawal of territory from a public utility district, to revise the boundaries of the District in the prescribed manner and as set forth under RCW 54.12.010; AND

WHEREAS, The Benton County Auditor provided notification to the District, per the requirements set forth in RCW 54.04.039, to remove precinct 6321 from the District's commissioner districts; AND

WHEREAS, As required by RCW 54.04.039, within ten days of receipt of the notification from the County Auditor, the District is now required to adopt new commissioner boundaries, including or excluding the precincts as reported by the County Auditor, without dividing any precincts; AND

WHEREAS, The proposed redistricting plan presented and reviewed meets the requirements of RCW 29A.76.010; AND

WHEREAS, Adopting this Resolution will bring the boundaries of Benton PUD's commissioner districts in compliance with the requirements set forth in RCW 54.04.039.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Commission of Public Utility District No. 1 of Benton County, that the Commissioner District boundaries be established as shown on the map attached as Exhibit A. Exhibit A is incorporated as part of this resolution.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 28th day of June 2022.

This Resolution supersedes Resolution No. 2587 dated December 14, 2021.

_____
Lori Kays-Sanders, President

ATTEST:

_____
Barry A. Bush, Vice-President

Commissioner Districts

N
W E
S

24
240
225
182
82
395
397
22
221
14

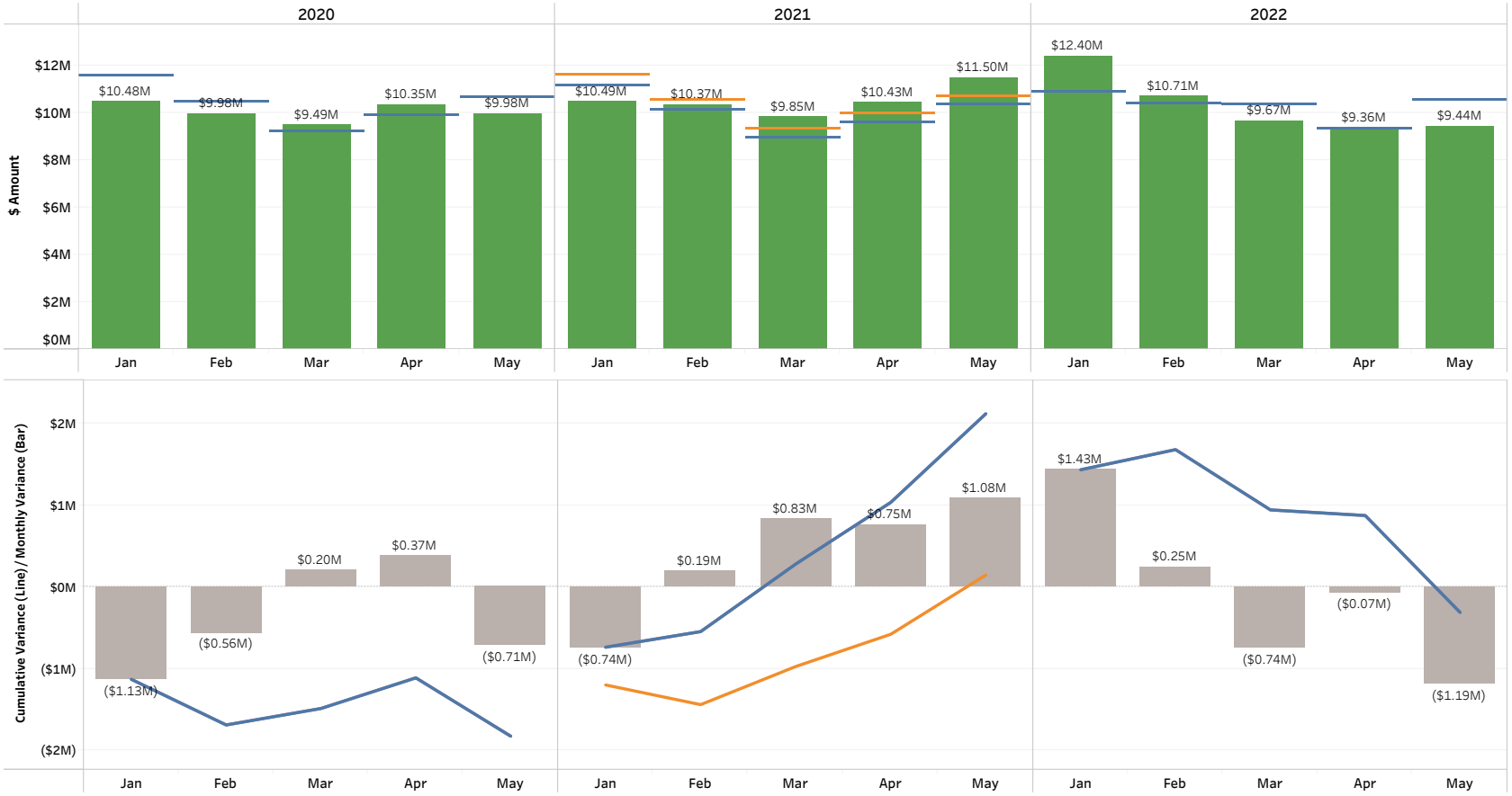
Legend

- Commissioner District #1
- Commissioner District #2
- Commissioner District #3

BENTON P·U·D

Print Date: 6/20/2022

Cumulative Retail Revenue Budget vs. Actuals (Original, Amended, & No COVID Adjustment): All



Rate Class
All

Filter Date Year
Multiple values

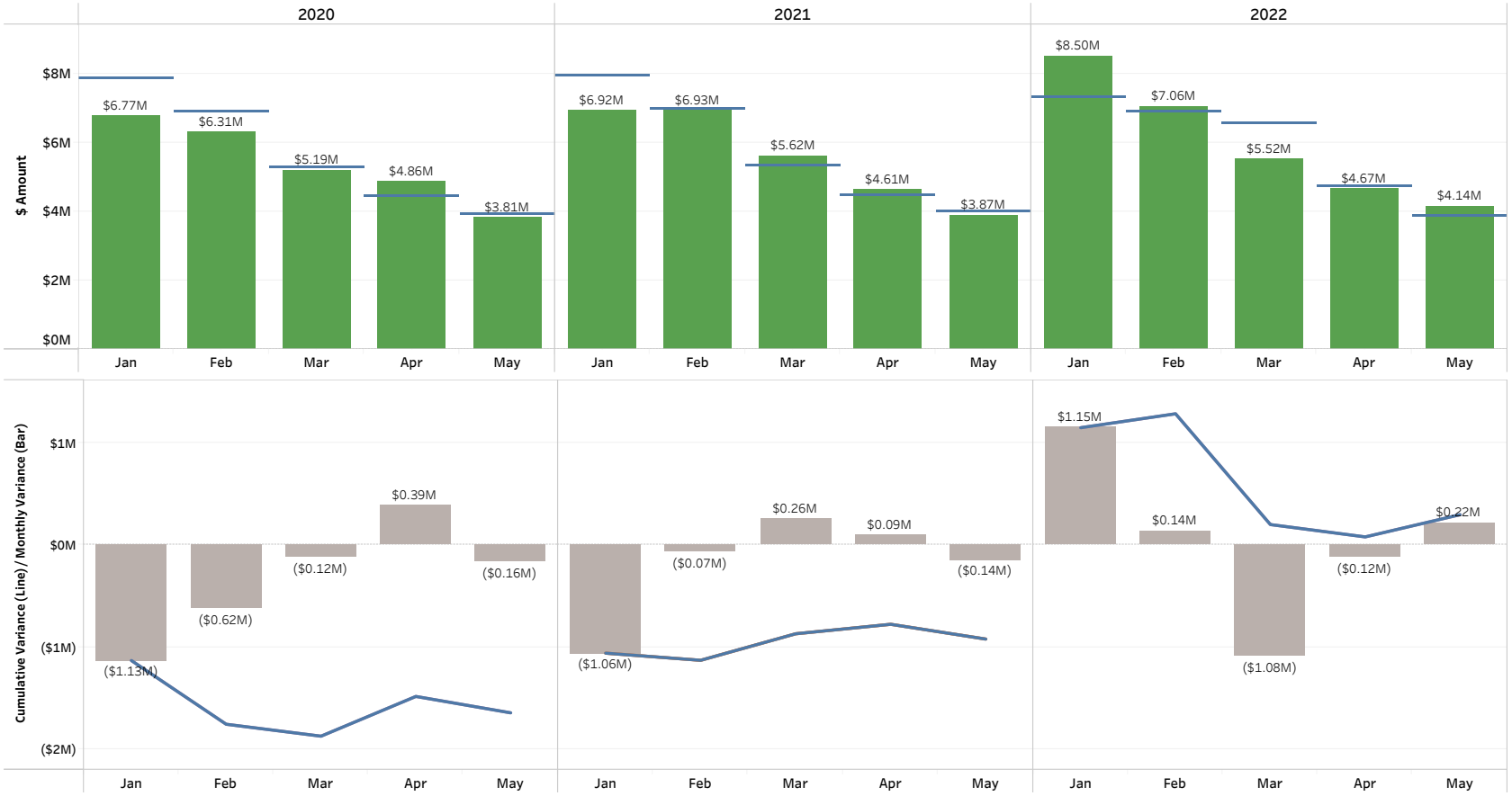
Filter Date Month
Multiple values

Legend
- Original Budget
- Budget (No COVID Adj)
- Amended Budget
- Actual

Legend
- Cumulative Variance (Origi..
- Cumulative Variance (No C..
- Cumulative Variance (Amen..
- Month Over / (Under)

Note: Cumulative budget amendment changes are reflected in the month of September.

Cumulative Retail Revenue Budget vs. Actuals (Original, Amended, & No COVID Adjustment): Residential Sales



Rate Class
Residential Sales

Filter Date Year
Multiple values

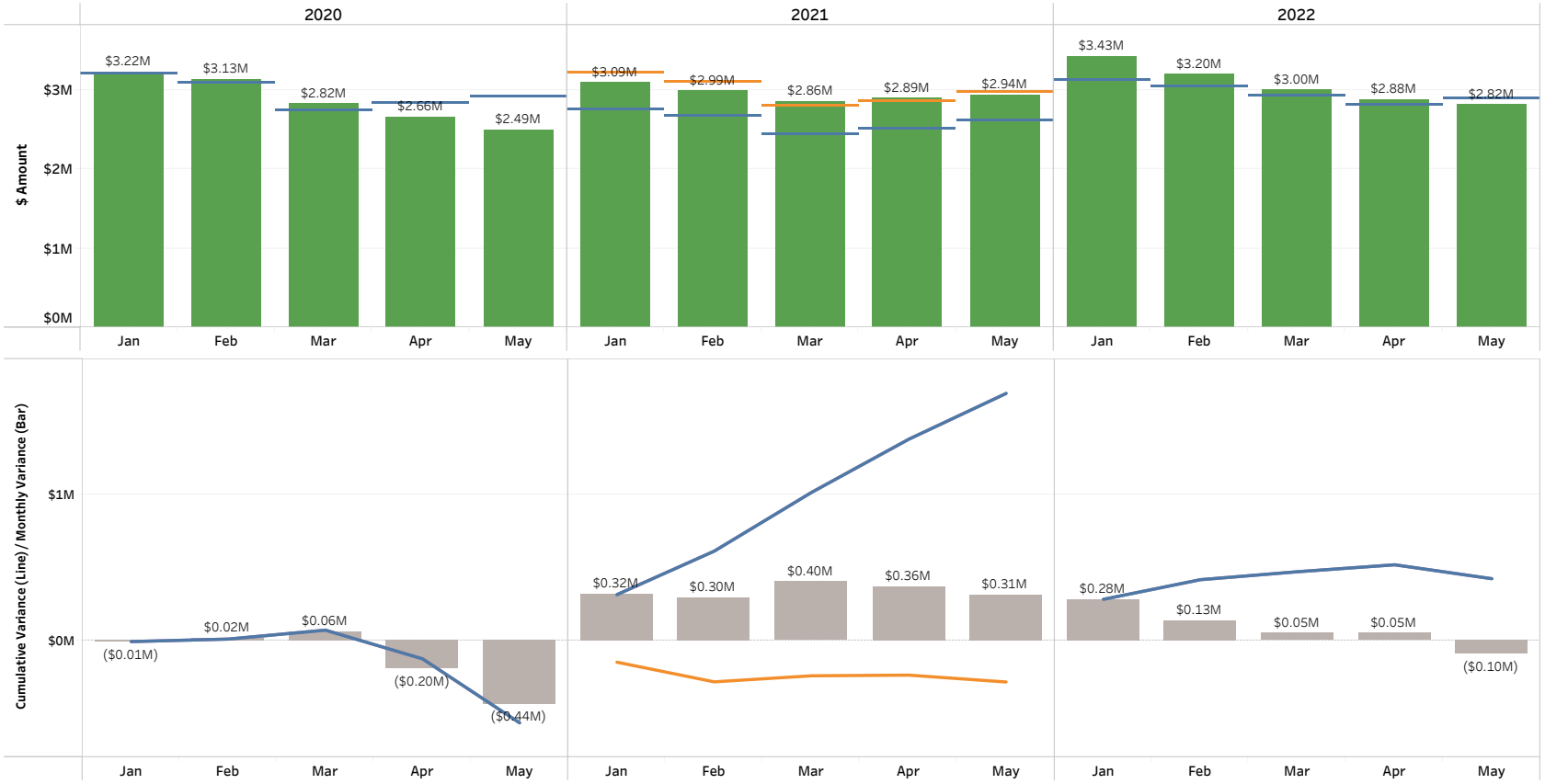
Filter Date Month
Multiple values

Legend
- Original Budget
- Budget (No COVID Adj)
- Amended Budget
- Actual

Legend
- Cumulative Variance (Origi..
- Cumulative Variance (No C..
- Cumulative Variance (Amen..
- Month Over / (Under)

Note: Cumulative budget amendment changes are reflected in the month of September.

Cumulative Retail Revenue Budget vs. Actuals (Original, Amended, & No COVID Adjustment): Large General Service Sales, Medium General Service Sales, Small General Service Sales



Rate Class
Multiple values

Filter Date Year
Multiple values

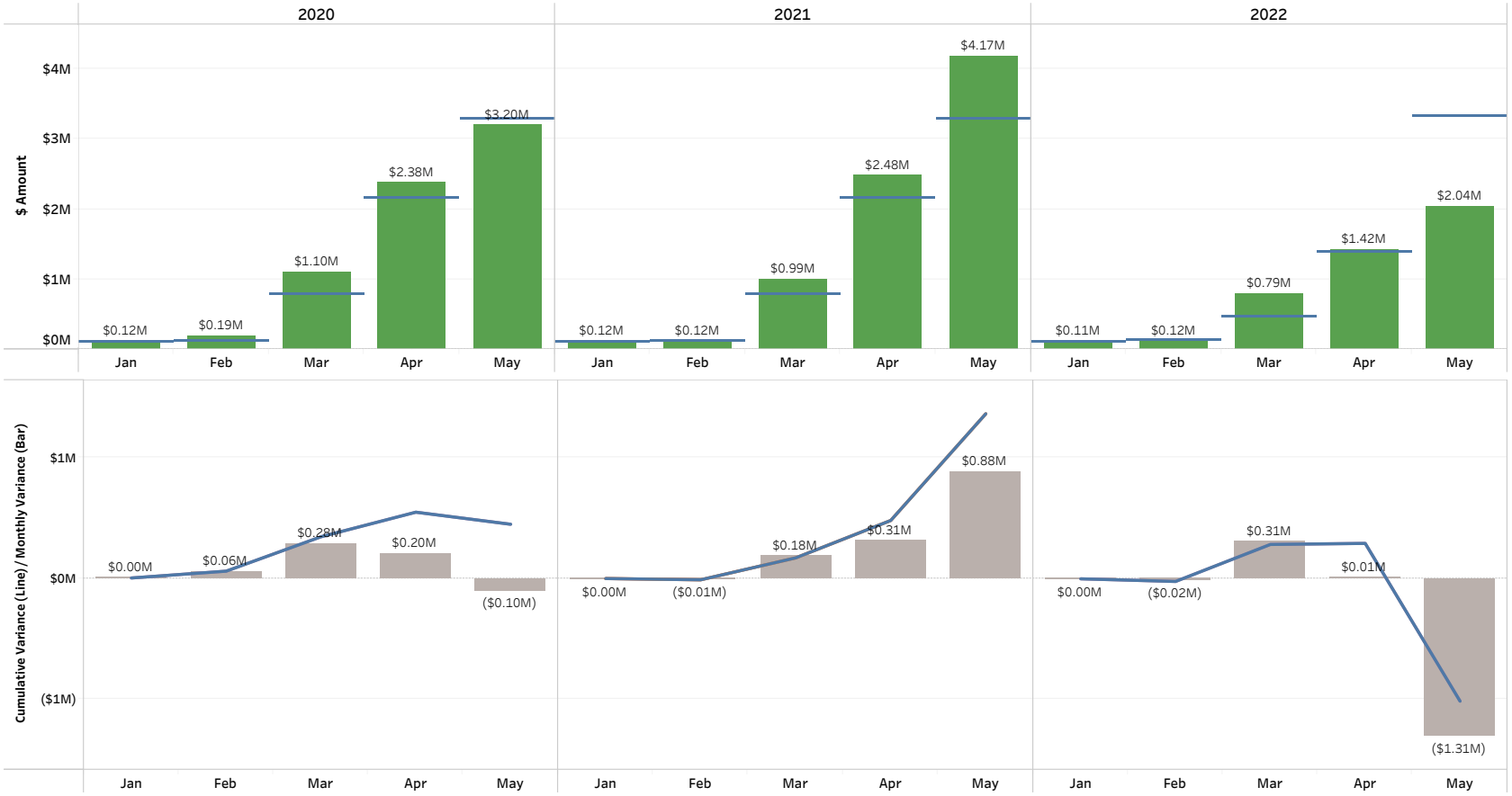
Filter Date Month
Multiple values

Legend
- Original Budget
- Budget (No COVID Adj)
- Amended Budget
- Actual

Legend
- Cumulative Variance (Origi..
- Cumulative Variance (No C..
- Cumulative Variance (Amen..
- Month Over / (Under)

Note: Cumulative budget amendment changes are reflected in the month of September.

