



AGENDA
BENTON COUNTY PUBLIC UTILITY DISTRICT NO. 1
REGULAR COMMISSION MEETING

Wednesday, November 12, 2025, 9:00 AM
2721 West 10th Avenue, Kennewick, WA

The meeting is also available via MS Teams
The conference call line (audio only) is:
1-323-553-2644; Conference ID: 649 302 643#

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Agenda Review**

4. Public Comment

(Individuals desiring to provide public comment during the meeting on items relating to District business, whether in person or remotely will be recognized by the Commission President and provided an opportunity to speak. Comments are limited to five minutes. Public Comment can also be sent to the Clerk of the Board in advance of the meeting at commission@bentonpud.org. Guidelines for Public Participation can be found on the Benton PUD District website at <https://www.bentonpud.org/About/Commission/Meeting-Agendas-Minutes>.)

5. Treasurer's Report pg. 3

6. Approval of Consent Agenda

(All matters listed within the Consent Agenda have been distributed to each member of the Commission for reading and study, are considered routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired by any member of the Commission, that item will be removed from the Consent Agenda and placed on the Regular Agenda by request.)

Executive Administration/Finance

- | | |
|--|--------|
| a. Minutes of Regular Commission Meeting of October 28, 2025 | pg. 7 |
| b. Travel Report dated November 12, 2025 | pg. 15 |
| c. Vouchers dated November 12, 2025 | pg. 16 |
| d. Resolution No. 2714 – Adopting the 2026-2030 Strategic Plan | pg. 35 |

Operations/Engineering

- | | |
|--|--------|
| e. Easement Grant – City of Prosser Sanitary Sewer Project | pg. 51 |
|--|--------|

Procurement

- | | |
|--|--------|
| f. 3 rd Quarter Procurement Contracts – Activity & Tariffs Report | pg. 59 |
|--|--------|

7. Management Report

8. Business Agenda

- | | |
|---|--------|
| a. Resolution No. 2712 – Authority to Execute Policies Delegating Authorities for Fiduciary Oversight & Administration of District Retirement Plans – J. George | pg. 73 |
|---|--------|

- b. Paramount Communications – CO #7 - Contract #21-46-12 – C. Folta pg. 79
- c. CompuNet, Inc. – Cisco Projects – CO #5 – Contract #22-15-01 – D. Crum pg. 81
- d. 2025 Q3 Performance Measure Report – J. Meyer pg. 84

9. Other Business

10. Future Planning

11. Meeting Reports

12. Executive Session

13. Adjournment

(To request an accommodation to attend a commission meeting due to a disability, contact dunlapk@bentonpud.org or call (509) 582-1270, and the District will make every effort to reasonably accommodate identified needs.)

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON CO., WA.

TREASURER'S REPORT TO COMMISSION FOR OCTOBER 2025

Nov 4, 2025

Final

REVENUE FUND:

	RECEIPTS	DISBURSEMENTS	BALANCE
10/01/25 Cash Balance			\$ 13,319,710.18
Collections	\$ 13,425,398.26		
Bank Interest Earned	5,755.71		
Investments Matured	3,066,669.38		
Miscellaneous - BAB's Subsidy	-		
Transfer from Debt Service Fund	5,068,923.09		
EFT Taxes		\$ 911,041.76	
Checks Paid		691,624.78	
Debt Service to Unrestricted		5,068,923.09	
Debt Service to Restricted		566,669.42	
Investments Purchased		4,650,738.41	
Deferred Compensation		183,264.70	
Department of Retirement Systems		162,989.62	
Purchase Inv		-	
Special Fund-Construction Funds		-	
Purchased Power		10,245,674.39	
Direct Deposit - Payroll & AP		4,051,700.76	
Credit Card Fees		35,963.07	
Miscellaneous - Debt Service Payment (Principal & Interest)		5,068,923.09	
Sub-total	\$ 21,566,746.44	\$ 31,637,513.09	
10/31/25 Cash Balance			\$ 3,248,943.53

Investment Activity	Balance 10/01/25	Purchased	Matured	LGIP Interest	Balance 10/31/25
	\$53,171,960.94	5,066,669.42	3,066,669.38	\$150,738.41	\$55,322,699.39

Check Activity	Balance 10/01/25	Issued	Redeemed	Cancelled*	Balance 10/31/25
	\$106,931.33	\$813,006.15	\$691,624.78	\$17,724.54	\$210,588.16

Unrestricted Reserves:	08/31/25	10/31/25	Change
Minimum Operating Reserves (90 DCOH) Incl. RSA ⁽¹⁾	\$ 32,771,070.00	\$ 32,771,070.00	\$ -
Designated Reserves (Customer Deposits Account)	1,900,000.00	1,900,000.00	-
Designated Reserves (Power Market Volatility Account)	5,000,000.00	5,000,000.00	-
Designated Reserves (Special Capital Account)	10,766,308.29	10,766,308.29	-
Undesignated Reserves (Climate Commitment Act)	3,626,558.84	3,626,558.84	-
Undesignated Reserves (DCOH 11 days) ⁽²⁾	7,925,480.37	4,507,705.84	(3,417,774.53)
Unrestricted Reserves Total**	\$ 61,989,417.50	\$ 58,571,642.97	\$ (3,417,774.53)
DCOH - Beginning and Ending of Month	170	161	
DCOH - Year-end Projection (Unrestricted \$43.1M)	115	121	
DCOH - Year-end Projection (Construction \$0.0M)	0	0	
Restricted Reserves:			
Bond Redemption Accounts	4,502,253.63	0.00	(4,502,253.63)
Construction Account	0.00	0.00	-
Restricted Reserves Total	4,502,253.63	0.00	(4,502,253.63)
TOTAL RESERVES	\$ 66,491,671.13	\$ 58,571,642.97	\$ (7,920,028.16)

(1) RSA (Rate Stabilization Account): \$7,500,000.00

(2) Undesignated Reserves are periodically reviewed to reallocate to the Designated Reserve accounts

Prepared by: Keith Mercer
Keith Mercer, Treasurer

Certified by: Jon Meyer
Jon Meyer, Auditor

**BPA power and transmission invoices were issued later than usual, impacting the timing of payments and cash flow. The \$9.96 million August invoice was paid in October rather than September, and the \$7.17 million September invoice was not due until November 3rd. These timing differences resulted in fluctuations in the month-end balances.

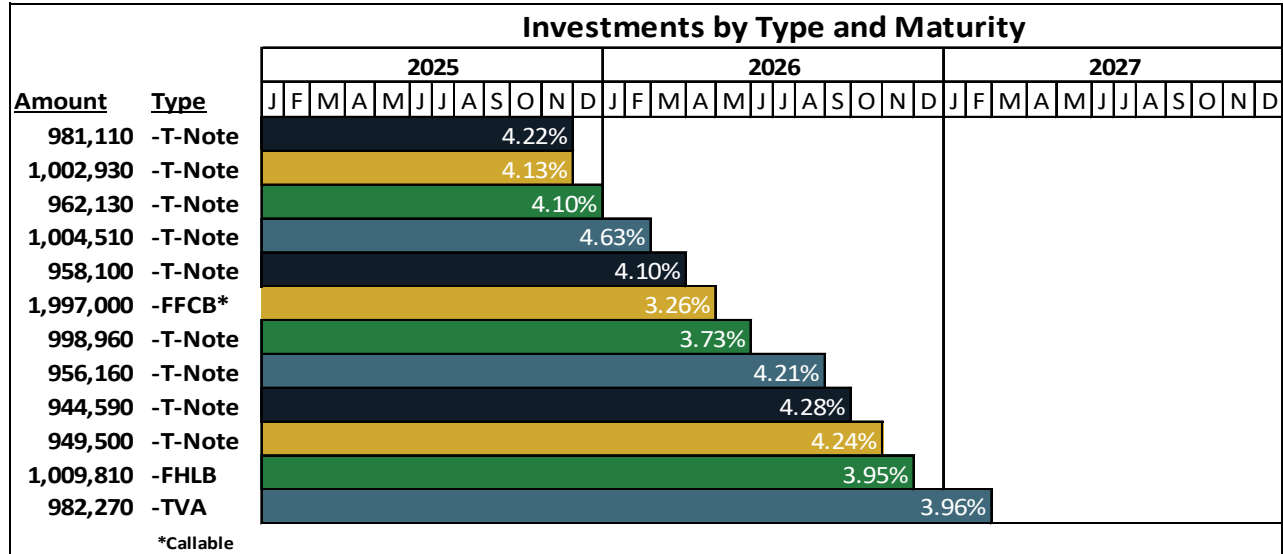
CASH & INVESTMENTS SUMMARY

as of October 31, 2025

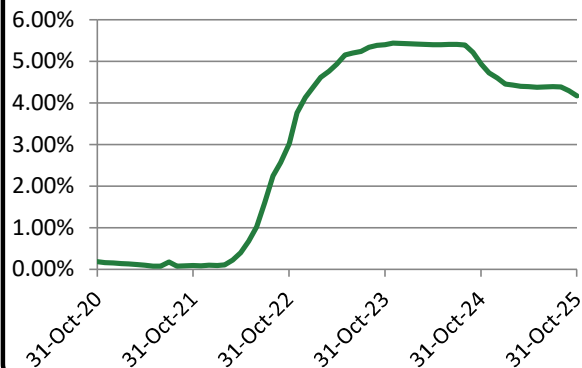
Average Days to Maturity	47	Investments see below*	12,747,070
		LGIP**	42,575,630
Average Weighted Yield	4.128%	TOTAL INVESTMENTS	55,322,700
		CASH	3,248,944
		TOTAL CASH & INVESTMENTS	\$ 58,571,644

* Held in custody at Principal Financial Group

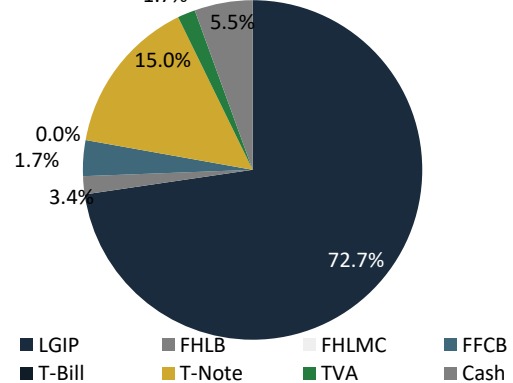
** Local Government Investment Pool



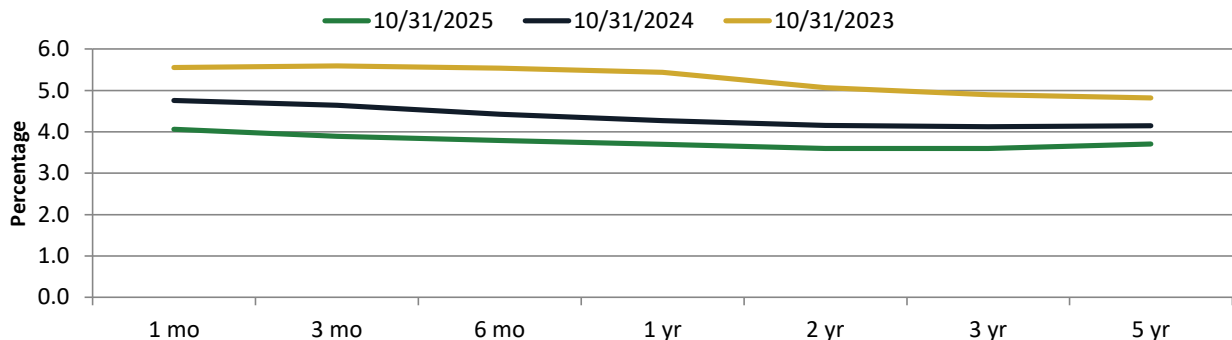
Historical LGIP Rate



Investment Portfolio



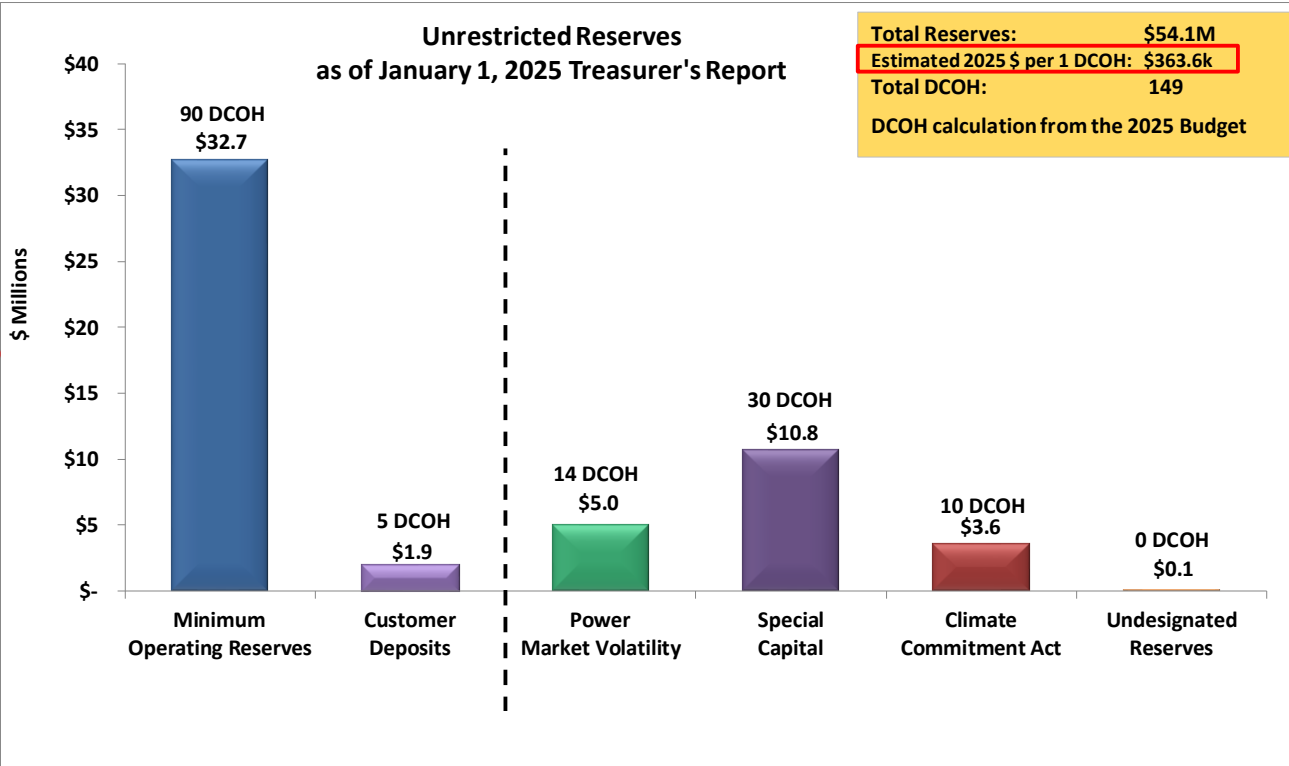
Daily Treasury Yield Curve



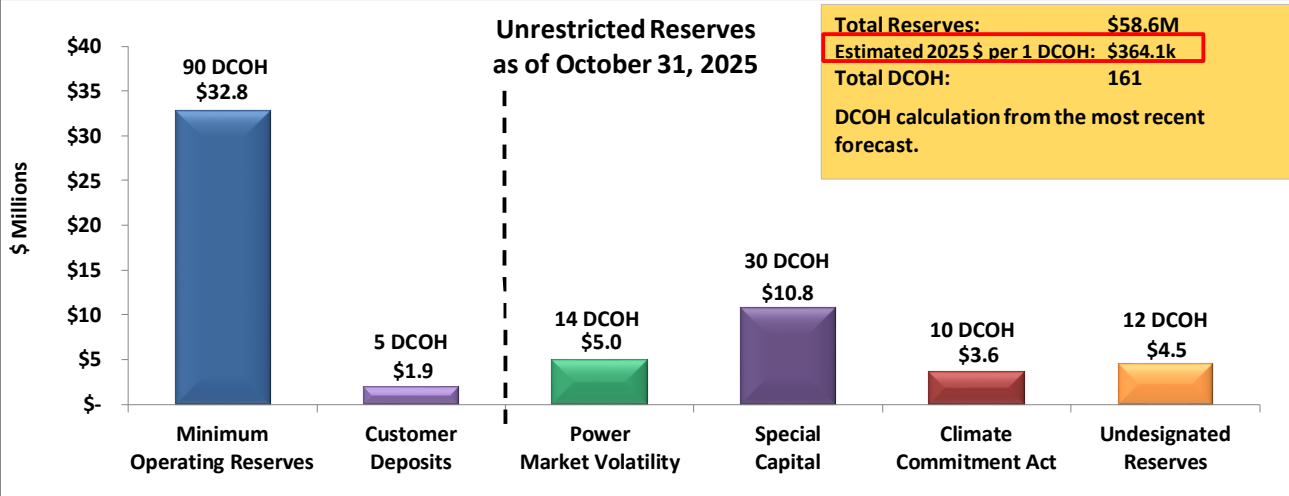
Source: <http://www.ustreas.gov/offices/domestic-finance/debt-management/interest-rate/yield.shtml>

Unrestricted Reserves and Days Cash on Hand (DCOH)

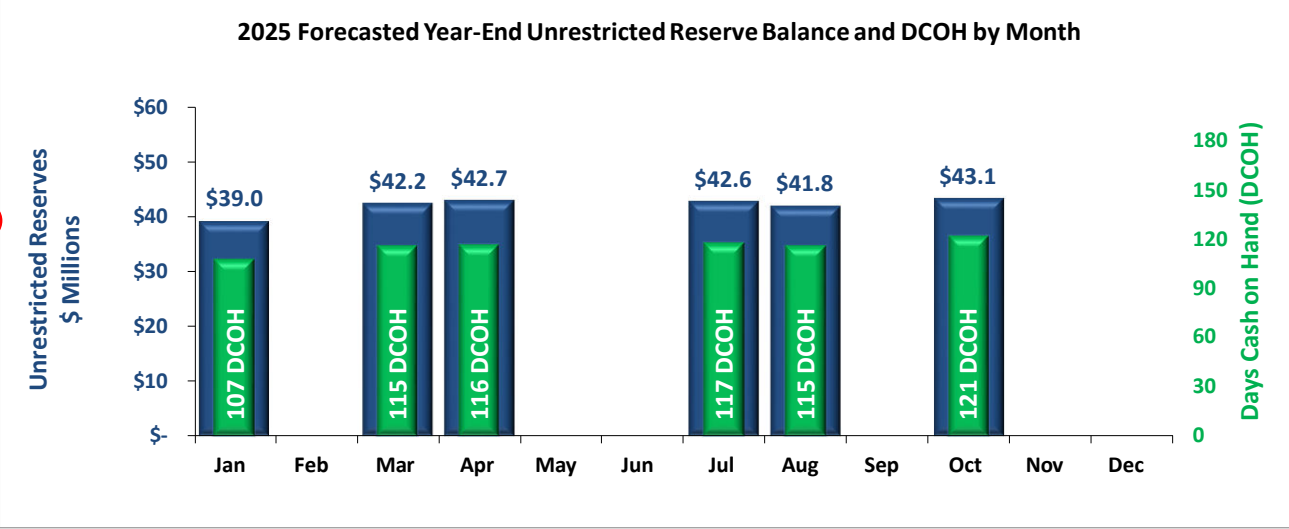
#1

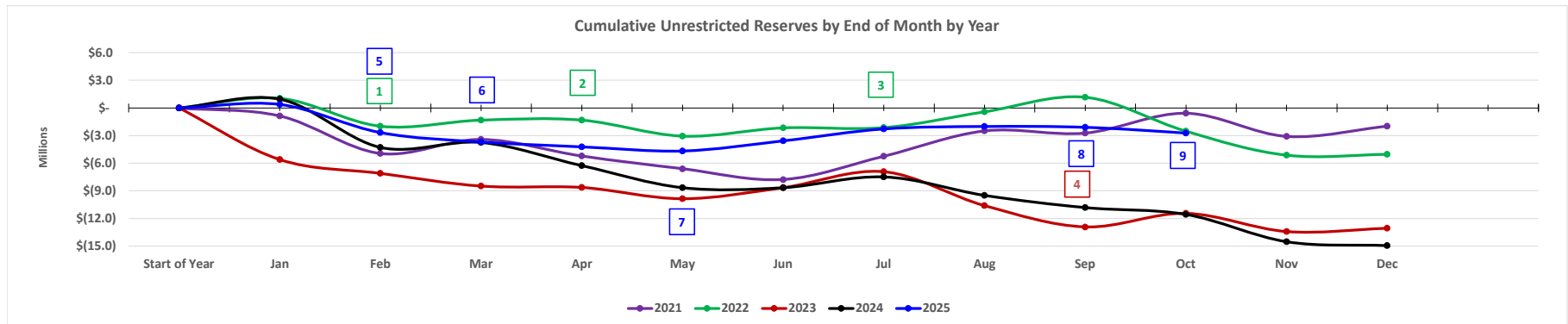


#2



#3





Note: Any money disbursed for a bid guarantee, received from the Climate Commitment Act auction proceeds, or received from issuing bonds was removed for comparison purposes (i.e. 2023 bond issue).

Other Notable Information:

Weather can play a major factor with customer loads (retail revenue) that can ultimately increase or decrease the District's Unrestricted Reserves.

1. (2022 - February) Adjusted balance down ~\$6.3 million for January BPA invoices that were paid in March due to timing of when the invoices were issued. These invoices are typically paid in February.
2. (2022 - April) Adjusted balance down ~\$5.7 million for March BPA invoices that were paid in May due to timing of when the invoices were issued. These invoices are typically paid in April.
3. (2022 - July) Adjusted balance down ~\$4.3 million for June BPA Power invoice that was paid in August due to timing of when the invoice was issued. This invoice is typically paid in July.
4. (2023 - September) Adjusted balance down ~\$5.3 million for August BPA power and transmission invoices that were paid in October due to timing of when the invoice was issued. These invoice would typically pay in September.
5. (2025 - February) Adjusted balance down ~\$5.3 million for January BPA Invoices that were paid in March due to timing of when the invoices were issued. These invoices are typically paid in February.
6. (2025 - March) Adjusted balance down ~\$6.5 million for February BPA Invoices that were paid in April due to timing of when the invoices were issued. These invoices are typically paid in March.
7. (2025 - May) Adjusted balance down ~\$5.4 million for April BPA Invoices that were paid in June due to timing of when the invoices were issued. These invoices are typically paid in May.
8. (2025 - September) Adjusted balance down ~\$10.0 million for August BPA invoices that were paid in October due to timing of when the invoice was issued. These invoices are typically paid in September.
9. (2025 - October) Adjusted balance down ~\$7.2 million for September BPA invoices that were paid in November due to timing of when the invoice was issued. These invoices are typically paid in October.

MINUTES

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY REGULAR COMMISSION MEETING

Date: Tuesday, October 28, 2025

Time: 9:00 a.m.

Place: 2721 West 10th Avenue, Kennewick, Washington

Present: Commissioner Jeff Hall, President
Commissioner Lori Kays-Sanders, Vice-President
Commissioner Mike Massey, Secretary
General Manager Rick Dunn
Senior Director of Finance & Executive Administration Jon Meyer
Assistant General Manager/Sr. Director Engineering & Operations Steve Hunter
Director of Power Management Chris Johnson
Director of IT & Broadband Services Chris Folta
Director of Customer Service and Treasury Keith Mercer
Supv. of Executive Administration/Clerk of the Board Cami McKenzie
Records Program Administrator II Nykki Drake
General Counsel Allyson Dahlhauser

Benton PUD employees present during all or a portion of the meeting, either in person or virtually: Annette Cobb, Manager of Customer Service; Blake Scherer, Senior Engineer Power Management; Duane Szendre, Superintendent of Operations; Eric Dahl, Communications Specialist II; Evan Edwards, Manager of System Engineering; Jennifer Holbrook, Senior Manager of Applied Technology; Jenny Sparks, Manager of Customer Engagement; Jodi Henderson, Manager of Communications & Government Relations; Katie Grandgeorge, Financial Analyst III; Kent Zirker, Manager of Accounting; Michelle Ness, Supervisor of Distribution Design; Michelle Ochweri, Manager of Procurement; Paul Holgate, Cyber Security Engineer III; Robert Inman, Superintendent of Transportation & Distribution; Robert Frost, Supervisor of Energy Programs; Shannon Sensibaugh, Administrative Assistant II; Tyson Brown, Procurement Specialist II; Kayla Sidwell, Sr. Communications Specialist.

Call to Order & Pledge of Allegiance

The Commission and those present recited the Pledge of Allegiance.

Agenda Review

No changes.

Public Hearing - 2026-2029 Clean Energy Implementation Plan – Final Review

President Hall opened the public hearing and stated its purpose was to provide customers and stakeholders the opportunity to offer input during the final review phase of the 2026-2029 Clean Energy Implementation Plan (CEIP) prior to formal adoption.

Blake Scherer, Senior Engineer - Power Management presented the fourth and final public hearing for the CEIP final review. He noted there were no new public comments or changes since the previous hearings and that only minor edits were made to the reporting template.

Commission Discussion

Commissioners sought clarification on the October 14, 2025 Minutes regarding the \$940,000 funding amount, confirming that it represents funds from non-Benton PUD sources.

Public Testimony

As there was no one present to testify, President Hall closed the public hearing.

Business Agenda

Resolution No. 2710 – 2026-2029 Clean Energy Implementation Plan

Senior Engineer Blake Scherer presented Resolution No. 2710 for Commission approval of the 2026-2029 Clean Energy Implementation Plan (CEIP). Approval of the resolution is required prior to transmittal of the plan to the Washington State Department of Commerce by the January 1, 2026 deadline.

Mr. Scherer noted that, with Commission approval, the associated funding would be incorporated into the final 2026 budget. Additionally, the resolution authorizes approval of the reporting template in substantially the form presented, allowing for minor corrections if an error is later identified.

MOTION: Commissioner Sanders moved to adopt Resolution No. 2710 approving the 2026-2029 Clean Energy Implementation Plan in substantially the form presented. Commissioner Massey seconded and upon vote, the motion carried unanimously.

Public Comment – Regular Agenda

None.

Consent Agenda

MOTION: Commissioner Sanders moved to approve the Consent Agenda items “a” through “k”. Commissioner Masey seconded and upon vote, the Commission unanimously approved the following:

- a. Regular Commission Meeting Minutes of October 14, 2025
- b. Travel Report dated October 28, 2025
- c. Vouchers (report dated October 28, 2025) audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing made available to the Commission and approved as follows for payment:
Accounts Payable: Automated Clearing House (DD) Payments: 111389-111473 in the amount of \$1,082,669.15.
Checks & Customer Refund Payments (CHK): 90920-91184 in the amount of \$665,492.89;
Electronic Fund Transfer (WIRE) Payments: 7412-7423 in the amount of \$770,038.69;
Payroll: Direct Deposit – 10/09/2025: 111234-111388 in the amount \$471,345.95;
Grand total - \$2,989,546.67;
Void DD (October, 2025) in the amount of \$1,533.98;
Voided Checks (October, 2025) in the amount of \$17,724.54;
- d. Work Order #750938 – Eagle Butte Estates Phase 1 Subdivision
- e. Work Order #730931 – Sherman Heights Phase 5 Subdivision
- f. Work Order #701232 – ZEH-4 to GUM-4 Overhead Tie
- g. Project Completion & Acceptance of Contract with DJ’s Electrical, Inc. - Hedges Substation Yard Expansion – Contract #25-21-12
- h. Reject all Bids – OT Test Lab Prefabricated Building – Bid #25-20-06
- i. Contract Change Order #7 – Boyd’s Tree Service-Tree/Vegetation - Contract #22-32-02
- j. Contract Change Order #6 – Alamon, Inc.-Wood Pole Inspection - Contract #22-32-01
- k. Resolution No. 2713 – Surplus Equipment – CTs, PTs, and VTs

Management Report

Power Management – Director Chris Johnson

1. Solar Connections Annual Report

Director Chris Johnson reported that recent solar incentive checks totaling \$435,000 were issued to customers who participated in prior state-funded solar programs. He shared information on the location and status of solar installations within the District, noting a total of 1,308 total systems as of October 22, 2025, with 87 new systems installed in 2024, and 149 new systems installed January - October, 2025. Although volume has increased this year, the size of each new systems has significantly decreased. We are beginning to see a reduction in new systems too with upcoming December 31, 2025 expiration of the 30% federal solar Investment Tax Credit (ITC) under the Inflation Reduction Act. Director Johnson also reported that the District’s Net Metering Cap is currently at 68% of the State’s 4% net metering requirement.

Customer Service/Treasury – Director Keith Mercer

1. (COSA Update as part of Business Agenda 9c)

Finance/Executive Administration - Senior Director Jon Meyer

1. Financial Report

Director Meyer provided the Commission with the financial report for September, 2025.

2. Strategic Plan Proposed Updates

Director Meyer asked if the Commission had any additional feedback or comments on the draft Strategic Plan and none were provided.

