

**PUBLIC UTILITY DISTRICT NO. 1
OF
BENTON COUNTY**

Date: August 9, 2022

Time: 9:00 a.m.

Place: 2721 West 10th Avenue, Kennewick, Washington

Attendees (in person):

Commissioners Sanders, Bush, and Hall

General Counsel Dahlhauser

General Manager Dunn

Senior Director of Finance and Customer Services Meyer

Director of Executive Administration Conover

Director of IT & Broadband Services Folta

Manager of Risk Management and Treasury Operations Mercer

Manager of Customer Service McAloon

Manager of System Engineering Edwards

Manager of Communications and Governmental Relations Henderson

Manager of Customer Engagement Sparks

Manager of Business Applications Holbrook

Senior Engineer Scherer

Superintendent of Support Services Schafer

Security Program Manager White

Supervisor of Executive Administration/Clerk of the Board Marshall

Attendees (virtual):

Manager of Accounting Zirker

Manager of Contracts & Purchasing Ochweri

Superintendent of Transmission & Distribution Inman

Superintendent of Operations Szendre

Supervisor of Distribution Design Lang

Power and Energy Programs Analyst Durham

Energy Efficiency Advisor Frost

Customer Service Analyst Demory

Applications Analyst Nielsen

HR Generalist Melling

The pledge of allegiance was given.

Public Hearing – 2022 Draft Integrated Resource Plan (IRP) Progress Report

Commission President Lori Sanders called the Public Hearing to order at 9:00 a.m. and stated the purpose of today's meeting was to hear discussion and allow for public comment on the District's consideration to adopt a resolution approving its 2022 Integrated Resource Plan Progress Report.

Senior Engineer gave a presentation of the IRP Progress Report and discussed the recommended action plan which did not change since the IRP was presented at the July 26, 2022, commission meeting. No questions or discussion was held by the Commission.

At 9:04 a.m., Commission President Lori Sanders opened the meeting for public comment, and none were received; the public hearing was closed at 9:05am.

Regularly Scheduled Commission Meeting

No public comment was received.

Resolution No. 2608, 2022 Integrated Resource Plan Progress Report

Senior Engineer recommended the Commission approve a Resolution adopting the 2022 Integrated Resource Plan Progress Report.

Motion by Barry Bush, seconded by Jeff Hall approving Resolution No. 2608 adopting the District's 2022 Integrated Resource Plan Progress Report.

MOTION PASSED UNANIMOUSLY.

Treasurer's Report

Manager of Risk Management & Treasury reviewed the July 2022 treasurer's report. The Commission accepted the July Treasurer's Report.

Consent Agenda

Motion by Barry Bush, seconded by Jeff Hall to approve the Consent Agenda as follows:

- a) Approving Commission Meeting Minutes of July 26, 2022.
- b) Approving Travel Report dated July 26, 2022.
- c) Approving Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission. As of this date, the Commission does approve the following for payment: Accounts Payable: Automated Clearing House (DD) payments 92373-92452 in the total amount of \$1,519,120.46, Checks & Customer Refund payments (CHK) 84219-84309 in the total amount of \$462,961.32, Electronic Fund Transfer (WIRE) payments 6280-6288 in the total amount of \$2,705,055.68; Residential Conservation Rebates: Credits on Customer Accounts in the total amount of \$30.00; Payroll, Direct Deposit 07/21/2022 92211-92372 in the total amount of \$445,500.79, for a grand total of \$5,132,668.25. Voided Checks in the total amount of \$250.00 were also included in the report.
- d) Adopting Resolution No. 2609, Amending Nonstandard Discretionary Compensation and Benefits.

e) Authorizing the General Manager on behalf of the District to sign Change Order #9 of Contract #16-38-02 with Moon Security, to extend the term of the contract to August 31, 2023, add additional patrols for Administration Building, and increase the not-to-exceed amount by \$26,000.00; bringing the new not-to-exceed amount of the contract to \$168,000.00.

f) Reviewing Performance Measurement., 2nd Quarter 2022 Report.

g) Adopting Resolution No. 2610, Dissolving the Benton County PUD Rural Economic Development Revolving Fund.