Cumulative Retail Revenue Budget vs. Actuals (Original, Amended, & No COVID Adjustment): Large Irrigation Sales



Rate Class
Large Irrigation Sales

Filter Date Year
Multiple values

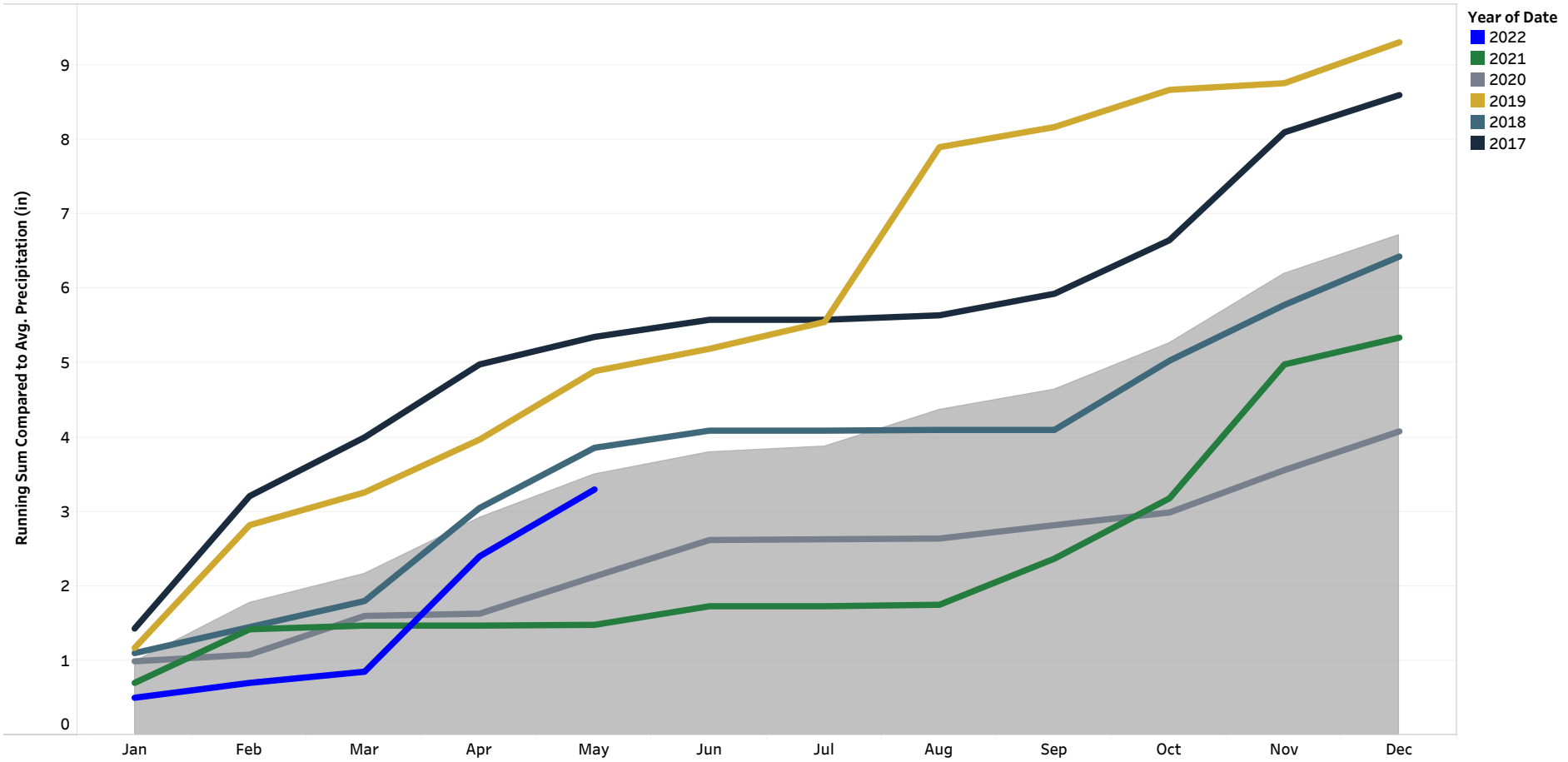
Filter Date Month
Multiple values

Legend
- Original Budget
- Budget (No COVID Adj)
- Amended Budget
- Actual

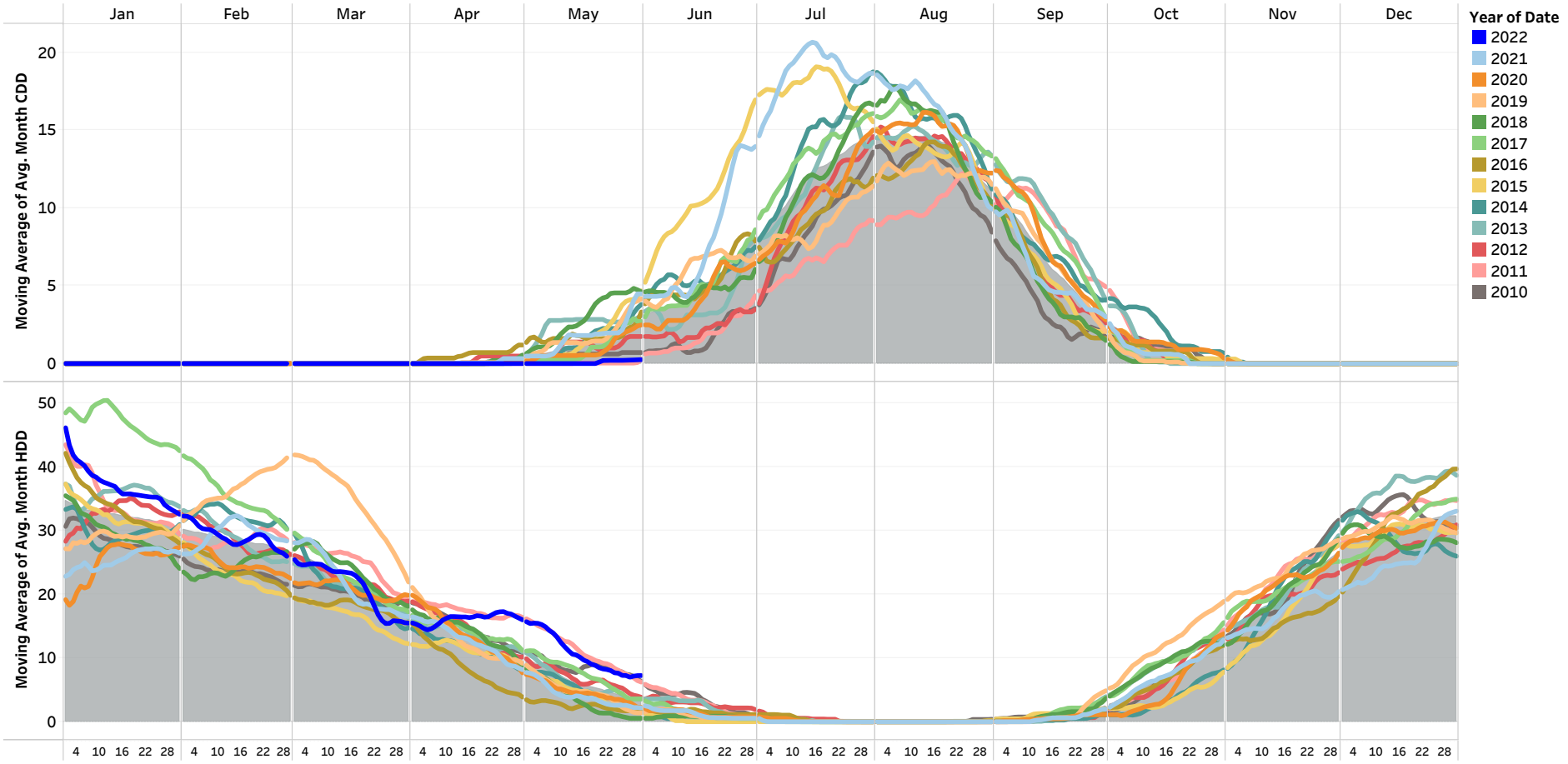
Legend
- Cumulative Variance (Origi..
- Cumulative Variance (No C..
- Cumulative Variance (Amen..
- Month Over / (Under)

Note: Cumulative budget amendment changes are reflected in the month of September.

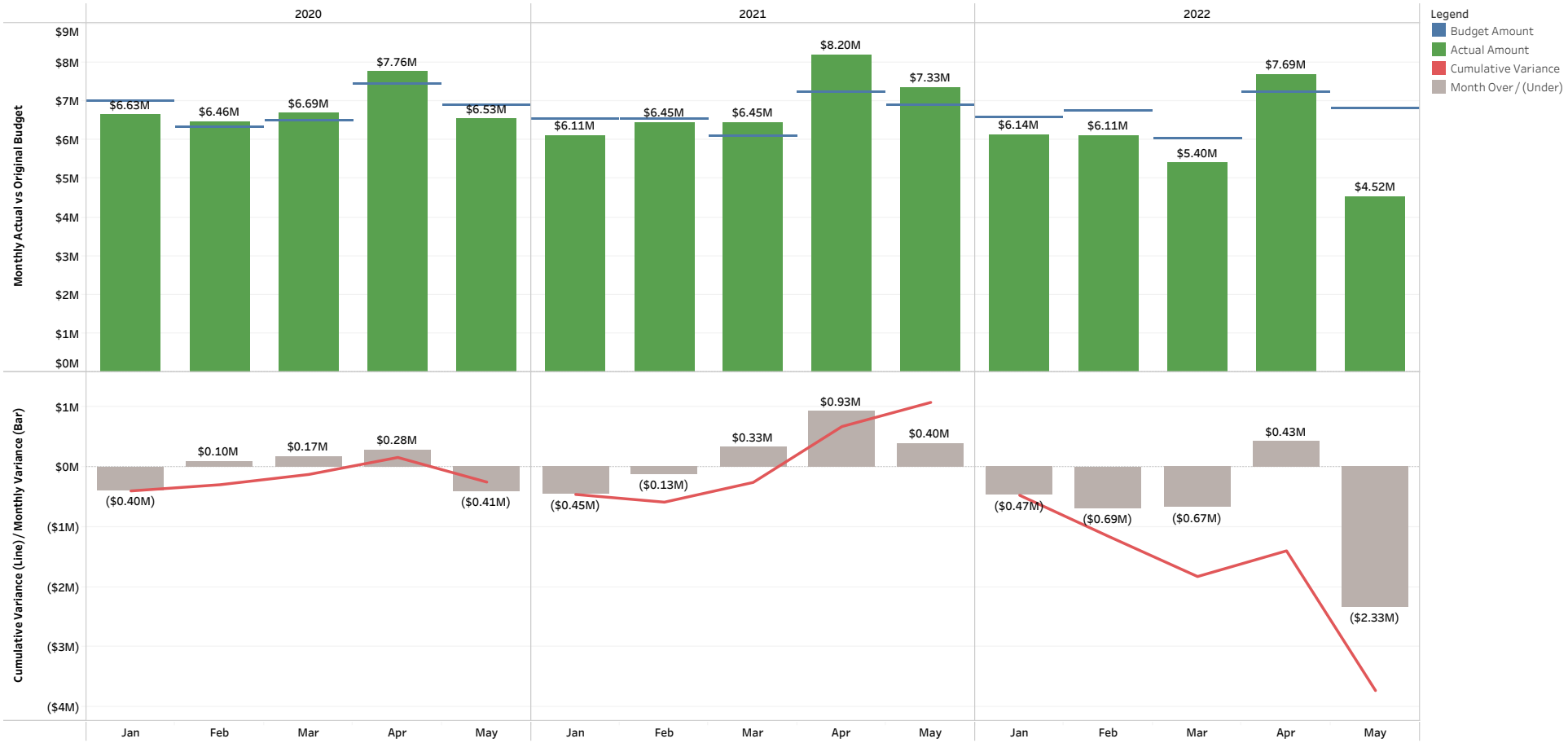
Cumulative Local Precipitation



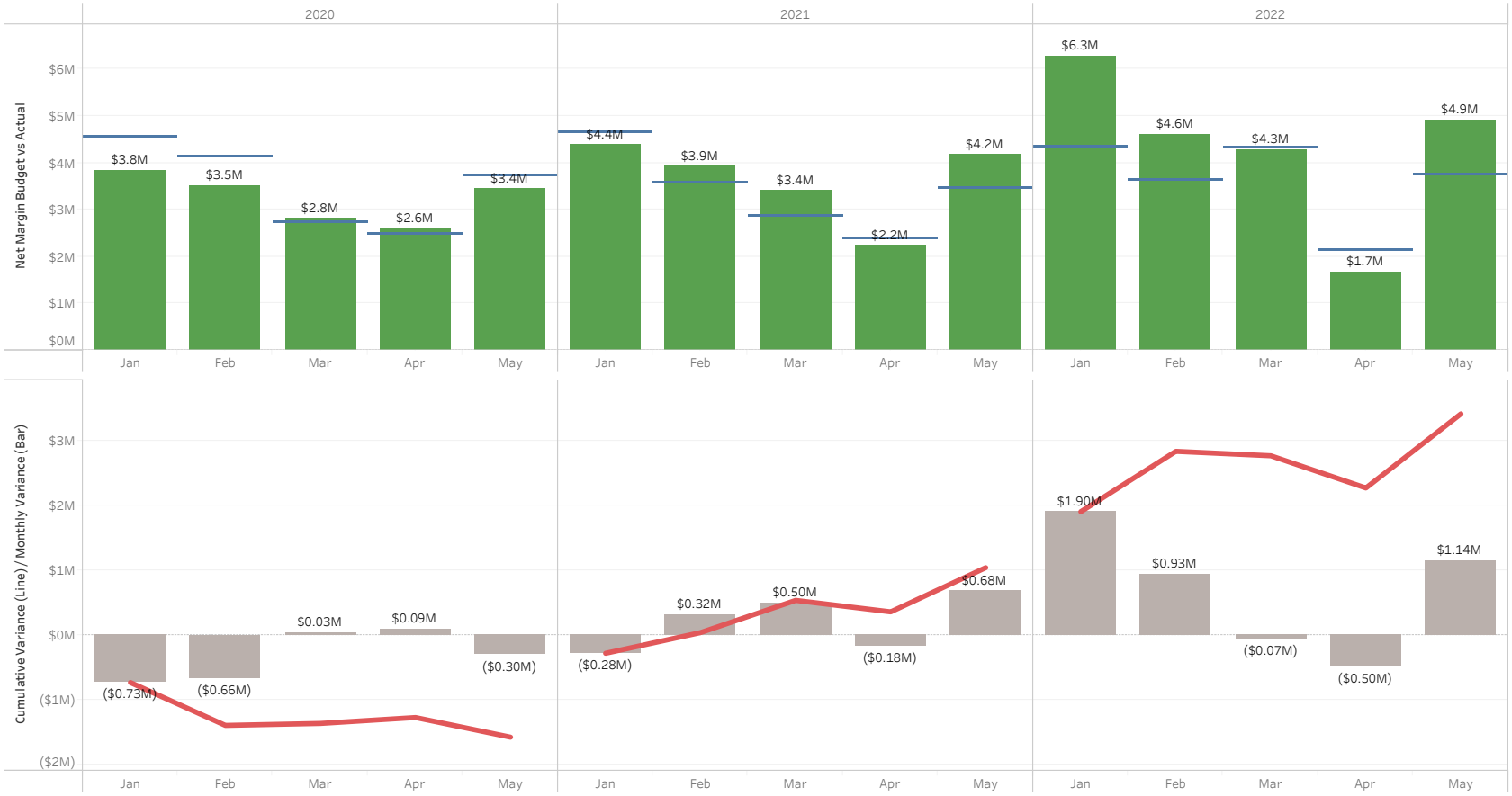
Moving Avg CDD & HDD by Year



Cumulative Net Power Cost Budget vs Actuals (Original Budget Only): All



Cumulative Net Margin Original Budget vs Actuals



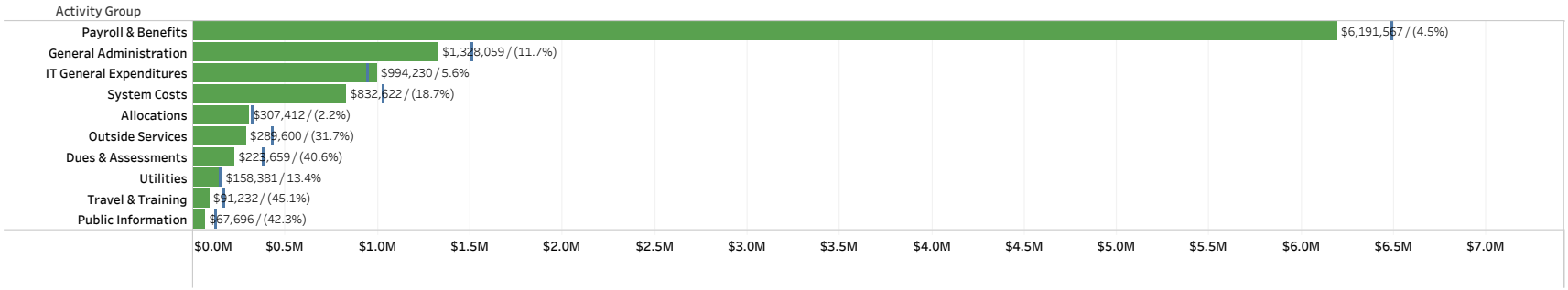
Filter Date Year
Multiple values

Filter Date Month Abbrev
Multiple values

Legend
- Actual
- Budget
- Favorable / (Unfavorable)
- Cumulative Variance

Pension Entry
Financials w/o Pension Entry

2022 Top 10 YTD O&M Actuals & Original Budget by Activity Group Through May



Enter Year
2022

Select Month
May

Top N - Activity Category
10

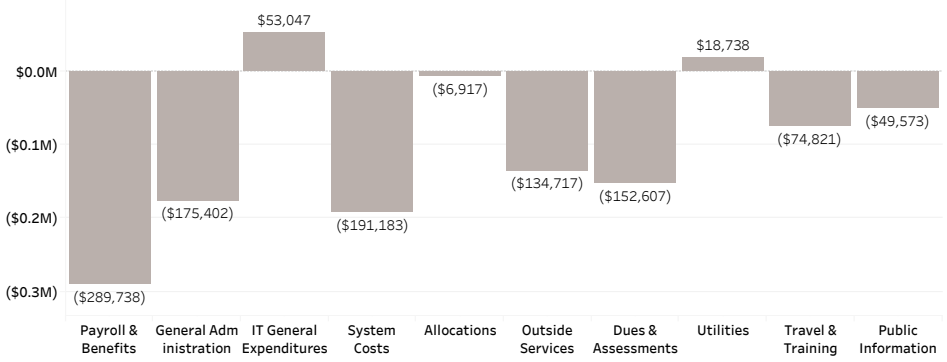
Dept #
All

Budget Version
- [x] Actuals
- [ ] Amended Budget
- [x] Original Budget

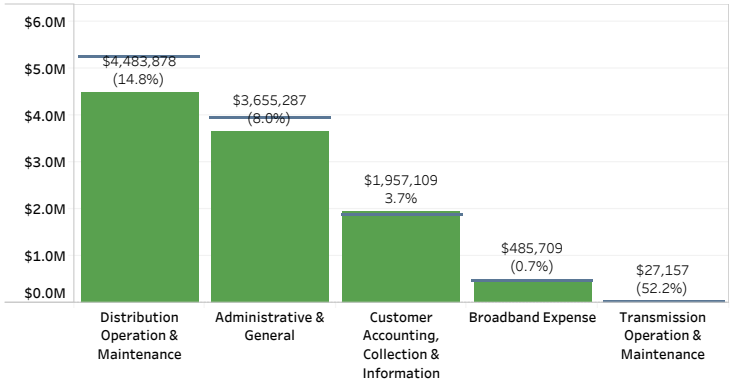
Pension Entry
Financials w/o Pension En..

Legend
- YTD Budget
- YTD Actuals
- YTD Over/(Under)

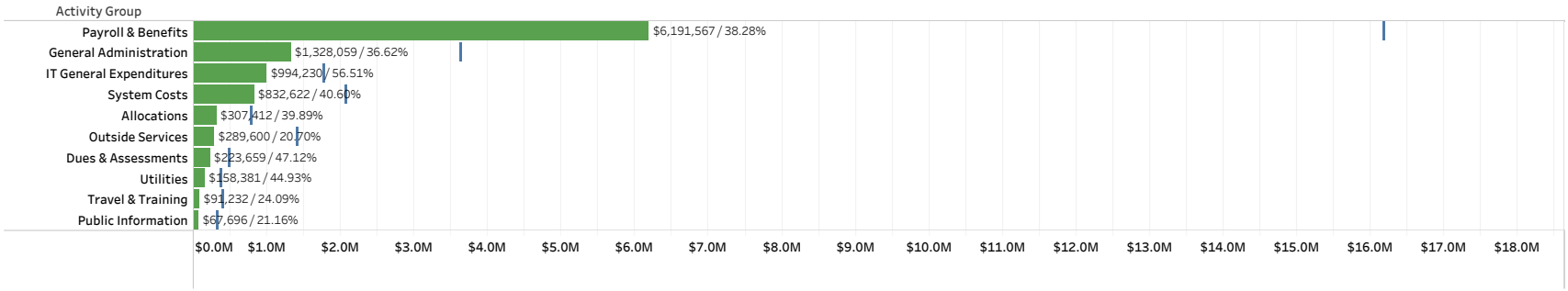
2022 Top 10, YTD O&M Budget Variance by Activity Group Through May



2022 YTD O&M Actuals & Original Budget by Financial Statement Group Through May



2022 Top 10 YTD O&M Actuals & Original Budget by Activity Group Through May
% of Year: 41.67%



Enter Year
2022

Select Month
May

Top N - Activity Category
10

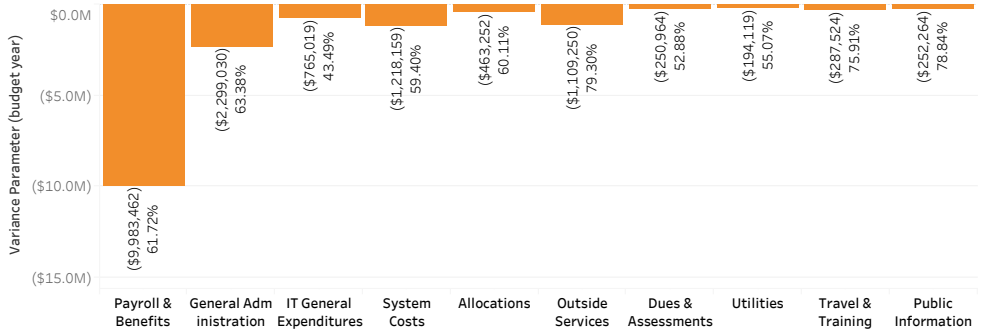
Dept #
All

Budget Version
- [x] Actuals
- [ ] Amended Budget
- [x] Original Budget

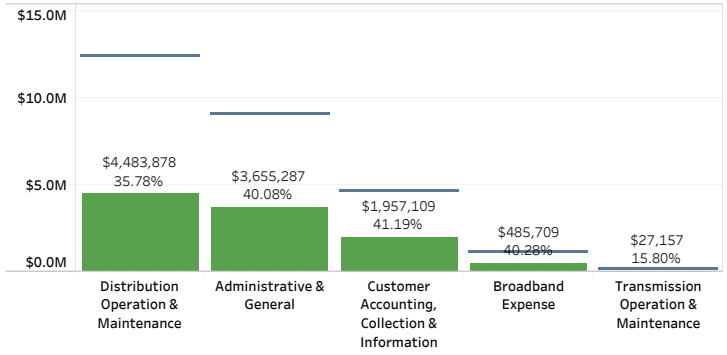
Pension Entry
Financials w/o Pension Ent..