General Manager – Rick Dunn

1. E3 Resource Adequacy Study

General Manager Dunn reported on the key findings of Phase 1 of the E3 Resource Adequacy Study. The study identified three primary conclusions: (1) accelerated load growth and continued retirements are projected to create a resource gap beginning in 2026 and growing to approximately 9 GW by 2030; (2) preferred resources such as wind, solar and battery storage make only small contributions toward meeting overall resource adequacy needs; and (3) the timely development of all resources remains extremely challenging due to permitting and interconnection delays, federal policy headwinds, and cost pressures.

GM Dunn noted that most new generation resources are being developed in Wyoming and Utah, dominated by wind and solar farms, but that the transmission system is not capable of importing higher effective capacity generation to Washington and Oregon where most of the population lives. Further, the wind and solar farms proposed for Washington and Oregon currently backed up in the BPA transmission interconnection queue are the lowest effective capacity generation in the greater Northwest. So even if BPA “solves” their “analysis paralysis” problem, interconnecting Washington and Oregon wind and solar farms to the grid will only add more average energy without delivering reliability.

GM Dunn stated the most critical reliability risks going forward will be during extended winter cold weather events in low-water years. He also emphasized that location matters significantly in resource development and that Washington and Oregon’s current energy strategies aim to divest in natural gas (and coal-fired) generation along the Interstate-5 corridor creating a deepening and troubling dependence on variable generation located to the “east”, and a critical need for new transmission line capacity through the Cascade Mountain range and Columbia River Gorge. Dunn said he is continuing to advocate for a conversation around the possibility Washington state should form some sort of “State Transmission Authority” with a very limited role in transmission line right-of-way planning and acquisition, including the exercise of the right of eminent domain. Alternatively, Dunn said the “dirty business” of clean energy will fall squarely on the Bonneville Power Administration, which has customers across the greater Northwest states who should not bear the direct and lost opportunity costs associated with BPA doing the bidding of

Washington and Oregon policy makers who are insisting on unjustified 100% carbon free electricity mandates.

2. Scott Simms Clearing Up – Energy Crisis & WRAP Update

GM Dunn discussed a recent opinion piece by Scott Simms highlighting concerns that state energy policies are driving the northwest toward an energy crisis. The article outlined three key steps to address these challenges: (1) preserve the region’s existing hydroelectric resource, (2) make the “natural gas bridge” a real part of the energy transition, and (3) pursue policy changes that enable or encourage the development of small modular nuclear reactors. Additionally, GM Dunn referred to another Clearing Up article which indicated the Western Power Pool (WPP) Board of Directors rejected requests from Portland General Electric and PacifiCorp to delay by at least one year the October 31 deadline for utilities to commit to financially binding operations in the Western Resource Adequacy Program (WRAP). Dunn indicated WRAP is struggling to get to contractually binding (and punitive) operations due to the lack of development of dependable generation and that it also doesn’t help that PGE and PacifiCorp have announced they will be joining the CAISO Extended Day Ahead Market (EDAM) rather the SPP Markets Plus which is favored by BPA and public utilities.

3. CAISO EDAM Pathways Update

General Manager Dunn provided an update on the California Independent System Operator (CAISO) Extended Day-Ahead Market (EDAM) Pathways process. He noted that, when evaluated against the PPC’s criteria for strong and effective independent governance, the draft Step 2 proposal has not yet met those criteria.

4. Kennewick UGA Marketing

GM Dunn reported that Benton PUD has significant available electrical capacity within the Kennewick Urban Growth Area (UGA). The District developed a marketing document, which was provided to the City of Kennewick following several meetings. The document highlights opportunities for new projects with electricity demand below the BPA New Large Single Load limit of 10 megawatts. And if an interested developer is ready to proceed quickly, Benton PUD can support as much as 8 megawatts of new demand with existing substation and distribution line capacity. Dunn indicated this is a good news story amid a lot of negative news associated with Washington states overly restrictive clean energy policies.

5. Cascade Advanced Energy Facility (SMR Project)

General Manager Dunn noted the small modular reactor (SMR) project being developed by Energy Northwest has been named the Cascade Advanced Energy Facility. Commissioner Massey reported there was unanimous approval by the Energy Northwest Board of Directors of the conditions that must be satisfied prior to the SMR project getting official approval to proceed in the Spring of 2026.

The Commission agreed to move the Legislative Update with Isaac Kastama to the first business agenda item.

The Commission briefly recessed, reconvening at 10:22 a.m.

2026 Legislative Session Preview

Jodi Henderson, Manager of Government & Community Relations introduced Isaac Kastama (Water Street Public Affairs, LLC), the District's lobbyist in Olympia. Mr. Kastama provided an update on proposed transmission legislation and related state energy policy discussions. He noted that the state's current path toward meeting the 2030 Clean Energy Transformation Act (CETA) and Climate Commitment Act goals is off course, and while Olympia policymakers are aware of the challenges, there appears to be little momentum to address them in the current legislative session.

There was discussion on the growing focus on transmission planning, queue management, and process reform, identifying these as significant barriers to clean energy development. He referenced the optimism reflected in the E3 Resource Adequacy Study and ongoing legislative interest in measures such as Senate Bill 5466, which pertains to transmission coordination and authority structures.

Mr. Kastama cautioned that while establishing a state transmission authority could be beneficial, it may prove ineffective without clear direction and defined objectives. Discussion also included potential alternative legislation being considered by Representative Barnard.

Business Agenda - Continued

Amending the 2025 Budget – Resolution No. 2711

Director Keith Mercer requested Board approval of Resolution 2711, adopting the 2025 Budget Amendment as presented.

He summarized the 2025 Amended Budget resulted in a net decrease in revenues of \$0.6 million along with a \$0.6 million total expense decrease in the other four categories, resulting in no change to the District's financial position as compared to the original 2025 Budget.

The amendment includes a \$1.4 million decrease in non-power operating expense, a \$1.1 million increase in net capital, a \$0.3 million decrease in net power expense, and no change to debt service.

MOTION: Commissioner Massey moved to approve Resolution No. 2711 Adopting the 2025 Budget Amendment as presented. Commissioner Sanders seconded, and upon vote, the motion carried unanimously.

Financial Forecast

Director Keith Mercer reviewed the Financial Forecast Update, which included the 2025 proposed budget amendment, the 2026 preliminary budget, and the draft five-year capital plan.

He highlighted a proposed 2% overall rate increase, which would be implemented through rate increases of varying percentages depending on the customer class and applied mainly to the demand charge. He reported a net positive impact of \$5.1 million for the 2025-2029 forecast period. Key forecast changes included a \$2.7 million decrease in retail sales, a \$6.4 million decrease in net power costs, a \$0.3 million decrease in net capital, and a \$1.1 million decrease in operations and maintenance expenses. The gross five-year capital plan totals \$135.5 million and the forecast includes a \$32 million bond issue in 2026.

Preliminary 2026 Budget & Rate Increase Review

Director Keith Mercer presented the 2026 Preliminary Budget and indicated that a detailed presentation would be given to the Commission and the public at the November 12, 2025 public hearing.

Director Mercer reviewed the Cost-of-Service Analysis (COSA) and addressed a customer inquiry regarding alleged “double dipping” referring to commercial accounts that use distribution systems originally installed and funded by large agricultural accounts. He clarified that no double dipping occurs—no customer pays twice, even if they have multiple accounts. The analysis accounts for the size and location of customers, with costs designed to reflect the infrastructure required to serve each group. The presentation noted that these costs tend to err on the side of lower cost allocations for irrigation customers, who pay for capital infrastructure up front while ongoing maintenance and replacement costs are covered by the District.

Benton PUD’s total estimated system replacement value is \$582.9 million, with large agricultural customers representing approximately \$119.1 million, or 20.4% of that total. The goal of the COSA is to align cost recovery within plus or minus 10% of target levels.

Director Mercer also noted that while no bond issuance is included in the current budget, a bond reimbursement resolution may be brought forward in the future. He added that Fitch Ratings recently reaffirmed the District’s AA– credit rating with a stable outlook.

Future Planning

Commissioner Sanders reported she would be attending the Energy Solutions Summit in Seattle this week.

Adjournment

Hearing no objection, President Hall adjourned the meeting at approximately 11:55 a.m.

Jeff Hall, President

ATTEST:

Mike Massey, Secretary

Periodic Travel Report - November 12, 2025

<i>Date Start</i>	<i>Business Days</i>	<i>Name</i>	<i>City</i>	<i>Purpose</i>
11/5/2025	2	Keith Mercer	Seattle, WA	PURMS ANNUAL BOARD MEETING



PAYMENT APPROVAL
November 12, 2025

The vouchers presented on this Payment Approval Report for approval by the Board of Commissioners have been audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims by officers and employees have been certified as required by RCW 42.24.090.

Type of Payment	Starting #	Ending #	Page #	Amount
Accounts Payable:				
Automated Clearing House (DD) Payments	111629 - 111712		1 - 9	\$ 1,019,056.17
Checks & Customer Refund Payments (CHK)	91185 - 91257		10 - 15	\$ 103,601.97
Electronic Fund Transfer (WIRE) Payments	7427 - 7430		16 - 17	\$ 940,380.04
Residential Conservation Rebates:				
Credits on Customer Accounts			18	\$ 850.00
Purchase Card Detail:				
Payroll:				
Direct Deposit - 10/23/2025	111474 - 111628			\$ 476,203.53
TOTAL				\$ 2,540,091.71
Void DD				\$ -
Void Checks				\$ -
Void Wires				\$ -

I, the undersigned Auditor of Public Utility District No. 1 of Benton County, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claims identified in this report are just, due and unpaid obligations against the District and that I am authorized to authenticate and certify to said claims.

Jon Meyer
Jon L. Meyer, Auditor

11/3/2025
Date

Reviewed by:


Rick Dunn, General Manager

Approved by:

Jeffrey D. Hall, President

Lori Kays-Sanders, Vice-President

Michael D. Massey, Secretary

11/03/2025 7:46:22 AM

Accounts Payable Check Register

Page 1

10/18/2025 To 10/31/2025

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
111629 10/22/25	DD	963	ANIXTER INC.	Fuse Blk, 600V, Din Rail Mt	301.53
				3A CC Fuses	163.42
				15A CC Fuses	163.42
				TERM END VHCS-750-BN	4,877.98
				BOLTS MACH 5/8 X 12	452.61
				BOLTS MACH 5/8 X 14	705.02
				BOLTS MACH 5/8 X 16	1,256.64
				BOLTS MACH 5/8 X 20	1,702.17
				BOLTS MACH 5/8 X 22	1,059.71
				BOLTS MACH 7/8 X 14	116.63
				BOLTS MACH 7/8 X 18	228.39
				BOLTS MACH 7/8 X 22	33.74
				ANC ROD TWIN EYE 1 X 10	1,035.35
				CT 400:5	4,587.55
Total for Check/Tran - 111629:					16,684.16
111630 10/22/25	DD	10496	ARNETT INDUSTRIES, LLC	Tool Repair	750.00
111631 10/22/25	DD	34	BENTON PUD-ADVANCE TRAVEL	SCADA Conf	340.40
				Eaton Voltage Regulator School	180.00
Total for Check/Tran - 111631:					520.40
111632 10/22/25	DD	3828	BORDER STATES INDUSTRIES, INC.	Meter Base 20A 6 Jaw Mtr Skt	4,956.71
				Burndy Ground Clamp	1,032.46
Total for Check/Tran - 111632:					5,989.17
111633 10/22/25	DD	3344	BOYD'S TREE SERVICE, LLC	Tree Trimming Svc	7,979.24
				Tree Trimming Svc	4,677.79
Total for Check/Tran - 111633:					12,657.03
111634 10/22/25	DD	10837	CAMPBELL & COMPANY SERVICE COR REEP		200.00
			REEP		200.00
Total for Check/Tran - 111634:					400.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
111635 10/22/25	DD	166	CENTURYLINK	Monthly Billing	710.83
111636 10/22/25	DD	3520	CI INFORMATION MANAGEMENT	Shredding Svc	145.75
111637 10/22/25	DD	2972	COMPUNET, INC.	Cisco Subscription Software License	5,939.61 9,537.04
Total for Check/Tran - 111637:					15,476.65
111638 10/22/25	DD	57	CONSOLIDATED ELECTRICAL DISTRIB	Material	2,019.33
				Cap, end, PVC, 3"	1,566.72
				Material	-290.05
Total for Check/Tran - 111638:					3,296.00
111639 10/22/25	DD	3167	COOPERATIVE RESPONSE CENTER, IN	CRC User Lic/Multispeak OMS	12,265.18
111640 10/22/25	DD	10896	CULLIGAN QUENCH	Ice/Water Machine Rental	270.91
111641 10/22/25	DD	11028	DELINEA INC.	Software Maintenance/Support	2,743.84
111642 10/22/25	DD	11126	DP WIRE AND CABLE LLC	Cable	15,580.16
				Cable	-1,260.16
Total for Check/Tran - 111642:					14,320.00
111643 10/22/25	DD	10982	FEDERAL ENGINEERING, INC.	Professional Svc	245.00
111644 10/22/25	DD	79	GENERAL PACIFIC, INC.	LUM LED 35-46W Multi-volt,W/PE	14,889.28
				Parallel groove clamp, all purpose, AL	6,363.71
				FIBER DE, ltd tens, ADSS0 0.693"-0.737"	552.16
Total for Check/Tran - 111644:					21,805.15
111645 10/22/25	DD	2087	H2 PRECAST, INC.	Vault Base/Lid	19,584.00
				Vault Base/Lid	33,184.00
Total for Check/Tran - 111645:					52,768.00
111646 10/22/25	DD	10420	HEALTH INVEST HRA TRUST	Monthly Fee	91.38
111647 10/22/25	DD	10680	CHARLES P HOLGATE	GridSecCon 2025 Security Conf	1,744.98

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
111648 10/22/25	DD	11105	KAYLEE A HOLSTEN	Anniversay cakes -	45.98
111649 10/22/25	DD	374	HOWARD INDUSTRIES, INC.	Transformer - CM 476003-3921	-15,141.70
				Credit - PO 55995 Inv 476003-58170	-1,650.50
				Transformers	224,645.88
Total for Check/Tran - 111649:					207,853.68
111650 10/22/25	DD	4207	INFORMATION FIRST, INC.	Content Mgr	2,000.00
111651 10/22/25	DD	10660	IRBY ELECTRICAL UTILITIES	Connector/Hot Line	4,165.95
				ANCHOR CROSS PLATE HEAVY	2,756.13
				CURV 4X4X1/4 15/16 H	180.06
				Curved Washer	360.13
Total for Check/Tran - 111651:					7,462.27
111652 10/22/25	DD	214	JACOBS & RHODES	REEP	200.00
				REEP	1,200.00
Total for Check/Tran - 111652:					1,400.00
111653 10/22/25	DD	103	KENNEWICK, CITY OF	Monthly Billing	531.91
				Monthly Billing	480.34
				Monthly Billing	970.21
				Monthly Billing	257.45
Total for Check/Tran - 111653:					2,239.91
111654 10/22/25	DD	10306	CHRISTOPHER W KUPERSTEIN	Survallent Conf	1,240.53
111655 10/22/25	DD	11069	LINGUALINX, INC.	Translation Svc	70.42
111656 10/22/25	DD	10162	LINGUISTICA INTERNATIONAL, INC.	Intrepreting Svc	91.84
111657 10/22/25	DD	3644	LOOMIS	DropBox/Kiosks	1,979.71
				Safepoint Svc	1,374.94
Total for Check/Tran - 111657:					3,354.65
111658 10/22/25	DD	2563	KIMBERLEE R MAKI	NISC MIC Conf	316.21

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
111659 10/22/25	DD	10563	MESSAGE TECHNOLOGIES, INC.	IVR/SMS Service	-92.84
				IVR/SMS Service	1,147.84
Total for Check/Tran - 111659:					1,055.00
111660 10/22/25	DD	11183	MP CONSTRUCTION, INC.	Umatilla Radio Site Door Replacement	9,625.29
				Jump Off Joe Door Replacement	9,625.29
				Prosser Radio Site Door Replacement	9,916.96
Total for Check/Tran - 111660:					29,167.54
111661 10/22/25	DD	3821	NISC	Envelopes/Forms/Print Svc/Postage	27,697.95
				Postage/Online Pymts/ACH	1,006.82
				Postage/Online Pymts/ACH	453.24
				Software License/Maintenance	8,734.28
				Software License/Maintenance	2,587.94
				Software License/Maintenance	3,881.90
				Software License/Maintenance	17,145.07
Total for Check/Tran - 111661:					61,507.20
111662 10/22/25	DD	919	NOANET	Kenn Verizon - Co-Location	1,460.00
				Broadband Billing	15,971.02
				Broadband Billing	63,884.08
Total for Check/Tran - 111662:					81,315.10
111663 10/22/25	DD	10769	ONEBRIDGE BENEFITS INC.	Flex Spending Dependent Care	185.19
				Flex Spending Health Care	2,856.37
Total for Check/Tran - 111663:					3,041.56
111664 10/22/25	DD	10770	ONEBRIDGE BENEFITS INC. (ADMIN)	Administrative Fees	111.00
111665 10/22/25	DD	3162	ONLINE INFORMATION SERVICES, INC.	Online Utility Exchange	1,454.40
111666 10/22/25	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	15.77
				Monthly Billing	158.04
Total for Check/Tran - 111666:					173.81
111667 10/22/25	DD	585	PARADISE BOTTLED WATER CO.	Monthly Billing	631.37

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Monthly Billing	191.25
				Total for Check/Tran - 111667:	822.62
111668 10/22/25	DD	1161	PRINT PLUS	Broadband Labels	217.16
111669 10/22/25	DD	10212	QCL, INC.	Candidate Drug Screening	80.00
				Employee Drug Screening	1,124.00
				Total for Check/Tran - 111669:	1,204.00
111670 10/22/25	DD	10951	RELIANCE STANDARD LIFE INSURANC	Self Insured STD Fee	187.50
111671 10/22/25	DD	10947	RELIANCE STANDARD LIFE INSURANC	Basic AD&D	166.81
				Basic Life	834.05
				Non Barg Basic AD&D	81.76
				Non Barg Basic Dep Life	80.08
				Non Barg Basic Life	1,087.28
				Supplemental AD&D - Child	8.40
				Supplemental AD&D - EE	538.20
				Supplemental AD&D - Spouse	234.90
				Supplemental Life - Child	50.32
				Supplemental Life - EE	2,017.60
				Supplemental Life - Spouse	417.15
				LTD Core Buy Up	880.23
				LTD Core No Buy Up	3,360.02
				Total for Check/Tran - 111671:	9,756.80
111672 10/22/25	DD	396	SD MYERS, LLC	Gas/Oil Testing	108.00
111673 10/22/25	DD	2154	SENSUS USA, INC.	SAAS Fee/Alert Mgr/Flexnt Monitoring/AEM	5,950.66
				SAAS Fee/Alert Mgr/Flexnt Monitoring/AEM	9,616.95
				SAAS Fee/Alert Mgr/Flexnt Monitoring/AEM	4,402.30
				Total for Check/Tran - 111673:	19,969.91
111674 10/22/25	DD	10230	SMG-TRI CITIES, LLC	Advertising	2,520.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
111675 10/22/25	DD	2437	JENNY G SPARKS	Mic Stand for Sound System	41.25
111676 10/22/25	DD	985	SPECTRUM PACIFIC WEST, LLC	Monthly Billing	607.81
				Monthly Billing	591.01
Total for Check/Tran - 111676:					1,198.82
111677 10/22/25	DD	3502	SYLVAN LEARNING CENTER	Employee/Candidate Testing	315.00
111678 10/22/25	DD	2777	JOHN C THARP	SCADA Conf	156.08
111679 10/22/25	DD	139	TOWNSQUARE MEDIA TRI CITIES	Advertising	3,144.00
111680 10/22/25	DD	1048	UNITED WAY OF BENTON & FRANKLI	EE United Way Contribution	381.23
111681 10/22/25	DD	10154	US PAYMENTS, LLC	Paysite/Kiosk/Card Processing Fees	351.59
				Paysite/Kiosk/Card Processing Fees	1,440.00
Total for Check/Tran - 111681:					1,791.59
111682 10/22/25	DD	272	UTILITIES UNDERGROUND LOCATION	Underground Locate	554.85
111683 10/22/25	DD	10793	VAF INDUSTRIES, LLC	Ladder Clips	5,186.50
				Ladder Clips	-419.50
Total for Check/Tran - 111683:					4,767.00
111684 10/22/25	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.80
				Weekly Svc	38.14
				Weekly Svc	27.73
				Weekly Svc	22.08
				Weekly Svc	18.39
Total for Check/Tran - 111684:					142.14
111685 10/22/25	DD	4235	WATER STREET PUBLIC AFFAIRS, LLC	Lobbying Svc	6,500.00
111686 10/22/25	DD	11134	WELLABLE LLC	Pro Wellness Plan	350.00
111687 10/29/25	DD	963	ANIXTER INC.	CUTOUT, 15 KV	2,266.26
				Material	18,030.88

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				BOLTS MACH 5/8 X 18	1,793.02
				BOLTS MACH 5/8 X 20	243.17
				BOLTS MACH 7/8 X 18	2,626.52
				CLAMP TRUNION 954 ACSR	3,236.80
				CLEVIS INSUL 4 SQ D	1,228.61
				Total for Check/Tran - 111687:	29,425.26
111688 10/29/25	DD	10496	ARNETT INDUSTRIES, LLC	Tool Repair	112.00
111689 10/29/25	DD	34	BENTON PUD-ADVANCE TRAVEL	E&W Superintendents Mtg	372.90
				E&W Superintendents Mtg	102.00
				Total for Check/Tran - 111689:	474.90
111690 10/29/25	DD	3828	BORDER STATES INDUSTRIES, INC.	Mounting Brackets	1,239.78
				Splicing Tape	893.55
				Material	186.05
				Plug, PVC 3" Carlon #P258LT, K	495.81
				Plug, PVC 4" Carlon #P258NT,	547.31
				Bell end, PVC, 3"	364.49
				Insulator, Spool, ANSI 53-2, P	304.99
				Total for Check/Tran - 111690:	4,031.98
111691 10/29/25	DD	454	COLUMBIA/SNAKE RIVER IRRIGATOR	Membership Dues	2,200.00
111692 10/29/25	DD	2972	COMPUNET, INC.	Azure Monthly Billing	32.64
111693 10/29/25	DD	2898	ELECTRICAL CONSULTANTS, INC.	Professional Svc	1,887.00
111694 10/29/25	DD	79	GENERAL PACIFIC, INC.	Insulator	40,600.90
				PLUG ELAS 650 CP	1,871.84
				Total for Check/Tran - 111694:	42,472.74
111695 10/29/25	DD	3569	BRIANA L HERRINGTON	WPUA Fall Finance Mtg	226.10
111696 10/29/25	DD	10151	IKEGPS, INC.	IKE GPS Software	6,854.40

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
111697 10/29/25	DD	10660	IRBY ELECTRICAL UTILITIES	Fire Pole Wrap clamps	21,760.00 1,194.62
Total for Check/Tran - 111697:					22,954.62
111698 10/29/25	DD	103	KENNEWICK, CITY OF	Monthly Billing	760.49
111699 10/29/25	DD	11133	MICHAEL D MASSEY	APPA Legal & Regulatory Conf	2,674.73
111700 10/29/25	DD	10301	KEITH A MERCER	PURMS Wildfire Mtg	382.80
111701 10/29/25	DD	11027	MORGAN STANELY CAPITAL MGMT, L	Retirement Plan Consulting Svc	6,000.00
111702 10/29/25	DD	3821	NISC	Registration - Jason Nielsen	1,195.00
111703 10/29/25	DD	2176	PACIFIC OFFICE AUTOMATION, INC.	Monthly Billing	216.22
111704 10/29/25	DD	1241	PARAMOUNT COMMUNICATIONS, INC.	Maggies Place 20 - Off-the-Dock Labor	1,158.36 2,923.52
Total for Check/Tran - 111704:					4,081.88
111705 10/29/25	DD	10671	PRINCIPAL BANK	EE Vision ER Vision EE Health ER Health EE Dental ER Dental	78.19 3,002.24 11,284.36 225,965.18 477.22 17,731.09
Total for Check/Tran - 111705:					258,538.28
111706 10/29/25	DD	396	SD MYERS, LLC	Gas/Oil Testing	266.00
111707 10/29/25	DD	3226	SHI INTERNATIONAL CORP	DocuSign Subscription	3,759.94
111708 10/29/25	DD	219	STONEWAY ELECTRIC SUPPLY	#10 Stranded THHN/ THWN-2, Black #10 Stranded THHN/ THWN-2, Blue #10 Stranded THHN/ THWN-2, Brown #10 Stranded THHN/ THWN-2, Green #10 Stranded THHN/ THWN-2, Red	565.61 565.62 565.62 282.81 565.62

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Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				#10 Stranded THHN/ THWN-2, White	1,131.24
				#10 Stranded THHN/ THWN-2, Yellow	565.62
				#12 Stranded THHN/ THWN-2, Black	554.71
				#12 Stranded THHN/ THWN-2, Green	462.25
				#12 Stranded THHN/ THWN-2, Orange	462.25
				Total for Check/Tran - 111708:	5,721.35
111709 10/29/25	DD	11214	TED BROWN MUSIC COMPANY, INC.	Speaker Stands	684.73
111710 10/29/25	DD	1163	TYNDALE ENTERPRISES, INC.	Clothing-Isakson	231.75
				Clothing-Lanphear	189.34
				Clothing-Niebuhr	333.47
				Clothing-Lanphear	115.87
				Clothing-Sunford	303.52
				Clothing-Sunford	201.21
				Clothing-Eby/Koerperich	472.46
				Clothing-Davis	488.36
				Clothing-Anderson/Welch	462.34
				Total for Check/Tran - 111710:	2,798.32
111711 10/29/25	DD	11062	VESTIS SERVICES, LLC	Weekly Svc	35.80
				Weekly Svc	38.14
				Weekly Svc	27.73
				Weekly Svc	22.08
				Weekly Svc	18.39
				Total for Check/Tran - 111711:	142.14
111712 10/29/25	DD	3452	KENT E ZIRKER	WPUA Fall Finance Mtg	249.17
Total Payments for Payment Type - DD:					(84) 1,019,056.17
Total Voids for Payment Type - DD:					(0) 0.00
Total for Payment Type - DD:					(84) 1,019,056.17

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
91185 10/22/25	CHK	39	BENTON COUNTY	County GIS Prints	26.00
91186 10/22/25	CHK	259	BENTON FRANKLIN COMMUNITY ACT	REEP	7,500.00
91187 10/22/25	CHK	35	BENTON PUD - CUSTOMER ACCOUNT	Monthly Billing	404.37
91188 10/22/25	CHK	614	BOB RHODES HEATING & AC, INC.	REEP	400.00
				REEP	400.00
Total for Check/Tran - 91188:					800.00
91189 10/22/25	CHK	10615	CONCRETE SPECIAL TIES, INC.	DSI Dispenser	587.52
91190 10/22/25	CHK	310	MOON SECURITY SERVICES, INC.	Monitoring Svc	271.48
				Monitoring Svc	203.89
				Monitoring Svc	102.12
				Monitoring Svc	102.12
				Monitoring Svc	102.12
				Monitoring Svc	193.76
Total for Check/Tran - 91190:					975.49
91191 10/22/25	CHK	128	PERFECTION GLASS, INC.	REEP	588.00
91192 10/22/25	CHK	10671	PRINCIPAL BANK	Investment Safekeeping Svc	1,000.00
91193 10/22/25	CHK	3620	JAMES A TIETSORT	Eaton Voltage Regulator School	140.00
91194 10/22/25	CHK	992	VERIZON NORTHWEST	Monthly Billing	2,394.08
91195 10/22/25	CHK	99999	NICHOLE BENNETT	Credit Balance Refund	818.04
91196 10/22/25	CHK	99999	EVANS BERGYE	Credit Balance Refund	231.91
91197 10/22/25	CHK	99999	CIPRIANA A CHAVEZ	Credit Balance Refund	14.54
91198 10/22/25	CHK	99999	SANDRA CUEVAS	Credit Balance Refund	106.56
91199 10/22/25	CHK	99999	MONTY E GILBERT	Credit Balance Refund	800.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
91200 10/22/25	CHK	99999	JAMIE S GIRVIN	Credit Balance Refund	26.09
91201 10/22/25	CHK	99999	GRACIELA LARA	Credit Balance Refund	455.96
91202 10/22/25	CHK	99999	YOLANDA H LOPEZ	Credit Balance Refund	666.90
91203 10/22/25	CHK	99999	LUCILLE LUGINBILL	Credit Balance Refund	484.80
91204 10/22/25	CHK	99999	TRISHA MCGRADY	Credit Balance Refund	25.24
91205 10/22/25	CHK	99999	LAYLA N MOHAMED	Credit Balance Refund	750.00
91206 10/22/25	CHK	99999	ALLYSE NICHOLSON	Credit Balance Refund	95.87
91207 10/22/25	CHK	99999	PACIFICAP CONSTRUCTION	Credit Balance Refund	115.00
91208 10/22/25	CHK	99999	RACHEL SANCHEZ	Credit Balance Refund	328.71
91209 10/22/25	CHK	99999	RICHARD A TIGNER	Credit Balance Refund	52.88
91210 10/29/25	CHK	2425	AT&T MOBILITY, LLC	Monthly Billing	5.45
91211 10/29/25	CHK	259	BENTON FRANKLIN COMMUNITY ACT	Helping Hands	2,642.81
			REEP		7,500.00
Total for Check/Tran - 91211:					10,142.81
91212 10/29/25	CHK	10149	CHARTER COMMUNICATIONS	MR Refund	284.51
91213 10/29/25	CHK	243	FEDERAL EXPRESS CORP	Mailing Svc	7.02
91214 10/29/25	CHK	97	JOINT APPRENTICESHIP & TRAINING C	Tuition/Material & Workbooks	-2.26
				Apprenticeship/Saturday School	9,345.00
				Materials - Niebuhr	752.49
				School Materials for Eby, Henning	1,700.66
Total for Check/Tran - 91214:					11,795.89
91215 10/29/25	CHK	962	PACIFIC POWER	Monthly Billing	662.43
91216 10/29/25	CHK	128	PERFECTION GLASS, INC.	REEP	408.00

