



AGENDA
BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1
REGULAR COMMISSION MEETING

Tuesday, January 14, 2025, 9:00 AM
2721 West 10th Avenue, Kennewick, WA

The meeting is also available via MS Teams
The conference call line (audio only) is:
1-323-553-2644; Conference ID: 649 302 643#

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Agenda Review**

4. Public Comment

(Individuals desiring to provide public comment during the meeting on items relating to District business, whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Comments are limited to five minutes. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at commission@bentonpud.org. Guidelines for Public Participation can be found on the Benton PUD District website at <https://www.bentonpud.org/About/Commission/Meeting-Agendas-Minutes>.)

5. Business Agenda

- a. Election of Officers – 2025 – N. Drake pg. 3
- b. Acknowledgment of Conflict of Interest – 2025 – N. Drake pg. 4
- c. Designation of Representatives to Various Organizations for 2025 – N. Drake pg. 30

6. Treasurer’s Report pg. 35

7. Approval of Consent Agenda

(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)

Executive Administration/Finance

- a. Minutes of Regular Commission Meeting of December 10, 2024 pg. 39
- b. Travel Report dated January 14, 2025 pg. 44
- c. Annual Travel Report for 2025 pg. 45
- d. Vouchers dated January 14, 2025 pg. 46
- e. Resolution No. 2689 – Establishing District Policy Regarding Community Engagement pg. 95
- f. Resolution No. 2690 – Whistleblower Policy pg. 101

IT/Broadband

- g. Contract #23-46-21 –Northwest Open Access Network (NoaNet) – Network Coordinated Services (NCS) – CO#2 pg. 113
- h. Contract #01-41-05 – Bonneville Power Administration – CO#14 pg. 117
- i. Contract #19-15-01 – Message Technologies, Inc. – CO#10 pg. 119

Operations/Engineering

- j. Jobs Report for Commission pg. 121
- k. Work Order 725883 – River Road Residences pg. 124
- l. Quit Claim – AFN# 0752700 - Exhibit L pg. 126

Power Management

- m. Contract #17-45-15 – Bonneville Power Administration – CO#5 pg. 129
- n. Contract #23-45-22 – Delta Heating and Cooling, Inc. – CO#1 pg. 145
- o. Contract # 23-45-40 – Solufix Heating and Cooling – CO#1 pg. 147

Procurement

- p. 2024 – 4th Quarter Contract Activity Report pg. 149

8. Management Report

9. Other Business

10. Future Planning

11. Meeting Reports

12. Executive Session

13. Adjournment

(To request an accommodation to attend a commission meeting due to a disability, contact dunlapk@bentonpud.org or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)