Legend
- Budget
- YTD Actuals
- Remaining Budget

2022 Top 10, Remaining Budget Amount by Activity Group through May
% of Year Remaining: 58.33%



2022 YTD O&M Actuals & Original Budget by Financial Statement Group Through May
% of Year: 41.67%



Capital Drill Down with 2022 Actuals & Original Budget

% of Year: 41.7%

Category	Group	Actual Amount	Budget Amount	% of Budget
Transmission	Transmission Projects	$155,305	$6,223,927	2.50%
Distribution	Capacity & Reliability	$1,740,475	$5,511,352	31.58%
	Customer Growth	$2,635,468	$5,298,601	49.74%
	General Plant	$90,864	$630,000	14.42%
	Other	$160,087	$1,020,592	15.69%
	Repair & Replace	$1,416,188	$2,343,922	60.42%
Broadband	Broadband	$359,458	$1,868,731	19.24%
General Plant	General Plant	$184,650	$1,503,000	12.29%
Information Technology	Information Technology	$98,750	$1,057,802	9.34%
Other	Other	$0		
Security	Security	$0	$991,640	0.00%
Grand Total		$6,841,246	$26,449,567	25.87%

Select Year
2022

Select Month(s)
- [x] Jan
- [x] Feb
- [x] Mar
- [x] Apr
- [x] May
- [ ] Jun
- [ ] Jul
- [ ] Aug
- [ ] Sep
- [ ] Oct
- [ ] Nov
- [ ] Dec
- [x] Budget

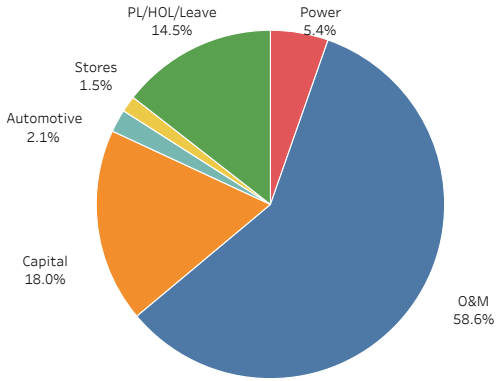
Budget Version
- [x] Actuals
- [ ] Amended Budget
- [x] Original Budget

Pension Entry
Financials w/o Pension Entry

YTD May 2022 Labor by Category: (Activity 11)
Actuals & Original Budget

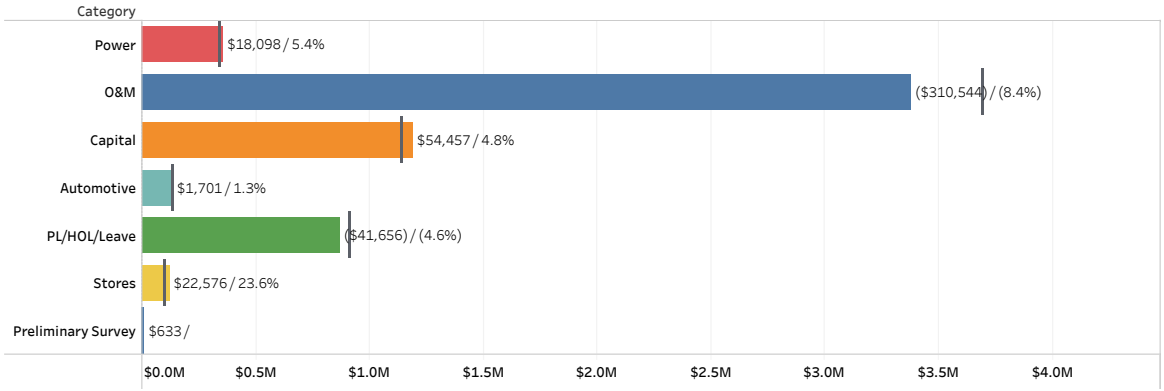
Category	Current Year Actuals	Current Year Budget	Over / (Under)	Current Year % Variance	Prior Year Actual	Prior Year Variance	Prior Year % Variance
Power	$355,902	$337,804	$18,098	5.4%	$353,207	$2,696	0.8%
O&M	$3,381,165	$3,691,709	($310,544)	(8.4%)	$3,333,708	$47,457	1.4%
Capital	$1,188,310	$1,133,853	$54,457	4.8%	$1,341,542	($153,232)	(11.4%)
Automotive	$134,298	$132,597	$1,701	1.3%	$127,726	$6,572	5.1%
PL/HOL/Leave	$869,366	$911,022	($41,656)	(4.6%)	$629,831	$239,536	38.0%
Stores	$118,208	$95,633	$22,576	23.6%	$108,144	$10,065	9.3%
Preliminary Survey	$633		$633		$2,248	($1,616)	(71.9%)
Grand Total	**$6,047,882**	**$6,302,617**	**($254,735)**	**(4.0%)**	**$5,896,404**	**$151,478**	**2.6%**

YTD May 2022 Budget: (Activity 11)

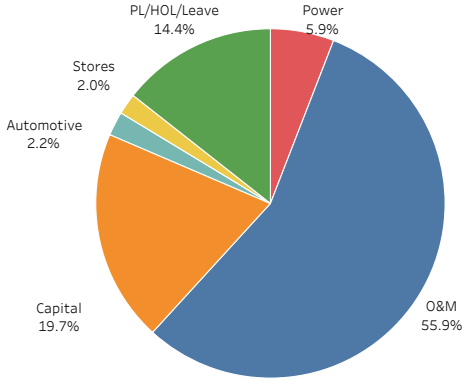


YTD May 2022 Labor by Category: (Activity 11)

(Amount displayed is actuals minus budget / % variance from budget)



YTD May 2022 Actuals: (Activity 11)



Activity
11

Enter Year
2022

Select Month
May

Category
- Power
- O&M
- Capital
- Automotive
- PL/HOL/Leave
- Stores
- Preliminary Survey

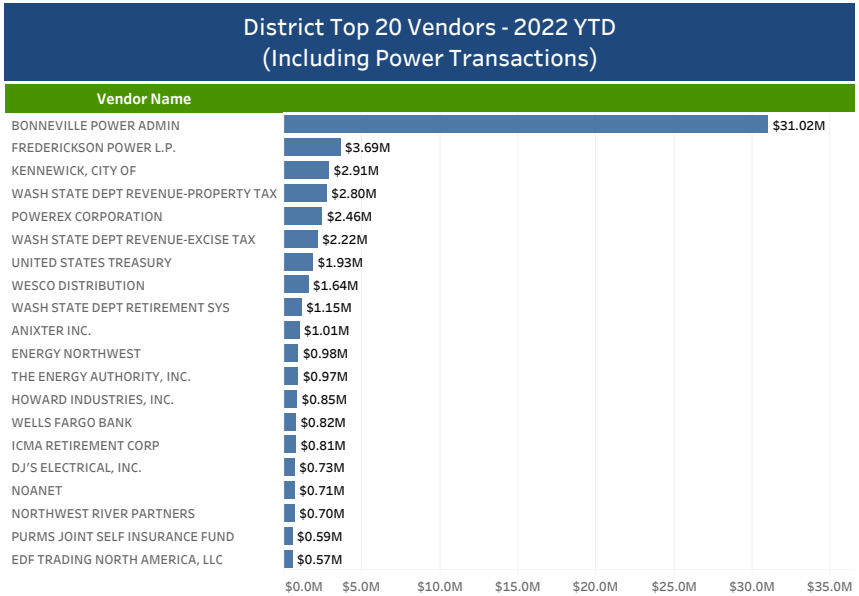
Budget Version
- [x] Actuals
- [ ] Amended Budget
- [x] Original Budget

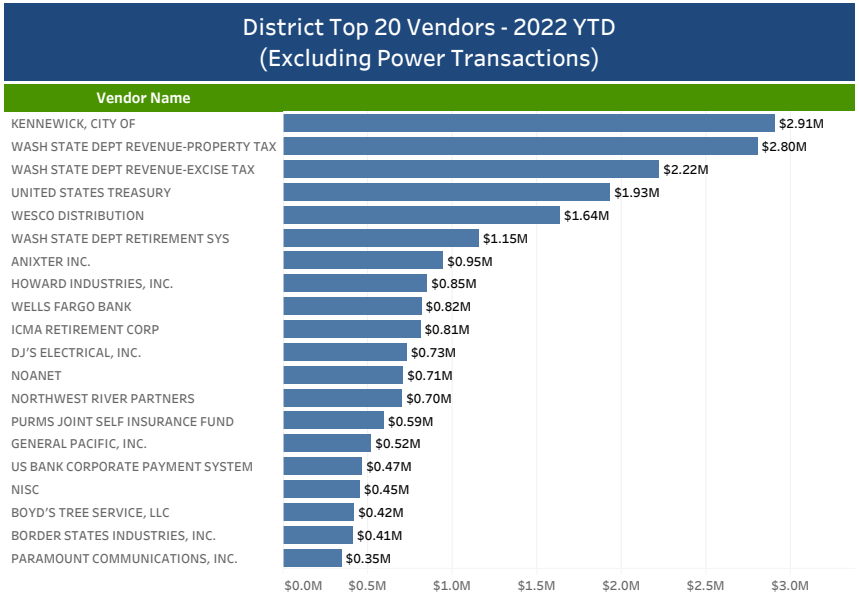
Pension Entry
Financials w/o Pension Entry

Go to the Monthly View

Monthly Multi-Year Graphs

Cumulative Multi-Year Graphs





Year
2022

Top N Vendor
20

Revenue Class Hourly Demand

By Year for Revenue Class: **All** in Month: **June**

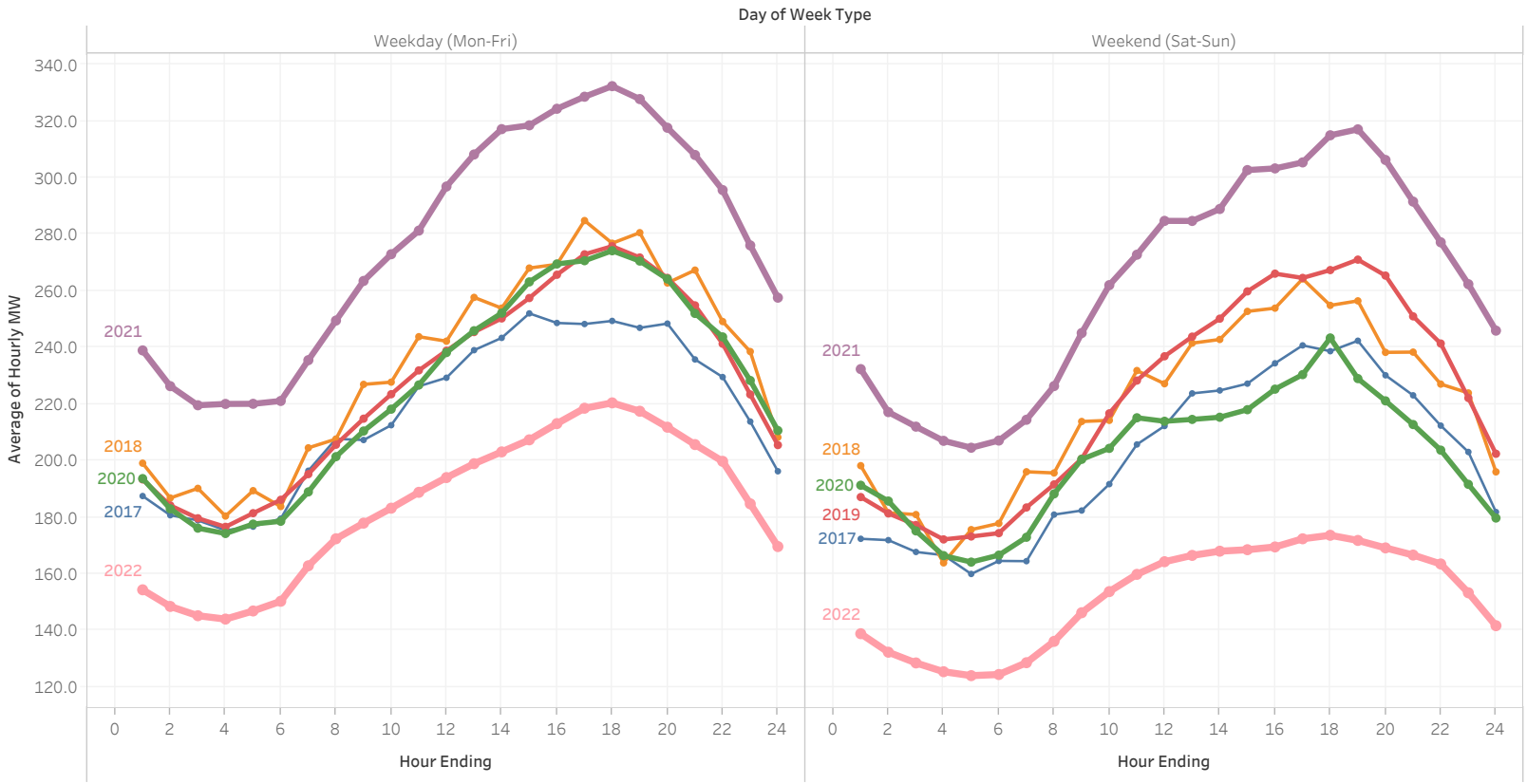
Select filters:

Year
All

Month
June

Billed Revenue Class
(●) In
( ) Out

Revenue Class
All



AMI data updated through:

Mon, June 20, 2022

Revenue Class Hourly Demand

By Year for Revenue Class: **Residential** in Month: **June**

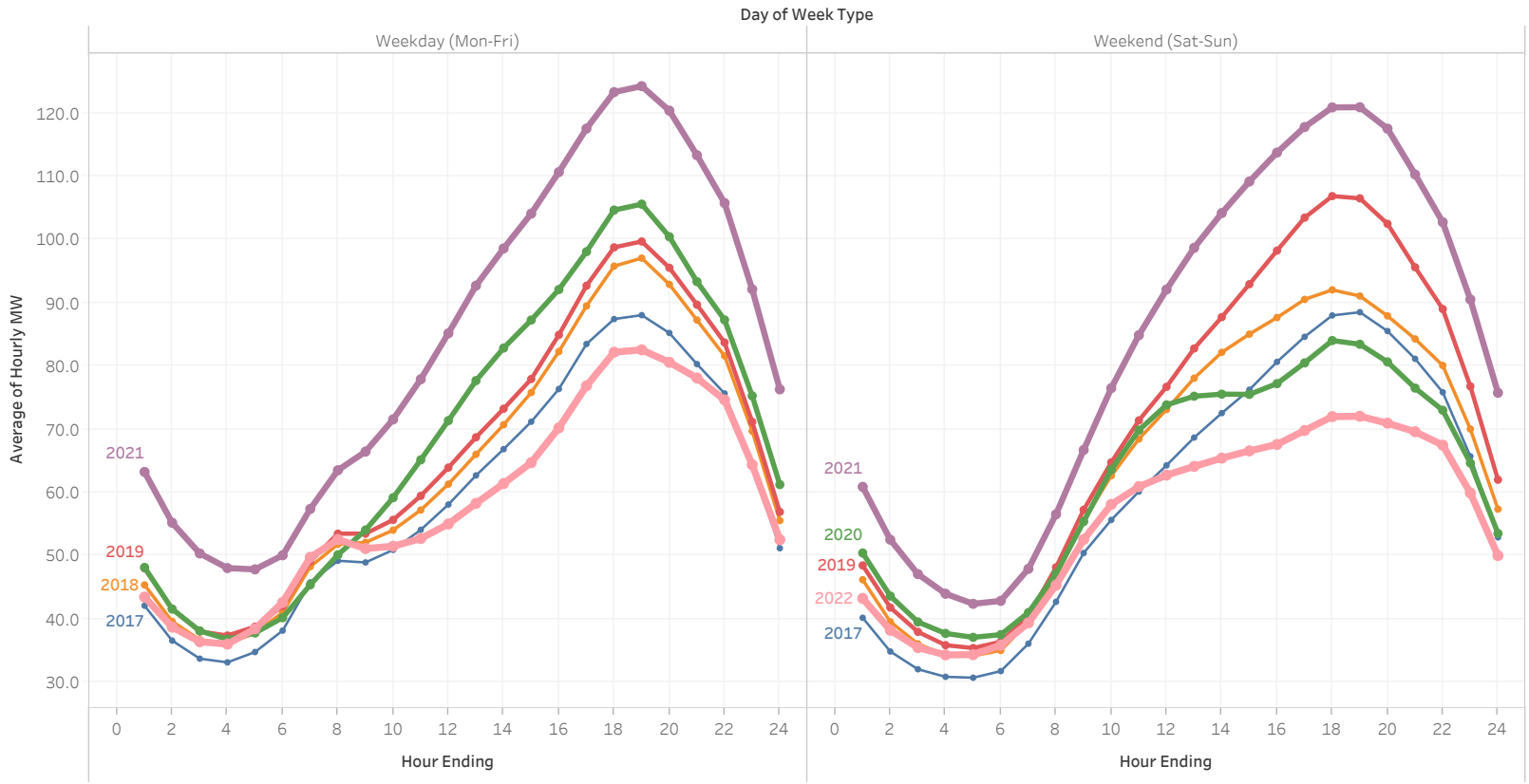
Select filters:

Year
All

Month
June

Billed Revenue Class
- (●) In
- ( ) Out

Revenue Class
- (●) Residential
- ( ) Small General
- ( ) Medium General
- ( ) Large General
- ( ) Large Industrial
- ( ) Large Irrigation
- ( ) Small Irrigation



AMI data updated through:

Mon, June 20, 2022

Revenue Class Hourly Demand

By Year for Revenue Class: **Small General, Medium General, Large General** in Month: **June**

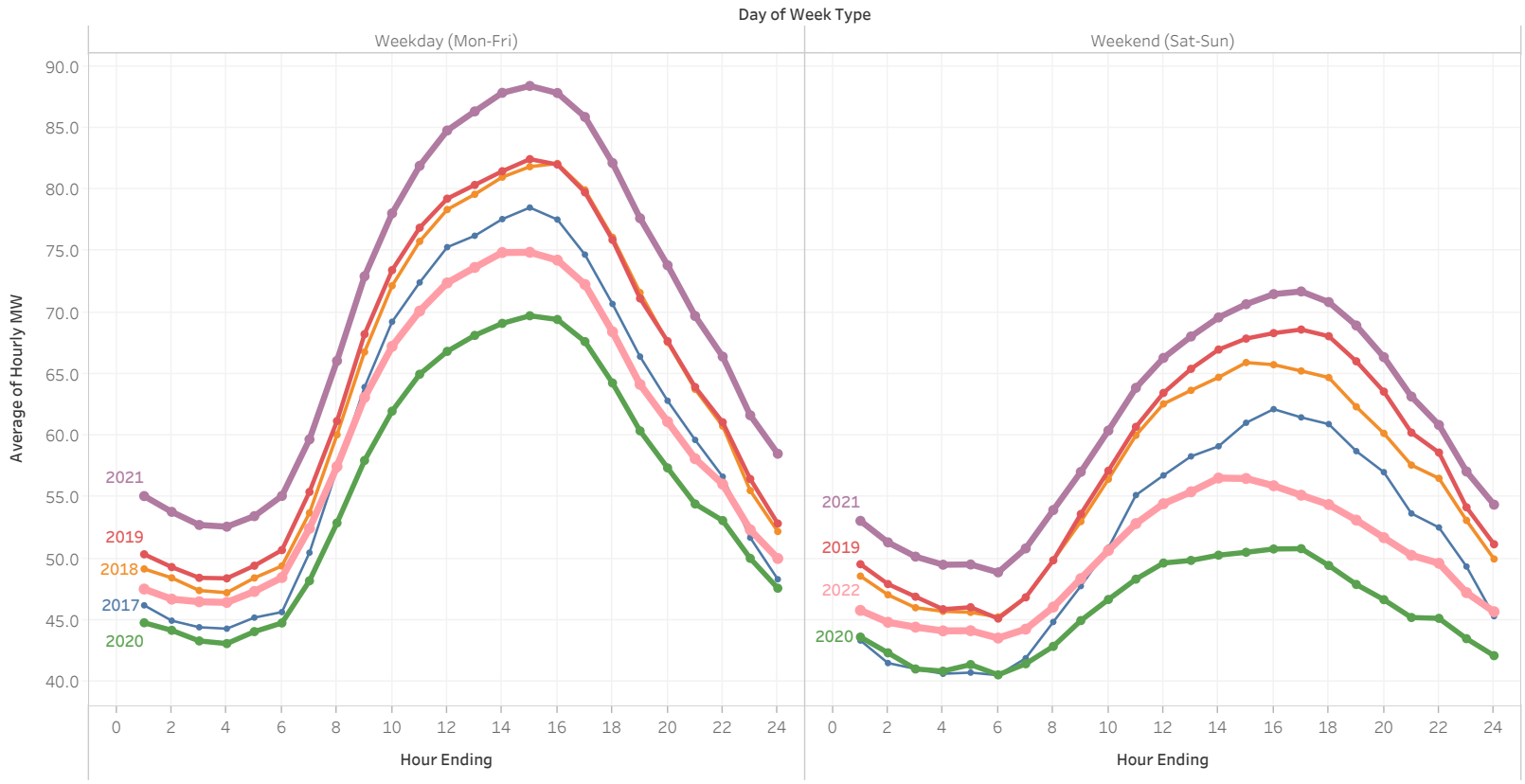
Select filters:

Year
All

Month
June

Billed Revenue Class
- (•) In
- ( ) Out

Revenue Class
- [ ] Residential
- [x] Small General
- [x] Medium General
- [x] Large General
- [ ] Large Industrial
- [ ] Large Irrigation
- [ ] Small Irrigation



AMI data updated through:

Mon, June 20, 2022

Revenue Class Hourly Demand

By Year for Revenue Class: **Large Irrigation** in Month: **June**

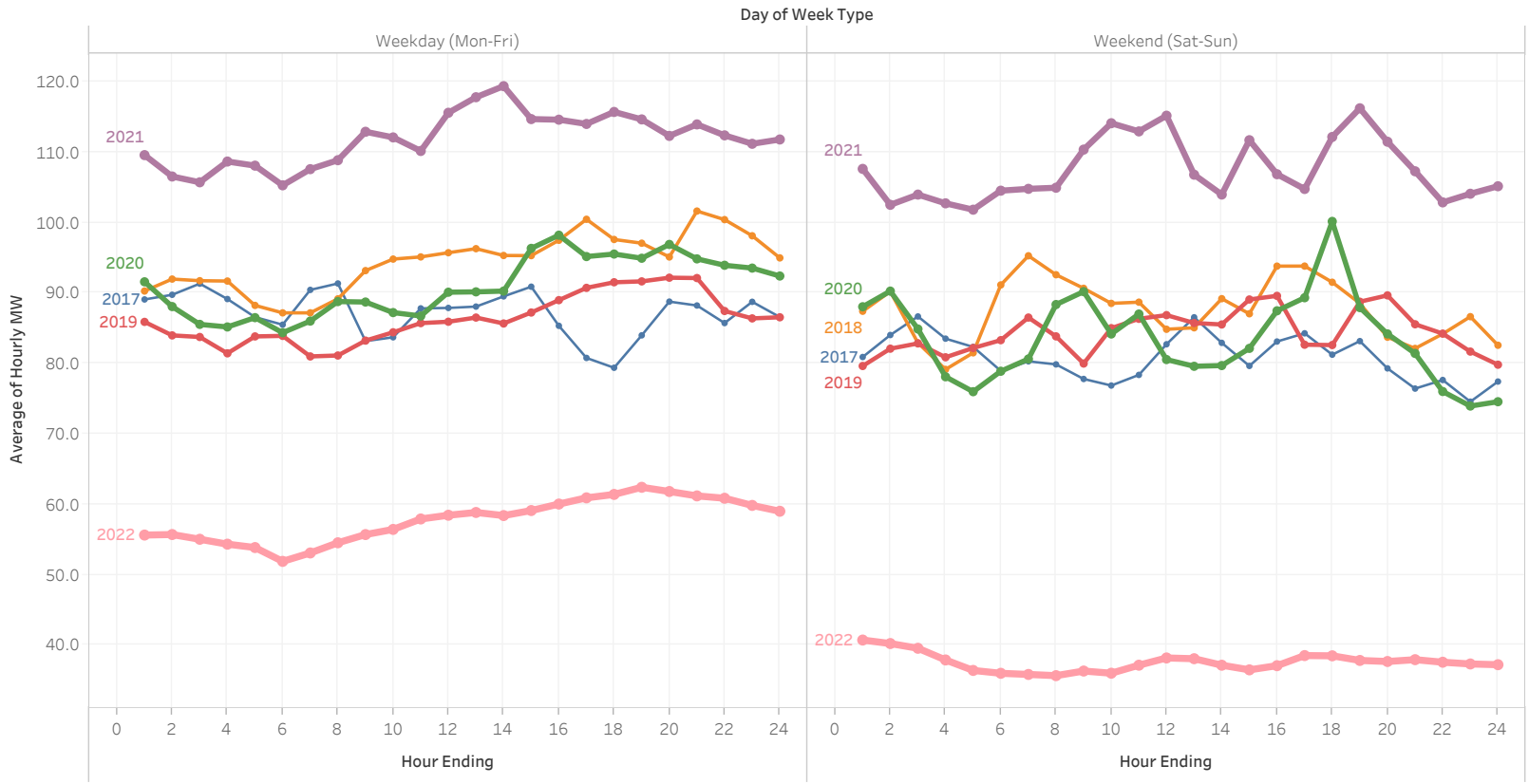
Select filters:

Year
All

Month
June

Billed Revenue Class
- (•) In
- ( ) Out

Revenue Class
- [ ] Residential
- [ ] Small General
- [ ] Medium General
- [ ] Large General
- [ ] Large Industrial
- [x] Large Irrigation
- [ ] Small Irrigation



AMI data updated through:

Mon, June 20, 2022

Revenue Class Cumulative Energy

By Year for Revenue Class: **All** in Month: **June**

Select filters:

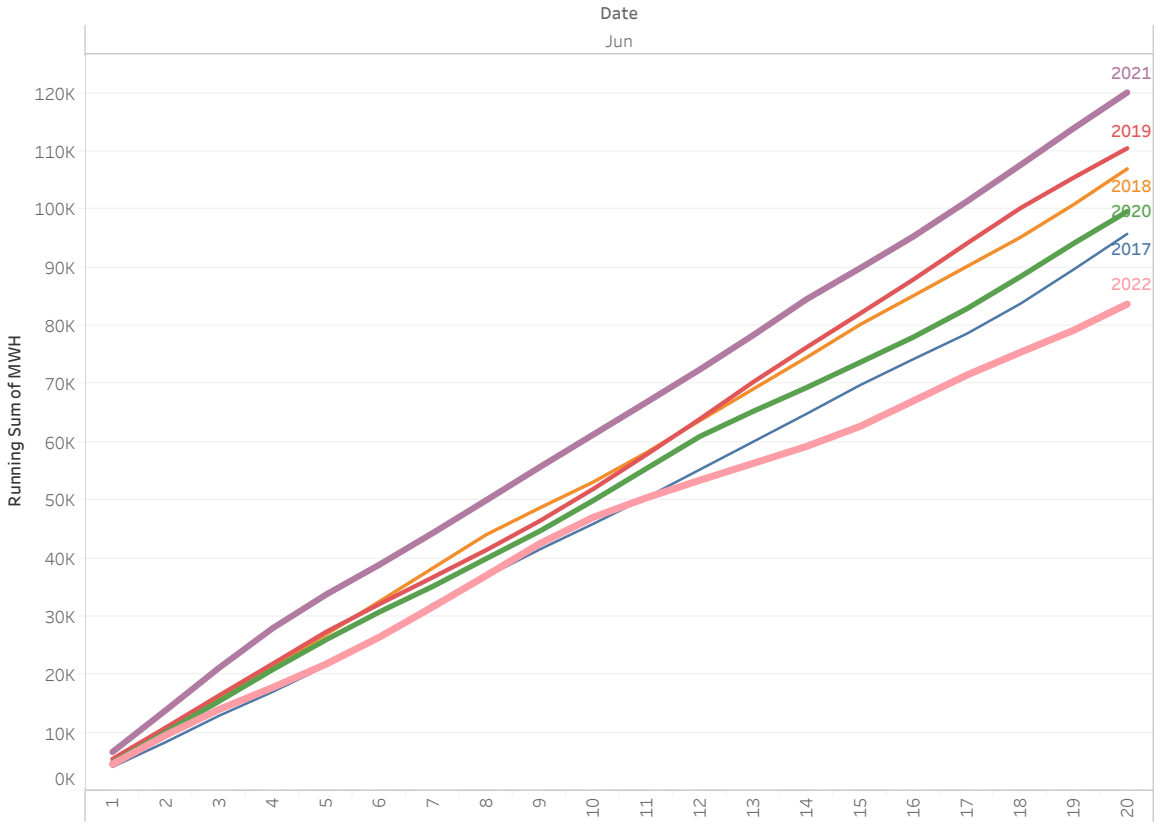
Year
All

Month
June

Month-Day
Multiple values

Billed Revenue Class
(•) In
( ) Out

Revenue Class
All



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	95,834		
2018	107,021	11,187	11.67%
2019	110,560	3,539	3.31%
2020	99,678	-10,882	-9.84%
2021	120,158	20,480	20.55%
2022	83,758	-36,400	-30.29%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Mon, June 20, 2022

Revenue Class Cumulative Energy

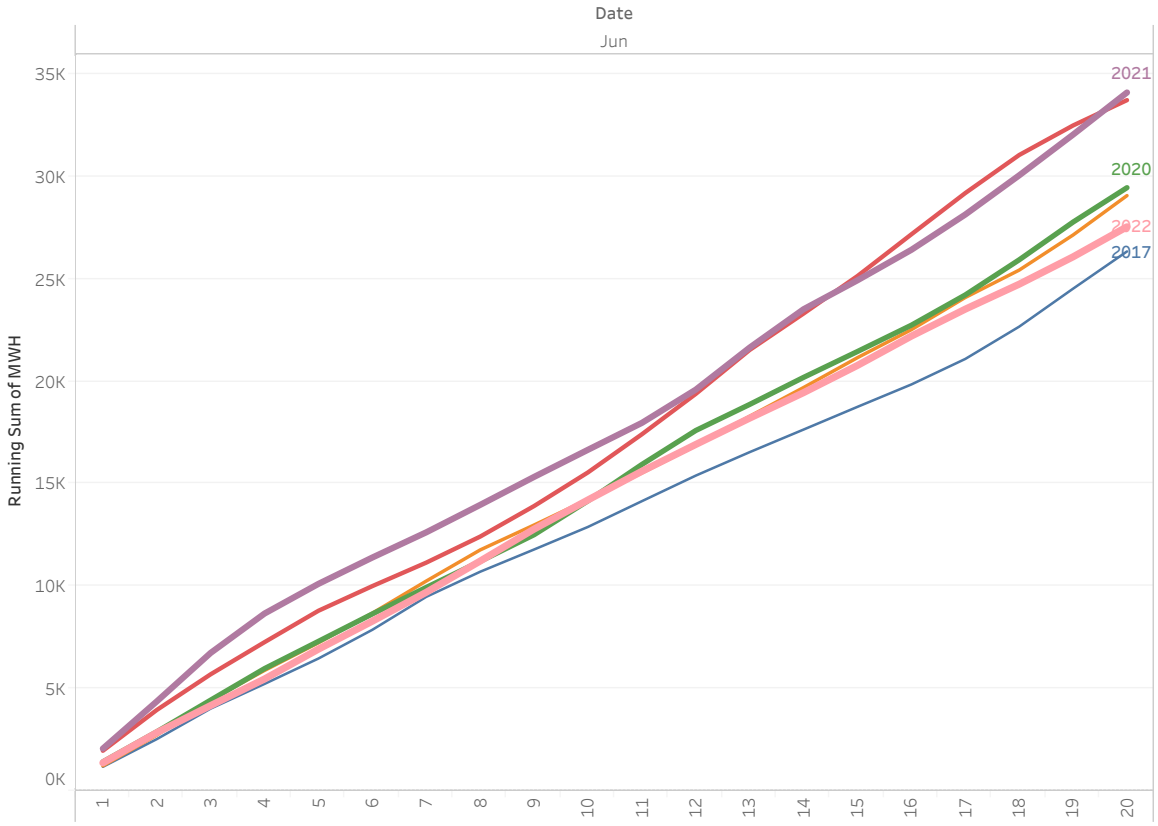
By Year for Revenue Class: **Residential** in Month: **June**

Select filters:

Year	Month	Month-Day
All	June	Multiple values

Billed Revenue Class
- (●) In
- ( ) Out

Revenue Class
- (●) Residential
- ( ) Small General
- ( ) Medium General
- ( ) Large General
- ( ) Large Industrial
- ( ) Large Irrigation
- ( ) Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	26,345		
2018	29,071	2,726	10.35%
2019	33,733	4,662	16.04%
2020	29,459	-4,274	-12.67%
2021	34,106	4,648	15.78%
2022	27,549	-6,558	-19.23%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Mon, June 20, 2022

Revenue Class Cumulative Energy

By Year for Revenue Class: **Small General, Medium General, Large General** in Month: **June**

Select filters:

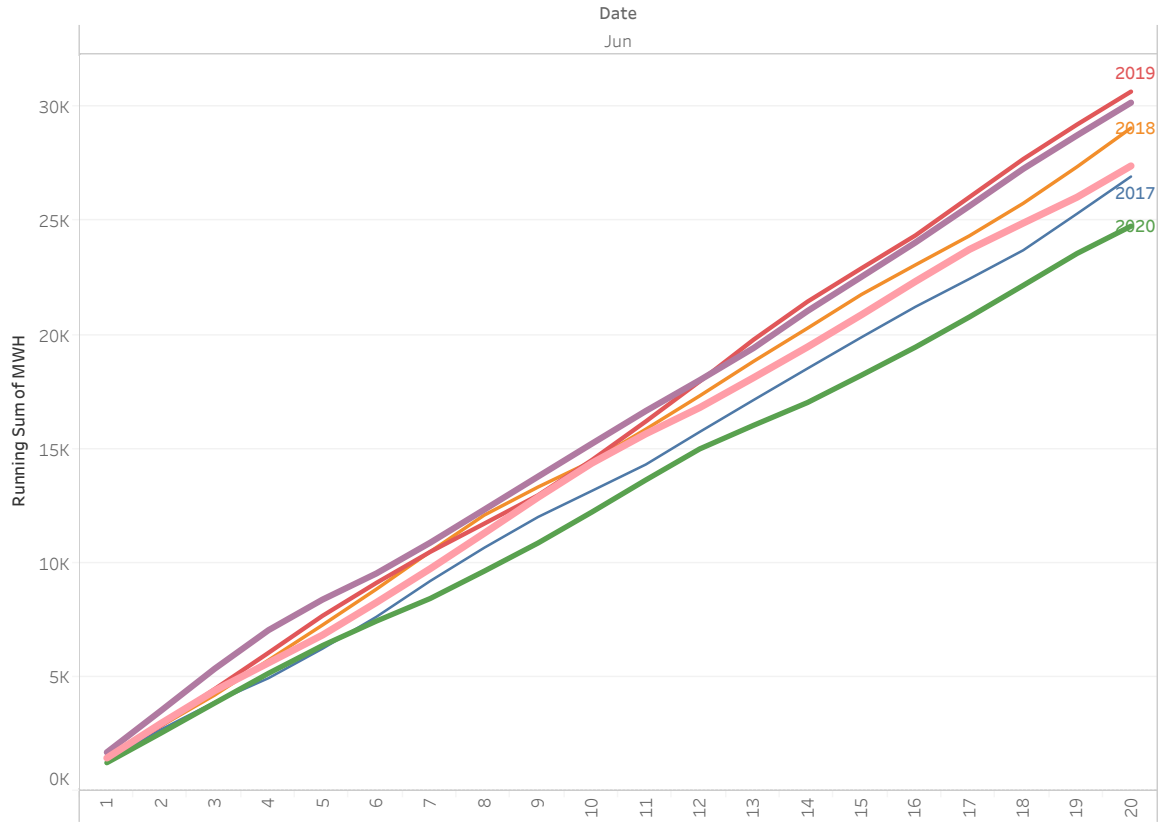
Year	Month	Month-Day
All	June	Multiple values

Billed Revenue Class

- (●) In
- ( ) Out

Revenue Class

- [ ] Residential
- [x] Small General
- [x] Medium General
- [x] Large General
- [ ] Large Industrial
- [ ] Large Irrigation
- [ ] Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	26,945		
2018	29,073	2,128	7.90%
2019	30,670	1,597	5.49%
2020	24,769	-5,900	-19.24%
2021	30,186	5,417	21.87%
2022	27,412	-2,774	-9.19%

Note:
Totals do not include
non-AMI meter readings.

AMI data updated through:

Mon, June 20, 2022

Revenue Class Cumulative Energy

By Year for Revenue Class: **Large Irrigation** in Month: **June**

Select filters:

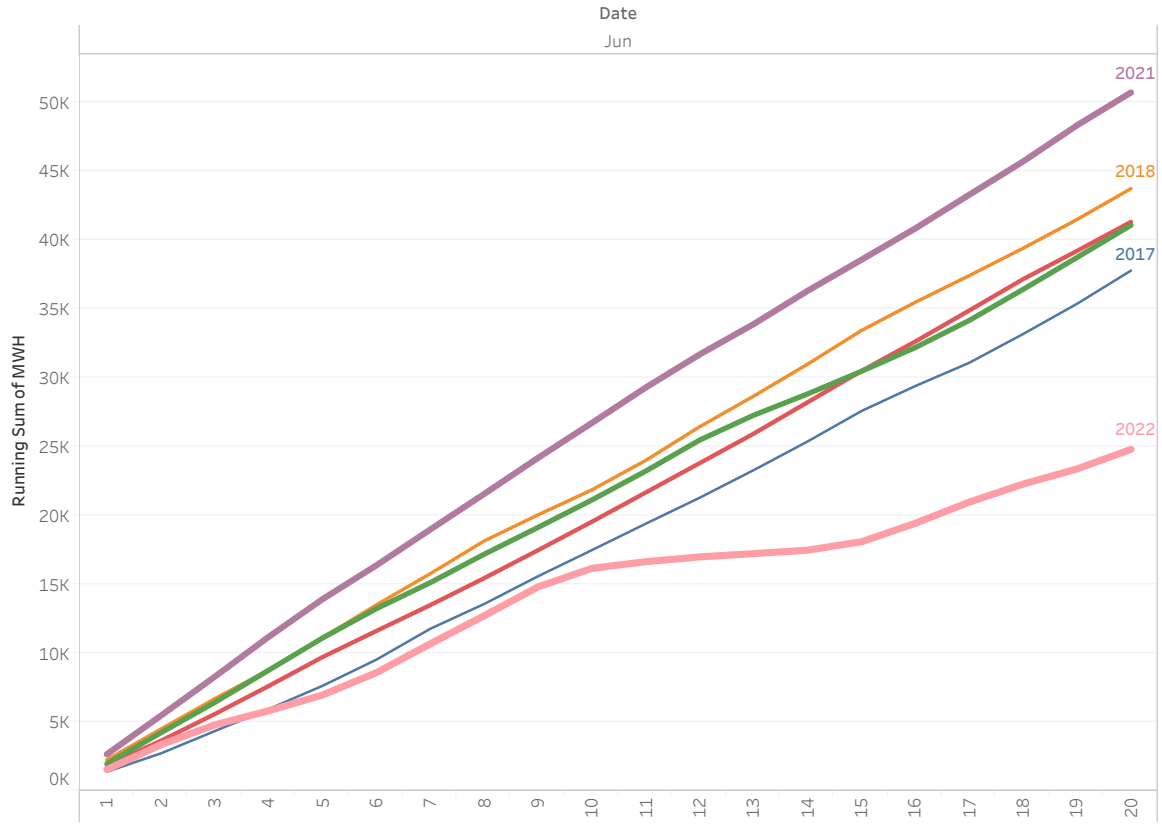
Year	Month	Month-Day
All	June	Multiple values

Billed Revenue Class

- (●) In
- ( ) Out

Revenue Class

- [ ] Residential
- [ ] Small General
- [ ] Medium General
- [ ] Large General
- [ ] Large Industrial
- [x] Large Irrigation
- [ ] Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	37,814		
2018	43,769	5,955	15.75%
2019	41,352	-2,418	-5.52%
2020	41,113	-239	-0.58%
2021	50,754	9,641	23.45%
2022	24,820	-25,934	-51.10%

Note:
Totals do not include non-AMI meter readings.

No AMI readings for the pump decks at Spaw, Paterson #1 & #2 and Prior #1 Bay 1 & 2.