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	146.75
				Fiber Lease	293.49
Total for Check/Tran - 91218:					8,364.57
91219 10/29/25	CHK	3961	SIERRA ELECTRIC, INC.	Repair/Replace Meter	261.05
				Repair/Replace Meter	261.05
				Repair/Replace Meter	261.05
				Repair/Replace Meter	261.05
				Repair/Replace Meter	194.71
				Repair/Replace Meter Base	194.71
				Repair/Replace Meter	261.05
Total for Check/Tran - 91219:					1,694.67
91220 10/29/25	CHK	992	VERIZON NORTHWEST	Monthly Billing	193.76
				Monthly Billing	116.94
				Monthly Billing	360.09
				Monthly Billing	235.98
				Monthly Billing	353.55
				Monthly Billing	226.95
				Monthly Billing	2,192.52
				Monthly Billing	346.91
Total for Check/Tran - 91220:					4,026.70
91221 10/29/25	CHK	370	WASH STATE DEPT ECOLOGY	Annual Gas Report Fee	2,269.00
91222 10/29/25	CHK	172	WASH STATE DEPT TRANSPORTATION	Utility Permit	2,486.70
				Utility Permit	1,246.04
Total for Check/Tran - 91222:					3,732.74
91223 10/29/25	CHK	99999	ALEXANDER ARABIAN	Credit Balance Refund	300.00
91224 10/29/25	CHK	99999	ABDO AYOUB	Credit Balance Refund	675.27

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Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
91225 10/29/25	CHK	99999	JOYCE C CLARK	Credit Balance Refund	300.00
91226 10/29/25	CHK	99999	LINDSEY CLARK	Credit Balance Refund	38.00
91227 10/29/25	CHK	99999	DENNIS A CONTRERAS	Credit Balance Refund	17.81
91228 10/29/25	CHK	99999	MARILYN A COTE	Credit Balance Refund	375.00
91229 10/29/25	CHK	99999	ERIKA DAVIS	Credit Balance Refund	475.00
91230 10/29/25	CHK	99999	RITA DAVIS	Credit Balance Refund	225.00
91231 10/29/25	CHK	99999	ELIZABETH DELRIO	Credit Balance Refund	300.00
91232 10/29/25	CHK	99999	DONALD W DUNCAN	Credit Balance Refund	200.00
91233 10/29/25	CHK	99999	SONIA K GAMET	Credit Balance Refund	250.00
91234 10/29/25	CHK	99999	REYNA I GARCIA JUAREZ	Credit Balance Refund	572.08
91235 10/29/25	CHK	99999	REY J GONZALEZ	Credit Balance Refund	27.24
91236 10/29/25	CHK	99999	ENEDINA GUILLERMO	Credit Balance Refund	195.28
91237 10/29/25	CHK	99999	JEFFREY M HALE	Credit Balance Refund	300.00
91238 10/29/25	CHK	99999	TINA M HARMON	Credit Balance Refund	450.00
91239 10/29/25	CHK	99999	KAY E HASS	Credit Balance Refund	575.00
91240 10/29/25	CHK	99999	TIMOTHY J HENDRICKS	Credit Balance Refund	350.00
91241 10/29/25	CHK	99999	WALTER R JOHNSON	Credit Balance Refund	600.00
91242 10/29/25	CHK	99999	SANDRA KOEPNICK	Credit Balance Refund	275.00
91243 10/29/25	CHK	99999	SEAN C LARSON	Credit Balance Refund	275.00
91244 10/29/25	CHK	99999	PAUL J MACFARLAN	Credit Balance Refund	250.00
91245 10/29/25	CHK	99999	ELIZABETH M MCFADDEN	Credit Balance Refund	375.00

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Accounts Payable Check Register

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10/18/2025 To 10/31/2025

Bank Account: 2 - BPUD Accounts Payable Warrants

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
91246 10/29/25	CHK	99999	ELVIRA MORENO	Credit Balance Refund	88.01
91247 10/29/25	CHK	99999	MARIZZA NAVARRO	Credit Balance Refund	72.26
91248 10/29/25	CHK	99999	DAVID E PARRA LIRA	Credit Balance Refund	536.00
91249 10/29/25	CHK	99999	ARCHIE R SHEARER	Credit Balance Refund	80.60
91250 10/29/25	CHK	99999	JESSICA SOUTHWICK	Credit Balance Refund	350.00
91251 10/29/25	CHK	99999	PEGGY SPAULDING	Credit Balance Refund	300.00
91252 10/29/25	CHK	99999	PAUL N STALEY	Credit Balance Refund	475.00
91253 10/29/25	CHK	99999	MARIA T VILLANUEVA	Credit Balance Refund	64.06
91254 10/29/25	CHK	99999	JIM M WHITMORE	Credit Balance Refund	300.00
91255 10/29/25	CHK	99999	GINGER D WHITSETT	Credit Balance Refund	400.00
91256 10/29/25	CHK	99999	ELOISE E WOODS	Credit Balance Refund	450.00
91257 10/29/25	CHK	99999	YELS HOMES	Credit Balance Refund	201.33
Total Payments for Payment Type - CHK:					(73) 103,601.97
Total Voids for Payment Type - CHK:					(0) 0.00
Total for Payment Type - CHK:					(73) 103,601.97
Total Payments for Bank Account - 2 :					(73) 103,601.97
Total Voids for Bank Account - 2 :					(0) 0.00
Total for Bank Account - 2 :					(73) 103,601.97
Grand Total for Payments :					(157) 1,122,658.14
Grand Total for Voids :					(0) 0.00
Grand Total :					(157) 1,122,658.14

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Accounts Payable Check Register

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ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
7427 10/20/25	WIRE	169	ENERGY NORTHWEST	Purchased Power	141,112.62
7428 10/23/25	WIRE	2205	UNITED STATES TREASURY	Federal Income Tax	87,111.25
				Medicare - Employee	10,814.95
				Medicare - Employer	10,622.69
				Social Security - Employee	43,137.17
				Social Security - Employer	43,137.17
Total for Check/Tran - 7428:					194,823.23
7429 10/24/25	WIRE	1567	ICMA RETIREMENT CORP	457(b) Leave EE Contribution	1,470.93
				457(b) Roth EE Contribution	17,180.98
				ER Def Comp 401	21,381.36
				ER Def Comp 457	3,335.27
				Plan A 457(b) Employee Contribution	4,610.64
				Plan B 457(b) Employee Contribution	21,172.57
				Plan C 401(a) Option 1 EE Contribution	3,503.99
				Plan C 401(a) Option 2 EE Contribution	2,420.85
				Plan C 401(a) Option 3 EE Contribution	596.03
				Plan C 401(a) Option 4, Step 1 EE Contri	127.69
				Plan C 401(a) Option 4, Step 2 EE Contri	1,738.24
				Plan C 401(a) Option 4, Step 3 EE Contri	1,578.19
				Plan C 401(a) Option 4, Step 4 EE Contri	1,190.93
				Plan C 401(a) Option 5, Step 4 EE Contri	1,398.77
				Plan C 457(b) Employee Contribution	5,082.23
				457 EE Loan Repayment #1	3,310.58
				457 EE Loan Repayment #2	566.73
				457 EE Loan Repayment #3	57.03
				457 EE Loan Repayment #4	71.97
Total for Check/Tran - 7429:					90,794.98
7430 10/28/25	WIRE	424	WASH STATE DEPT REVENUE-EXCISE	Utility Tax	477,239.20
				Use Tax	29,685.82

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Accounts Payable
Check Register

Page 17

ALL

Bank Account: 1 - Benton PUD ACH/Wire

Check / Tran Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
				Retailing & Wholesaling Tax	898.68
				Service Tax	5,825.51
Total for Check/Tran - 7430:					513,649.21
Total Payments for Payment Type - WIRE:					(4) 940,380.04
Total Voids for Payment Type - WIRE:					(0) 0.00
Total for Payment Type - WIRE:					(4) 940,380.04



BENTON PUD - RESIDENTIAL CONSERVATION REBATE DETAIL

<u>Date</u>	<u>Customer</u>	<u>Rebate Amount</u>	<u>Rebate Description</u>
10/16/2025	SUSAN SCHISLER	\$ 100.00	Rebate - Smart Thermostat
10/16/2025	RODOLFO MARTINEZ	\$ 250.00	Rebate - Electric Vehicle
10/16/2025	MARC D FOUTS	\$ 250.00	Rebate - Electric Vehicle
10/23/2025	PAUL RICHARDS	\$ 250.00	Rebate - Electric Vehicle

\$	850.00
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COMMISSION AGENDA ACTION FORM

Meeting Date:	November 12, 2025	
Subject:	Resolution No. 2714 – Adopting the 2026-2030 Strategic Plan	
Authored by:	Jodi Henderson	Staff Preparing Item
Presenter:	Jon Meyer	Staff Presenting Item (if applicable or N/A)
Approved by:	Jon Meyer	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
☒ Consent Agenda	☐ Pass Motion	☐ Decision / Direction
☐ Business Agenda	☒ Pass Resolution	☐ Info Only
☐ Public Hearing	☐ Contract / Change Order	☐ Info Only/Possible Action
☐ Other Business	☐ Sign Letter / Document	☐ Presentation Included

Motion for Commission Consideration:

Motion adopting Resolution No. 2714, Approving the 2026-2030 Strategic Plan.

Background/Summary

The draft 2026-2030 Strategic Plan was shared with the Commission on October 14, 2025, and October 28, 2025, for review and comment.

Recommendation

The 2026-2030 Strategic Plan includes new and updated Strategic Actions and Drivers of Actions associated with each of the five Strategic Goals.

Fiscal Impact

Resource requirements associated with Strategic Actions in 2026 have been included in the 2026 budget planning process.

RESOLUTION NO. 2714

November 12, 2025

**A RESOLUTION OF THE COMMISSION OF
PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY
ADOPTING THE 2026-2030 STRATEGIC PLAN**

WHEREAS, Public Utility District No. 1 of Benton County (the “District”) has developed an integrated planning process that links high-level plans with subordinate plans, budgets, and rate-setting; AND

WHEREAS, The Strategic Plan sets forth the District’s mission, purpose, core values and identifies strategic actions that will be undertaken in the upcoming five years; AND

WHEREAS, In the development of the 2026-2030 Strategic Plan, the Commission and Leadership reviewed key Drivers of Action; AND

WHEREAS, Strategic Actions were affirmed where the District could best position itself to anticipate and respond to key Drivers of Actions; AND

WHEREAS, The Draft 2026-2030 Strategic Plan, which included Strategic Actions and Drivers of Actions was shared with the Commission on October 14, 2025, and October 28, 2025 for review and comment.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Benton County that the 2026-2030 Strategic Plan be adopted.

ADOPTED By the Commission of Public Utility District No. 1 of Benton County at an open meeting, with notice of such meeting being given as required by law, this 12th day of November 2025.

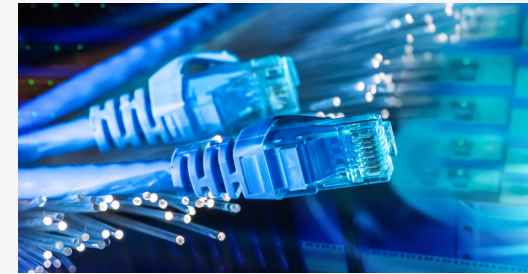
Jeffrey D. Hall, President

ATTEST:

Michael D. Massey, Secretary

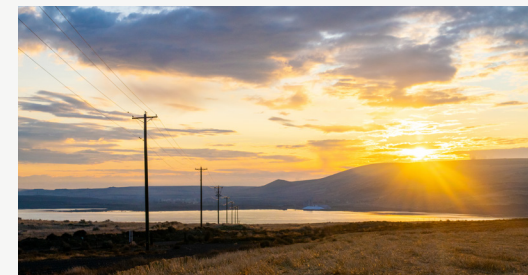


STRATEGIC PLAN



BENTON PUD

2026 - 2030 STRATEGIC PLAN



Updated November 12, 2025

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MESSAGE FROM THE GENERAL MANAGER



STRATEGIC PLAN

3

Your Trusted Energy Partner

Benton PUD has been a trusted and foundational part of our community for nearly eighty years. Throughout our history it has been the highly qualified and dedicated employees who have been the key to achieving our mission and purpose and to establishing Benton PUD as a respected and influential community and regional leader.

The 2026-2030 Strategic Plan carries on the long tradition of forward thinking and excellence at Benton PUD with an emphasis on continuous improvement in four core functional areas along with increased employee and community engagement.

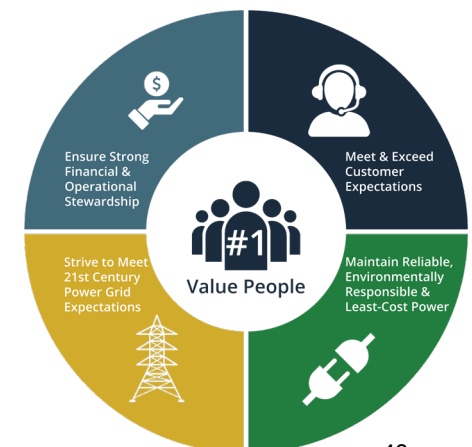
With the wide array of expected and unexpected opportunities and challenges coming our way, we believe it is critical to regroup ourselves and focus on what has gotten us this far. The most important part of our Strategic Target recognizes that Value People is at the center of all we do. But valuing people cannot just be a slogan, it must be demonstrated through our words and actions.

Benton PUD's strategic plan continues to aim at the highest good in all we do and sets a course for actions intended to let all employees and our customers know they are valued and are part of something great. And of course, we remain anchored in our public power heritage and strong customer service focus which has defined us since day one and continues to be the reason for our existence.

It is an exciting time to be a part of the Benton PUD team as we chart some new territory and build on the winning strategies that have served our customers so well over the years.

Rick Dunn, General Manager

Strategic Target



Be EmPOWERed. Be involved. Make a difference. POWER UP!

We are experiencing unprecedented change in our industry. It seems not a day goes by that clean energy isn't in the news or being debated by politicians. No matter what path we take to cleaner energy, electricity will have a major role to play, and how you choose to engage individually can make a big difference overall.

While there is no doubt Benton PUD employees understand and are committed to our every day mission, purpose and values, the 2026-2030 Strategic Plan provides a road map for actions that stretch our current capabilities and are responsive to both opportunities and threats.

Our strategic plan focuses on five strategic goals with Value People at the center of all we do. These five goals are also the foundation of our POWER UP incentive program, which is designed to engage, motivate, and reward employees for meeting high performance standards, growing personally and professionally, and providing ever-increasing value to our customers.

I invite all employees to review the plan, embrace our strategic goals and actions, and be personally committed to:



Learn

Take advantage of new opportunities and offerings to understand more about the electricity industry and the processes and people involved in the delivery of electric and broadband services.



Serve

Extend your influence as proud, confident, and credible energy influencers in the communities we serve.



Engage

Continue as a forward focused utility and leader in our region by evaluating and developing new and innovative ways to achieve increasing excellence in reliability, stewardship, and power supply.



Empower

Promote a culture of employee wellbeing and vitality through involvement in safety and wellness programs.

Rick Dunn, General Manager

GUIDING PRINCIPLES & STRATEGIC PLANNING PROCESS



STRATEGIC PLAN

5



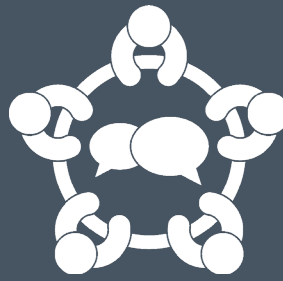
MISSION

We contribute high value to our community and customers by providing energy and related services using reliable and efficient delivery systems.



PURPOSE

To improve the quality of life in our community through leadership, cooperation and stewardship.



VALUES

Safety
Integrity
Mutual Respect
Forward Focus
Excellence
Teamwork

GUIDING PRINCIPLES



STRATEGIC PLANNING PROCESS



Safety

"We place high value on public and employee safety and each individual is committed to the prevention, education and awareness of hazardous conditions that could lead to accidents or injuries."



Integrity

"We are honest, trustworthy, ethical and demonstrate this by taking responsibility for our actions."



Mutual Respect

"We value each individual for who they are, understanding and appreciating their opinion and input."



Forward Focus

"We anticipate the future, seeking better and more innovative ways to serve our customers."



Excellence

"We take pride in doing quality work and meeting our commitments."



Teamwork

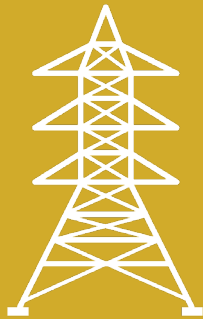
"We work together as an interdependent group of multi-talented people committed to common goals for individual and organizational success."

OUR STRATEGIC GOALS



VALUE PEOPLE

Demonstrate mutual respect and regard for the inherent value of all people through our words and actions.



STRIVE TO MEET 21ST CENTURY GRID EXPECTATIONS

Continuously improve electric service reliability and value.



ENSURE STRONG FINANCIAL & OPERATIONAL STEWARDSHIP

Deliver financial and operational outcomes that demonstrate diligent and consistent adherence to industry best practices; applicable codes, standards, and regulations; and established District policies, guidelines and procedures.



MEET & EXCEED CUSTOMER EXPECTATIONS

Empower customers with technology, processes and people that help make their lives better.



ENSURE A RELIABLE, ENVIRONMENTALLY RESPONSIBLE & LEAST-COST POWER SUPPLY

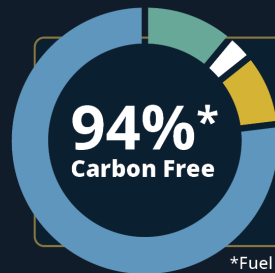
Balance environmental and economic tradeoffs and risks to achieve a power supply portfolio which helps ensure the health, safety and well-being of our customers.

WHO WE ARE BY THE NUMBERS



STRATEGIC PLAN

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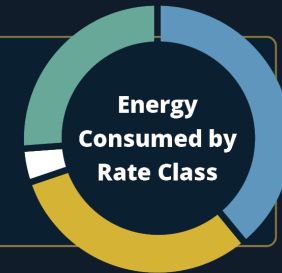


Hydro	74%
Nuclear	10%
Wind	7%
Other	9%

*Fuel Mix is based on a 4-Year average

BENTON P.U.D. FAST FACTS

Residential	40%
Commercial	31%
Irrigation	25%
Industrial	4%



99
Miles of 115 kV
Transmission Lines

58,151
Connections

1,065
Miles of
Underground
Service
Wires

39
Substations

976
Miles of Underground
Distribution Lines

SERVICE AREA
927
Sq. Miles in
Benton County

BROADBAND
764 Ethernet, Wireless & TDM
End User Customers
510 Miles of Fiber

1,157
Customer Installed
Solar Connections

10,945
Pad Mount
Transformers

267
Miles of Overhead
Service Wires

9,301
Overhead
Transformers

770
Miles of Overhead
Distribution Lines

24,623
POLES

AS OF APRIL 2025



VALUE PEOPLE

ACTIONS

1. Implement a multi-phased approach to an enterprise physical security plan to mitigate risks to District facilities and safety of employees.
2. Market and grow the EmPOWERed program to achieve a high level of employee participation.
3. Evaluate results of Benton PUD Leadership Development framework and formalize program requirements.

DRIVERS OF ACTION

1. Emerging experience gaps and retirements in the electric utility industry are increasing competition for skilled personnel in journey-level trades, technical and leadership positions.
2. Online education and training platforms are providing increased opportunities for widespread employee development, and community education and outreach.
3. Many new generation employees are valuing diverse, challenging, and flexible job opportunities over “secure” long-term employment which could increase employee turnover and erode institutional knowledge important to providing reliable and high value electric and broadband services.
4. Employer and employee paradigm shifts have occurred relative to flexible work schedules and telecommuting.
5. Increasing recognition of employer provided wellness programs and opportunities as significant contributors to employee physical and mental health which translates to better job performance and satisfaction.
6. Highly publicized events related to workplace violence have increased expectations of employers to plan for and mitigate worst case scenarios.
7. Equity issues and the social justice movement are influencing corporate policies and practices through federal and state regulations as well as influential non-governmental organizations.
8. A tension exists between electricity as an essential and valued service and the inherent hazards it poses to employees and the general public.
9. Year-over-year increases in prescription drugs and healthcare costs.
10. Rapid growth of artificial intelligence (AI) and the impact of AI capabilities on business processes.





STRIVE TO MEET 21ST CENTURY GRID EXPECTATIONS

ACTIONS

1. Develop implementation plans for next generation Supervisory Control and Data Acquisition (SCADA) communications network to ensure continuous improvement of operational visibility of our transmission and distribution electricity delivery systems.
 2. Complete Transmission Reliability Improvement projects (TRIP) including a second 115 kV source to Prosser and a second source to Red Mountain / Reata areas.
 3. Engage with Bonneville Power Administration (BPA) to ensure completion of Tri-Cities transmission systems reinforcement programs and work to develop integrated communications to provide real-time status of the District's regional transmission interconnections.
 4. Develop increased distribution system operational 'visibility' through customer meter (AMI) data analytics and reporting of distribution transformer coincidental loading necessary for avoiding overloads caused by electric vehicle charging.
 5. Review and update the District's construction and design standards along with equipment specifications and inventory planning to accommodate expected growth in electric vehicle charging.
 6. Develop increased operational 'visibility' through customer meter (AMI) and SCADA data analytics and reporting to manage possible impacts on distribution feeder and lateral operations caused by increasing concentrations of customer-owned solar, electric vehicle charging and natural-gas end use electrification.
 7. Develop a transmission and distribution long-range capacity and operations planning methodology and process (10 year plus) as an addition to the District's 5-year Plan of Service studies.
 8. Identify and prioritize timely completion of distribution system operations initiatives represented as Operations Technology (OT) and Outage Management (OM) in the District's Strategic Technology Plan while identifying 'next generation' initiatives in long-range operations planning.
1. "Always on electricity" expectations drive the need for redundancy and resiliency in design and operation of transmission and distribution systems.
 2. High levels of customer adoption of advanced technologies in their personal lives increases the standard by which electric utilities are measured in their use of technology to anticipate and keep problems from happening, which requires instant and regular customer communications be available when problems arise.
 3. State policies and incentives continue to promote distributed generation (primarily solar) requiring utilities to accommodate bi-directional power flow on their distribution systems in planning and operating procedures.
 4. Increasing demand for integrated and automated operations between bulk electric system operators (the Bonneville Power Administration) and distribution utilities to meet ever increasing reliability expectations, bi-directional power flows and the ability to respond to "grid level" emergencies safely and rapidly.
 5. The prevalence and availability of utility automation and communication technologies is increasing the standard for 'prudent utility practice' and the potential liability that would come if high levels of operational visibility are not in place.
 6. Aggressive Washington State clean energy policies are incentivizing electrification of transportation and natural gas end-uses which policymakers expect will result in a doubling of electricity demand by 2050.
 7. Washington's Clean Energy Transformation Act (CETA) is driving development of utility scale solar projects in Benton County with a corresponding interest in possible interconnection to existing transmission lines owned by the District and BPA.
 8. Continued political support for solar and distributed generation in Washington State could result in future legislation that increases the State's net metering cap as well as interest in community solar and utility-scale projects interconnected to the District's distribution system.



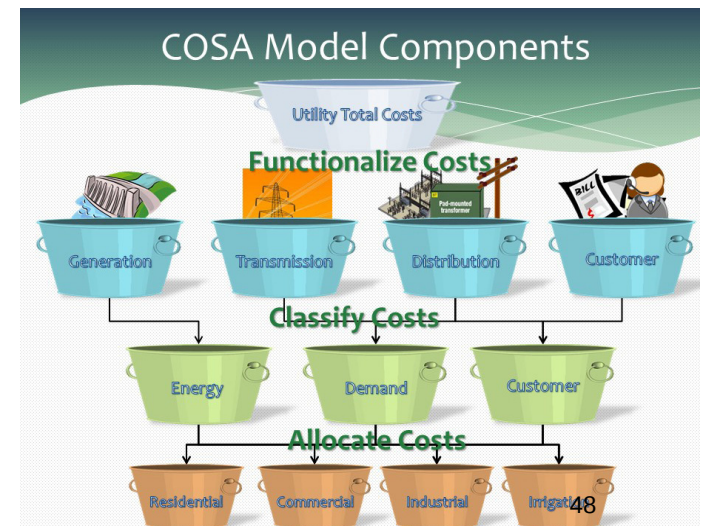
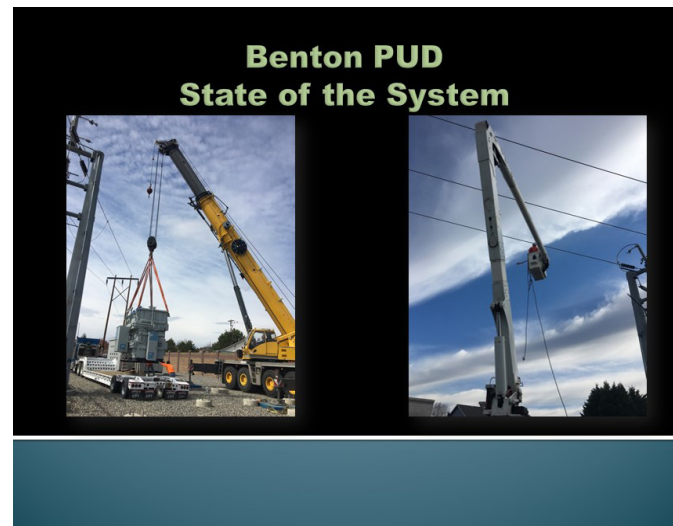
ENSURE STRONG FINANCIAL & OPERATIONAL STEWARDSHIP

ACTIONS

1. Evaluate how rising BPA Tier 2 power costs are reflected in rates for large customer classes including industrial and Electricity Intensive Loads (EIL).
2. Develop standards, procedures, and formal plans to further harden District core electrical and broadband infrastructure against physical threats.
3. Considering persistently long equipment lead times, review probable and high-risk transmission and distribution system contingencies to ensure inventory planning and management provide spare equipment and parts adequate for a resilient transmission and distribution system.
4. Conduct an independent third-party cybersecurity assessment to evaluate the utility's cyber maturity, validate compliance with industry best practices, and strengthen defenses against persistent and evolving threats.
5. Develop a plan to respond to incremental increase to BPA demand and capacity charges in future rate periods.

DRIVERS OF ACTION

1. Persistent, evolving and increasing cyber and physical security threats.
2. Ever increasing accumulation, availability, and accuracy of data for data-driven decision making.
3. Increasing legal liability associated with power line operations precipitated by wildfire risk and consequences.
4. Increasing State of Washington regulation of consumer owned utilities.
5. Safety, operational and financial challenges associated with increasing demands for joint use of power poles and utility right-of-way for advanced wireless deployments.
6. Increasing competition in the local broadband market could result in declining revenues over time.
7. Clean energy policies with strong preferences for intermittent and variable wind and solar power are increasing capacity costs and driving policy decisions regarding how the District accommodates growth in electricity demand.
8. National and global clean energy policies promoting energy dilute but material intensive technologies like wind, solar and batteries are driving demand for electrical equipment and supplies beyond supply chain capabilities resulting in high price inflation and inventory shortages.



MEET & EXCEED CUSTOMER EXPECTATIONS



STRATEGIC PLAN

12



MEET & EXCEED CUSTOMER EXPECTATIONS

ACTIONS

1. Market enhanced notification capabilities included in the District's SmartHub application.
2. Market and grow the EmPOWERed program to achieve a high level of community engagement, while establishing connections with our schools, civic organizations, and economic development organizations to promote and raise awareness of the electric industry.
3. Stay engaged and influence policymakers regarding possible changes to a low-income assistance program design and implementation.