MOTION PASSED UNANIMOUSLY.

Report from Management

General Manager:

1. General Manager provided updates from his recent attendance at the monthly Public Power Council (PPC) and Pacific Northwest Utilities Conference Committee (PNUCC) meetings. PPC highlights included the announced 13-month stay of litigation pertaining to the Columbia River System Operations; status of negotiations relative to Bonneville Power Administration (BPA) post 2028 power supply contracts and ongoing discussions about system size and allocation; good news from BPA regarding significantly better than expected secondary sales revenues this fiscal year; and analysis indicating problems with the California Independent System Operator (CAISO) implementation of greenhouse gas accounting. PNUCC highlights were centered on the possible development of a west wide centralized power market and comments made by PNUCC guest speakers which included Federal Energy Regulatory Commission (FERC) Chairman, Rich Glick and CAISO representatives including CEO Elliot Mainzer, COO Mark Rothleder and VP Stacey Crowley.

2. General Manager will be participating in a meeting hosted by TRIDEC this afternoon to discuss the Lower Snake River dams with representatives of The Nature Conservancy. General Manager also informed the Commission he has been invited to be a speaker for the 2022 Mid-Columbia Clean Energy Summit with state legislators as the target audience. The summit will include a boat tour on September 20th beginning at Columbia Point Marina ending at Ice Harbor dam.

Manager of Communications & Governmental Relations:

1. Manager reviewed upcoming community engagement events the District is involved in.

Manager of System Engineering:

1. Manager reviewed a recent transmission outage that occurred on July 29, 2022 and resulted in about 12,000 customers being without power for about one hour.

Manager of Business Applications:

1. Manager reviewed a recent outage on the District's phone system that occurred on Monday, August 1, 2022.

Business Agenda

Contract Award Recommendation for Contract No. 22-21-209, Electrical Consultants, Inc
Manager of System Engineering recommended the Commission authorize the General Manager on behalf of the District to sign a contract with Electrical Consultants, Inc., Contract #22-21-209, to Turn-key design of the Sunset to Dallas Road Transmission Line Design not to exceed \$269,950.00.

The District has had plans to create a loop between the Districts Sunset Road Substation Transmission Tap and the City of Richlands Dallas Road transmission tap. As part of this contract, Electrical Consultants, Inc will provide all design, engineering, surveying, and permit/easement/environmental service for this project.

Motion by Barry Bush, seconded by Jeff Hall authorizing the General Manager on behalf of the District to sign a contract with Electrical Consultants, Inc., Contract #22-21-209, to Turn-key design of the Sunset to Dallas Road Transmission Line Design not to exceed \$269,950.00.
MOTION PASSED UNANIMOUSLY.


Contract Award Recommendation, Fencing Repair and Upgrades, Formal Quote #22-38-06
Superintendent of Support Services reviewed the contract award recommendation for fencing repairs and upgrades. The District requested formal quotes to replace the north fence at Operations center and make necessary repairs to the existing fence. This is a security project that came as a recommendation from iParametrics security assessment of the campus.

Motion by Jeff Hall, seconded by Barry Bush awarding Contract for Fencing Repair and Upgrades, Formal Quote #22-38-05, to Northwest Fence Company, for the total amount of \$189,134.00 plus Washington State sales tax in accordance with RCW 54.04.080.
MOTION PASSED UNANIMOUSLY.

Meeting Reports

Commissioner Lori Sanders provided updates from her recent attendance at the Energy Northwest board meeting, The Energy Authority meeting, and the PPC monthly meetings.

Hearing no objection, Commission President Lori Sanders concluded the Commission Meeting at 10:20 a.m.

DocuSigned by:

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Lori Kays-Sanders, President

ATTEST:

DocuSigned by:

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Jeffrey D. Hall, Secretary