AMI data updated through:

Mon, June 20, 2022

Revenue Class Cumulative Energy

By Year for Revenue Class: **Large Irrigation** in Month: **May & June**

Select filters:

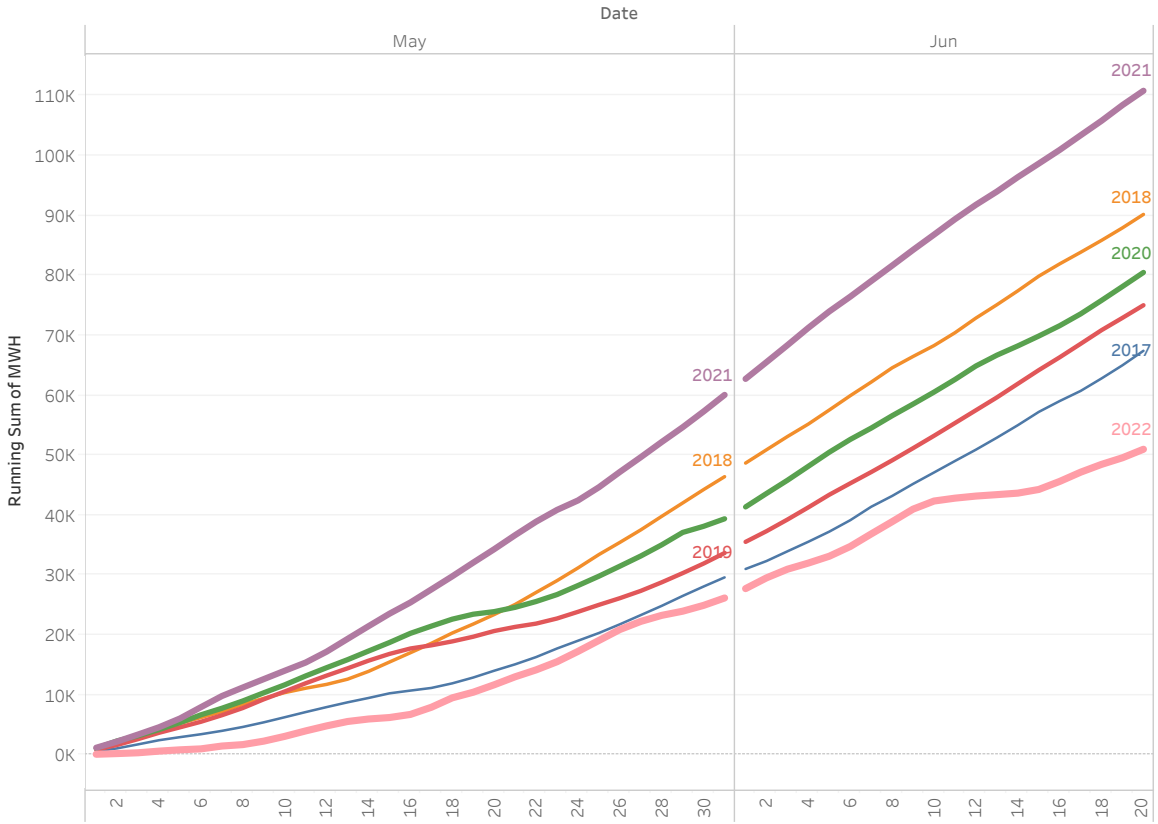
Year	Month	Month-Day
All	Multiple values	Multiple values

Billed Revenue Class

- (•) In
- ( ) Out

Revenue Class

- [ ] Residential
- [ ] Small General
- [ ] Medium General
- [ ] Large General
- [ ] Large Industrial
- [x] Large Irrigation
- [ ] Small Irrigation



Year Over Year Summary:
(hover to highlight year)

Year of Date	MWH	MWH Difference	% Difference
2017	67,436		
2018	90,195	22,759	33.75%
2019	75,039	-15,156	-16.80%
2020	80,510	5,471	7.29%
2021	110,828	30,318	37.66%
2022	51,001	-59,827	-53.98%

Note:
Totals do not include non-AMI meter readings.

No AMI readings for the pump decks at Spaw, Paterson #1 & #2 and Prior #1 Bay 1 & 2.

AMI data updated through:

Mon, June 20, 2022

COVID-19 CUSTOMER ASSISTANCE

Bill Credit & Payment Matching for qualified customers

Phase 1 Stats (5/1-7/31)

Phase 2 Stats (8/1-1/31)

APPLICATIONS

Approved: **4,049**

ASSISTANCE

Total Paid: **$1,359,543**

Application Type	
Non-Residential	58
Residential	3,992

Customer Status	
Active	3,934
Inactive	115

Assistance Paid by Type: Bill Credit | Payment Match

Hover over section for value or see table below. Unfilled portion of bar represents amount eligible for future payment matching.

Qualifying Reason		Assist Paid	Total Eligible
Current & Low Income	1,487 apps 37%	$300,690	$300,690
Past Due & Low Income	1,871 apps 46%	$735,028	$736,132
Past Due Only	691 apps 17%	$323,825	$323,825
Grand Total		$1,359,543	$1,360,646

Application Status

- **Credit Applied** includes applications where the bill credit has been applied and the customer is eligible for payment matching.
- **Payment Matching** includes applications where the bill credit has been applied and at least one payment match, with the customer eligible for additional matching.
- **Complete** includes applications where the total eligible assistance has been paid to qualifying accounts.

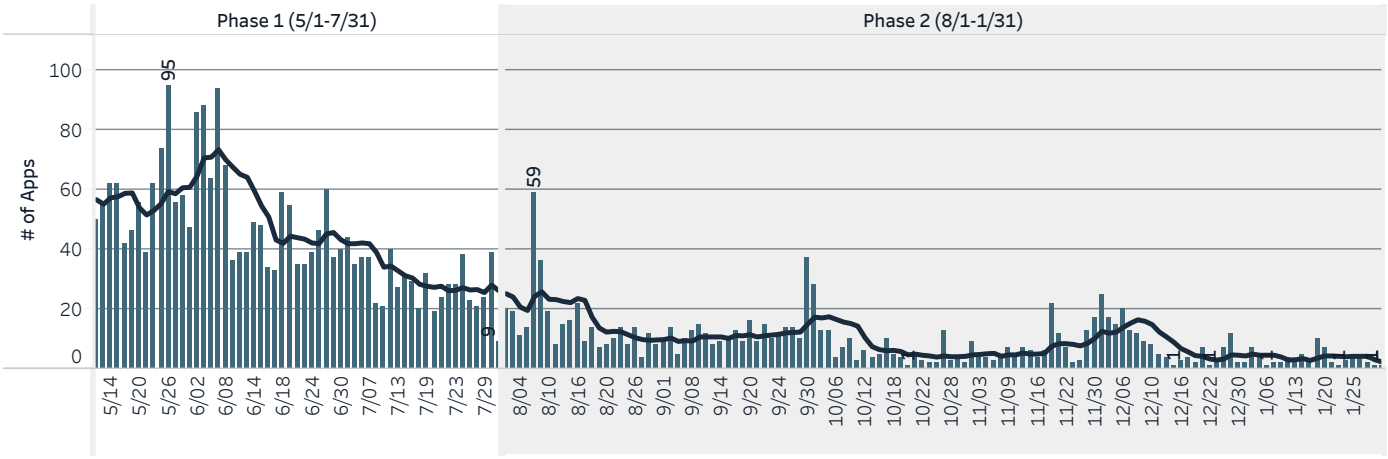
4,045 apps
100%

Qualifying Reason	Bill Credit Applied	Payment Match Applied	Assist Remaining
Current & Low Income	$295,755	$4,934	$0
Past Due & Low Income	$337,446	$397,582	$1,104
Past Due Only	$116,119	$207,706	$0
Grand Total	$749,320	$610,223	$1,104

Program Timeline: Daily Applications Approved

Line graph represents 1 week moving average

0 days remaining in the program



Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
All

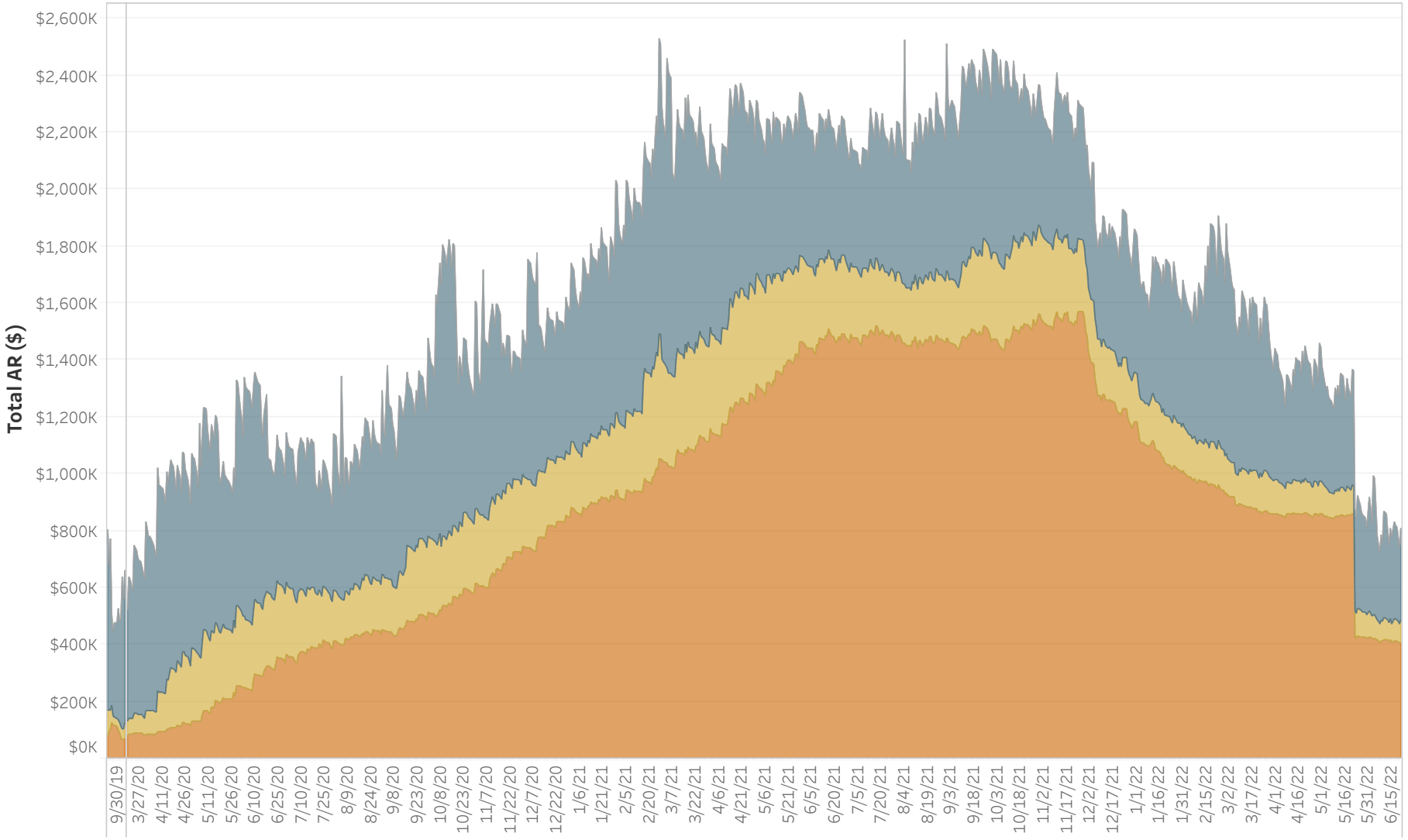
Service Status:
All

Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	3,163	$326,500
60 Days	725	$74,922
90+ Days	890	$407,697
Past Due	4,778	$809,119
Total AR	51,730	$5,226,399
Arrangements	232	$93,735

All

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
All

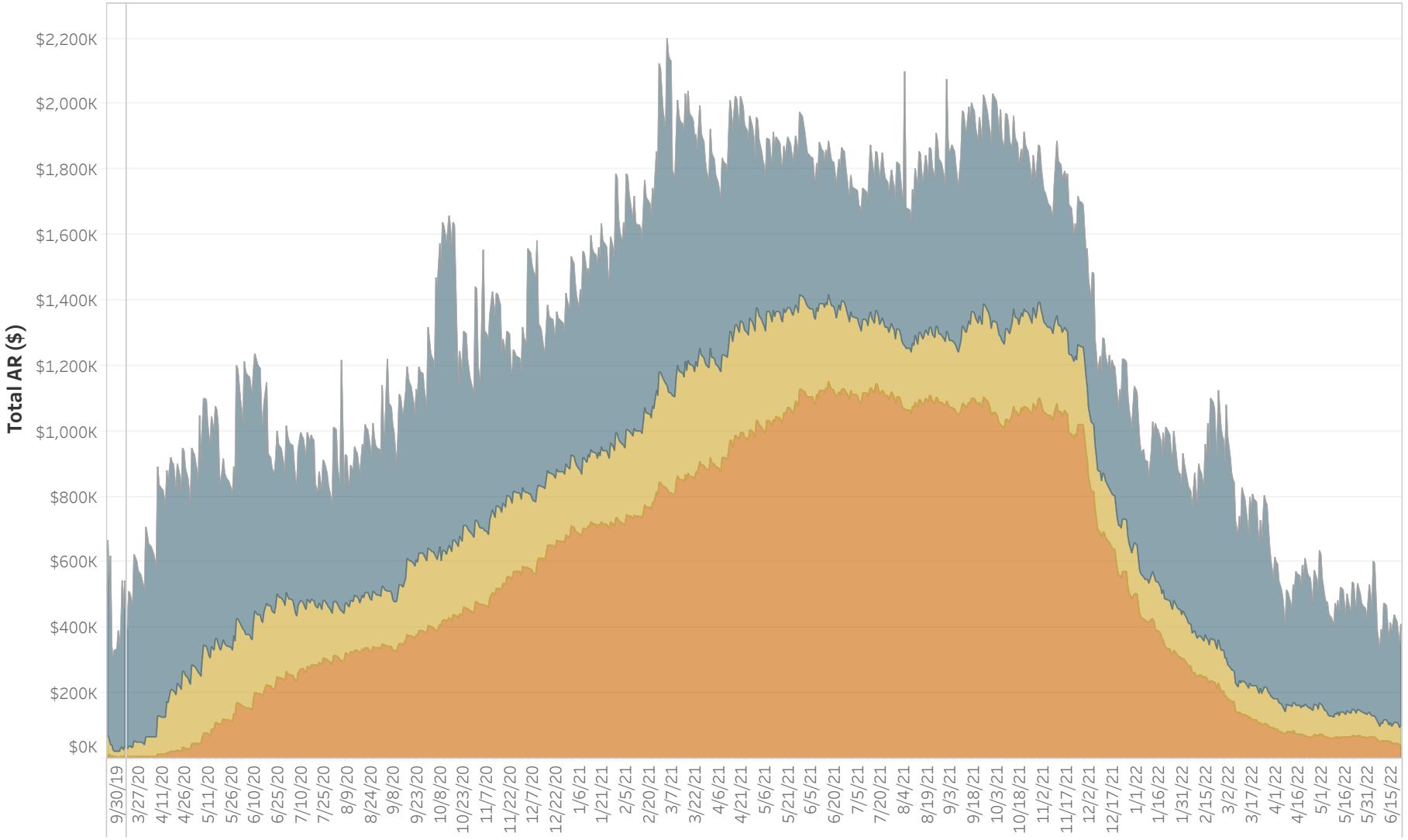
Service Status:
Active

	Accounts	Dollars
30 Days	2,991	$310,225
60 Days	611	$59,762
90+ Days	224	$40,819
Past Due	3,826	$410,806
Total AR	49,940	$4,823,927
Arrangements	231	$93,735

Past Due AR in Dollars for Selected Revenue Classes:

All

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
Yes

Consumer Class Selection:
Regular

Revenue Class Selection:
All

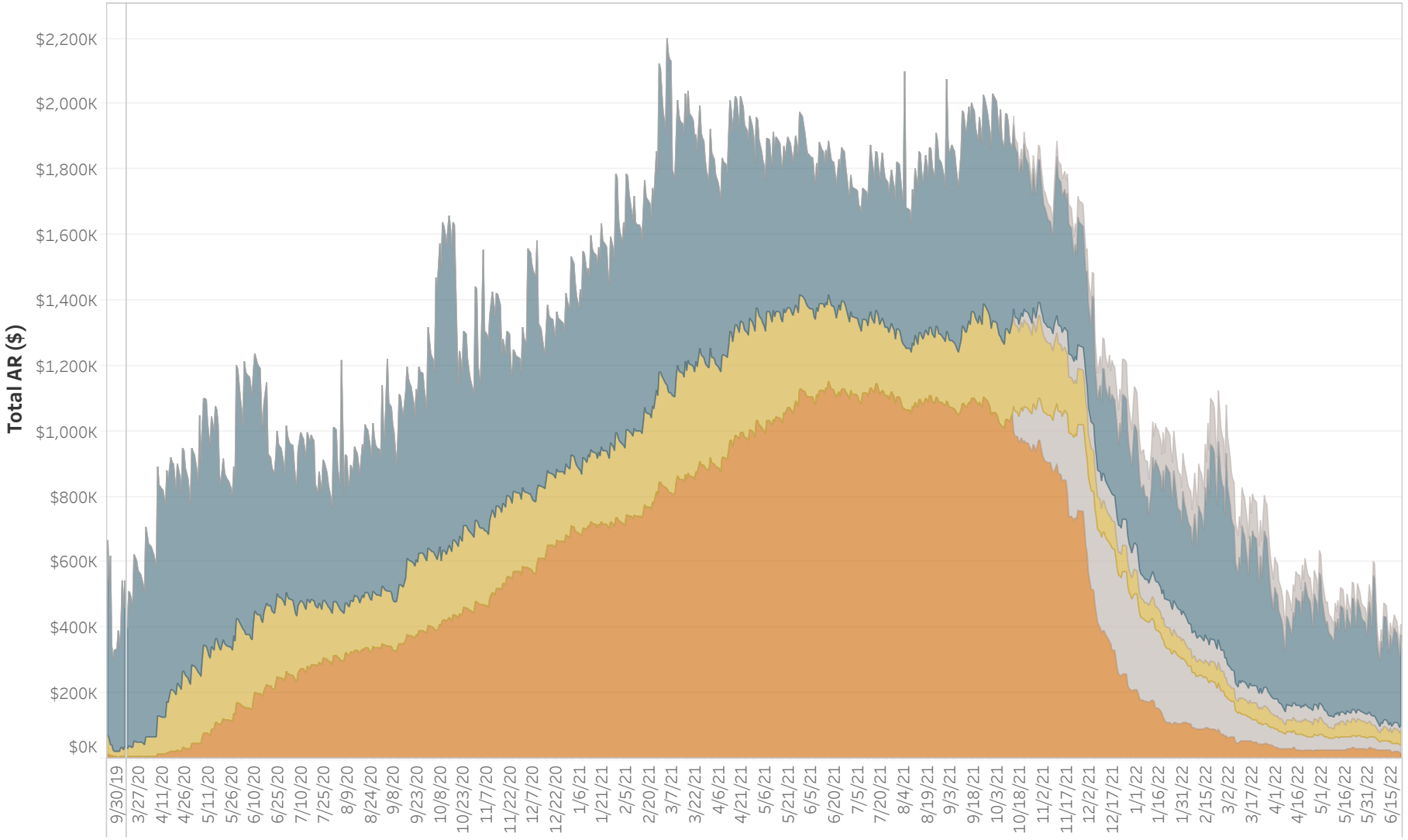
Service Status:
Active

	Accounts	Dollars
30 Days	2,991	$310,225
60 Days	611	$59,762
90+ Days	224	$40,819
Past Due	3,826	$410,806
Total AR	49,940	$4,823,927
Arrangements	231	$93,735

Past Due AR in Dollars for Selected Revenue Classes:

All

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
Yes

Consumer Class Selection:
Regular

Revenue Class Selection:
All

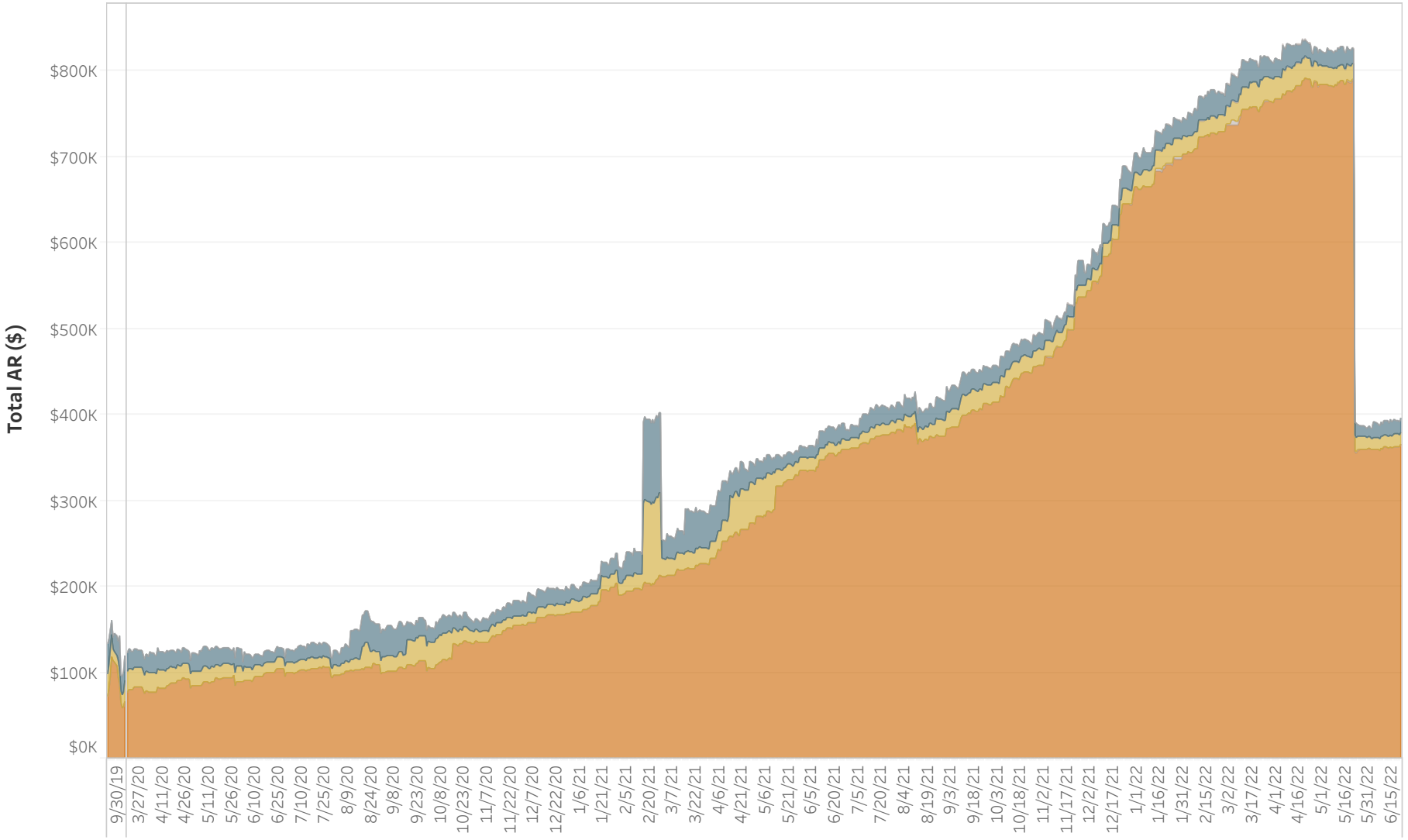
Service Status:
Inactive

Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	167	$15,498
60 Days	111	$14,667
90+ Days	663	$364,716
Past Due	941	$394,882
Total AR	1,610	$395,033
Arrangements	1	$0

All

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Residential

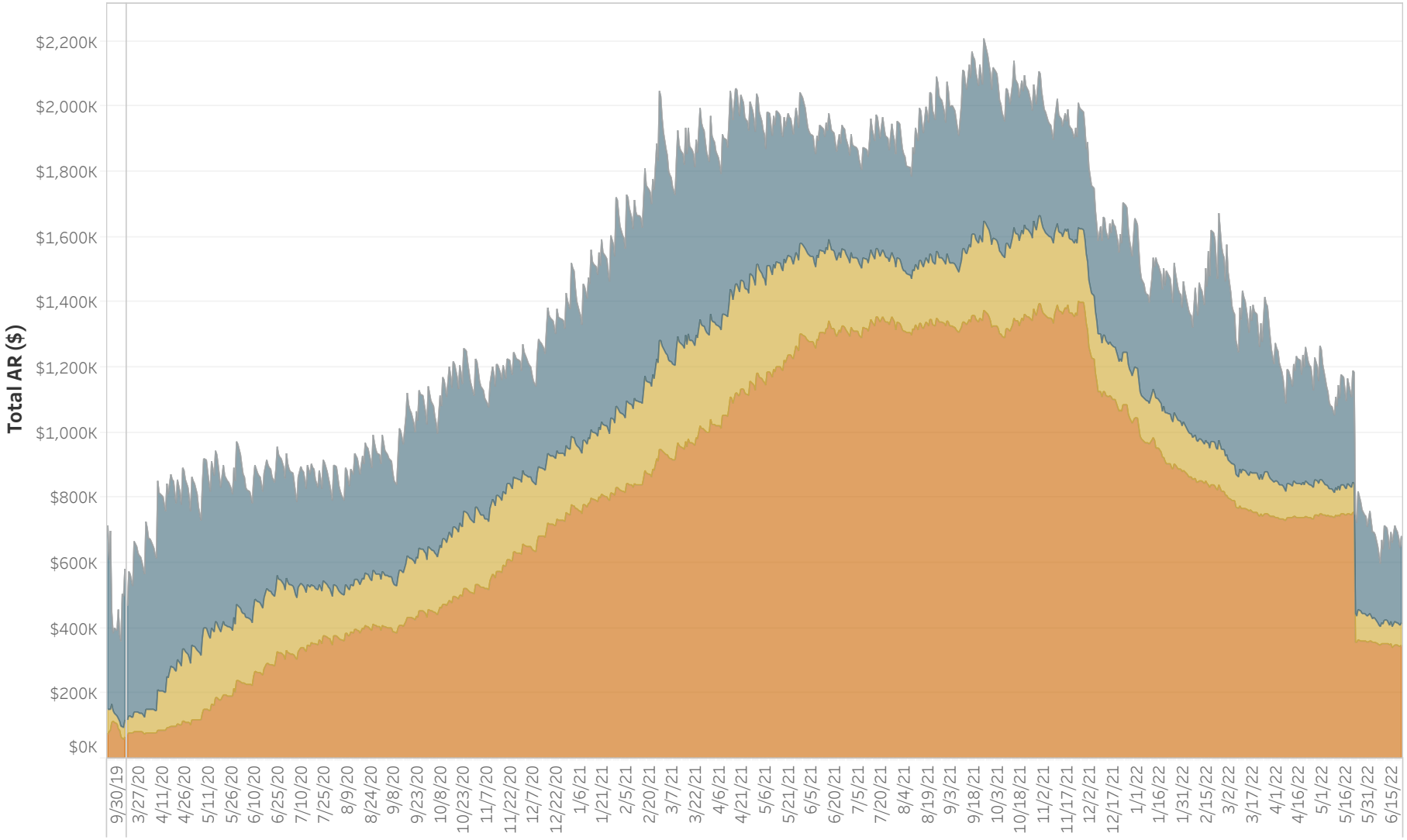
Service Status:
All

Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	2,753	$266,935
60 Days	656	$70,667
90+ Days	834	$344,434
Past Due	4,243	$682,036
Total AR	42,852	$2,564,937
Arrangements	223	$79,316

Residential

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Residential

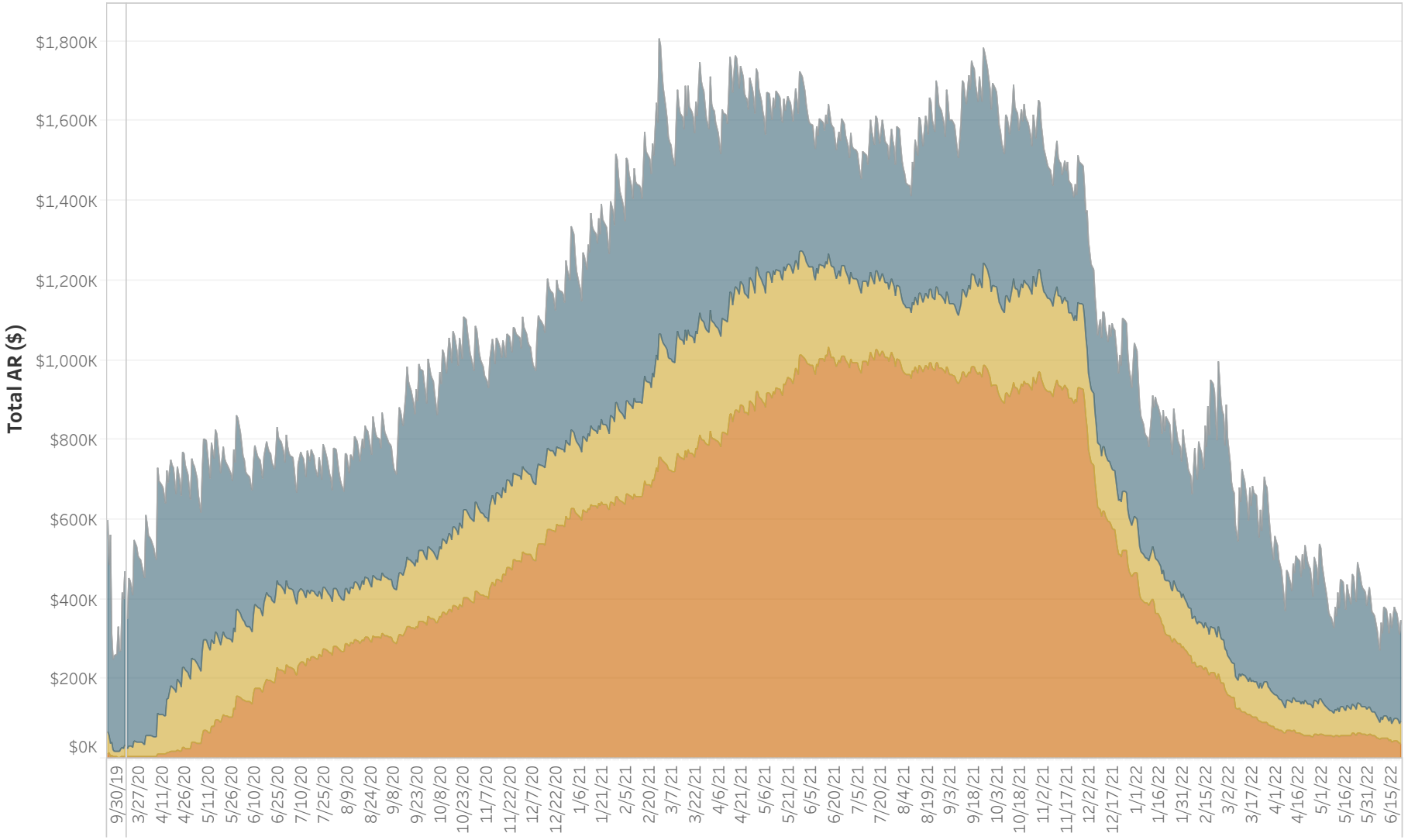
Service Status:
Active

Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	2,594	$252,444
60 Days	547	$55,964
90+ Days	200	$37,761
Past Due	3,341	$346,169
Total AR	41,177	$2,225,996
Arrangements	222	$79,316

Residential

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
Yes

Consumer Class Selection:
Regular

Revenue Class Selection:
Residential

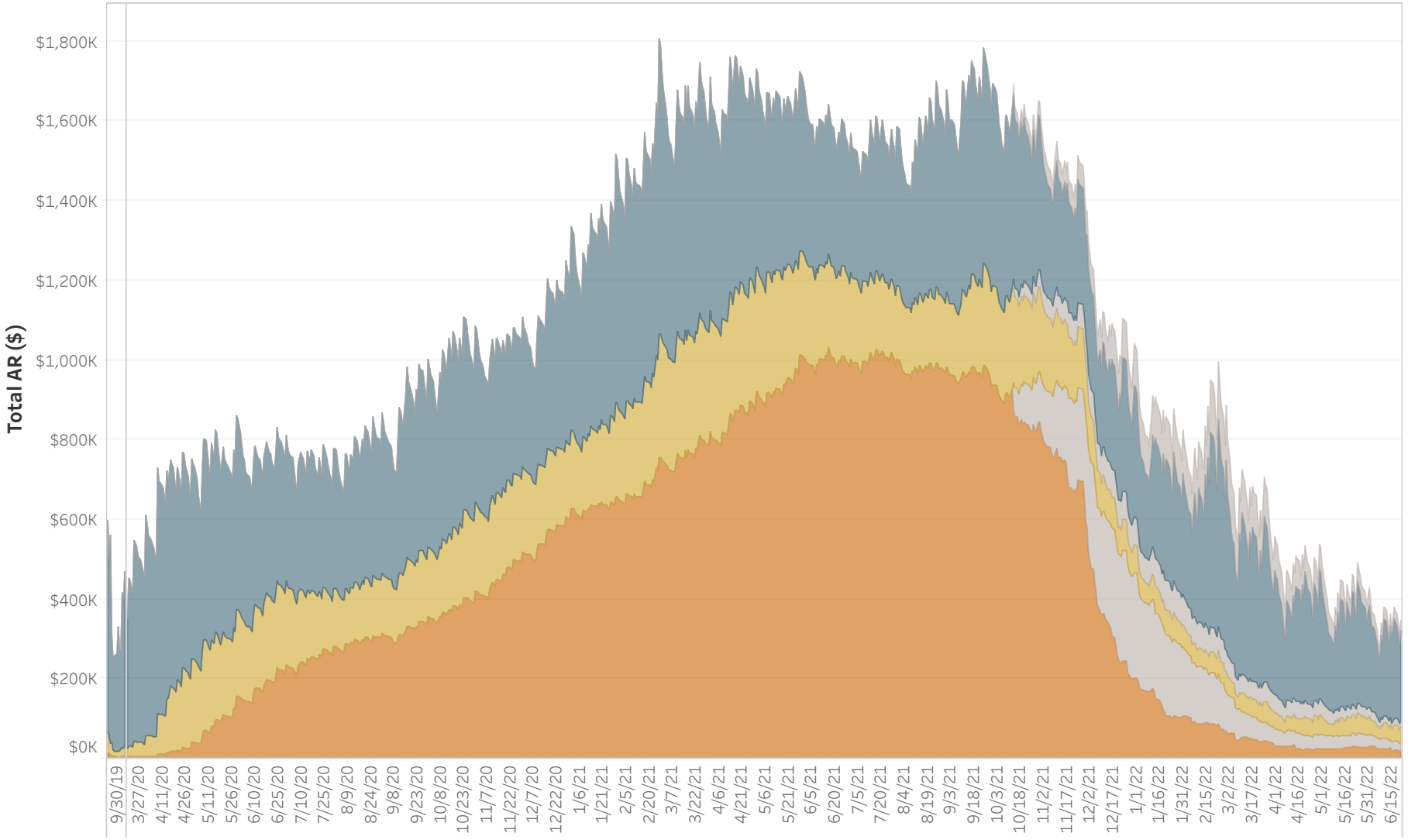
Service Status:
Active

	Accounts	Dollars
30 Days	2,594	$252,444
60 Days	547	$55,964
90+ Days	200	$37,761
Past Due	3,341	$346,169
Total AR	41,177	$2,225,996
Arrangements	222	$79,316

Past Due AR in Dollars for Selected Revenue Classes:

Residential

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Residential

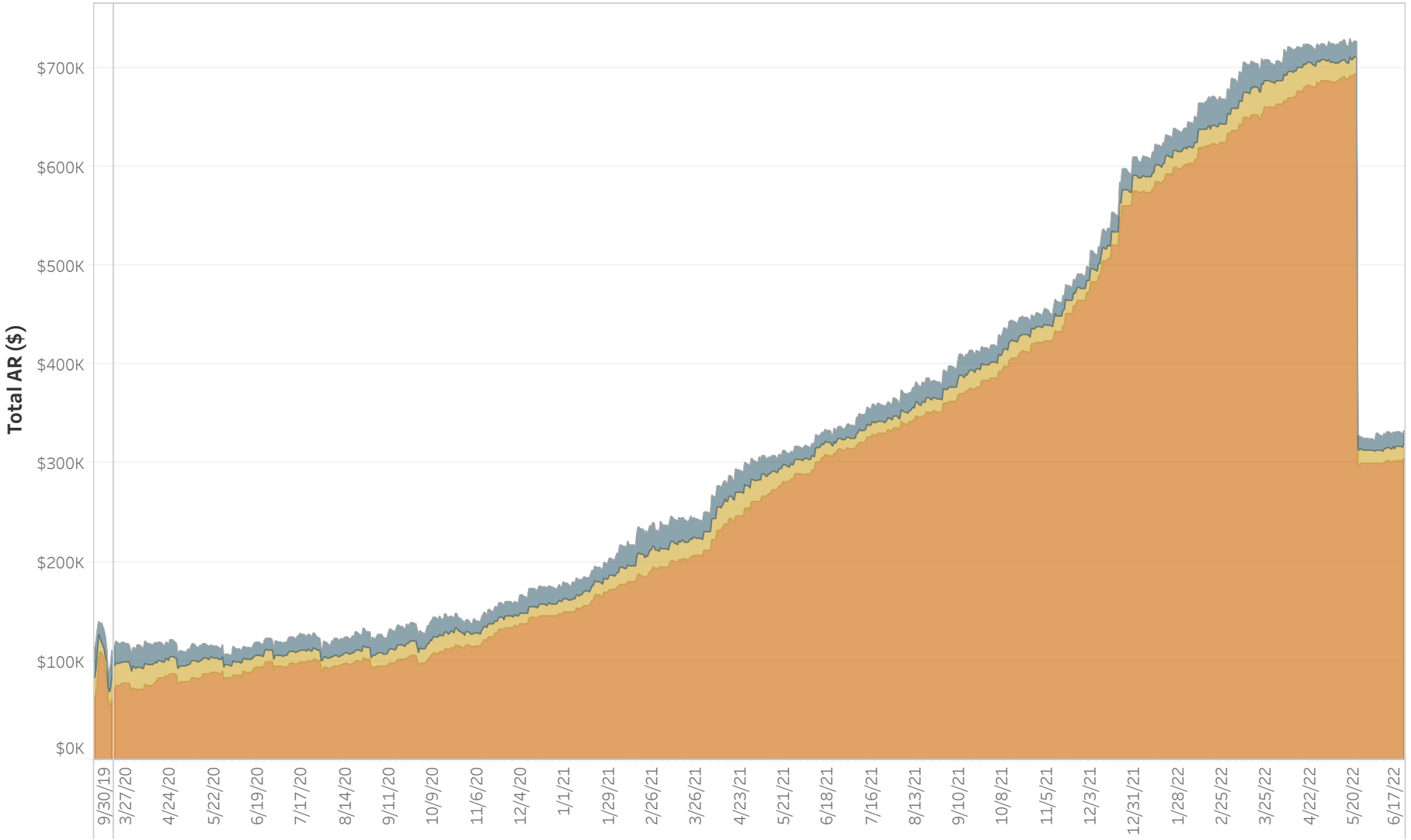
Service Status:
Inactive

Past Due AR in Dollars for Selected Revenue Classes:

	Accounts	Dollars
30 Days	154	$13,752
60 Days	107	$14,246
90+ Days	631	$304,512
Past Due	892	$332,510
Total AR	1,521	$332,780
Arrangements	1	$0

Residential

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



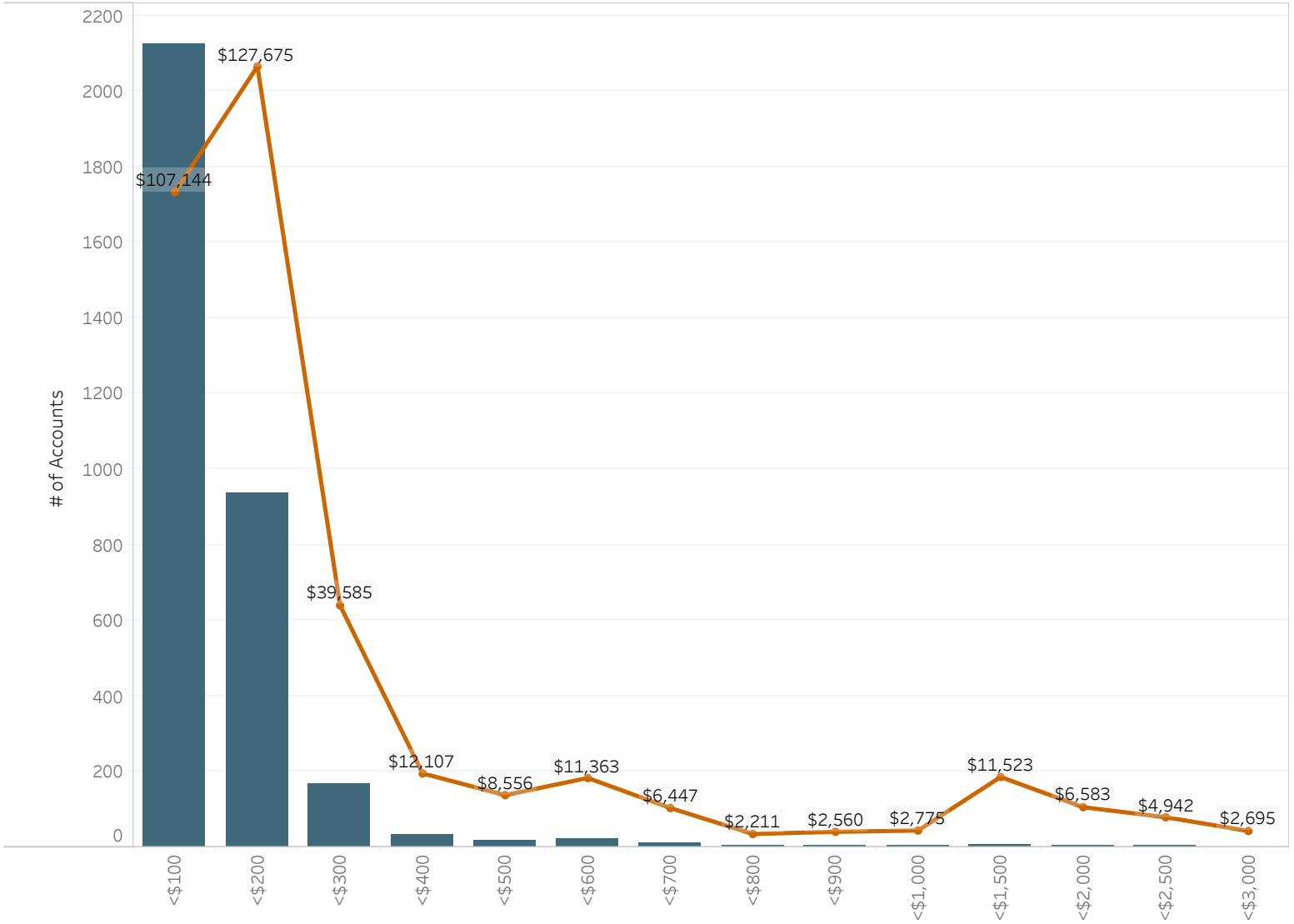
AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Past Due Accounts by Dollar Amount Range (as of 6/22/22)

of Accounts | $ Amount

	Customers	# of Accounts	Past Due AR
Residential	3,139	3,341	$346,169
Total	**3,139**	**3,341**	**$346,169**

Accounts are sorted into past due amount ranges listed across the bottom.
Each range is lableled by the maximum value; the minimum value begins where the previous range leaves off.