DRIVERS OF ACTION

1. Increasing customer preferences for timely engagement that is a balance of both automated and personal service options.
2. Prevalence of instant communications technology platforms and customer demands to access information anywhere, at any time, on any device.
3. Value of public utility business model eroding over time with questionable brand recognition or loyalty.
4. Diminishing energy savings opportunities through traditional measures and increasing need for rate-based options and incentives.
5. Politically charged and often ideological messaging in the media and academia promoting a low-cost, clean, and renewable energy future is driving misinformation and an expressed interest by the general public to gain a better understanding of the implications of clean energy policies.
6. Washington State clean energy policies require utilities to identify vulnerable low-income populations and expand low-income assistance programs.





ENSURE A RELIABLE, ENVIRONMENTALLY RESPONSIBLE & LEAST-COST POWER SUPPLY

ACTIONS

1. Develop a power supply portfolio strategy that meets customer growth forecasts, is responsive to the economic development objectives of our community partners, within the constraints of state clean energy regulations and the District's BPA Load-Following contract.
2. Advocate for the preservation of the Federal Columbia River Power System and advancement of nuclear technology through active public engagement and education. Continue to heighten awareness of customers and policymakers to the tradeoffs associated with aggressive state and federal clean energy policies.
3. Work closely with Energy Northwest (EN) Staff, Board and Utility Members to help ensure the Site-1 Small Modular Reactor project project being funded by Amazon Web Services is thoroughly vetted and that legal and financial protections are in place to mitigate risks to the District for the initial 320 megawatt build out while keeping offtake options on the table for future module development.

DRIVERS OF ACTION

1. Fully subscribed Federal Columbia River Power System and erosion of firm hydro generation capability due to increased spill for salmon recovery.
2. Coal power retirements and associated loss of dispatchable capacity increasing the risk of blackouts in the northwest.
3. Anti-fossil fuel ideology and clean energy policies chilling (or eliminating) new investments in dispatchable natural gas power.
4. Due to aggressive clean energy policies in the northwest and beyond, there is deepening dependence on the hydropower system to maintain grid reliability.
5. Clean energy policies with strong preferences for wind and solar power despite their inherent variability, intermittency, and limited value in meeting resource adequacy requirements.
6. Increasing evidence of persistent cost increases for wind and solar generation being driven by increasing raw and refined material costs as well as demand exceeding supply chain capabilities in the U.S. and worldwide.
7. Grid scale energy storage considered necessary and inevitable due to deepening dependence on wind and solar power with mounting evidence Lithium-Ion technology is not a suitable long-term solution due to material and operational constraints.
8. The Northwest Power and Conservation Council (NWPCC) has developed a new set of metrics to evaluate grid reliability in response to previous criticisms of their one-dimensional loss-of-load probability analysis.
9. The Western Resource Adequacy Program (WRAP) has established itself as the standard by which participating utilities will be measured when it comes to resource adequacy.
10. Customer load control (demand response) as a solution to utility capacity deficits.
11. Unstable support for hydro power and continued pressure from environmental, tribal, and state governmental interests to remove dams as a means for salmon recovery.
12. Formation of two western U.S. day ahead power markets is advancing with BPA selecting the Southwest Power Pool (SPP) Markets+ option and a go-live goal of October 2027.
13. Tri-Cities economic development focus on nuclear power and energy storage.
14. BPA's New Large Single Load (NLSL) policy limiting spot-load growth to 10 average megawatts combined with Washington's Clean Energy Transformation Act (CETA) carbon-free generation requirements severely constrains the District's ability to provide firm and low-cost energy usually demanded by electricity intensive industry which continues to express an interest in bringing jobs to the Tri-Cities area.
15. Uncertainty regarding the availability and increasing cost of new dependable generation resources in the northwest and throughout the western U.S. is driving up power supply fixed costs and increasing risk of higher rates needed to serve growing electricity demand.
16. Aggressive clean energy policies in Washington and Oregon are promoting rapid electrification of transportation and natural gas end-uses (which is expected to double electricity demand by 2050) while utilities struggle to balance affordability and reliability under zero-carbon constraints. The mismatch between political and utility load forecasts coupled with 'development friction' associated with material and land intensive wind and solar generation and the transmission lines needed to bring remotely generated electricity to where people live is resulting in high levels of uncertainty in terms of availability, price, and reliability of future power supplies.
17. Substantial need for additional electricity driven by data centers and artificial intelligence is resulting in Big Tech's strong financial support of nuclear and natural-gas power with Amazon Web Services stepping up to fund initial development of 320 megawatts (4 x 80 MW) of Energy Northwest's Site-1 Small Modular Reactor project.
18. BPA's transmission interconnection queue has been overwhelmed by proposed massive development of wind, solar and battery generation resources as well as the expected load growth driven by aggressive electrification included in Washington and Oregon energy policies.
19. In spite of having exhausted the firm generating capability of their existing portfolio and the expectation of utility load growth driven by electrification, BPA's Resource Program has yet to signal the need for new generation assets beyond the 162 megawatts of firm capacity expected to come with the Columbia Generating Station Extended Power Uprate.



COMMISSION AGENDA ACTION FORM

Meeting Date:	November 12 th 2025	
Subject:	Easement Grant – City of Prosser Sanitary Sewer Project	
Authored by:	Evan Edwards	Staff Preparing Item
Presenter:	Evan Edwards	Staff Presenting Item (if applicable or N/A)
Approved by:	Steve Hunter	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
☒ Consent Agenda	☒ Pass Motion	☐ Decision / Direction
☐ Business Agenda	☐ Pass Resolution	☐ Info Only
☐ Public Hearing	☐ Contract / Change Order	☐ Info Only/Possible Action
☐ Other Business	☐ Sign Letter / Document	☐ Presentation Included

Motion for Commission Consideration:

Motion for the Commission to grant authority on behalf of the District for the General Manager to sign an easement giving non-exclusive easement rights to the City of Prosser along the West frontage of the Prosser Substation property for construction and future maintenance of a new sanitary sewer line.

Background/Summary

The City of Prosser (COP) Public Works Dept. approached staff with a request for a non-exclusive easement for the installation of a sanitary sewer line across the Wine Country Rd. frontage of Prosser Substation outside the secured perimeter fence.

Engineering Staff met with the COP public works director following completed electrical locates requested by staff to review the location.

Two potential encumbrances were identified in the proposed easement area. These conflicts were reviewed with the City's proposed plan and profile for the area and it was determined that the sanitary sewer location would be ~8-10 feet below the District's typical burial depth of 4 feet and will not cause an issue with typical infrastructure burial depth outside of initial construction.

Recommendation

Approving this easement will allow the City of Prosser to make needed sanitary sewer improvements benefitting our shared customers with little to no impact to the District.

Fiscal Impact

Any recording fees associated with this easement will be borne by the City of Prosser.

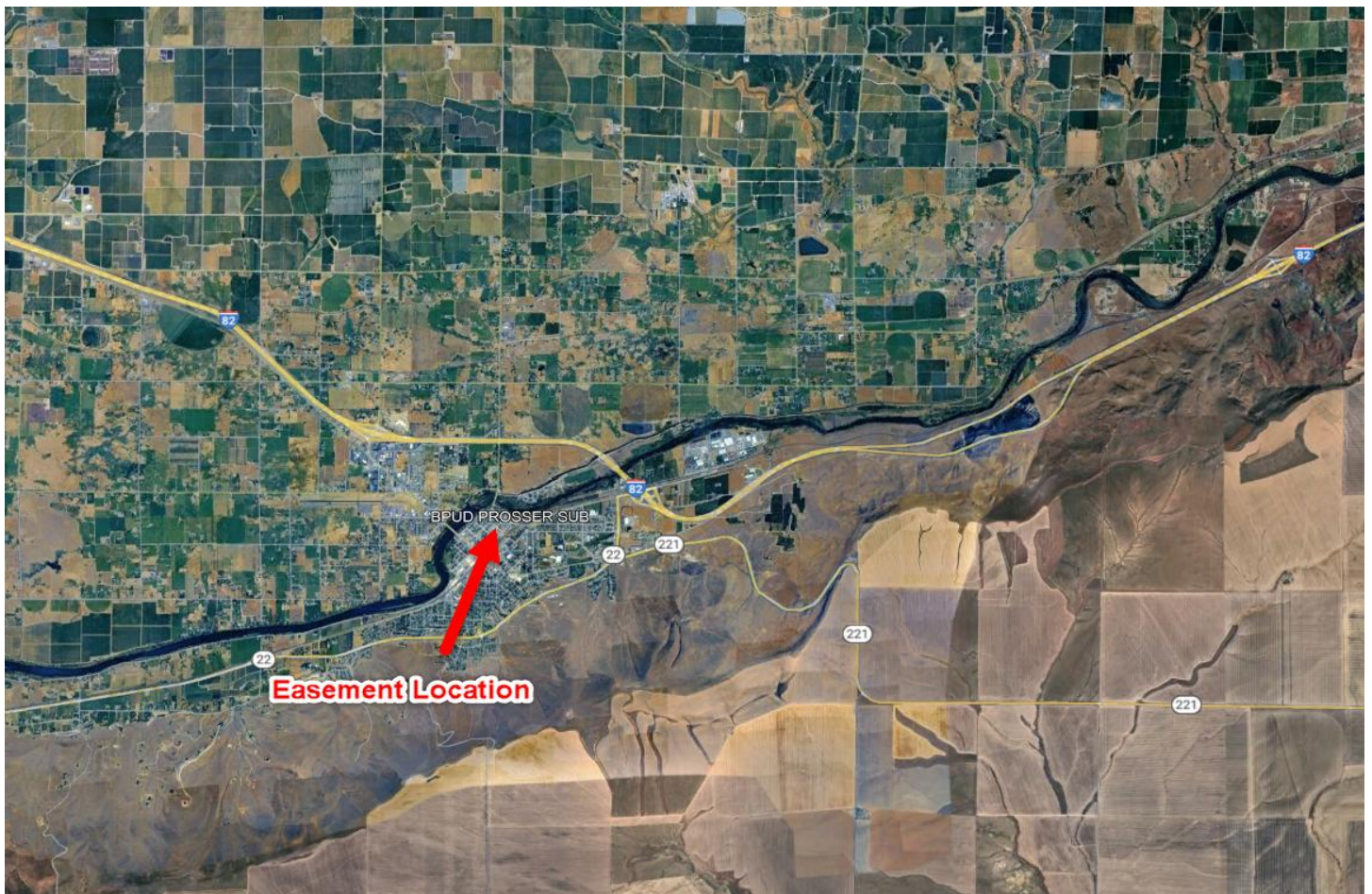
Projects to be Presented at the Benton PUD
Commission Meeting On
November 12, 2025

Project Name: City of Prosser Sanitary Sewer Easement Grant **WO#:** N/A

Location: In Front of Prosser Substation along Wine Country Rd.

Justification: City of Prosser Sanitary Sewer Improvement supporting community residents.

Location Map



After recording return to:

City of Prosser
Office of City Clerk
1002 Dudley Avenue
Prosser, WA 99350

1. Document Title: Sanitary Sewer Easement
 2. Reference Numbers of Documents Assigned or Released: n/a
 3. Grantors: Public Utility District No. 1 of Benton County
 4. Grantees: City of Prosser, Washington.
- Legal Description: Portion of: Section 1, Township 8 North, Range 24 EWM

[X] additional legal is on page 1 - 2 of the document.

5. Parcel Number: Portion 1-0184-202-004-0003, 1-0184-202-004-0002, 1-0184-202-004-0001

SANITARY SEWER EASEMENT

THIS SANITARY SEWER EASEMENT (the “Easement”), made this ____ day of _____, 2025 by and between Public Utility District No. 1 of Benton County, a municipal corporation, with an address of 2721 W. 10th Avenue, Kennewick, Washington 99336 (“Grantor”) and the city of Prosser, Washington, a municipal corporation, with an address of 1002 Dudley Avenue, Prosser, Washington 99350 (“Grantee”).

RECITALS:

A. Grantor is the owner of the following described real property situated in Benton County, Washington, described as follows (hereafter referred to as Easement Property):

Sanitary Sewer Easement:

A strip of land 13.00 feet in width, more particularly described as follows:

That portion of Lots 2 through 8, Block 40, FIRST SUBDIVISION OF PROSSER, according to the Plat thereof recorded in Volume 1 of Plats, Page 11, records of Benton County, Washington, AND TOGETHER WITH vacated alleys pursuant to Ordinance No. 358, recorded under Auditor’s File Number 830684, which attach by operation of law, being a strip of land 13.00 feet

in width, the Southerly line of said strip lying coincident with the Northerly right of way line of Wine Country Road.

Situate in Benton County, State of Washington.

B. Grantee is a municipal corporation that owns a right of way and utility system depicted on Exhibit "A" attached hereto and incorporated herein by this reference ("Grantee's Property") and Grantee to use the Easement Property to make public improvements. Grantee's property also includes any right-of-way or public utility easement owned by Grantee that is not shown on Exhibit "A" which is now owned or hereafter acquired by Grantee.

C. Grantee has requested, and Grantor wishes to grant to Grantee, a nonexclusive permanent easement upon, over, under, and across the Easement Property, for the operation, maintenance and use of sanitary sewer utilities.

NOW, THEREFORE, in consideration of the mutual benefits to be achieved by this grant of this easement, the parties do hereby agree as follows:

1. Recitals. The recitals set forth hereinabove are incorporated herein by this reference as fully as if set forth herein verbatim.

2. Grant of Easement. Grantor hereby grants, declares, dedicates, creates and establishes for the use and benefit of Grantee's Property and the Grantee's assigns a nonexclusive perpetual easement upon, over, under, and across the Easement Property, for the construction, operation, maintenance and use of sanitary sewer utilities and any other public improvement or rights associated therewith or otherwise useful or necessary in connection with the use and enjoyment of the Easement Property for any utility purpose, together with the rights of ingress and egress over and upon the Easement Property for the purposes of construction, reconstruction, installation, maintenance, replacement, repair and cleaning (collectively, "Grantee's Work") of any installed Utility Improvements.

This Easement and Grantee's rights hereunder shall at all times be subject to the rights of Grantor. Grantor hereby reserves unto itself, and its successors and assigns, the right to utilize the Easement Property for access purposes as deemed necessary, advisable, appropriate or convenient by Grantor that do not materially adversely affect Grantee's rights under this Easement.

3. Construction of Utility Improvements.

a. Grantee's Work shall be performed at Grantee's sole cost and expense. Grantee may remove trees, brush, and other improvements currently located on the Grantor's Property as reasonably necessary to complete Grantee's Work. Title to any such material removed shall be vested in Grantee in consideration of any damages incurred as a result of such growth and the cost of removal of the same.

b. Grantee shall be solely responsible for obtaining all necessary permits for Grantee's Work and for the compliance with such permits and all governmental regulations and code

requirements pertaining to Grantee's Work.

4. Maintenance. The sanitary sewer improvements shall be maintained by Grantee in good working order and condition at its sole cost and expense.

5. Compliance. The rights and easements granted hereunder, and the performance by Grantee shall be materially compliant with all applicable statutes, ordinances, permits, rules and regulations of all applicable governmental authorities, including, but not limited to, all permits, conceptual or otherwise, issued by all applicable governmental authorities having jurisdiction over the Easement Property, as the same may be amended from time to time hereafter.

6. Successors and Assigns. This Easement and the obligations hereunder shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, and the benefits and burdens hereof shall run with the Easement Property and Grantee's Property. Grantee may allow its franchisee's to use the easement to install utilities.

7. Enforcement. The easements, covenants and agreements contained herein shall be enforceable by suit for damages, specific performance, declaratory judgment and/or injunctive relief, in addition to any other remedy provided by law or equity.

8. Time is of the Essence. Time is of the essence with respect to all matters set forth herein.

9. Attorneys' Fees. In the event any litigation should arise over the interpretation, scope, or enforcement of any part of this Easement, the prevailing party in such litigation shall be entitled to recover its reasonable attorneys' fees and other legal expenses relating thereto, including, without limitation, those incurred at or before the trial level and any appellate, bankruptcy or administrative proceedings.

10. Governing Law and Venue. This Easement shall be governed by and construed in accordance with the laws of the State of Washington. The venue for any action to enforce or interpret this Easement shall lie in the Superior Court of Washington for Benton County, Washington.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF the parties have caused this Easement to be executed on the day and year first above written.

GRANTOR:

PUBLIC UTILITY DISTRICT NO. 1 OF BENTON COUNTY
GENERAL MANAGER

GRANTEE:

GARY VEGAR, MAYOR

ATTEST:

RACHEL SHAW, DEPUTY CITY ADMINISTRATOR/
CITY CLERK

Approved as to form:

BENJAMIN GOODWIN, CITY ATTORNEY

NOTARY PAGE FOLLOWS

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

I certify that I know or have satisfactory evidence that Public Utility District No. 1 General Manager is the person who appeared before me, and said person acknowledged that he signed this instrument and acknowledged it to be his free and voluntary act for uses and purposes mentioned in the instrument.

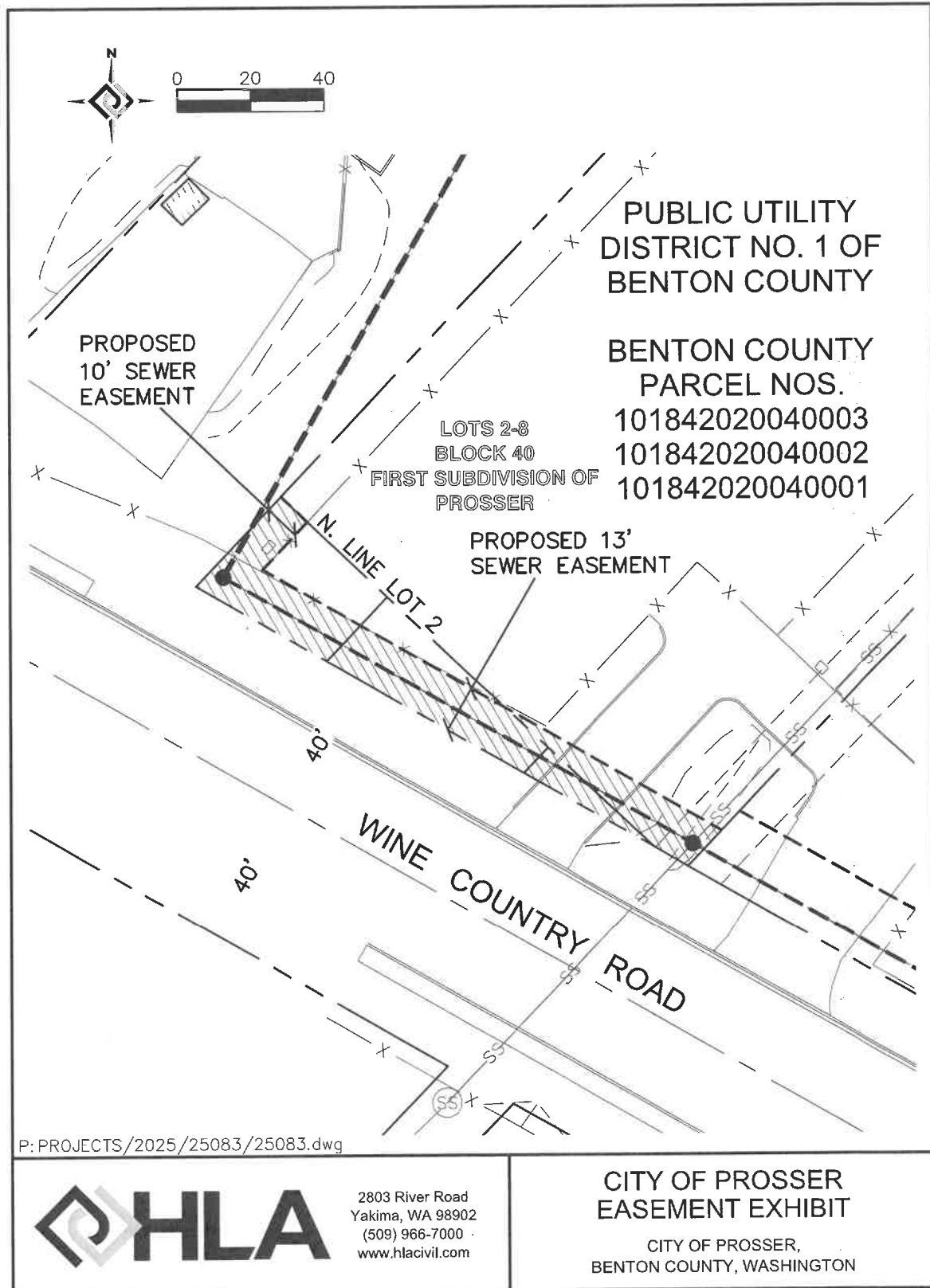
Dated: _____

NOTARY PUBLIC IN AND FOR THE STATE OF
WASHINGTON RESIDING AT _____.

MY COMMISSION EXPIRES: _____

NOTARY'S PRINTED NAME:

Exhibit A





COMMISSION AGENDA ACTION FORM

Meeting Date:	November 12, 2025	
Subject:	2025 – 3rd Quarter Procurement Contracts & Tariff – Activity Report	
Authored by:	Michelle Ochweri	Staff Preparing Item
Presenter:	Michelle Ochweri	Staff Presenting Item (if applicable or N/A)
Approved by:	Jon Meyer	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
☒ Consent Agenda	☐ Pass Motion	☐ Decision / Direction
☐ Business Agenda	☐ Pass Resolution	☒ Info Only
☐ Public Hearing	☐ Contract / Change Order	☐ Info Only/Possible Action
☐ Other Business	☐ Sign Letter / Document	☐ Presentation Included

Motion for Commission Consideration:

None.

Background/Summary

Prior to January 1, 2024, the Procurement Department tracked all contracts utilizing an Access database and generated two reports in compliance with Resolution No. 2511 (Contract Activity) and Resolution No. 2128 (Broadband Service Order Report). Effective January 1, 2024, this information has been transitioned to a new contract management system designed to enhance accessibility, streamline tracking, and improve reporting efficiency.

Attached is a combined report summarizing all contract activity for the third quarter of 2025. In addition, due to recent tariff implementations affecting goods, materials, and equipment, the Procurement Department has initiated a quarterly review process to monitor tariffs paid and evaluate their impact on District costs. A separate Tariff Report for the third quarter of 2025 is included, providing a detailed summary of tariffs incurred and their corresponding financial implications.

Recommendation

Information for Reference and Review only.

Fiscal Impact

N/A

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
1 - General Manager, Commission									
20-01-02	Energy Northwest	Provide Specialty Technical And Professional Services	#1 - change contact at vendor to Silvia and extend expiration date		07/31/2025	\$0	07/31/2026	\$0	07/28/2020
12 - Government Relations									
25-12-01	City of Prosser Parks & Recreation	Touch-A-Truck 2025	#1 - Update the commitment form.	Payable	10/31/2025	\$500	10/31/2025	\$500	
25-12-02	Foundation for Water & Energy Education	FWEE for Tri-Cities Career Academy	#1 - CO to increase funding by \$378.74.	Payable	08/29/2025	\$7,000	08/29/2025	\$7,379	
25-12-06	Pasco Chamber of Commerce	RiverFest 2025		Payable	10/31/2025	\$8,500	10/31/2025	\$8,500	
25-12-07	Power AD Company	Advertising - KSD - Lampson Stadium			07/31/2028	\$5,500	07/31/2028	\$5,500	
15 - IT Infrastructure									
19-15-01	Message Technologies Inc	Cloud-Based Telephone Answering Services	#11 - Extend term of contract through 10/01/2025 and add an additional \$12,000.00 to the NTE.	Payable	08/31/2020	\$35,000	10/01/2025	\$304,349	08/31/2020
18 - IT Applications									
14-18-03	Alden Systems Inc	NotifyPro Subscription Agreement	#5 - Increase funding for remainder of cost of contract.	Payable	02/19/2017	\$14,000	02/19/2026	\$55,400	
20 - Operational Technology									
25-20-04	Keller & Heckman LLP	Legal Services - Radio Spectrum		Payable	07/13/2026	\$25,000	07/13/2026	\$25,000	
21 - Engineering									
25-21-17	Benton REA	Construction Agreement - Structure Upgrades for 556 AAC		Recievable	12/31/2026	\$223,883	12/31/2026	\$223,883	
20-21-21	City of Kennewick	Franchise Agreement	#1 - automatic extension of agreement 5 years		06/30/2030	\$0	06/30/2030	\$0	06/23/2020

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
21 - Engineering									
25-21-12	DJ's Electrical Inc.	Hedges Substation Yard Expansion	#1 - While excavating for the concrete footings for the metering structure it was discover that the ground is very susceptible to caving in. This was mitigated on the concrete footing however the contract also requested that the contractor prepare pole holes for the three new deadend poles. From the previous experience with cave in and understanding the time between the contractors completion and the time District crews set the new deadend pole the hole most likely would cave in on themselves. To ensure the holes remained intact for future use Engineering Staff requested the hole have a culver sleeve installed. This request was completed using the Districts Field Change order process.	Payable	07/31/2025	\$129,700	07/31/2025	\$137,185	06/24/2025
25-21-21	GN Northern Inc.	Sunheaven # 3 Geotechnical Engineering Services		Payable	12/31/2025	\$20,700	12/31/2025	\$20,700	
25-21-24	Hanford Office - Department of Energy	DOE Hanford Site Office - Rattlesnake Mountain Construcion and Operational Agreement		Recievable	06/30/2026		06/30/2026		

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
21 - Engineering									
25-21-13	Rodgers Surveying, Inc. P.S.	Surveying for Sun Heaven	#1 - Extend term through 12/31/26.	Payable	08/31/2025	\$5,500	12/31/2026	\$5,500	
25-21-15	Sunheaven Farms LLC	Sunheaven Agreement (Sunheaven #3 - Transmission, Distribution, Substation Build)		Recievable	09/30/2026		09/30/2026		06/24/2025
25-21-06	Trans American Power Products	Sunset-Dallas 115 kV Steel Pole	#1 - Change order to allow the inclusion of switch attachment brackets needed for one pole. Original bid request did not include the switch drawings for TAPP to account for the amount and specifics of needed attachments	Payable	01/20/2026	\$362,670	01/20/2026	\$363,495	07/08/2025
22 - Customer Engineering									
25-22-04	Benton REA	Pole Attachement Agreement			08/17/2027	\$33,000	08/17/2027	\$33,000	
3 - Security									
25-20-02	Absco Solutions	Phase 3 - Implementing Enterprise Security System	#3 - Increase funding by \$7,773.95 bringing the new not-to-exceed amount to \$211,813.71. This is to support Absco proposal number 27224-C-4.	Payable	03/01/2026	\$187,239	03/01/2026	\$204,040	03/01/2026
16-38-02	Moon Security	Security Monitoring System & Maintenance	#13 - Increase fund by \$15,645.00 and extend term to 02/28/2026	Payable	10/31/2017	\$22,000	02/28/2026	\$220,473	08/26/2025
32 - Supt of Transm & Distription									
25-32-02	Northwest Public Power Association	Transformer Connections Including Banks Training		Payable	12/01/2025	\$16,000	12/01/2025	\$16,000	

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
38 - Support Services									
25-38-04	Bruce Mechanical Inc.	Control Room HVAC System Replacement		Payable	10/30/2025	\$67,870	10/30/2025	\$67,870	
43 - Communications									
25-43-02	Columbia Water & Power Irrigation District	Hold Harmless & Security Agreement			09/30/2030		09/30/2030		
25-43-01	Kiona-Benton City School District	2025 KI-BE PAC Rental for Benton PUD Usage Agreement	#1 - CO to increase funding by \$25.00, for a new NTE of \$205.00 for additional IT fees related to set up.	Payable	10/16/2025	\$180	10/16/2025	\$205	
44 - Customer Service									
25-44-109	Ajmal Malikzada	Ajmal Malikzada - Pay As You Go		Receivable	07/30/2035	\$0	07/30/2035	\$0	
25-44-112	Community Action Connections (CAC)	2025-2026 LIHEAP Vendor Agreement		Receivable	09/30/2026	\$0	09/30/2026	\$0	
25-44-108	Evenie Landa Riojas	Evenie Landa Riojas - Pay As You Go		Receivable	07/21/2035	\$0	07/21/2035	\$0	
25-44-104	Financial Asset Management Systems, Inc.	Debt Collection Services		Payable	08/31/2028	\$10,000	08/31/2028	\$10,000	
25-44-110	Gustavo Pantoja	Gustavo Pantoja - Pay As You Go		Receivable	08/26/2035	\$0	08/26/2035	\$0	
25-44-111	Jacqueline Flores	Pay As You Go Agreement			09/23/2030		09/23/2030		
25-44-105	Jordyn Andrews	Jordyn Andrews - Pay As You Go		Receivable	07/08/2035	\$0	07/08/2035	\$0	
25-44-107	Mellisa Valencia	Mellisa Valencia - Pay As You Go		Receivable	07/17/2035	\$0	07/17/2035	\$0	
25-44-106	Walter Gaviria-Rimirez	Walter Gaviria-Ramirez - Pay As You Go		Receivable	07/16/2035	\$0	07/16/2035	\$0	
45 - Energy Programs									
25-45-106	Adam Goldsby	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	

BPUD Procurement Contracts - 2025 Q3

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Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
25-45-139	Albrecht Windows & Doors LLC	Standard / Low Income Residential Energy Efficiency Program		Payable	09/30/2027	\$0	09/30/2027	\$0	
25-45-131	Allison Weld	Customer Generator Interconnection Agreement			12/31/2035	\$0	12/31/2035	\$0	
25-21-14	Anixter Inc.	10kV Fire Mitigation Arrestors		Payable	09/02/2025	\$131,595	09/02/2025	\$131,595	07/08/2025
25-45-88	Ashtin Mcroberts	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
19-21-42	Aura Verdugo	Customer Generator Interconnection Agreement	#2 - Transferred from Jeff Albertson to Aura Verdugo	Payable	12/31/2029		12/31/2029		
25-45-95	Austin Shively	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Austin Shively	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-93	Auto Zone	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-68	Bert & Marilyn Terry	Customer Generator Interconnection Agreement	#1 - Transferred from Titan Homes to Bert & Merilyn Terry	Payable	12/31/2035	\$0	12/31/2035	\$0	
19-21-09	Bradley Johnson-Culverhouse	Customer Generator Interconnection Agreement	#1 - Transferred from Brandon Davenport to Bradley Johnson-Culverhouse	Payable	12/31/2029		12/31/2029		
25-45-132	Brett Lott Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-128	Brett Lott Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
23-22-53	Brickwise Construction	Customer Generator Interconnection Agreement	#1 - Transferred from Brickwise Construction to Antonio Luna	Payable	12/31/2033		12/31/2033		
25-45-118	Carlos Villa	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
25-45-126	CH Construction	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-105	Charles Ross	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
24-22-15	Cheryl Kruse	Customer Generator Interconnection Agreement	#1 - Transferred from Sandra Browen to Cheryl Kruse	Payable	02/06/2034	\$0	12/31/2034	\$0	
25-45-51	Chris Lucas	Customer Generator Interconnection Agreement	#1 - Transferred from Jackson Ventures LLP to Chris Lucas	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-62	Cindy Plunkett	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Cindy Plunkett	Payable	12/31/2035	\$0	12/31/2035	\$0	
09-45-39	Cleveland Simmelink	Customer Generator Interconnection Agreement	#1 - Transferred from Edgar Cousineau to Cleveland Simmelink	Payable	12/31/2019		12/31/2030		
25-45-64	Craig Carroll	Customer Generator Interconnection Agreement	#1 - Transferred from Sandhollow Homes to Craig Carroll	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-97	Daisy Roman	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-184	Daniel Hilliker	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
14-21-11	Deelyn & Niklas Sandberg	Customer Generator Interconnection Agreement	#1 - Transferred from Larry Youngquist to Deelyn & Niklas Sandberg	Payable	12/31/2024		12/31/2030		
25-45-107	Diane East	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-113	Energy Northwest	Demonstration of Energy & Efficiency Developments (DEED) membership with American Public Power Association			07/31/2026	\$3,418	07/31/2026	\$3,418	

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
25-45-83	Eric Garza & Lupita Ochoa	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-188	Eric Ward	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-186	Gretchen Gerke & Randy LaBarge	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-92	Gretl Crawford Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-179	Gus Crocker	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-85	Hipolito Trinidad	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-130	Jason Briggs	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-181	Jazmine Murillo	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-108	Jeannie Olson	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Jeannie Olson	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-96	Jesus Olivera	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-190	John Huebner	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-99	Jose Nunez	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-182	Joseph Gallegos Jr.	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
25-45-115	Juan Castellanos	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
23-22-80	Kevin Hochhalter	Customer Generator Interconnection Agreement	#1 - Transferred from Shaun Mierzwa to Kevin Hochhalter	Payable	12/31/2033		12/31/2033		
25-45-90	Kevin Hoeft	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-125	Kimberley Excell	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-178	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-187	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-120	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-121	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-109	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-101	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-102	Landmark Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-123	Larry Riggings	Customer Generator Interconnection Agreement	#1 - Transferred from Titan Homes to Larry Riggings	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-86	Lexar Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
25-45-94	Lori Lett	Customer Generator Interconnection Agreement	#1 - Transferred from Titan Homes to Lori Lett	Payable	12/31/2035		12/31/2035		
25-45-84	Madison Mooney	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Madison Mooney	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-129	Marc Quigley	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-177	Margarita Sales	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-112	Maria Borunda	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-117	Marlee Elliott	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-80	Mathew Rodgers	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Mathew Rodgers	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-104	Maxwell Handiseni	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-176	Michael McDaniel	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-98	Michael Moran Jr.	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Michael Moran Jr.	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-103	Newell Fausz	Customer Generator Interconnection Agreement			12/31/2035	\$0	12/31/2035	\$0	
25-45-185	Rebecca McLaughlin	Customer Generator Interconnection Agreement			12/31/2035	\$0	12/31/2035	\$0	
14-21-08	RMTN LLC	Customer Generator Interconnection Agreement	#1 - Transferred from Hamilton Cellars to RMTN LLC	Payable	12/31/2024		12/31/2030		

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Recievable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
25-45-89	Rodger Esche	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-116	Sandhollow Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-61	Sandra Seery	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Sandra Seery	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-119	Saul Contreras-Frias	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-82	Shawn Mathias	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
24-22-85	Shirlene Stoddard	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Shirlene Stoddard	Payable	08/23/2034	\$0	12/31/2034	\$0	
25-45-183	Silva Perez	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
24-22-20	Stefani Wilcott	Customer Generator Interconnection Agreement	#1 - Transferred from Gretl Crawford Homes to Stefani Wilcott	Payable	03/26/2034	\$0	12/31/2034	\$0	
21-21-56	Stephanie Koerner	Customer Generator Interconnection Agreement	#1 - Transferred from Aries Gum to Stephanie Koerner	Payable	12/31/2031		12/31/2031		
25-45-189	Steve & Laurie Duff	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-91	Susan Finch	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-56	Tanya Cone	Customer Generator Interconnection Agreement	#1 - Solar company changed the system size after the initial approval	Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-69	Terry Christensen	Customer Generator Interconnection Agreement	#1 - Transferred from Titan Homes to Terry Christensen	Payable	12/31/2035	\$0	12/31/2035	\$0	

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

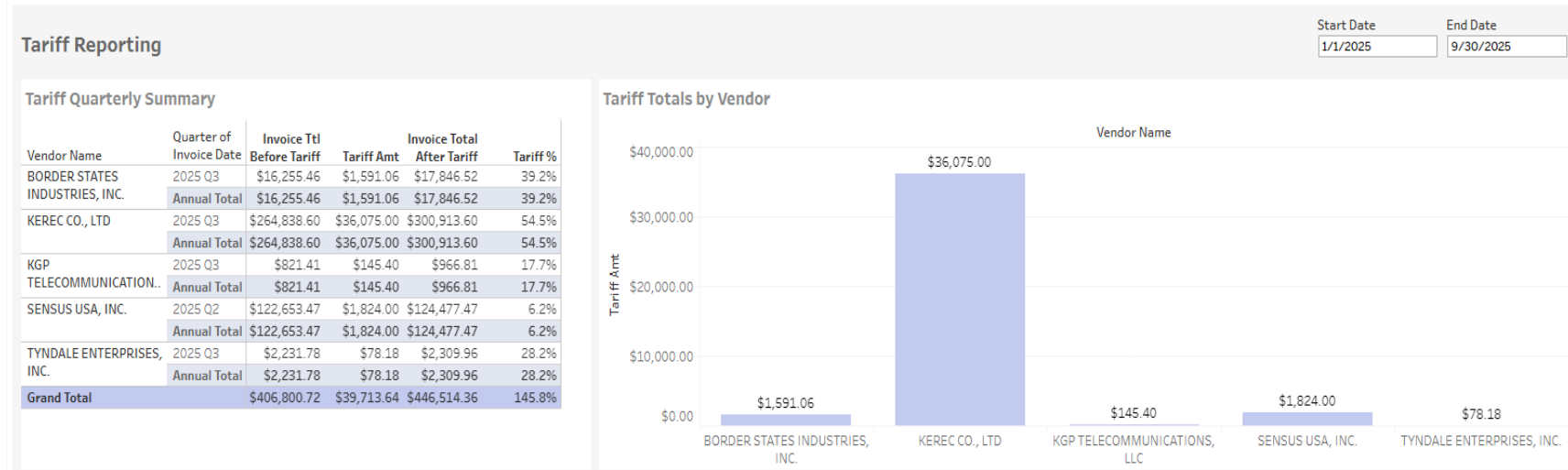
Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
45 - Energy Programs									
25-45-87	Titan Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-110	Titan Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035		12/31/2035		
25-45-111	Titan Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-100	Titan Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-124	Titan Homes	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-180	Tom Beaty	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
25-45-122	Victor Cruz	Customer Generator Interconnection Agreement	#1 - Transferred from Landmark Homes to Victor Cruz	Payable	12/31/2035		12/31/2035		
25-45-127	Waikwong Chung	Customer Generator Interconnection Agreement		Payable	12/31/2035	\$0	12/31/2035	\$0	
46 - Broadband									
20-46-09	City Of Kennewick	Franchise Agreement/Broadband Ordinance No. 5871	#1 - Automatic renewal 5 years		06/30/2025	\$0	06/30/2030	\$0	06/23/2020
24-46-07	City of Richland	Fiber Lease Agreement (5 sites) replacing 20-46-18 (COR#294-20)	#1 - Reduction in cost per month by \$270 making total cost of contract go down	Payable	09/04/2029	\$97,200	09/04/2029	\$64,800	
25-46-06	City of Richland	Fiber Lease Agreement - 2800 Polar Way		Payable	07/31/2030	\$8,100	07/31/2030	\$8,100	
25-46-07	City of Richland	Fiber Lease Agreement - 3003 Kingsgate Way			07/31/2030	\$8,100	07/31/2030	\$8,100	
10-46-07	Energy Northwest	Apel Facility Co-Location Agreement # X-40497	#11 - Extend term by 5 years of Contract and increase funds	Payable	08/01/2011	\$16,700	08/31/2030	\$123,828	09/09/2025

BPUD Procurement Contracts - 2025 Q3

All Contracts that Started, were Changed, or have a Commission Approval Date in 2025 Q3

Contract #	Vendor	Contract Title	Description (Co)	Receivable / Payable	Original End Date	Original NTE \$	Current End Date	Current NTE \$	Commission Date
51 - Power Management									
15-51-02	Alan Peak	Ely Solar Project Participation Agreement	#1 - Alan Peak acquired one Community Solar unit May 11th, 2015, at 426 S Penn St., Kennewick, WA 99336. He has sold the home on June 20th, 2025, but remains in Benton PUD territory. He has requested to transfer the credits to his new residence, 8752 W Metaline Ave., Kennewick, WA 99336.	Payable			06/30/2035		
09-51-13	Bonneville Power Administration	BPA Transmission Customer Data Entry #09Tx-14179	#3 - Routine annual contract review. No changes needed. Extending annual contract review date by one year to July 1, 2026.		12/09/2022	\$0	07/01/2026	\$0	
23-51-04	Bonneville Power Administration	Confirmation Agreement Transmission Financial Loss	#2 - Extend term of agreement to 09/30/2026	Payable	09/30/2024	\$0	09/30/2026	\$0	06/27/2023
21-51-03	Bonneville Power Administration	Customer Portal Access & Use Agreement	#22 - Update user status for portal access.		11/11/2022	\$0	11/11/2029	\$0	
15-51-32	Cindy Fowler	Ely Solar Project Participation Agreement	#3 - Transferred from David & Joan Mauk to Cindy Fowler	Payable			06/30/2035		

TARIFF'S PAID THROUGH 09/30/2025 (3RD Quarter)





COMMISSION AGENDA ACTION FORM

Meeting Date:	November 12, 2025	
Subject:	Authorization for General Manager to Execute Policies Delegating Authorities for the Retirement plans	
Authored by:	Jody George	Staff Preparing Item
Presenter:	N/A	Staff Presenting Item (if applicable or N/A)
Approved by:	Jon Meyer	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: (Multiple boxes can be checked, if necessary)	
☐ Consent Agenda	☒ Pass Motion	☒ Decision / Direction
☒ Business Agenda	☒ Pass Resolution	☐ Info Only
☐ Public Hearing	☐ Contract/Change Order	☐ Info Only/Possible Action
☐ Other Business	☐ Sign Letter / Document	☐ Presentation Included

Motion for Commission Consideration:

Motion to Approve Resolution No. 2712, Authorizing the General Manager to Execute Policies Delegating Authorities for Fiduciary Oversight and Administration of District Retirement Plans.

Background/Summary

The District, by Resolution, has established multiple retirement plans to provide reasonable retirement security to employees and their beneficiaries. MissionSquare, the recordkeeper and administrator of these plans requires the District to identify by Resolution or policy, individuals or positions authorized to adopt and execute plan documents. With adoption of each plan, the Commission has designated the positions authorized to provide fiduciary oversight, and to execute, adopt, and amend the Plans.

Resolution No. 2119 authorized the formation of the Retirement Benefits Committee (the committee) for the purpose of administration and oversight of the retirement plans. In 2021, the committee executed *Human Resources Policy 54 – Delegation of Authorities for Retirement Plans* to officially delegate administrative authorities for the plans.

The Committee, for administrative efficiency, has a desire to identify within the above referenced policy that the District Auditor and current Chair of the committee, act as Trustee/Plan Coordinator for the Plans in lieu of the General Manager. The committee also proposes the General Manager be given authority to amend the policy as needed, to align the delegations of authority with the District's organizational structure.

Recommendation

Recommend the Commission adopt Resolution No. 2712, Authorizing the General Manager to Execute Policies Delegating Authorities for Fiduciary Oversight and Administration of the District Retirement Plans.

Fiscal Impact

N/A

RESOLUTION NO. 2712

November 12, 2025

A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO EXECUTE POLICIES DELEGATING
AUTHORITIES FOR FIDUCIARY OVERSIGHT AND ADMINISTRATION OF DISTRICT RETIREMENT PLANS

WHEREAS the Public Utility District No. 1 of Benton County (the “District”) has employees rendering valuable services; AND

WHEREAS the District has established qualified Governmental Money Purchase 401(a) Plans and Trusts, a Deferred Compensation Employer Match Savings 457(b) Plan, and a Vantagecare Retirement Health Savings (RHS) Plan (“the Plans”) for such employees who serve the interest of the District by enabling it to provide reasonable retirement security for its employees, and by assisting with the attraction and retention of qualified employees; AND

WHEREAS the Commission on May 13, 1997, approved Resolution No. 1521 amending the District’s Deferred Compensation Plan; AND

WHEREAS the Commission on October 12, 1999, approved Resolutions No. 1591 and 1592, respectively, establishing a 401(a) Governmental Money Purchase Savings Plan and 457(b) Deferred Compensation Employer Match Savings Plan for the exclusive benefit of eligible employees and their beneficiaries; AND

WHEREAS the Commission on June 24, 2003, approved Resolution No. 1746 establishing a Vantagecare Retirement Health Savings (RHS) Plan for the exclusive benefit of Plan participants and their beneficiaries; AND

WHEREAS the Commission on February 22, 2011, approved Resolution No. 2119 authorizing the formation of a Retirement Benefits Committee for the purpose of administration and oversight of the Plans; AND

WHEREAS the Commission on December 12, 2012, approved Resolution No. 2223 establishing an Executive 401(a) Money Purchase Plan for the exclusive benefit of the General Manager and their beneficiaries; AND

WHEREAS the Commission on May 14, 2024, approved Resolution No. 2675 establishing a Supervisor 401(a) Money Purchase Plan for the exclusive benefit of employees in a supervisory position and their beneficiaries; AND

WHEREAS within each approved Resolution the Commission identified a Plan Coordinator to provide fiduciary oversight, gave specific personnel authorization to execute and adopt all agreements and plan documents needed to implement and administer the respective 401(a), 457(b), and RHS Plan (the Plans); AND

WHEREAS the Commission has directed the District to seek approval prior to restating Model Plan or Adoption Agreements for the Plans when amendments to plan provisions are needed to align with District policy, legislative or regulatory changes; AND

WHEREAS the District recordkeeper and administrator of the Plans requires that the Plan Sponsor, the District, identify by Resolution or Policy the positions and individuals authorized to adopt and execute plan documents, and complete the ongoing administrative duties of the Plans; AND

WHEREAS some Resolutions establishing and later amending the Plans identify individuals with authority to act as Trustee, Plan Sponsor, and Primary contact who are no longer employees of the District; and to update Plan Contacts with the recordkeeper, the District must officially designate by Resolution or Policy a replacement; AND

WHEREAS the District has developed and presented to the Commission, *Human Resources Policy 54 - Delegation of Authorities for Retirement Plans* to designate incumbents in specific positions with the authority to act as Plan Trustee, Coordinator, Primary Contact, and when applicable, Additional Administration contacts for the Plans to replace all other contacts identified in previous Resolutions establishing or amending the Plans.

NOW THEREFORE BE IT RESOLVED by the Commission of Public Utility District No. 1 of Benton County that the General Manager has authority to execute, as presented, *Human Resources Policy 54 – Delegation of Authorities for Retirement Plans* to replace all other designated authorities previously authorized by the Commission.

BE IT FURTHER RESOLVED by the Commission that the General Manager has the authority to amend the Policy as needed to ensure proper oversight and administration of the Plans.

ADOPTED by the Commission of Public Utility District No. 1 of Benton County, Washington at an open public meeting as required by law this 12th day of November, 2025.

Jeffrey D. Hall, President

ATTEST:

Michael D. Massey, Secretary



Department: **HUMAN RESOURCES**
 Subject: Benefits

Policy Procedure: 54
 Version Number: 2

Effective Date: November 12, 2025

Subject Title: DELEGATION OF AUTHORITIES FOR RETIREMENT PLANS

Policy Procedure Approval	Jon Meyer, Sr. Director of Finance and Executive Administration: _____	Date: _____
	Rick Dunn, General Manager: _____	Date: _____
Authority/Tracking Review (Supv. Executive Admin.)	_____ (initials)	Date: _____
Publication Date (including on District Intranet)	_____ (initials)	Date: _____
Next Review Date	October 1, 2027	

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Purpose	2
Scope	2
Policy Guidelines (or Requirements).....	2
Responsibilities	2
Authorities	3

Introduction

The District has established and maintains three 401(a) Money Purchase Savings Plan(s), one 457(b) Governmental Deferred Compensation Plan and Trust, and one VantageCare Retirement Health Savings Plan, the “Plans”, for the exclusive benefit of regular full-time and part-time employees and Commissioners, “the participants”, and their beneficiaries.

Purpose

The Recordkeeper and administrator of the Plans requires that the Plan Sponsor, the District, identify the positions and individuals authorized to adopt and execute plan documents and complete the ongoing administrative duties of the Plans.

Scope

This policy designates authorities to incumbents in certain positions to complete plan operation activities necessary for the ongoing administration of the Plans.

Policy Guidelines (or Requirements)

The delegation of authorities provided herein will remain constant unless, at the direction of the RBC, a replacement is needed on an interim basis due to a position vacancy.

Responsibilities

In accordance with the authority of Resolutions adopted by the District’s Commission, this policy provides the following authorities for the above Plans:

1. The District **Auditor** is designated as the **Trustee** for the VantageCare Retirement Health Savings and **Plan Coordinator** for the 401(a) and 457(b) Plans and is responsible for providing fiduciary oversight for each plan, holding the authority to approve all plan-related items and to change all other contacts.
2. The Manager of Human Resources is designated as the **Primary Contact and Plan Administrator (as referred to on Recordkeeper employer portal)** with the authority to sign and approve all plan related items, change or name additional administration contacts, and change or name alerts and notifications contacts.
3. The **Additional Administration contacts** for the Plans are delegated to the following two (2) individuals, who, along with the Primary Contact, share full administrative signature authority for the Plans:
 - a. Human Resources Generalist (with benefit administration accountabilities)
 - b. Manager / Supervisor of Accounting
4. The Manager | Supervisor of Accounting will be designated as the **Payroll Contact** and principal payroll administration contact. The Financial Analyst (with payroll accountabilities) will be named an additional **Payroll Contact**.
5. The Manager of Human Resources will be designated as the **Billing Contact**, responsible for receiving and processing payment of plan invoices. The Manager | Supervisor of Accounting will be named an additional **Billing Contact**.

6. The Human Resources Generalist will be designated as the **Withdrawal Contact** responsible for approving participant withdrawal requests and notifying the Recordkeeper of employee status changes.
7. As approved by the RBC, the District investment consultant may be granted access to aggregate participant data through the Recordkeepers **Consultant Access** site.
8. Alert and Notification contacts for all Plans will be designated as follows:
 - a. **Plan Sponsor, Payroll related.** Financial Analyst, Payroll Administrator, and Financial Specialist.
 - b. **Plan Administrator, Payroll related.** Financial Analyst, HR Generalist, Manager | Supervisor of Accounting
 - c. **Plan Sponsor, Loans.** Financial Analyst, Payroll Administrator, and Financial Specialist.
 - d. **Plan Administrator, Loans.** HR Generalist, Manager | Supervisor of Accounting

When incumbents in positions with authorities change, The Manager of Human Resources will be responsible for updating Plan Contacts as required by the Plan Recordkeeper.

Authorities

DISTRICT REFERENCE DOCUMENTS: (Resolutions, Directives, Other Documents, in this order)		
Title	Version	Date
Resolution 2119 – Authorizing the formation of an RBC to control administration, operations, and oversight to the Plans.		2/22/2011
Resolution 2059 – Authorizing the GM or designee to execute plan documents & acknowledging ongoing administrative duties.		2/14/2012

REFERENCE DOCUMENTS (State Statutes, WACs, etc.)		
Title	Version	Date
N/A		

REVISION HISTORY: (Most Current First)			
Version	Date	Revised by	Reason/Comments
2	11/12/2025	Jody George	Identifies positions vs individuals, includes all retirement plans, aligns contacts with current Recordkeeper requirements.
1	5/25/2021	Karen Dunlap	Moved from a directive to policy.



COMMISSION AGENDA ACTION FORM

Meeting Date:	November 12, 2025	
Subject:	Change Order #7 - Paramount Communications, Inc – Contract #21-46-12	
Authored by:	Chris Folta	Staff Preparing Item
Presenter:	Chris Folta	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Folta	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
☐ Consent Agenda	☒ Pass Motion	☐ Decision / Direction
☒ Business Agenda	☐ Pass Resolution	☐ Info Only
☐ Public Hearing	☒ Contract / Change Order	☐ Info Only/Possible Action
☐ Other Business	☐ Sign Letter / Document	☐ Presentation Included

Motion for Commission Consideration

Motion authorizing the General Manager, on behalf of the District, to execute Change Order #7 to Contract #21-46-12 with Paramount Communications, Inc., extending the contract term to November 30, 2026, and increasing the not-to-exceed (NTE) amount by \$700,000, for a revised total of \$3,600,000, in alignment with Washington State Contract #05620 – IT Cabling.

Background/Summary

The District utilizes the Washington State Contract #05620 for IT cabling and broadband construction services. This contract supports both inside and outside plant work, including cabling installations within buildings, inter-building connectivity, trenching, excavating, aerial and underground fiber placement, and other low voltage signaling systems.

Since its original approval on December 1, 2021, \$2.9 million has been authorized under District's Contract #21-46-12 with Paramount Communications, Inc. Of this amount, \$232,334.99 remains. To ensure uninterrupted broadband construction and IT cabling support through 2026, staff proposes to extend the contract term to November 30, 2026, and increase the contract's not-to-exceed (NTE) limit by \$700,000, for a revised total of \$3,600,000.

Continuing this contract under the State's master agreement allows the District to maintain a streamlined procurement process while ensuring timely, cost-effective delivery of broadband infrastructure improvements.

Recommendation

Staff recommends approval of Change Order #7 to Contract #21-46-12 with Paramount Communications, Inc., extending the contract to November 30, 2026, and increasing the not-to-exceed amount by \$700,000, for a new total of \$3,600,000.

Fiscal Impact

The 2026 Broadband Department budget includes adequate funding to support the additional \$700,000 and all anticipated construction work under the extended term of Washington State Contract #05620 – IT Cabling. No budget amendment is required.



CONTRACT CHANGE ORDER

Contract #:

Change Order #:

Vendor Name:

E-Mail:

Effective Date:

Contract Work Manager:

Contract Title:

Change Order Description:

Change order Total:

Original Contract Total:

New Contract Total:

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND AFFECT
The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56.

**PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY**

BY:

PRINT:

TITLE:

DATE:

BY:

PRINT:

TITLE:

DATE:

COMMISSION AGENDA ACTION FORM

Meeting Date:	11/12/2025	
Subject:	Contract #22-15-01 (State Contract #05819) Change Order #5 – CompuNet, Inc.	
Authored by:	Duane Crum	Staff Preparing Item
Presenter:	Duane Crum	Staff Presenting Item (if applicable or N/A)
Approved by:	Chris Folta	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
☐ Consent Agenda	☒ Pass Motion	☐ Decision / Direction
☒ Business Agenda	☐ Pass Resolution	☐ Info Only
☐ Public Hearing	☒ Contract / Change Order	☐ Info Only/Possible Action
☐ Other Business	☐ Sign Letter / Document	☐ Presentation Included

Motion for Commission Consideration:

Motion to authorize the General Manager on behalf of the District to sign Change Order #5 of Contract #22-15-01 (Washington State Contract #05819) with CompuNet, Inc., to extend the contract to September 30, 2026; and increase the not-to-exceed amount by \$1,107,000.00, bringing the new not-to-exceed amount to \$3,544,000.00.

Background/Summary

The District has used CompuNet, a qualified Cisco Certified reseller, for the last 15 years to purchase Cisco computing equipment and hardware support services (contract #22-15-01). CompuNet is included on the National Association of State Procurement Officials ValuePoint (NVP) Data Communications Agreement #AR3227 and offers pricing in accordance with that contract. NVP is used by the State of Washington to deliver the best value, reliable, competitively sourced contracts offering public entities outstanding pricing and value adds.

The NVP Cisco Master Agreement #AR3227 is a "discount off list price" contract. Contract pricing is benchmarked to the approved NVP and/or Participating Entity Contract Price List as updated and posted on the Cisco and NVP contract webpages. Minimum contract discounts off the NVP Contract Price List have been established for eligible purchasers and is firm for the contract term.

The District has used CompuNet, Inc. since 2010 for similar services and they have always provided exceptional equipment pricing as well as product and service support. The contract will allow for quicker response times when purchasing Cisco equipment and keeps all the District's relevant hardware with a single vendor for support and maintenance agreements. These maintenance agreements include support computer equipment such as: firewalls, switches, routers, software, intrusion detections systems, and datacenter servers.

Recommendation

I recommend that the District extend the contract with CompuNet, Inc. for procurement of Cisco computing equipment and hardware support services utilizing Washington State contract #05819 for an additional year and increase the not-to-exceed amount by \$1,107,000 plus applicable Washington State Sales Tax.

Fiscal Impact

The 2026 Information Technology Department 15 Budget includes line items specific to the procurement of Cisco equipment and support services that total \$1,107,000.



CONTRACT CHANGE ORDER

Contract #:

Change Order #:

Vendor Name:

E-Mail:

Effective Date:

Contract Work Manager:

Contract Title:

Change Order Description:

Change order Total:

Original Contract Total:

New Contract Total:

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE CONTRACT REMAIN UNCHANGED AND IN FULL FORCE AND AFFECT
The District is a public entity subject to the disclosure requirements of the Washington Public Records Act of RCW 42.56.

**PUBLIC UTILITY DISTRICT NO. 1
OF BENTON COUNTY**

BY:

PRINT:

TITLE:

DATE:

BY:

PRINT:

TITLE:

DATE:



COMMISSION AGENDA ACTION FORM

Meeting Date:	November 12, 2025	
Subject:	Performance Measurement Report – 3 rd Quarter 2025	
Authored by:	Kent Zirker	Staff Preparing Item
Presenter:	Jon Meyer	Staff Presenting Item (if applicable or N/A)
Approved by:	Jon Meyer	Dept. Director/Manager
Approved for Commission:	Rick Dunn 	General Manager/Asst GM

Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
☐ Consent Agenda	☐ Pass Motion	☐ Decision / Direction
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☐ Other Business	☐ Sign Letter / Document	☐ Presentation Included

Motion for Commission Consideration:

None.

Background/Summary

Performance measurement is a process that assesses the effectiveness of organizations or work groups in achieving their mission and objectives. District staff have developed 17 performance measures aligned with District values. The District's performance measurement program focuses on high-level measures that provide information to staff, the Commission, and the public as to the performance of the District in key areas. The report is available on the District's website, consistent with our objective to openly provide information to our stakeholders allowing them to measure the effectiveness of our performance.

During the 3rd quarter, 17 of the 17 performance measures were rated green as having positive quarterly performance. All outlooks were positive. Staff will highlight the following measures during the Commission meeting:

- Telephone Service Level
- Electric Reliability Indices
- Electric System Outages
- Infrastructure Component Reliability

Recommendation

Staff have prepared and will review the Performance Measurement Report for the 3rd quarter of 2025. The report provides a review of the actual vs target performance for measurements.