Consumer Class Selection:
Regular

Revenue Class Selection:
- [ ] BPUD
- [ ] Irrigation
- [ ] Large General Service
- [ ] Medium General Service
- [x] Residential
- [ ] Security Lighting
- [ ] Small General Service
- [ ] Small Irrigation

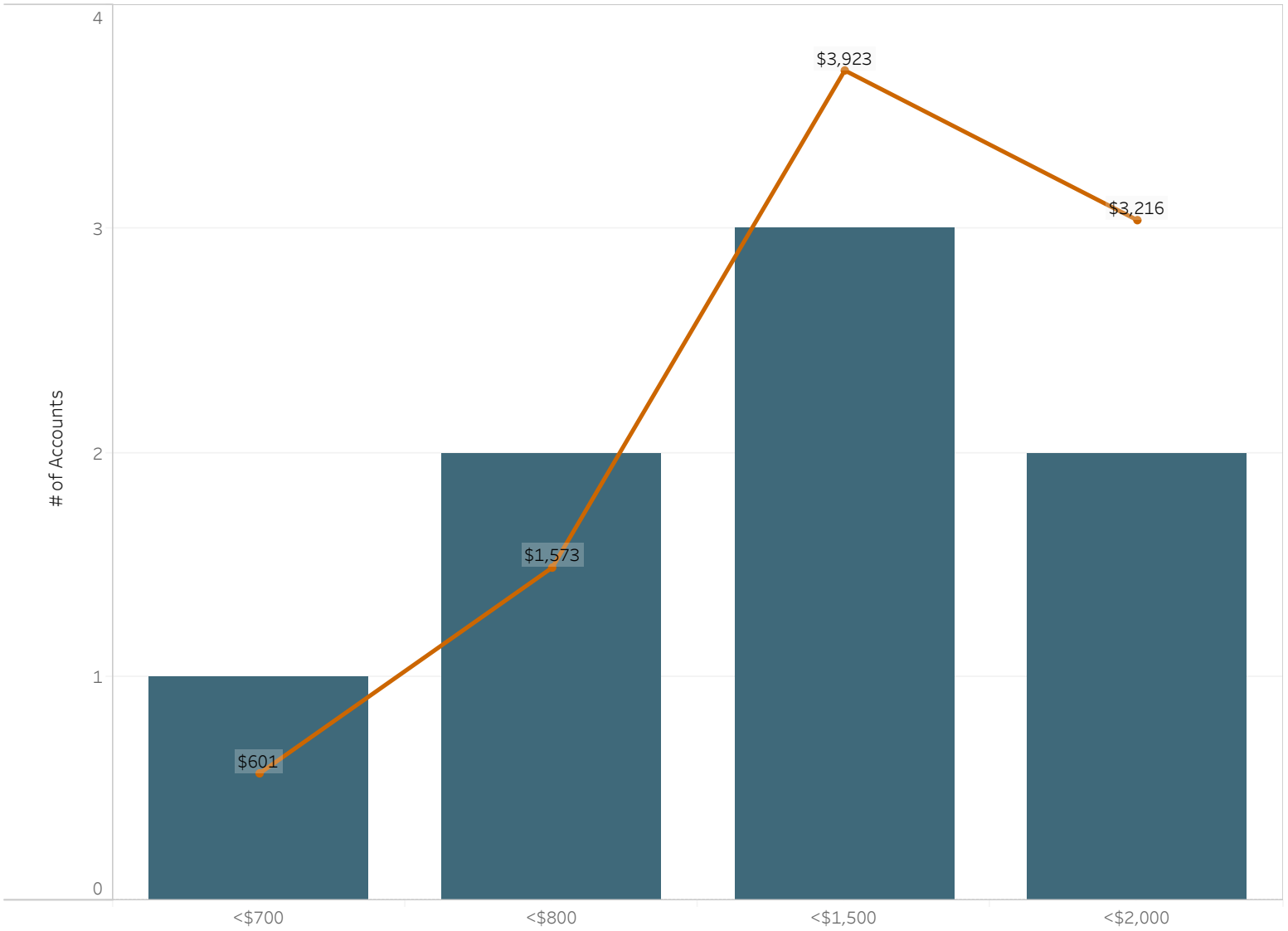
Service Status:
Active

Past Due Accounts by Dollar Amount Range (as of 6/22/22)

of Accounts | $ Amount

	Customers	# of Accounts	Past Due AR
Residential	8	8	$9,314
Total	**8**	**8**	**$9,314**

Accounts are sorted into past due amount ranges listed across the bottom.
Each range is lableled by the maximum value; the minimum value begins where the previous range leaves off.



Consumer Class Selection:
Prepaid

Revenue Class Selection:
☑ Residential

Service Status:
Active

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Multiple values

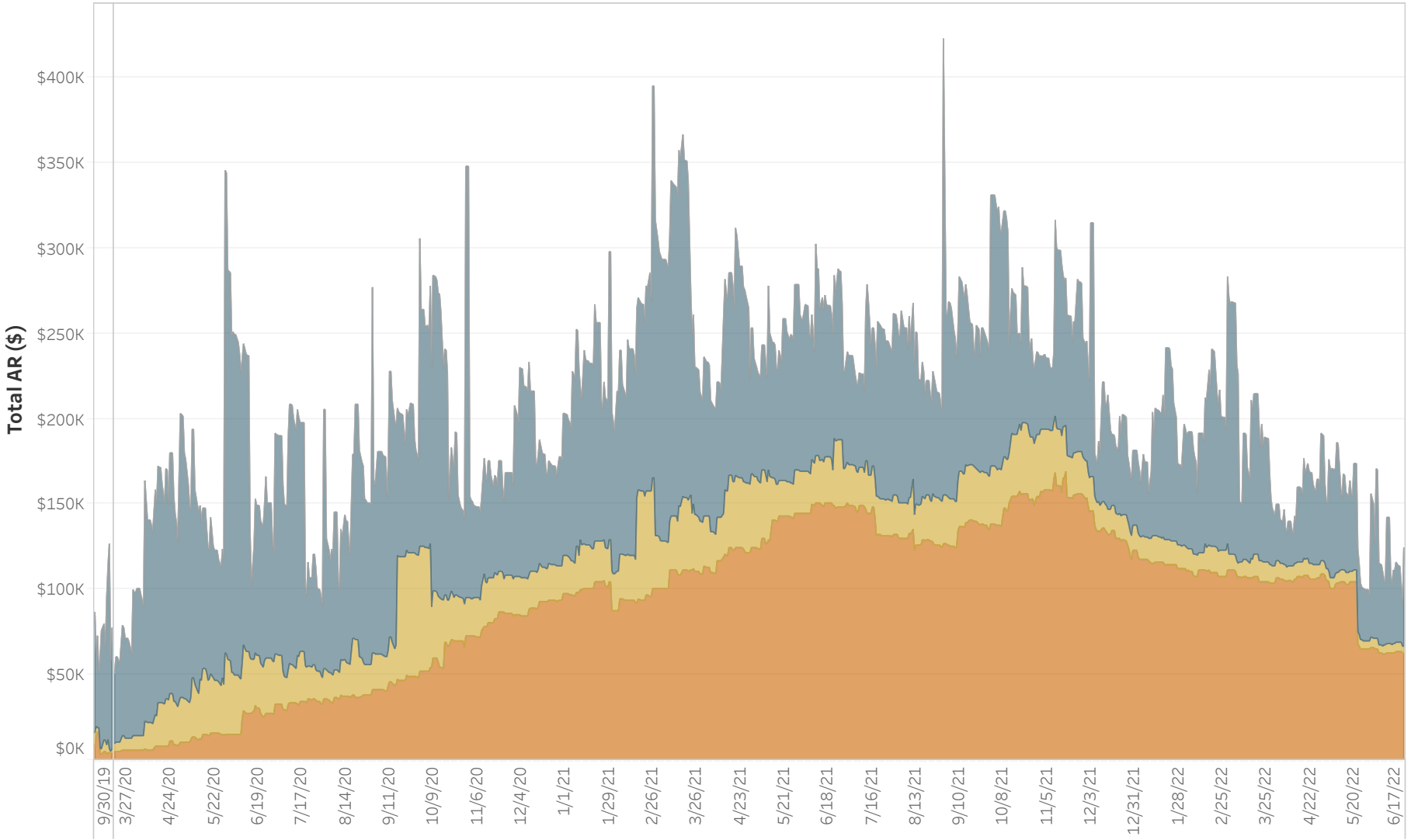
Service Status:
All

Past Due AR in Dollars for Selected Revenue Classes:

Large General Service, Medium General Service, Small General Service

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts

	Accounts	Dollars
30 Days	319	$57,823
60 Days	47	$3,931
90+ Days	39	$62,177
Past Due	405	$123,932
Total AR	6,020	$2,022,934
Arrangements	9	$14,419



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Multiple values

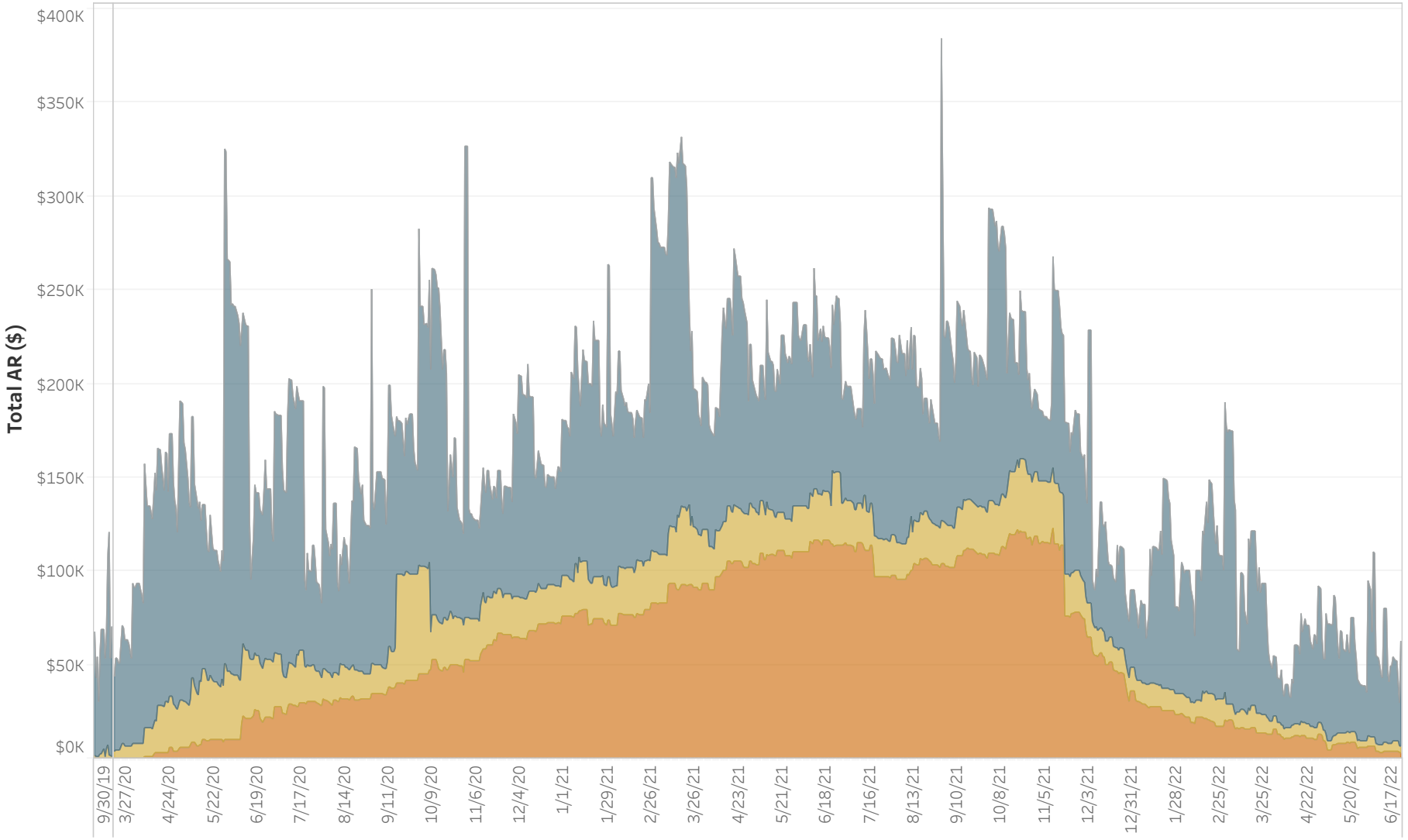
Service Status:
Active

	Accounts	Dollars
30 Days	309	$56,129
60 Days	43	$3,531
90+ Days	12	$2,595
Past Due	364	$62,256
Total AR	5,927	$1,960,276
Arrangements	9	$14,419

Past Due AR in Dollars for Selected Revenue Classes:

Large General Service, Medium General Service, Small General Service

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
Yes

Consumer Class Selection:
Regular

Revenue Class Selection:
Multiple values

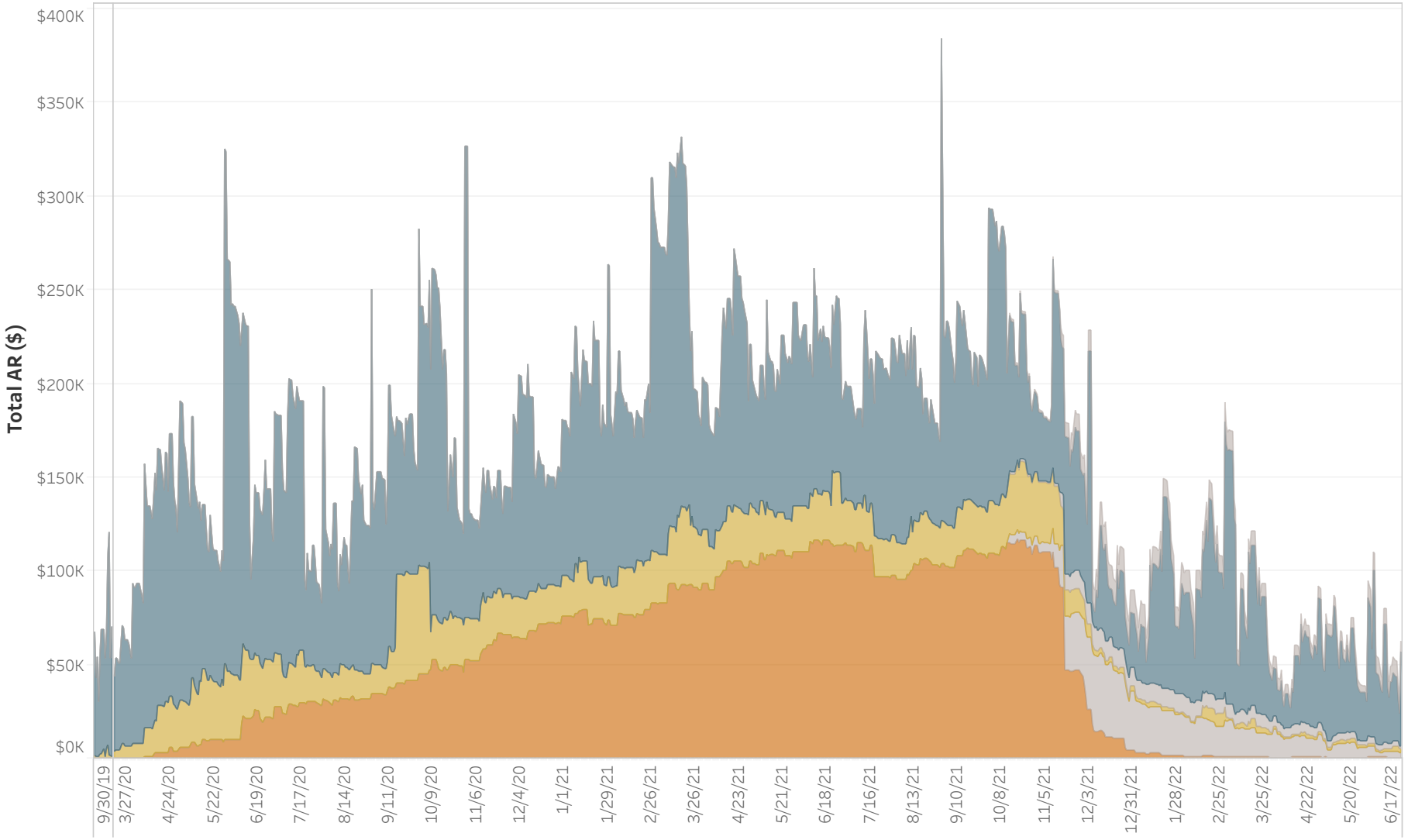
Service Status:
Active

	Accounts	Dollars
30 Days	309	$56,129
60 Days	43	$3,531
90+ Days	12	$2,595
Past Due	364	$62,256
Total AR	5,927	$1,960,276
Arrangements	9	$14,419

Past Due AR in Dollars for Selected Revenue Classes:

Large General Service, Medium General Service, Small General Service

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts



AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Show Arrangements:
No

Consumer Class Selection:
Regular

Revenue Class Selection:
Multiple values

Service Status:
Inactive

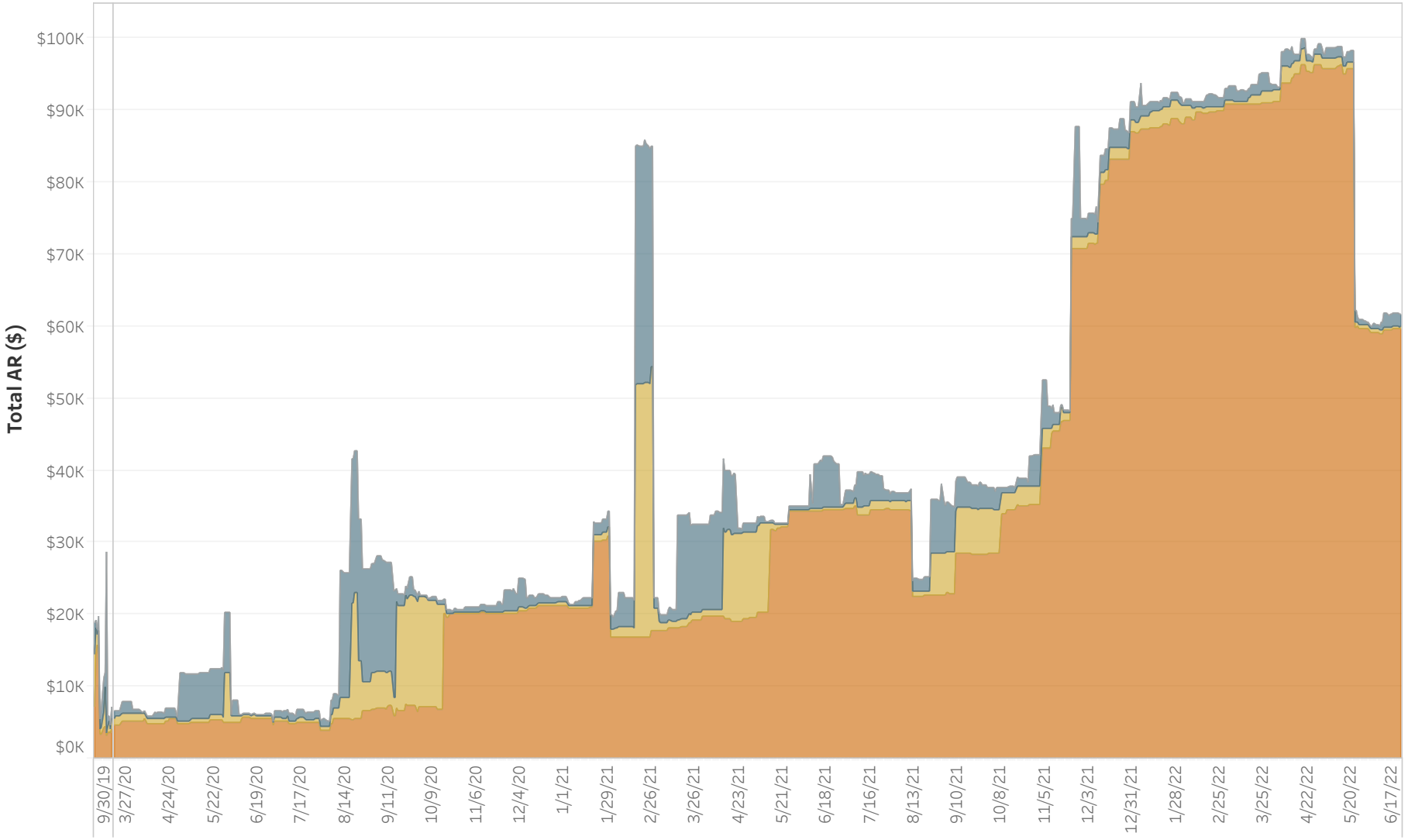
	Accounts	Dollars
30 Days	10	$1,656
60 Days	3	$364
90+ Days	27	$59,582
Past Due	40	$61,602
Total AR	75	$61,437

Arrangements

Past Due AR in Dollars for Selected Revenue Classes:

Large General Service, Medium General Service, Small General Service

Balance Aging: 30 Days | 60 Days | 90+ Days | Long-Term Arranged Amounts

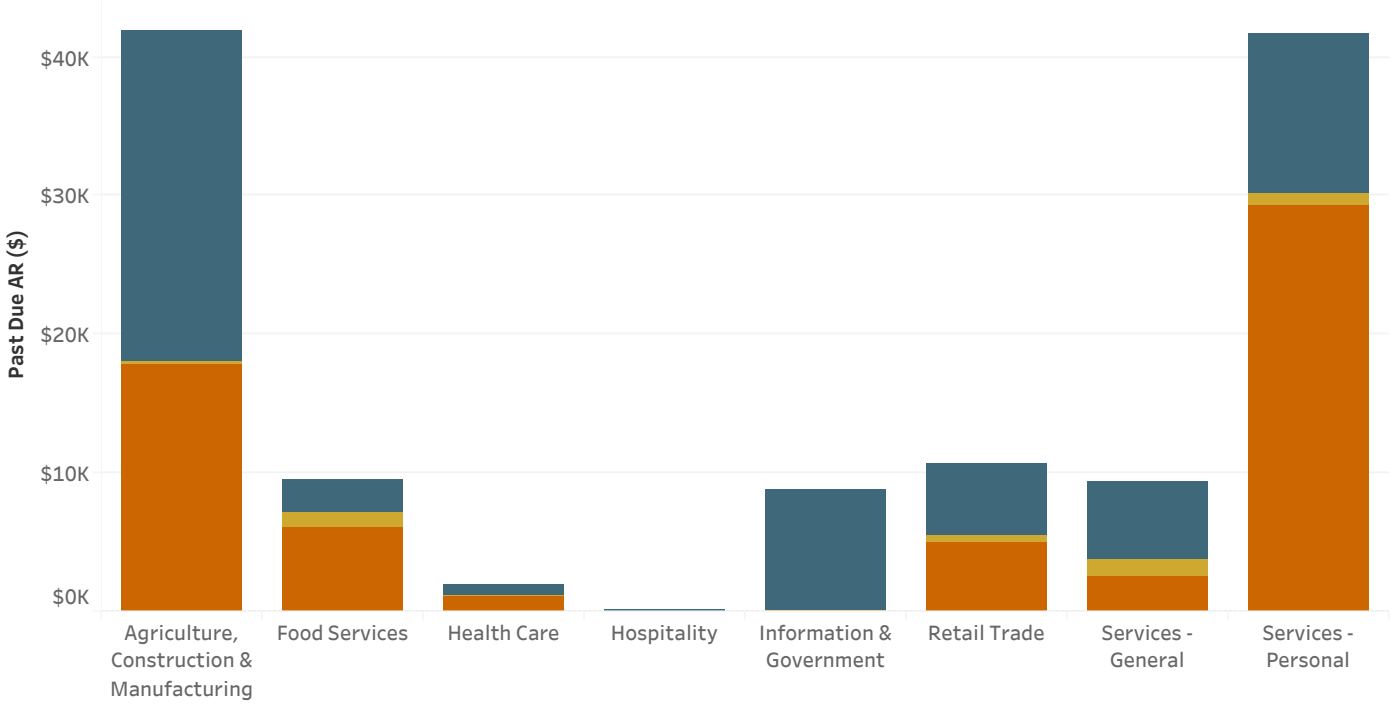


AR data as of 6/22/22. Data source is CIS via the AR Balance History SQL report. Only AR data for billing dates is included.

Past Due AR in Dollars for Business Categories:
Small, Medium, and Large General Service

Service Status:
All

Past Due Balance Aging: 30 Days | 60 Days | 90+ Days



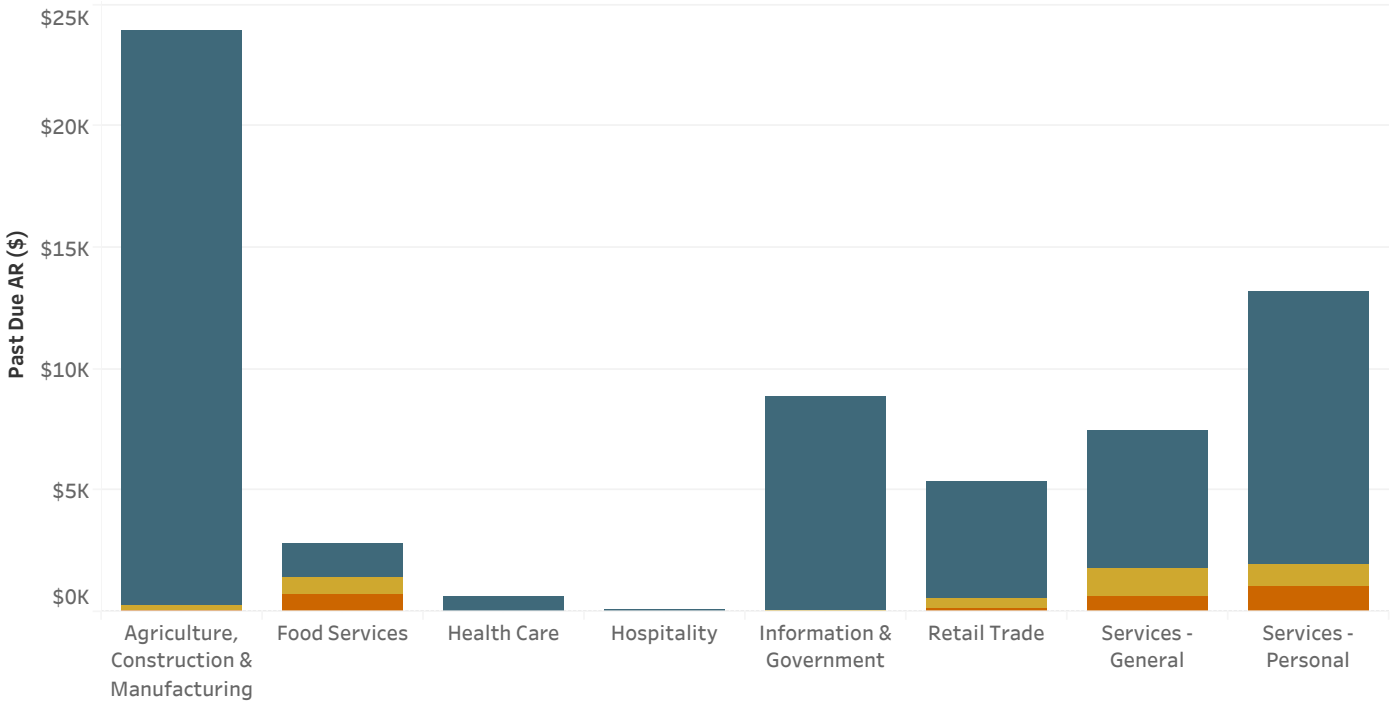
Category	# of Accounts	# of Accounts (% of Total)	Total AR	Total AR (% of Total)	Past Due AR	30 Day AR	60 Day AR	90+ Day AR
Agriculture, Construction & Manufacturing	65	16%	$123,127	37%	$41,889	$23,804	$252	$17,833
Food Services	24	6%	$16,274	5%	$9,492	$2,339	$993	$6,161
Health Care	19	5%	$10,927	3%	$1,939	$676	$2	$1,260
Hospitality	3	1%	$5,341	2%	$76	$76	$0	$0
Information & Government	59	15%	$40,523	12%	$8,824	$8,748	$75	$0
Retail Trade	66	16%	$33,542	10%	$10,641	$5,091	$528	$5,022
Services - General	79	20%	$28,292	9%	$9,448	$5,682	$1,194	$2,573
Services - Personal	90	22%	$70,864	22%	$41,623	$11,407	$888	$29,329
Total	**405**	**100%**	**$328,890**	**100%**	**$123,932**	**$57,823**	**$3,931**	**$62,177**

1. AR Data as of 6/22/22.
2. References to Total represent the total in the report and may differ slightly from the sum of the categories due to rounding.
3. Examples of Information & Government businesses include government agencies and telecommunications.
4. Examples of Services - General businesses include automotive shops, consultants, cleaners, and real estate.
5. Examples of Services - Personal include gyms and salons.

Past Due AR in Dollars for Business Categories:
Small, Medium, and Large General Service

Service Status:
Active

Past Due Balance Aging: 30 Days | 60 Days | 90+ Days



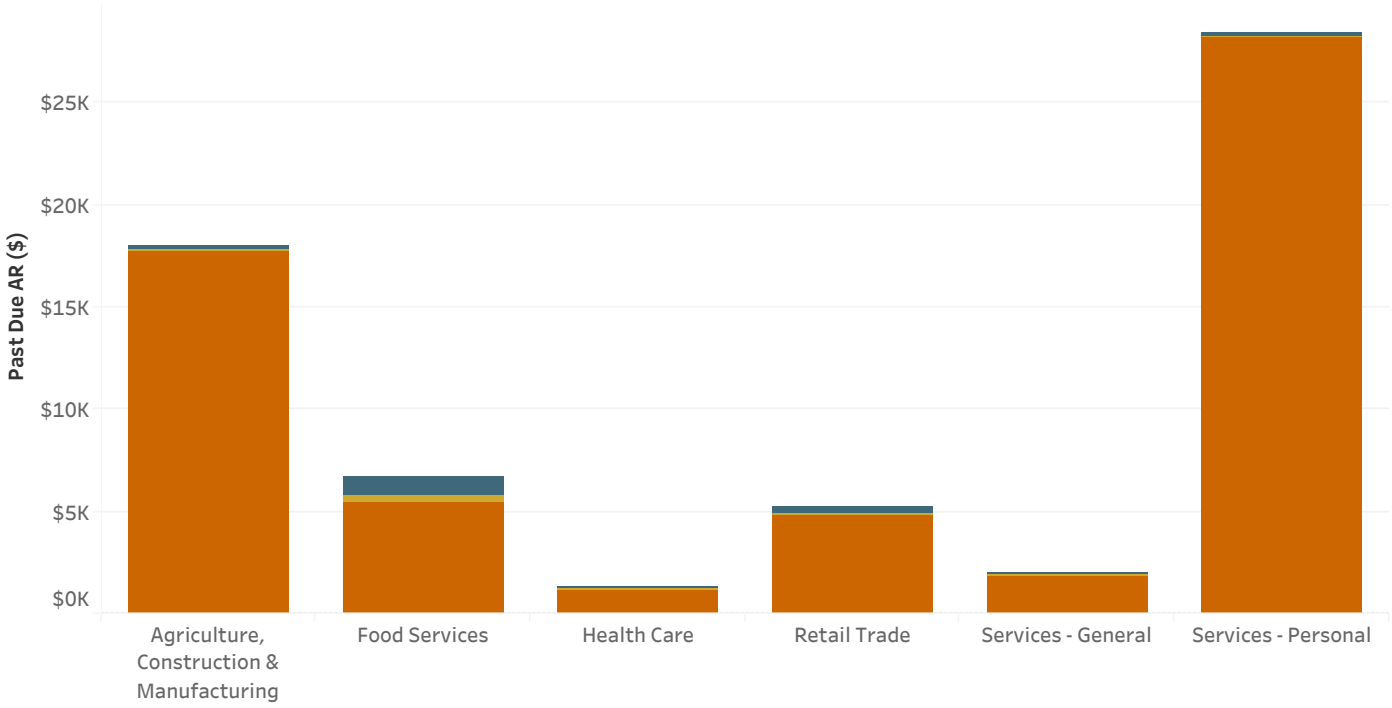
Category	# of Accounts	# of Accounts (% of Total)	Total AR	Total AR (% of Total)	Past Due AR	30 Day AR	60 Day AR	90+ Day AR
Agriculture, Construction & Manufacturing	58	16%	$105,149	39%	$23,911	$23,623	$232	$56
Food Services	18	5%	$9,049	3%	$2,757	$1,368	$715	$674
Health Care	14	4%	$9,630	4%	$642	$640	$2	$0
Hospitality	3	1%	$5,341	2%	$76	$76	$0	$0
Information & Government	59	16%	$40,523	15%	$8,824	$8,748	$75	$0
Retail Trade	54	15%	$28,194	11%	$5,384	$4,800	$430	$154
Services - General	76	21%	$26,300	10%	$7,456	$5,615	$1,194	$647
Services - Personal	82	23%	$42,418	16%	$13,205	$11,259	$883	$1,064
Total	**364**	**100%**	**$266,603**	**100%**	**$62,256**	**$56,129**	**$3,531**	**$2,595**

1. AR Data as of 6/22/22.
2. References to Total represent the total in the report and may differ slightly from the sum of the categories due to rounding.
3. Examples of Information & Government businesses include government agencies and telecommunications.
4. Examples of Services - General businesses include automotive shops, consultants, cleaners, and real estate.
5. Examples of Services - Personal include gyms and salons.

Past Due AR in Dollars for Business Categories:
Small, Medium, and Large General Service

Service Status:
Inactive

Past Due Balance Aging: 30 Days | 60 Days | 90+ Days



Category	# of Accounts	# of Accounts (% of Total)	Total AR	Total AR (% of Total)	Past Due AR	30 Day AR	60 Day AR	90+ Day AR
Agriculture, Construction & Manufacturing	7	18%	$17,978	29%	$17,978	$181	$20	$17,777
Food Services	6	15%	$7,225	12%	$6,735	$970	$278	$5,487
Health Care	5	13%	$1,297	2%	$1,297	$37	$0	$1,260
Retail Trade	11	28%	$5,236	8%	$5,182	$253	$62	$4,867
Services - General	3	8%	$1,992	3%	$1,992	$67	$0	$1,926
Services - Personal	8	20%	$28,446	46%	$28,418	$148	$5	$28,265
Total	**40**	**100%**	**$62,175**	**100%**	**$61,602**	**$1,656**	**$364**	**$59,582**

1. AR Data as of 6/22/22.
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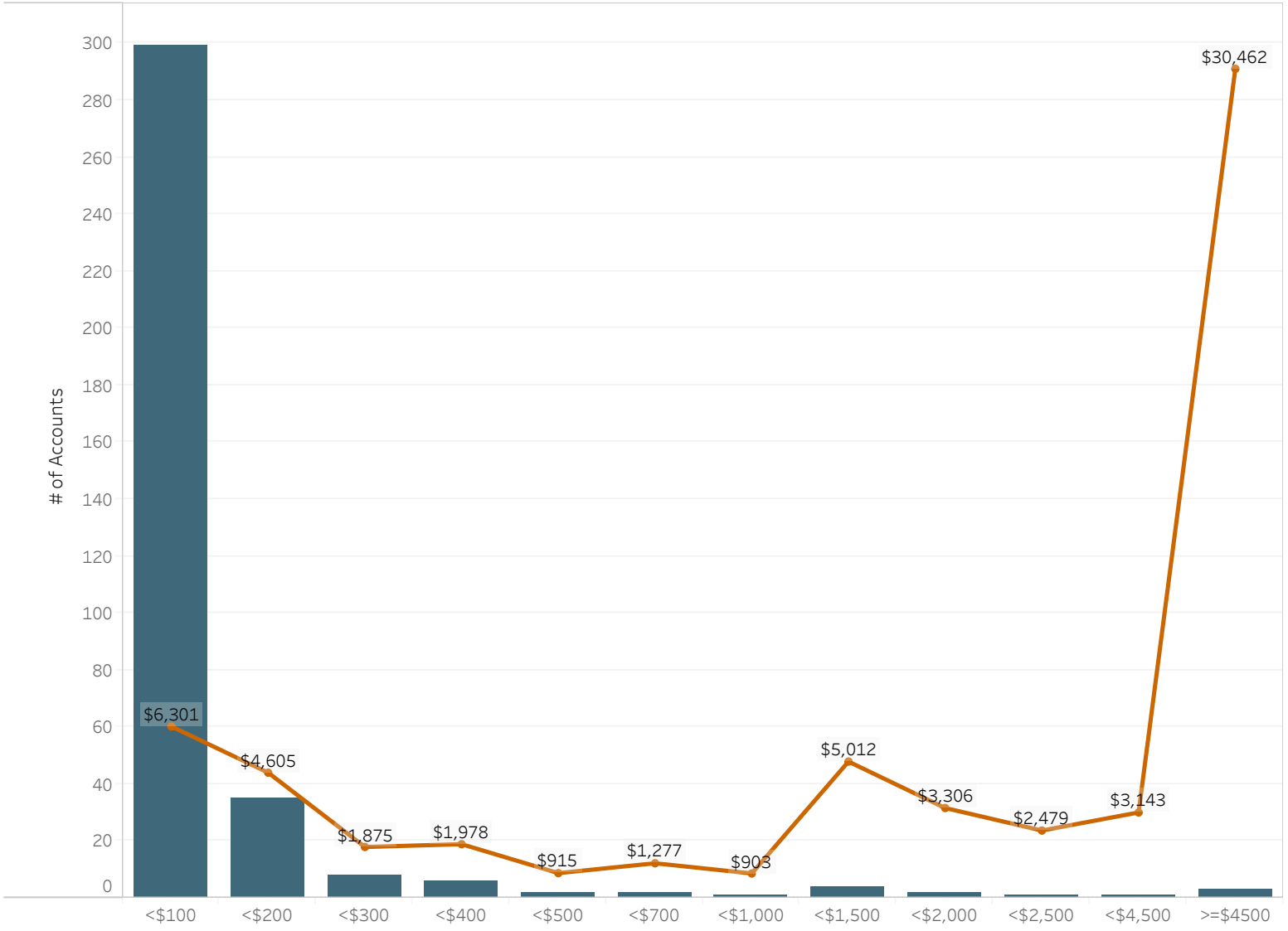
3. Examples of Information & Government businesses include government agencies and telecommunications.
4. Examples of Services - General businesses include automotive shops, consultants, cleaners, and real estate.
5. Examples of Services - Personal include gyms and salons.

Past Due Accounts by Dollar Amount Range (as of 6/22/22)

of Accounts | $ Amount

Accounts are sorted into past due amount ranges listed across the bottom.
Each range is lableled by the maximum value; the minimum value begins where the previous range leaves off.

	Customers	# of Accounts	Past Due AR
Small General Service	194	289	$15,865
Medium General Service	44	57	$22,506
Large General Service	9	18	$23,885
Total	**230**	**364**	**$62,256**



Consumer Class Selection:
All

Revenue Class Selection:

- [ ] BPUD
- [ ] Irrigation
- [x] Large General Service
- [x] Medium General Service
- [ ] Residential
- [ ] Security Lighting
- [x] Small General Service
- [ ] Small Irrigation

Service Status:
Active