Fiscal Impact

N/A



2025 PERFORMANCE MEASURES

Q1	Q2	Q3	Q4
<u>Telephone Service Level</u>			

Annette Cobb
Page 2

Q1	Q2	Q3	Q4
<u>Electronic Payments</u>			

Annette Cobb
Page 3

Q1	Q2	Q3	Q4
<u>Service Order Process</u>			

Michelle Ness
Page 4

Q1	Q2	Q3	Q4
<u>Rates</u>			

Keith Mercer
Page 5/6

Q1	Q2	Q3	Q4
<u>Back Bill Rate</u>			

Annette Cobb
Page 7

Q1	Q2	Q3	Q4
<u>Reserves/Days Cash on Hand</u>			

Keith Mercer
Page 8

Q1	Q2	Q3	Q4
<u>O&M/Capital</u>			

Kent Zirker
Page 9

Q1	Q2	Q3	Q4
<u>O&M Costs per Customer</u>			

Kent Zirker
Page 10

Q1	Q2	Q3	Q4
<u>Collections</u>			

Annette Cobb
Page 11

Q1	Q2	Q3	Q4
<u>Safety</u>			

Steve Hunter
Page 12

Q1	Q2	Q3	Q4
<u>Safety Training & Meetings</u>			

Karen Dunlap
Page 13

Q1	Q2	Q3	Q4
<u>Conservation I-937</u>			

Chris Johnson
Page 14

Q1	Q2	Q3	Q4
<u>Broadband Network Reliability</u>			

Chris Folta
Page 15

Q1	Q2	Q3	Q4
<u>Electric Reliability</u>			

Evan Edwards
Page 16/17

Q1	Q2	Q3	Q4
<u>Electric System Outages</u>			

Evan Edwards
Pages 18 - 20

Q1	Q2	Q3	Q4
<u>Enterprise Application Reliability</u>			

Jennifer Holbrook
Page 21

Q1	Q2	Q3	Q4
<u>Infrastructure Component Reliability</u>			

Duane Crum
Page 22

The color assigned for each measure is a subjective evaluation of both the quarterly results, shown in the quarterly squares as well as the outlook for the upcoming quarter(s) compared to established targets, shown in the large box. The legend below provides general guidance for assigning colors.

	Positive performance - positive outlook review and exceeding quarterly expectation
	Improvement needed - concern about outlook review and less than quarterly expectation
	Adverse performance - negative outlook review and negative quarterly performance
	Data not available or no activity during the quarter



Performance Measure Title
Telephone Service Level (Customer Service Queue)

2025 Status			
Q1	Q2	Q3	Q4
✓	✓	✓	
Outlook: ✓			

Definition

Measures the timeliness of answering calls routed to the Customer Service queue and the effectiveness of department staff in terms of monitoring and managing the call queue. Staff strives to answer most calls within 120 seconds.

How Performance Measure is Computed

The performance measure is calculated by dividing the number of calls answered within 120 seconds by the total number of calls answered that month. The monthly percentage is graphed and analyzed on an XmR chart. Current central line and process limits are calculated based on data from July 2024 through June 2025. (For more information on XmR charts, see Appendix A.)

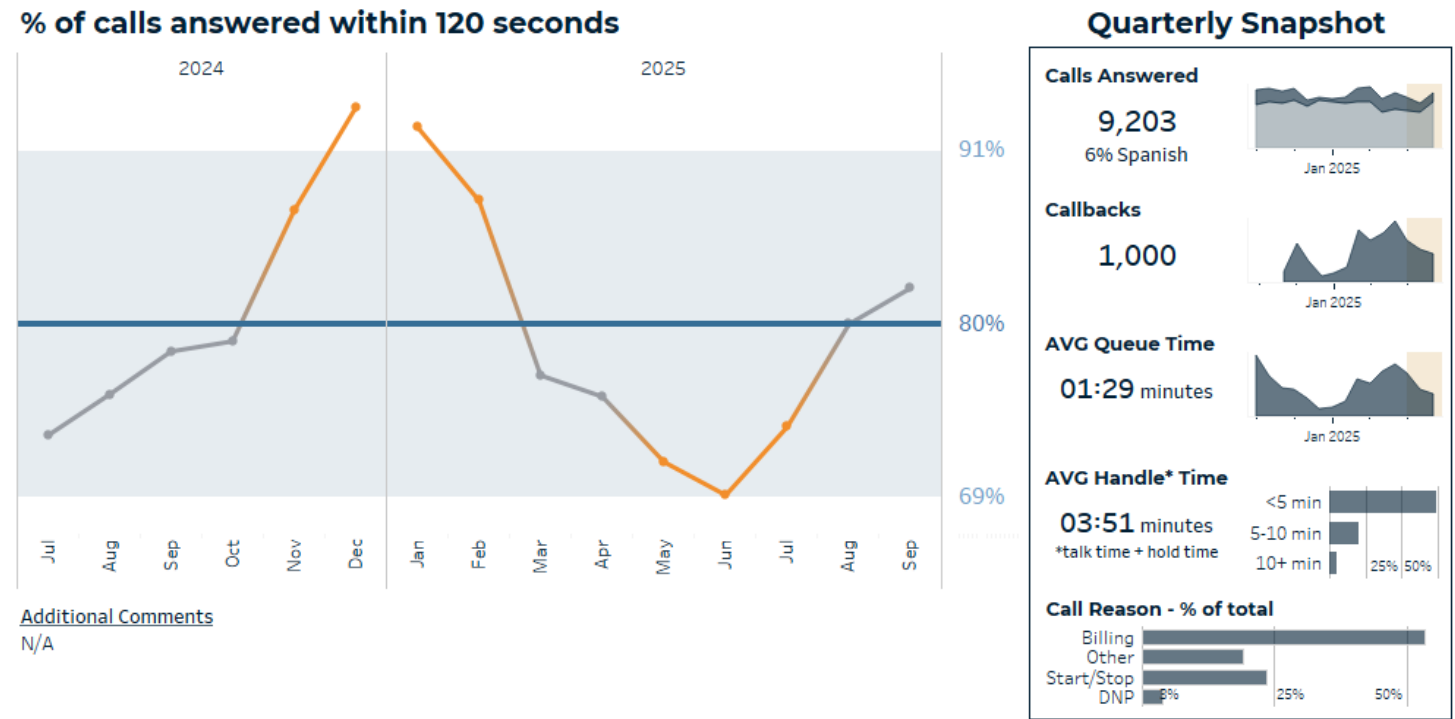
Performance Rating	
Green ✓	performance within limits, no unfavorable signal
Yellow ▲	showing an unfavorable signal, no action needed to correct
Red ✗	showing an unfavorable signal, action needed to correct

Performance Measure Objectives

The current objective is to carefully monitor the Customer Service queue and maintain telephone service levels within normal limits amid evolving business practices. Managing the queue will allow staff to assess performance expectations and then set future goals that are informed and appropriate. Staff will also track and present supplementary phone queue data in addition to the XmR chart. While these additional metrics do not directly influence performance ratings, they provide valuable insights into aspects of the queue experience beyond call response times, helping to inform and refine future objectives.

Quarterly Performance Summary

The telephone service levels returned to normal limits during Q3. A short run signal was resolved as new hire training completed and normal staffing levels became available for answering phones. The central line is currently set at 80% with expected performance within ±11% of that. The rating for the quarter is green and the outlook is green.





Performance Measure Title
Electronic Payments

2025 Status			
Q1	Q2	Q3	Q4
✓	✓	✓	
Outlook: ✓			

Definition

Measures the percentage of total payments made to the District using electronic payment channels. Payment channels currently offered by the District include: Auto Pay, the SmartHub website and mobile application, the Integrated Voice Recognition (IVR) telephone system, Pay Now (one time payment via website), payment kiosks, and a customer's bank website. Providing multiple electronic payment channels is a customer convenience that can lead to increased satisfaction and further the District's efforts in customer engagement. Increasing the number of electronic payments can lower costs by reducing staff time and possible errors associated with manual processes.

How Performance Measure is Computed

Electronic payment percentage is calculated as the total number of electronic payments divided by the total number of all payments made that month. The monthly percentages are graphed and analyzed on an XmR chart. Current central line and process limits are calculated based on data from November 2023 through September 2024. (For more information on XmR charts, see Appendix A.)

Performance Rating

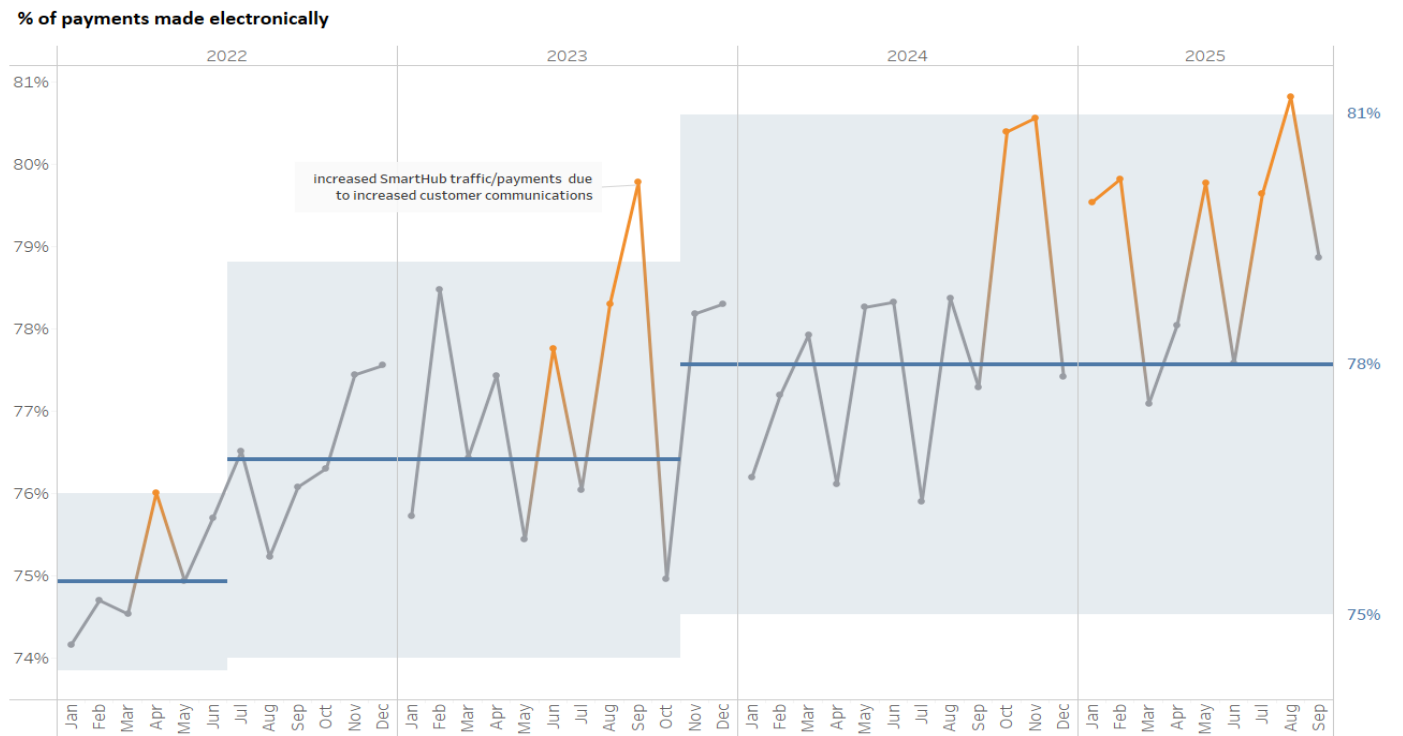
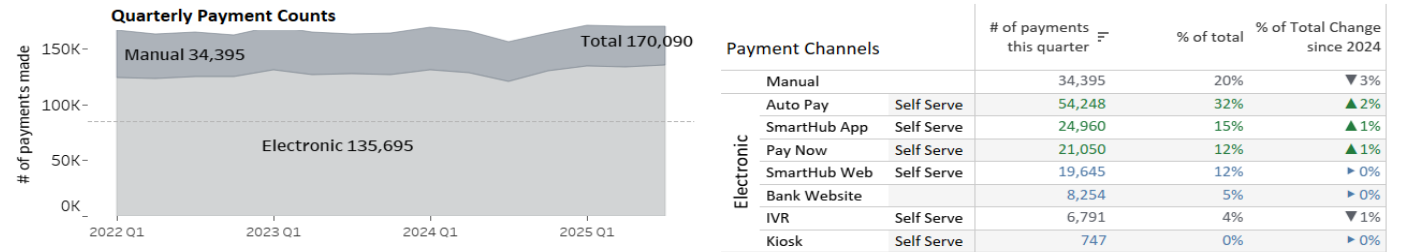
Green ✓	performance within limits, no unfavorable signal
Yellow ⚠	showing an unfavorable signal, no action needed to correct
Red ✗	showing unfavorable signal, action needed to correct

Performance Measure Objectives

The current objective is to maintain performance within normal limits for at least six months. Customer adoption of several electronic payment channels is driving a continual upward trend that has repeatedly exceeded the upper limit. However, it is expected that the measure will eventually find a consistent level of performance. When the trend naturally levels out, staff will discuss further objectives.

Quarterly Performance Summary

Customer utilization of electronic payments favorably exceeded normal limits during Q3, with an Outlier signal and a short run signal resulting from continued customer adoption of Auto Pay, SmartHub App, and Pay Now. If the trend converts to a favorable long run signal next quarter, the limits will then be recalculated. The central line is currently set at 78% of customer payments made electronically, with normal performance expected within $\pm 3\%$ of that. The rating for the year is green and the outlook is positive.





2025 Status				
Q1	Q2	Q3	Q4	
Outlook				

Performance Measure Title Service Order Time Tracking

Definition

Once a new or altered service is eligible for energization*, the following items will be measured:

- 1) Length of time it takes the Operations Center to energize a new service once Engineering has transitioned the electronic service order to them in the Work Management system, after the customer has met the criteria described by the * below.
- 2) Length of time it takes to set up the customer account in the Customer Information System (CIS) system for billing after Operations transitions it over to them from the Work Management system.
- 3) Total services include electric metered services and production meters installed for solar customers. Solar services are net metered customers with a second separate production meter for energy produced.

***Eligible for energization is based on the customer meeting the following criteria: trench has been inspected on an underground service, fees have been paid, L & I state approval has been received, and customer is ready for power. The District has no control over the time span to energize a new or altered service until the criteria has been met.**

How Connection Performance Measure is Computed - Table

After Engineering has released all holds in the Work Management system, the service order is transitioned to Operations. Performance is measured from the date received by Operations in CIS and the completion date of when the meter was set (energized).

How CIS System Performance Measure is Computed - Table

This performance is measured from the date Customer Service receives the electronic Service Order from Operations, to the date Customer Service closes the electronic service order. This shows the average number of days for Customer Service to set up the customer account.

Goal

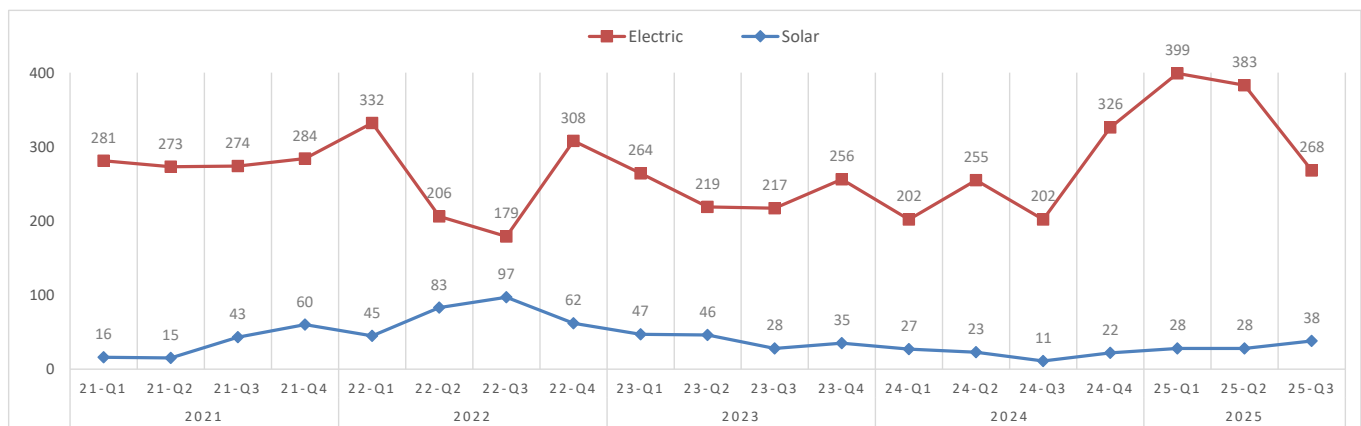
The goal is to energize new services within an average of 7 days after customer criteria has been met, then have the Service Order transitioned from Operations to Customer Service and have new accounts set up in CIS within an average of one week (5 days).

Rating Criteria:	Operations	Customer Service	Combined Rating
	7 days or less	5 days or less	Both green
	8 - 9 days	6 - 7 days	Either is yellow
	> 9 days	> 7 days	Either is red

In Days	Q1		Q2		Q3		Q4	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
Connection (Chart)	7	3.6	7	2.2	7	2.8	7	
CIS System	5	3.8	5	2.3	5	2.5	5	
Total new services count		427		411		306		

Quarterly Performance Summary

During the third quarter of 2025 it took on average 2.8 days for a new service to be energized once the customer had met all requirements, meeting the criteria of 7 days or less. The time from the service order being available to Customer Service to the account being activated was 2.5 days, meeting the criteria of 5 days or less. There were a total of 306 new services energized (268 electric, 38 solar production) in the quarter. We are green for the quarter and green for the outlook.



	2021	2022	2023	2024	2025
Electric	1112	1025	956	985	1050
Solar Production	134	287	156	83	94
Total Services	1246	1312	1112	1068	1144

Responsible Manager: Michelle Ness

Data Providers: MN

Report Date: 10/29/2025



Performance Measure Title Rate Comparisons

2025 Status			
Q1	Q2	Q3	Q4
Outlook			

Definition

This indicator compares the District's Residential monthly base charge and average monthly bill to other utilities in the Northwest. A benchmarking base amount of 1,300 kWh (energy), 7 kW (demand), and 30 days (base charge) is used for comparison purposes.

How Performance Measure is Computed

Gather current rates from 34 utilities throughout the Northwest and graph Benton PUD in relation to these utilities. Utilities selected for comparisons are a combination of Public Utility Districts, Cooperative Utilities, and Investor-Owned Utilities.

Goal

Performance will be measured based on a quarterly rate comparison. A green rating will be assigned if the District's average monthly bill is below the median, a yellow rating will be assigned if the District's average monthly bill is in the quartile above the median, and a red rating will be assigned if the District's average monthly bill is in the highest quartile. In addition, the average residential increases over a five year period as compared against the CPI-U annually will be factored into the rating and outlook. The Residential monthly base charge is shown for comparison purposes only.

Residential Average Monthly Bill			Residential Monthly Base Charge Comparison			BPUD Avg Yearly Residential Rate Increase Compared to CPI-U*			
	Goal	Actual		COSA	Median	Actual	BPUD Avg Yearly % Increase	CPI-U* Avg Yearly % Increase	
Q1	< \$136	\$115	Q1	\$38	\$25	\$19	5 Year	1.0%	4.2%
Q2	< \$143	\$121	Q2	\$38	\$27	\$20	10 Year	1.6%	2.9%
Q3	< \$144	\$121	Q3	\$38	\$27	\$20	15 Year	2.3%	2.6%
Q4			Q4						

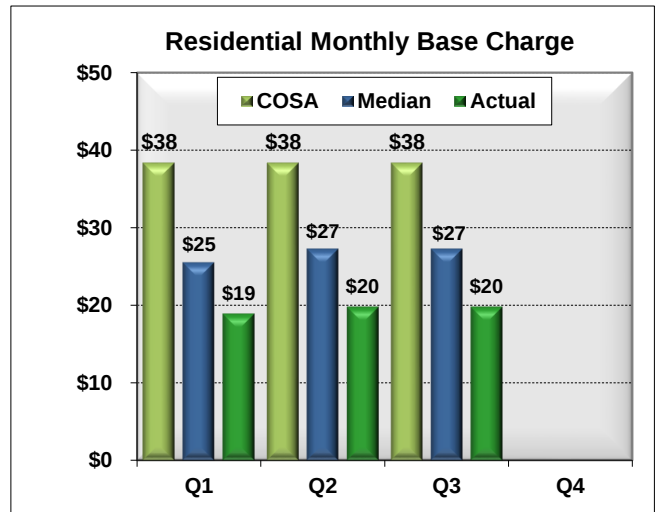
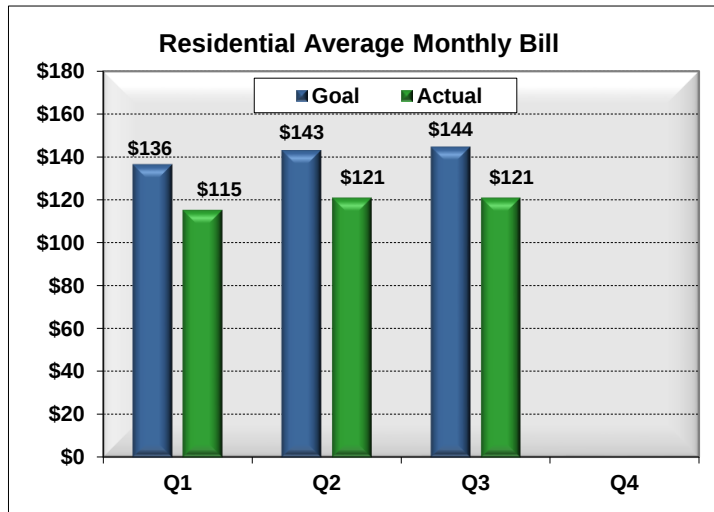
*Consumer Price Index for All Urban Consumers (CPI-U) is measured using fixed dollar amounts that represent the cost of the items and services that people buy for their everyday living.

*Consumer Price Index for All Urban Consumers (CPI-U) U.S. city average series for all items, not seasonally adjusted. The above percentages utilize the October to October CPI-U.

Quarterly Performance Summary

During Q3 2025, the District's Residential rates were below the median of comparable utilities for the average monthly bill so a green rating was assigned. For those benchmark utilities that had an increase this year, the average increase for the **23 consumer owned utilities is 5.4%** and for the **five investor owned utilities it is 11.4%**.

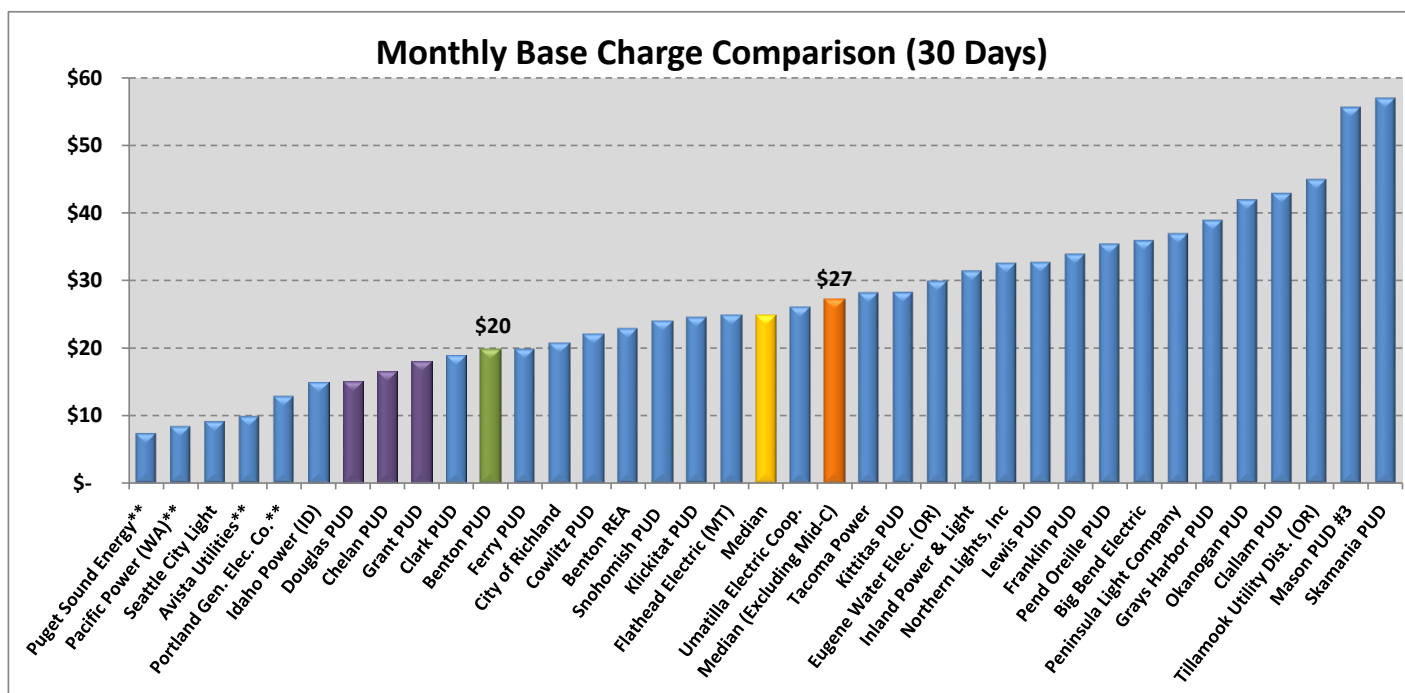
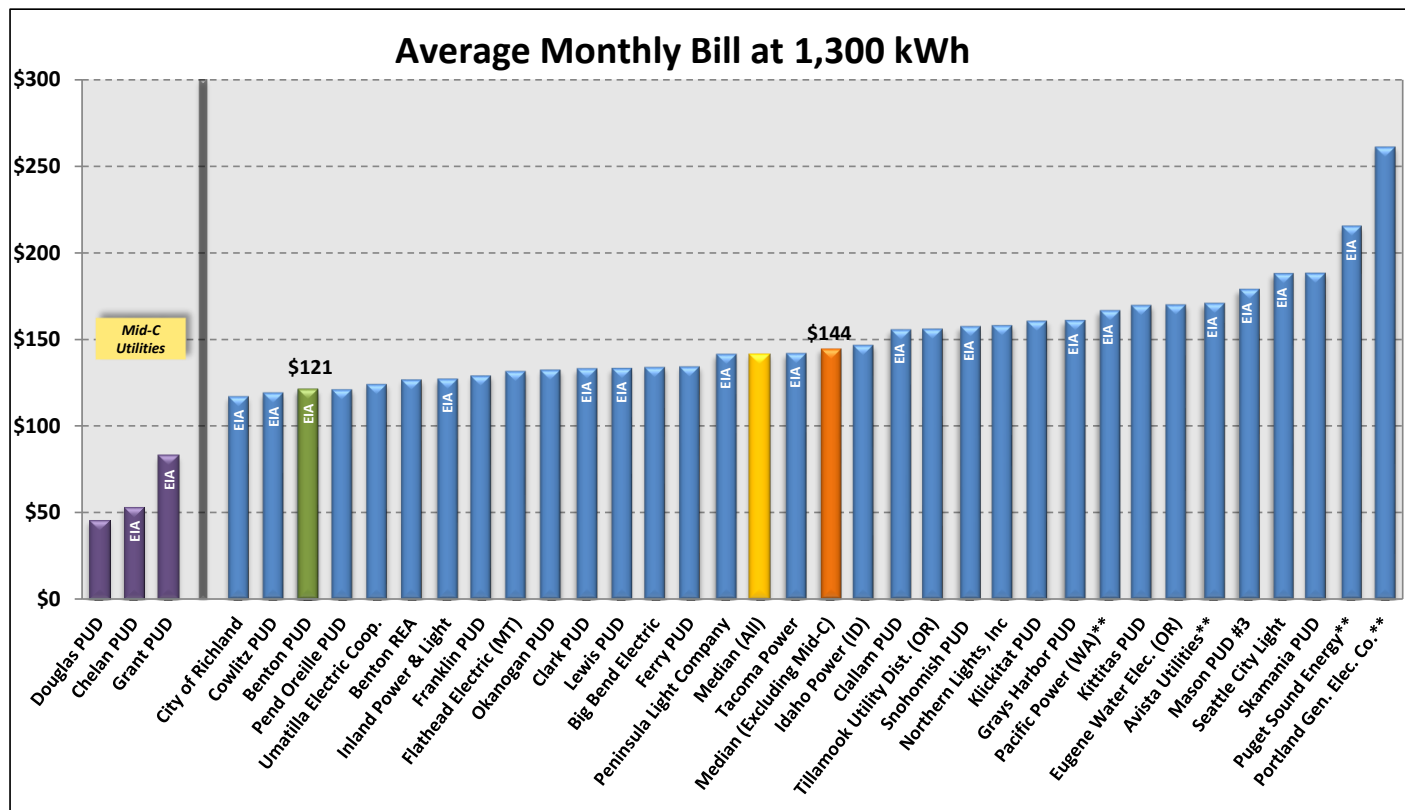
In Q3, six of the benchmark utilities had residential rate increases; **consumer owned**: Franklin PUD (3.1% overall increase), and Peninsula Light Company (8.4% overall increase), **investor owned****: Avista (16.3% overall increase), Idaho Power (2.1% overall increase), Pacific Power (4.3% overall increase), and Portland General Electric (0.3% overall increase).



Responsible Manager: Keith Mercer

Data Provider: Katie Grandgeorge

Report Date: 10/14/2025



Average bill information has been calculated by Benton PUD staff using data from other utilities' websites.
This bill calculation is Benton PUD's best effort to provide comparable information.
Mid-C Utilities are utilities that own major hydro facilities.



2025 Status			
Q1	Q2	Q3	Q4
Outlook:			

Back Bills and Billing Corrections Due to District Errors

Definition

Back bills and bill corrections can have a significant impact on customers and on District staff. While some back bills are due to customer error (signing up for service at the wrong apartment or mislabeled meter bases), other back bills are preventable. Some examples of avoidable back bills include equipment failure that is overlooked for a period of time and results in a back bill of more than one month, or not transferring a low income discount when a customer moves. Only preventable back bills due to staff error, or those that were caused by equipment failure not detected in a timely manner, will be counted in this performance measure. When a significant back bill occurs, the rating could be assigned a yellow or red rating depending on the severity of the back bill. This rating would be assigned regardless of the number of back bills during the period.

How Performance Measure is Computed

On a quarterly basis, the number of back bills caused by the following reasons will be reported: defective meter, incorrect multiplier, service orders not processed in a timely manner, data entry error in CIS, missing low income discount, incorrect bill cycle, switched meters and data entry errors. Back bills are processed by the Billing Specialist and will be tracked in a spreadsheet that captures the number of back bills falling into these categories, and the nature of the back bill (i.e. customer error or District error). Each customer affected by a back bill will be counted as "1". For example, all customers affected by a District-caused meter switch will be counted.

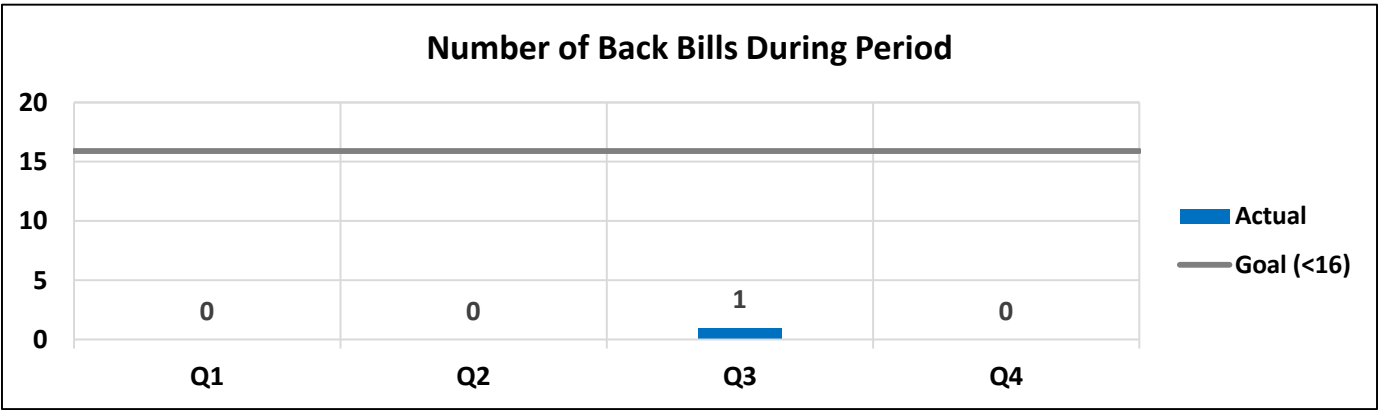
Goal

Fewer than 16 back bills each quarter.

		Number of Back Bills	
	Number of Bills Issued	Goal	Actual
Q1	145,532	<16	0
Q2	146,156	<16	0
Q3	146,517	<16	1
Q4	0	<16	0

Performance Rating	
Green	Fewer than 16
Yellow	Between 16-24
Red	Greater than 24

There was one reportable back bill in Q3 2025. AMI Meter exchange project in 2011 Meter Switch-A customer was overbilled due to an incorrect meter installed during the initial meter exchange project. Commission approval was received to refund the full overbilled amount in the amount of \$5,726.32.



Responsible Manager: Annette Cobb
Data Provider: Annette Cobb

Report Date: 10/28/2025



2025 Status				
Q1	Q2	Q3	Q4	
Outlook				

Performance Measure Title

Unrestricted Reserves / Days Cash on Hand

Definition

Days Cash on Hand measures the number of days an enterprise can cover its operating expenses using unrestricted cash and investments and assuming no additional revenue is collected. Total Unrestricted Reserves include Minimum Operating Reserves and Designated Reserves, such as the Power Market Volatility Account, Customer Deposits Account, and Special Capital Account, as defined in the District's Financial Policies adopted by Resolution 2657 and reported in the monthly financial statements. Beginning in 2015, Minimum Operating Reserves are defined as 90 days cash on hand. This ratio is useful for measuring the relative strength of a utility's financial liquidity. It must be evaluated in conjunction with identified immediate risks to cash flow and compared to the number of days it takes for the utility to raise its rates and begin to receive additional revenues.

How Performance Measure is Computed

Days Cash on Hand is computed by multiplying the total unrestricted cash and investments by 365 and then dividing that result by the total operating expenses (excluding depreciation and amortization). Operating expenses will be based on the latest forecast at the end of each quarter.

Goal

The District's current Financial Policies establish a Minimum Operating Reserve of 90 Days Cash on Hand and require financial plans to maintain Days Cash on Hand to achieve or maintain the Targeted Bond Rating (median of public power utilities). Targeted Days Cash on Hand shall consider relevant and recent benchmark data published by rating agencies for similar rated utilities as well as input from the District's Financial Advisor and recent experience with Rating Agencies. Staff's recommended Targeted Days Cash on Hand is 104 days (Minimum Operating Reserves (90 days) plus the Power Market Volatility Account (14 days). This measure will be rated "green" if the Days Cash on Hand is at or above the recommended range (104 days), "yellow" if the year-end forecast for Days Cash on Hand is between the Minimum Operating Reserve (90 days) and the recommended range (104 days) or over 145 days with no forecasted drawdown, and "red" if the Days Cash on Hand is lower than the Minimum Operating Reserve. A "green" rating may be designated if reserves are over 145 days as a result of a bond issue and/or the financial forecast shows a rate increase in the next year.

DCOH	District Minimum	District Target	Actual
Q1	90	104 to 145	156
Q2	90	104 to 145	139
Q3	90	104 to 145	168
Q4	90	104 to 145	

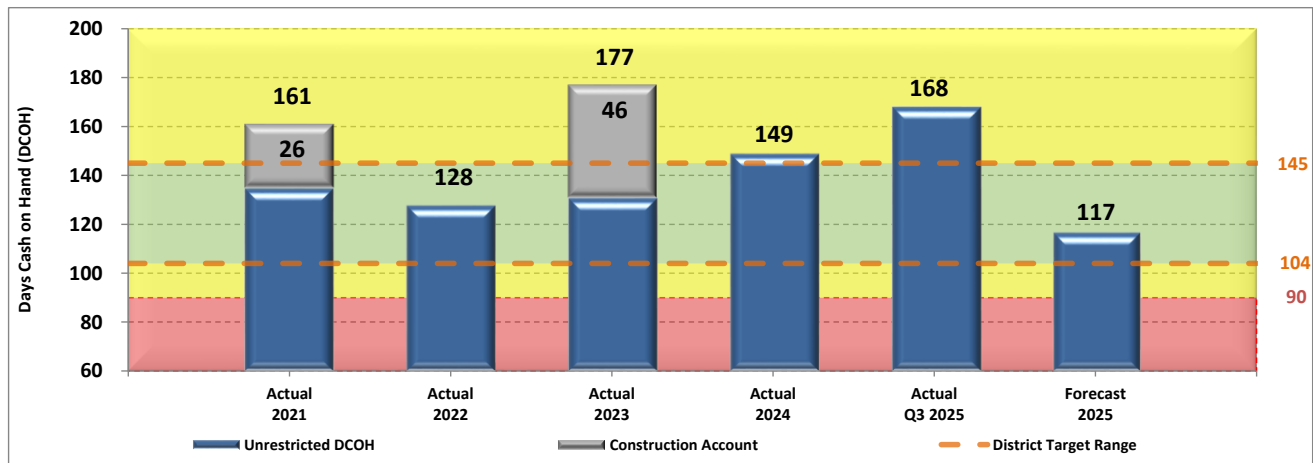
Reserves	Minimum	Budget	Actual
Q1	\$33.12M	\$53.25M	\$56.91M
Q2	\$33.12M	\$53.74M	\$50.54M
Q3	\$33.12M	\$51.50M	\$61.20M
Q4			

Designated Reserves - Year-end Forecast*	
Description	DCOH
Minimum Operating Reserves	90
Power Market Volatility	9
Special Capital	0
Customer Deposits	5
Climate Commitment Act	10
Undesignated Reserves	0
Current 2025 Year-end Forecast	114
Construction Account	0
Total Year-End Forecast	114

*Designated reserve breakdown is decided by the Commission

Quarterly Performance Summary

At the end of Q3, the District reported a total of 168 Days Cash on Hand (DCOH). A green rating was assigned, reflecting the timing of the \$9.96 million BPA invoice for August, which was issued later than usual and not due until October. Under normal circumstances, this invoice would have been paid in September, resulting in a lower month-end reserve balance and approximately 141 DCOH. DCOH levels naturally fluctuate throughout the year and across years, influenced by variables such as gross power costs, O&M expenditures, and retail revenues. Looking ahead, the DCOH forecast for 2025 remains within the green range, projected between 104 and 145 days.



Responsible Manager: Keith Mercer

Data Provider: Katie Grandgeorge

Report Date: 10/23/2025



Performance Measure Title
O&M / Net Capital

2025 Status			
Q1	Q2	Q3	Q4
Outlook			

Definition

This indicator measures the District's actual operations and maintenance (O&M) expenses vs. budget and the actual net capital expenditures vs. budget on a year-to-date basis. O&M expenses include transmission, distribution, broadband and all District internal costs and exclude power supply costs, taxes, depreciation, interest expense and other non-operating expenses. O&M and capital expenditures are a subset of all expenditures incurred by the District. While all costs are controllable by the District in the long-term, management has more direct control of these costs over the short-term and may more immediately impact District financial results through decisions in these areas.

How Performance Measure is Computed

The official budget that is approved by the Commission for the calendar year will represent the standard against which actual results are measured. The original budget is amended by the Commission during the 4th quarter of each year. Year-to-date O&M expenses and net capital expenditures will be compared to budget at the end of each quarter.

Goal

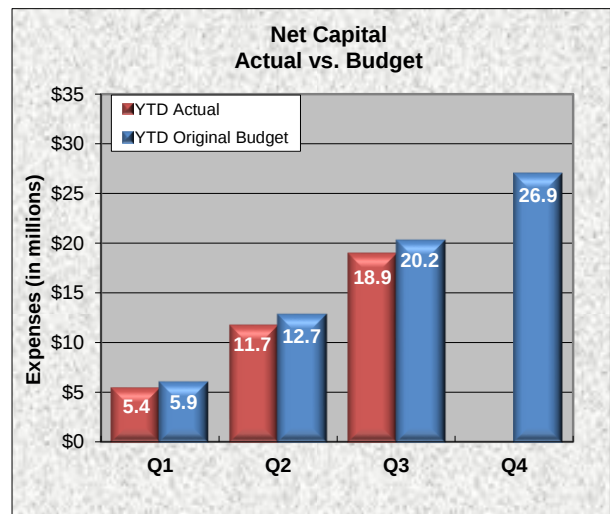
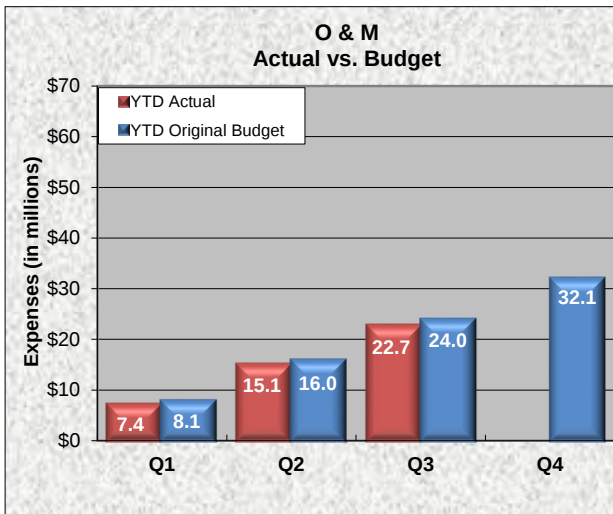
Meet the year-to-date budget projections.

in millions		O & M					Net Capital		
		YTD Original Budget	YTD Actual	% of Total Budget*			YTD Original Budget	YTD Actual	% of Total Budget*
Q1		\$8.069	\$7.359	23%	Q1		\$5.920	\$5.358	20%
Q2		\$16.010	\$15.131	47%	Q2		\$12.735	\$11.680	43%
Q3		\$23.995	\$22.747	71%	Q3		\$20.180	\$18.888	70%
Q4		\$32.072		0%	Q4		\$26.920		0%

* % of total original budget, **actuals do not include pension expense

Quarterly Performance Summary

The numbers included in this calculation are based on preliminary financial data. O&M expenses of \$22.7 million through the third quarter are 5.2% or about \$1.2 million under the the original budget. A large portion of the variance to budget is under-runs in payroll & benefits, system costs (electric construction contracts, operations & maintenance expense) and professional services. Net capital expenditures of \$18.9 million through the third quarter are 6.4% or \$1.3 million under the original net capital budget. Even though Customer Growth expenditures are up about \$2.1 million over budget, under-runs in Capacity & Reliability and Repair & Replace projects, and the timing of Operational Technology projects are leading to a net under budget. These measures are rated green for the quarter and outlook.





2025 Status			
Q1	Q2	Q3	Q4
Outlook			

Performance Measure Title O&M Costs per Customer

Definition

This performance measure will track the District's non-power operating and maintenance (O&M) costs per customer, excluding broadband and reimbursable mutual aid costs and including bad debt expense. O&M expenses are a subset of all expenditures incurred by the District. While all costs are controllable by the District in the long-term, management has more direct control of O&M costs over the short-term and may more immediately impact District financial results through decisions in these areas.

How Performance Measure is Computed

Actual O&M expenses, excluding broadband and reimbursable mutual aid costs and including bad debt expense, as reported in the financial statements will be divided by the average number of active service agreements on a rolling 12-month basis. Results at the end of each quarter will be compared to the 2025 calculated budget of \$535 per customer. The 2025 calculated amount was developed from the 2025 budget of \$532 per customer incremented by \$200,000 or \$3 per customer to allow for variations in the level of internal labor charged to capital projects vs expense. A rating of green will be assigned if the O&M costs per customer are less than 2% above budget; a rating of yellow will be assigned if the O&M costs per customer are more than 2% but less than 3% above budget; a rating of red will be assigned if the O&M costs per customer are more than 3% above budget.

Goal

Maintain or decrease the O&M costs per customer as compared to the 2025 budget of \$535 per customer.

O & M	
	2025 Budget
Q1	\$535
Q2	\$535
Q3	\$535
Q4	\$535

Information Only	Stated Year Dollars	2025 ⁽¹⁾ Dollars
Benton PUD - CY 2023 Actual*	\$443	\$470
Benton PUD - CY 2024 Actual*	\$463	\$477
Benton PUD - CY 2025 Budget*	\$535	\$535
APPA - 2022 West median ⁽²⁾	\$605	\$661
APPA - 2023 West median ⁽²⁾	\$700	\$743

* includes bad debt expense, does not include GASB pension entry

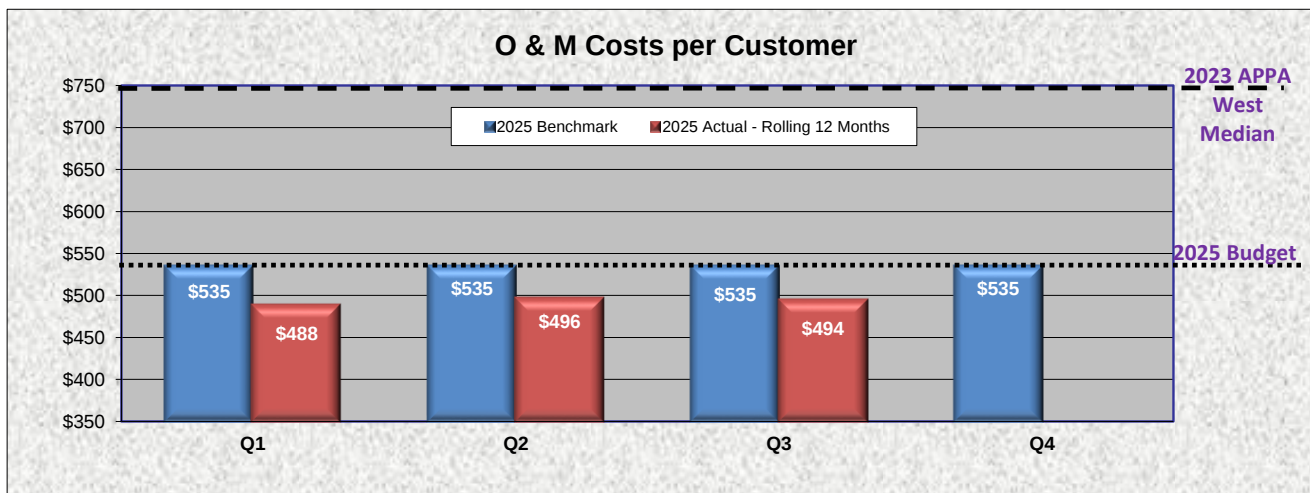
(1) Escalated at 3% per year

(2) Selected Financial and Operating Ratios of Public Power Systems survey

(Note: accounting for payroll taxes and benefits may vary among utilities)

Quarterly Performance Summary

The numbers included in this calculation are based on preliminary financial data. O&M costs per customer on a rolling 12-month basis at the end of the third quarter were \$494, which is 7.7% below the budget amount. The budget amount is calculated based on information from the original budget. A large portion of the variance to the original budget is under-runs in system costs (electric construction contracts, operations & maintenance expense) and professional services. The District continues to be well below the APPA West median of \$743.



Responsible Manager: Kent Zirker

Data Provider: Janelle Herrington

Report Date: 10/29/2025 94



2025 Status			
Q1	Q2	Q3	Q4
●	●	●	●
Outlook: ●			

Performance Measure Title

Accounts Receivable Collections

Definition

Percentage of accounts receivable that are outstanding and less than 60 days after billing.

How Performance Measure is Computed

The percentage is calculated by dividing the amount of accounts receivable under 60 days by the total amount of accounts receivable for electric customers. This measure does not include miscellaneous accounts receivable, such as power billings or cost reimbursements.

Goal

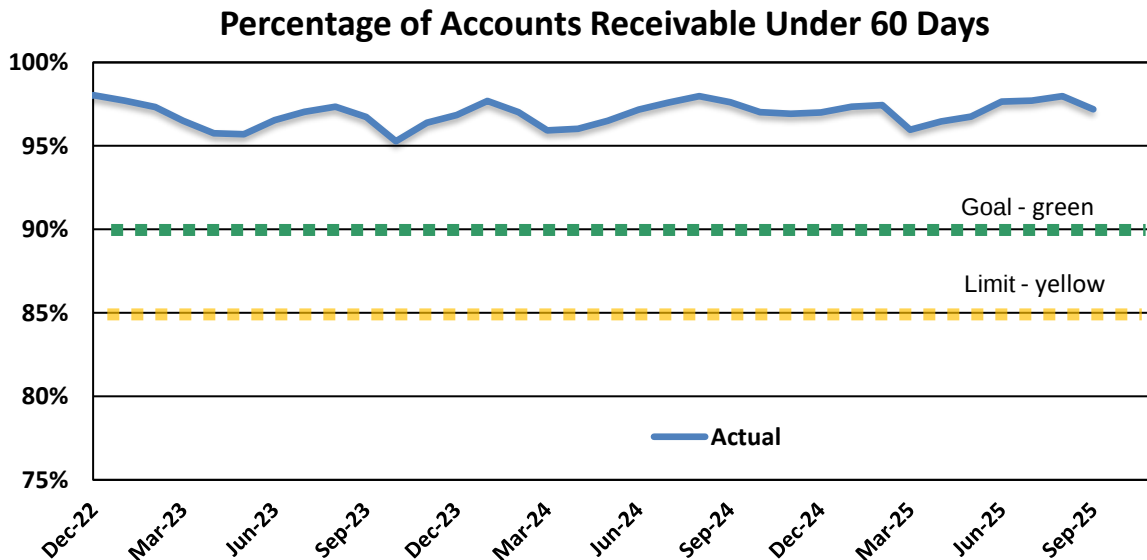
The goal is to increase the percentage of accounts receivable under 60 days to a level of 90% or more of the total accounts receivable. A green rating will be achieved if the actual results are at 90% or higher; a yellow rating will be assigned if the actual results are between 85% to 90%; a red rating will be assigned if the actual results are below 85%.

		Actual	
Q1	90%	Q1	96%
Q2	90%	Q2	98%
Q3	90%	Q3	97%
Q4	90%	Q4	

Performance Rating	
Green ●	$\geq 90\%$
Yellow ▲	85% - 89%
Red ◆	$< 85\%$

Quarterly Performance Summary

The monthly percentage of outstanding accounts receivable under 60 days including inactive accounts were 98%, 98%, and 97% respectively during Q3. The quarter and outlook are rated green.



Responsible Manager: Annette Cobb

Data Provider: Kent Zirker

Report Date: 10/27/2025



2025 Status			
Q1	Q2	Q3	Q4
Outlook			

Performance Measure Title

Safety

Definition

The measure will benchmark reportable injuries or illnesses as recorded on the OSHA 300 log. The summary will specify incidents and look for trends and opportunities to correct through training, retraining, work procedure changes, engineering controls or other reasonable actions to address.

How Performance Measure is Computed

We will use the OSHA Form 300A "Summary of Work Related Injuries and Illnesses" for safety benchmarking against the Bureau of Labor Statistic numbers published each year. The basic requirement for recording an illness or injury is if it results in any of the following: death, days away from work, restricted work or transfer to another job, medical treatment beyond first aid, loss of consciousness, or a significant injury or illness diagnosed by a physician or other licensed health care professional. The incidence rates are calculated according to the following formula: $(N/EH) \times 200,000$ where N = number of incidents for the previous 12-months and EH = total hours worked by all employees during the same 12-month period. The 200,000 is the constant for 100 full-time workers working 40 hours per week for 50 weeks per year.

Benchmark (not to exceed)

The benchmark is to be less than the Total Recordable Cases as published annually by the Bureau of Labor Statistics. This figure changes annually as a result of OSHA 300 log reports. This measure will be rated green if BPUD calculated reportable incidents are below 80% of the benchmark, yellow if they are between 80%-120% of the benchmark, and red if they are over 120% of the benchmark or as a result of a serious injury and/or Labor and Industries citation.

	Benchmark	BPUD
Q1	3.9	2.0
Q2	3.9	2.6
Q3	3.9	2.0
Q4	3.9	

Quarterly Performance Summary

There were three incidents reported on the OSHA 300 form in the last 12 months (October 1, 2024 - September 30, 2025):

- ~ 04.10.25: Maintenance worker was waiting on coworker and felt a tingle on arm. Brushed arm and realized it was a wasp that stung worker – No lost time
- ~ 02.13.25: Journeyman Lineman was stripping wire and cut thumb with knife. – No lost time
- ~ 12.17.24: Journeyman Lineman cut right hand while skinning jacketed wire - No lost time



Responsible Manager: Steve Hunter

Data Provider: Gabrielle Purdom

Report Date: 10/16/2025



Performance Measure Title

2025 Status			
Q1	Q2	Q3	Q4
✓	✓	✓	
Outlook:			✓

Safety Meeting and Training Attendance

Definition

This performance measure reflects the results achieved in meeting the safety program training and participation goals for the quarter. The training goal includes those trainings sponsored by the District and where attendance is required. The participation aspect includes non-training activities that depend upon employee involvement. The goal is to ensure the majority of scheduled participants attend the trainings or meetings while allowing flexibility for those on protected leave. Failing to achieve the goals may reflect other legitimate schedule conflicts, ineffective course frequency or length, priority-setting improvements needed for participants and/or their managers, or other interfering factors.

How Performance Measure is Computed

The target is derived each quarter based on the group participation goals approved by the Central Safety Committee and Leadership Team. It is the percentage of training/meeting attendance against the expected attendance, as well as the number of Operations crew reports turned in. The rating is set so all of the meeting and training attendance averaged together must equal 90% or above to achieve a green rating. A yellow rating reflects an average between 80-89% , and a red rating is less than 80% average attendance.

Performance Rating:	Green: ✓ AVG ≥ 90%	Yellow: ⚠ AVG = 80-89%	Red: ✗ AVG < 80%
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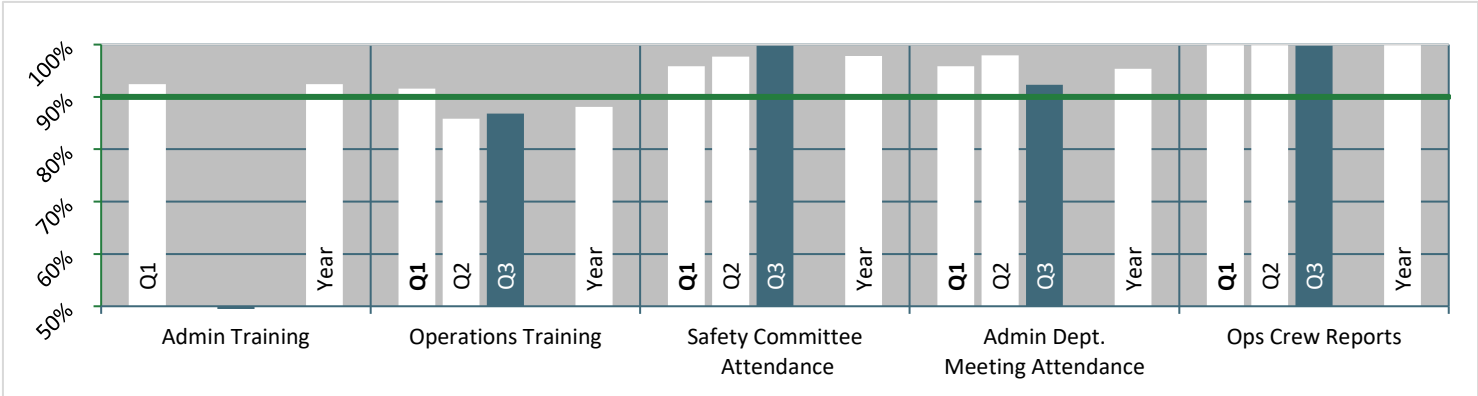
Goal

Achieve minimum 90% or greater average attendance and participation at safety-related trainings and meetings.

	Training Attendance			Participation				Goals
	Admin Training	Ops Training	AVG	Committee Attendance	Admin Dept Attendance	Ops Crew Reports	AVG	Overall AVG
Q1	92%	92%	92%	96%	96%	100%	97%	95%
Q2	N/A	86%	86%	98%	98%	100%	99%	92%
Q3	N/A	87%	87%	100%	92%	100%	97%	92%
Q4								
Year	92%	88%	88%	98%	95%	100%	98%	93%

Quarterly Performance Summary

The outlook for the quarter and overall year is green. In the third quarter, the Administrative and Operations groups averaged 92% across the safety training and participation goals set for both groups. There was no Admin biannual safety training during the quarter. 87% of Operations participated in crew/shop trainings and covered Cuts & Scrapes, Forklift Safety, and Substation Orientation. The safety committees averaged 100% attendance overall. 92% of Admin staff reviewed monthly safety information. 100% of Crew Reports were returned.





2025 Status			
Q1	Q2	Q3	Q4
Outlook			

Performance Measure Title
Conservation Plan 2024-2025 Biennial Actuals/Target

Definition
The District will monitor quarterly conservation achievements and compliance with the Energy Independence Act (EIA) target of 1.11 aMW which was established through the Amended Conservation Potential Assessment presented to the Commission on April 23, 2024.

How Performance Measure is Computed
Status is determined by the two target levels in the chart below. Projected final year end savings that are above the EIA Target is green, between the EIA Target and Carryover level is yellow, below the Carryover level is red. Quarterly status is calculated by prorating all current conservation to a 24 month period and adding it to NEEA savings. (Note: Although NEEA actual savings are not received until April-May for the previous year, an estimate of 50% of NEEAs estimated savings are used in the chart until actuals are received). Projected savings are based on Energy Programs budget estimates divided into monthly allocations for all sectors except Industrial. Projections from the Industrial sector are based on pending projects reported to the District by the ESI program.

Goal
Ensure the District is on track to meet the 2024-25 conservation biennial target. Green Outlook rating is the "Projected Final Savings" meeting or exceeding the EIA target. Yellow rating is between the EIA Target and Carryover level. Red rating is below the Carryover level.

2024	Q1		Q2		Q3		Q4	
	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
	0.019	0.013	0.019	0.018	0.019	0.027	0.021	0.016
Residential	0.063	0.038	0.063	0.063	0.063	0.055	0.058	0.040
Commercial	0.085	0.080	0.085	0.000	0.085	0.094	0.075	0.006
Industrial	0.023	0.013	0.023	0.000	0.023	0.013	0.008	0.000
Agricultural	0.000	0.000	0.000	0.004	0.000	0.000	0.036	0.000
U.S.E.								

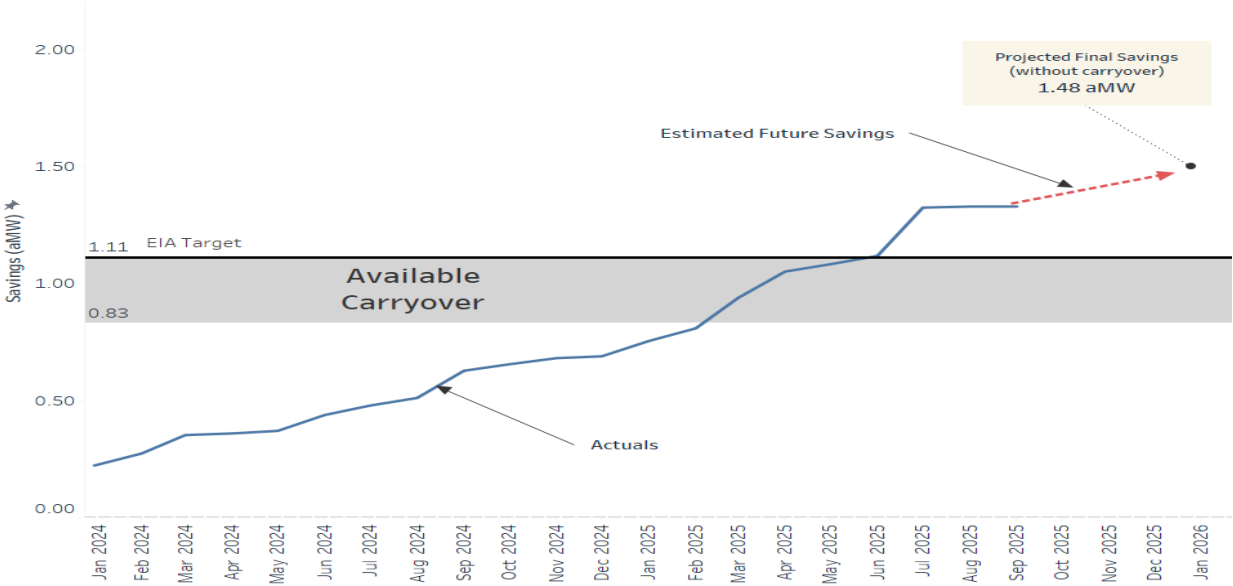
2025	Q1		Q2		Q3		Q4	
	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
	0.018	0.016	0.018	0.028	0.005	0.009	0.005	
Residential	0.029	0.057	0.029	0.075	0.015	0.009	0.000	
Commercial	0.072	0.055	0.078	0.076	0.067	0.192	0.000	
Industrial	0.007	0.020	0.000	0.000	0.000	0.001	0.000	
Agricultural	0.017	0.101	0.000	0.000	0.000	0.000	0.000	
U.S.E.								

Total	
Proj	Actual
0.005	0.128
0.000	0.336
0.000	0.503
0.000	0.047
0.000	0.105
NEEA*	
0.359	

Total aMW	1.484
-----------	-------

*NEEA savings for 2024 is known. 2025 is a 50% estimate.

Quarterly Performance Summary
Industrial projects accounted for about 90% of the savings in Q3 as three large agriculture storage shed projects were completed in July. The District has now exceeded its 2024-25 EIA target. Residential programs will continue as normal but are expected to generate only small savings in the final quarter. Based on the current final savings estimate of 1.48 aMW the District would have about 0.37 aMW of excess savings to be used in either of the next two bienniums.



Responsible Manager: Chris Johnson
Data Provider: Terry Mapes

Report Date: 10/6/2025



Performance Measure Title

Broadband Network Reliability Report

All Green	=	Green
Any Yellow	=	Yellow
Any Red	=	Red

2025 Status			
Q1	Q2	Q3	Q4
Outlook			

Definition

This report reflects Benton's network performance, identified by two (2) primary categories and two (2) subcategories.

3 - 9s	4 - 9s	5 - 9s
99.9 =G	99.99 =G	99.999 =G
99.85 =Y	99.985 =Y	99.9985 =Y
99 =R	99.9 =R	99.99 =R

Primary categories

Core - Backbone Network
Distribution - Tail circuit and Customer Fiber

Subcategories

Dark Fiber - Non-lit services
Wireless Carrier - Services provided to Wireless Carriers (T-Mobile, US Cellular, AT&T, Sprint and Verizon)

The District's Broadband network consists of these four (4) segments and each of these segments will be measured independently as a part of the total network reliability. The measure of value and performance of a network is determined by the reliability of the network and at the extent to which it can maintain an adequate level of "up" time and service to the end users. The measurements and tracking process will allow the Broadband technical and management staff to determine the level of service and value of the network to the Retail Service Providers and the end users they serve. The results of the measurements will be part of the rate setting structure, level of service guarantees provided to RSPs and performance of staff.

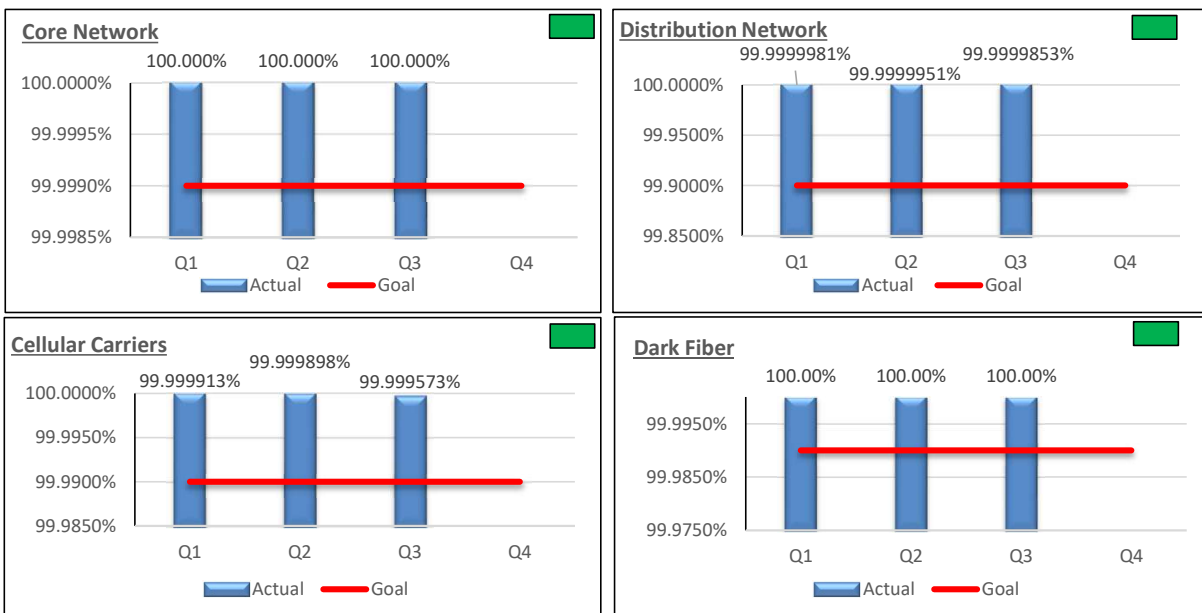
Performance Objectives

Target performance for Core network is 5-9's, Distribution at 3-9's, Cellular Carriers at 4-9's & Dark Fiber at 4-9's.

<u>Core Network</u>			<u>Distribution Network</u>			<u>Cellular Carriers</u>			<u>Dark Fiber</u>		
	Goal	Actual		Goal	Actual		Goal	Actual		Goal	Actual
Q1	99.999%	100.000%	Q1	99.9%	99.9999981%	Q1	99.99%	99.999913%	Q1	99.99%	100.00%
Q2	99.999%	100.000%	Q2	99.9%	99.9999951%	Q2	99.99%	99.999898%	Q2	99.99%	100.00%
Q3	99.999%	100.000%	Q3	99.9%	99.9999853%	Q3	99.99%	99.999573%	Q3	99.99%	100.00%
Q4	99.999%		Q4	99.9%		Q4	99.99%		Q4	99.99%	

Quarterly Performance Summary

The Performance Measure is rated green for the Quarter. On September 8th, a widespread power outage caused by severe weather caused multiple devices to go down after battery backup systems were exhausted. This outage affected 10 sites with sites restoring all through the night with the last one restoring 19 hours after the outage started. The final two sites to restore required an onsite dispatch by the Internet Service Provider's technician to fix an on site power issue after commercial power was restored. The NOC worked with the local technicians and ISP to confirm restorations to all services.



Responsible Manager: Chris Folta
Data Provider: Adrian Mata

Report Date: 10/28/2025



2025 Status			
Q1	Q2	Q3	Q4
Outlook			

Performance Measure Title

Electric Reliability

Definitions

SAIFI - System average interruption frequency index

Indicates how often the average customer experiences a sustained (greater than or equal to 5 minutes) interruption.

$$SAIFI = \frac{\Sigma \text{ Number of Customer Interruptions}}{\text{Number of Customers Served}}$$

SAIDI - System average interruption duration index

Indicates the total duration of interruption for the average customer during a predefined period of time.

$$SAIDI = \frac{\Sigma \text{ Customer Interruption Duration}}{\text{Number of Customers Served}}$$

CAIDI - Customer average interruption duration index

Indicates the average time required to restore service.

$$CAIDI = \frac{\Sigma \text{ Customer Interruption Duration}}{\Sigma \text{ Number of Customer Interruptions}} = \frac{SAIDI}{SAIFI}$$

Major Event Day - A day in which the daily system SAIDI exceeds a Major Event Day threshold value (TMED). Statistically, days exceeding the TMED threshold are days on which the energy delivery system experiences stresses significantly beyond those that are typically expected.

How Performance Measure is Computed

Interruption information is logged into the District's Outage Management System (OMS), either automatically from the District's SCADA system or manually. Tableau is used to calculate and report statistics for interruptions lasting longer than five minutes, excluding planned outages and customer problems.

Charts are presented that include and exclude Major Event Days (MEDs). The MED data is provided as it is the summation of our customer's experience. These large MED outages are often events that interrupt the District's electrical service but may not be the result of an electrical fault or equipment failure on the District's electrical system. Events such as BPA transmission outages or weather events that overwhelm the District's ability to rapidly respond.

The second set of charts excludes MED outages and provides a reportable quarterly metric reflecting outages caused only by electrical faults or equipment failures on the District's electrical system. This allows the District to identify actionable trends in SAIFI, SAIDI, and CAIDI values for outages that occurred on the District's electrical system.

Goal

Compare recent 12-month performance to a goal equal to a four year (2005-2008) historical average. The performance rating will be "green" if the index is up to 20% above the goal, "yellow" if between 20% and 40% above and "red" if greater than 40% above the goal.

Quarterly Performance Summary

Time Period: 12-month time period from October 2024 to September 2025.

	MEDs Included	MEDs Excluded	Goal	Rating
SAIFI	0.24	0.24	0.5	
SAIDI	28.2	28.2	60	
CAIDI	117.0	117.0	120	

Over the 12-month time period from July 2024 to June 2025, **SAIFI of 0.24** interruptions is less than the goal of 0.5, resulting in a green rating. **SAIDI of 28.2** minutes is less than the goal of 60, resulting in a green rating. **CAIDI of 117.0** minutes is less than the goal of 120, resulting in a green rating.

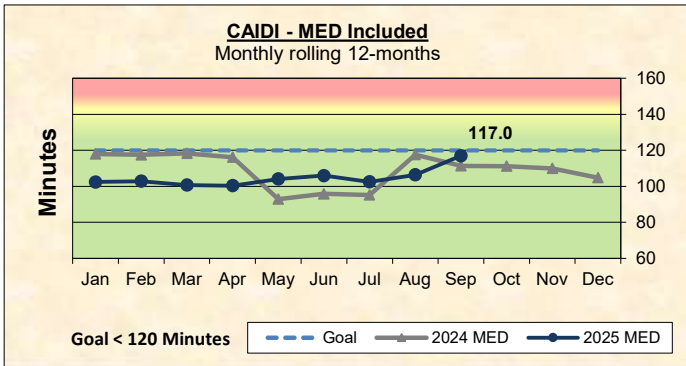
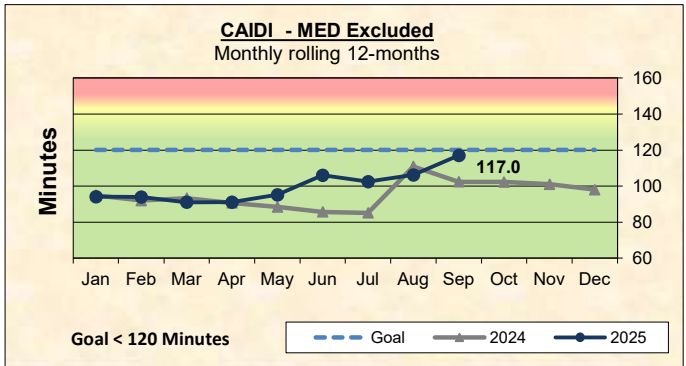
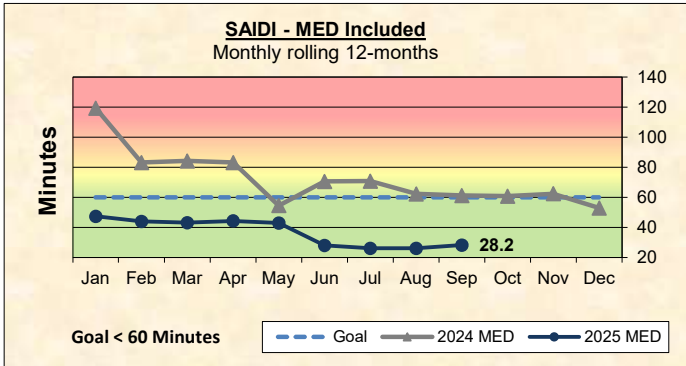
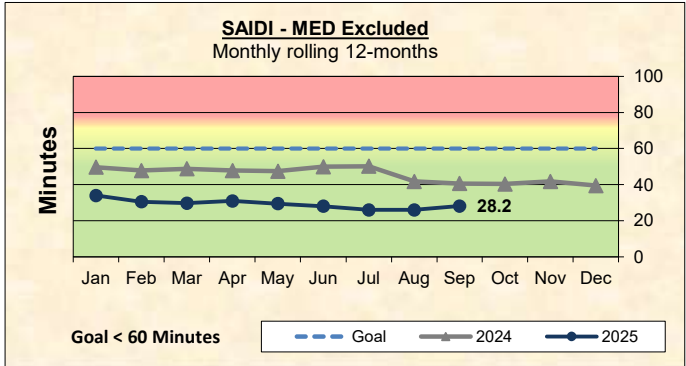
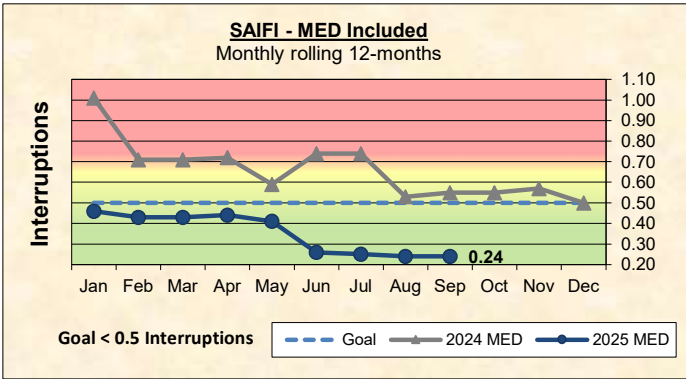
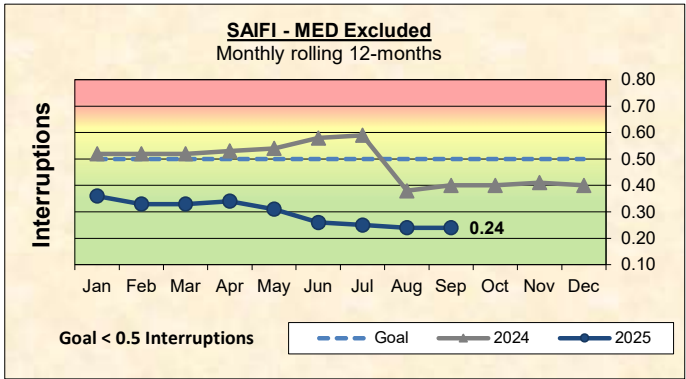
For the non-MED data, SAIFI decreased slightly for the current quarter, meaning the average customer experiences an outage about every 50 months for general outages. SAIDI increased slightly and has been trending flat for the last 4 quarters. The increase in CAIDI is due to SAIFI decreasing while SAIDI slightly increased. Q3 is being given a green rating.

With MED data included, SAIFI decreased to **0.24**, SAIDI increased to **28.2**, and CAIDI increased to **117.0**. There were no MED events during the current quarter.

A SAIFI of 0.24 means every single one of our customers could have expected an outage within the last 50 months. In reality we had a subset of our customers who experienced multiple outages in the last 12 months. With MED's included our customers experienced an average restoration time of 1 hour and 57 minutes.

Responsible Manager: Evan Edwards
Data Provider: Dax Berven

Report Date: 10/23/2025



Responsible Manager: Evan Edwards
Data Provider: Dax Berven

Report Date: 10/23/2025



2025 Status				
Q1	Q2	Q3	Q4	
Outlook				

Performance Measure Title

Electric System Outages

Definitions

Outage - Interruption of electrical service, for greater than or equal to 5 minutes, to one or more customers, excluding planned outages.

Cause - The reason the outage occurred.

Region - The geographic zone, as defined by the District's Geographical Information System, where the outage occurred.

Customer - A metered electrical service point for which an active bill account is established at a specific location.

Customer Minutes Out - The number of customers interrupted in an outage multiplied by the duration of the outage in minutes.

MED - Major Event Day

How Performance Measure is Computed

Outage information is logged into the District's Outage Management System (OMS). Every outage that occurs has an associated cause, region, number of customers affected and the number of customer minutes out. The outage data is queried from the OMS database using reporting tools and entered into a spreadsheet for summation and graphing purposes. The data is reported for a rolling 12-month time period, which removes any seasonal variation when looking for trends. This data is similar to the data used for calculating the quarterly performance measure titled "Reliability Indices". The reliability indices are useful as a performance indicator and for benchmarking purposes, but they do not provide the detail required to fully understand what factors are influencing reliability.

Goal

To identify electric system outage trends by cause and region over a 12-month time period. Trends in the negative direction will result in a yellow rating; otherwise a green rating will apply. No red ratings will be used.

Quarterly Performance Summary

Rolling 12 Months Reported Quarterly (No MED)					
Outage Statistics	2024-Q3	2024-Q4	2025-Q1	2025-Q2	2025-Q3
Outage Count	480	502	480	494	527
Customers Out	21,784	23,223	18,943	15,618	14,343
Customer Minutes Out	2,306,008	2,245,781	1,690,366	1,596,195	1,571,827

Rolling 12 Months Reported Quarterly (MED)					
Outage Statistics	2024-Q3	2024-Q4	2025-Q1	2025-Q2	2025-Q3
Outage Count	497	518	496	494	527
Customers Out	31,271	29,032	24,752	15,618	14,343
Customer Minutes Out	3,389,904	3,017,302	2,461,887	1,596,195	1,571,827

Non-MED Data Summary: For the non-MED data, outage counts increased and customers out and customer minutes out decreased over the previous 12 month window. Outages have been trending up and down while customers out and customer minutes out have been generally trending down over the past 5 quarters.

MED Data Summary:

There have not been any MED events within the last 12 months

Rolling 12 Months Reported Quarterly (No MED)					
Outages by Cause	2024-Q3	2024-Q4	2025-Q1	2025-Q2	2025-Q3
Equipment	270	264	269	264	287
Animals	75	89	98	106	117
Weather	14	18	10	10	13
Foreign Interference	97	103	79	91	81
Vegetation	14	17	14	13	17
Undetermined	10	11	10	10	12
Total	480	502	480	494	527

Rolling 12 Months Reported Quarterly (MED)					
Outage Statistics	2024-Q3	2024-Q4	2025-Q1	2025-Q2	2025-Q3
Equipment	276	269	274	264	287
Animals	75	89	98	106	117
Weather	14	18	10	10	13
Foreign Interference	108	114	90	91	81
Vegetation	14	17	14	13	17
Undetermined	10	11	10	10	12
Total	497	518	496	494	527

Cause Summary: For the non-MED data outages caused by Animals, Equipment, Undermined Events, Vegetation, and Weather all increased while Foreign Interference outages decreased.

With MED data included all outage types remained flat.

Rolling 12 Months Reported Quarterly (No MED)					
Outages by Region	2024-Q3	2024-Q4	2025-Q1	2025-Q2	2025-Q3
East Kennewick	184	175	167	172	178
West Kennewick	160	161	155	152	164
Benton City & Prosser	117	140	130	133	142
River & Hanford	19	26	28	37	43
Total	480	502	480	494	527

Rolling 12 Months Reported Quarterly (MED)					
Outages by Region	2024-Q3	2024-Q4	2025-Q1	2025-Q2	2025-Q3
East Kennewick	185	175	167	172	178
West Kennewick	160	161	155	152	164
Benton City & Prosser	121	144	134	133	142
River & Hanford	31	38	40	37	43
Total	497	518	496	494	527

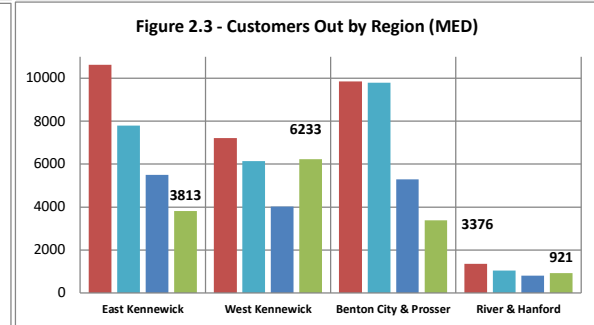
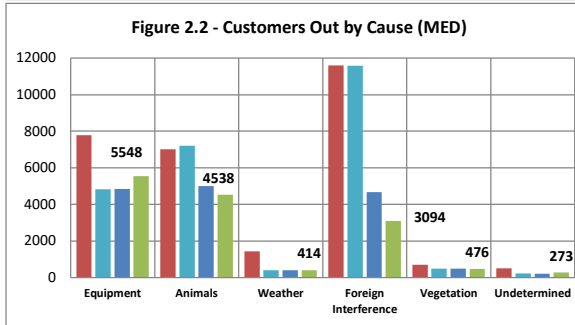
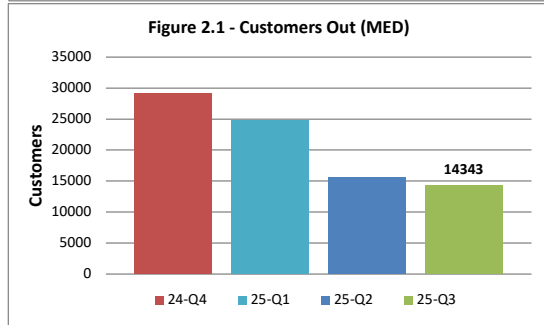
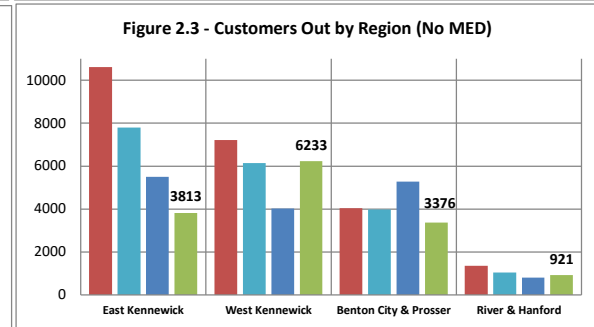
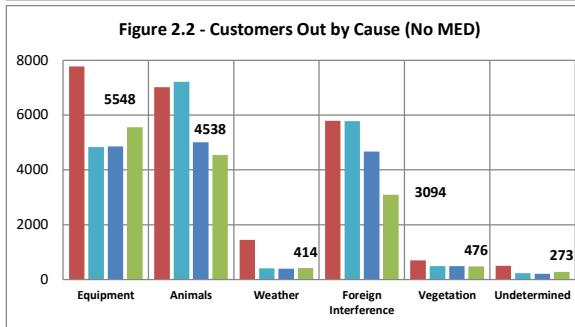
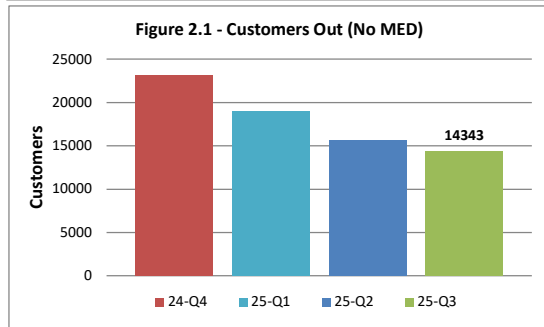
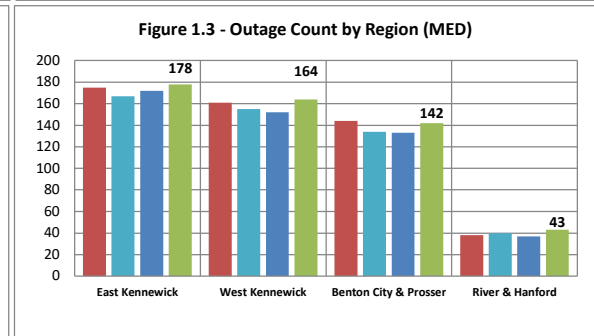
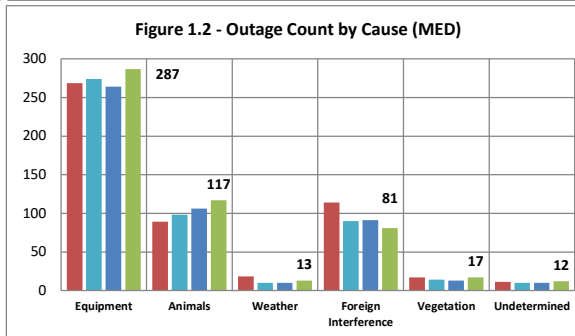
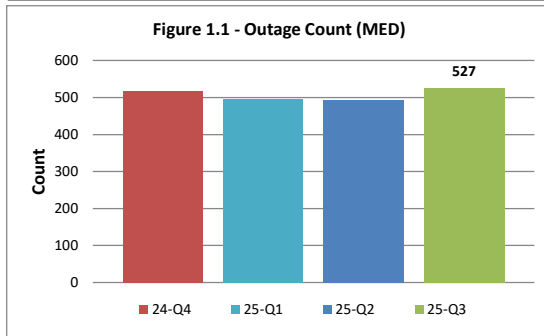
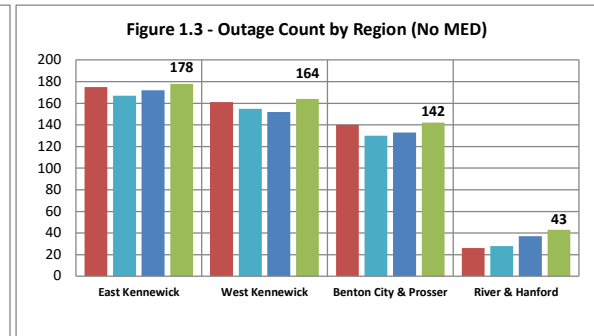
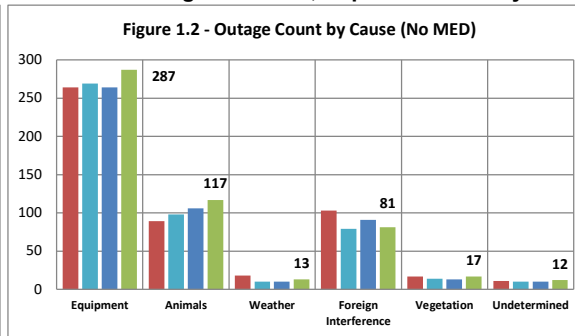
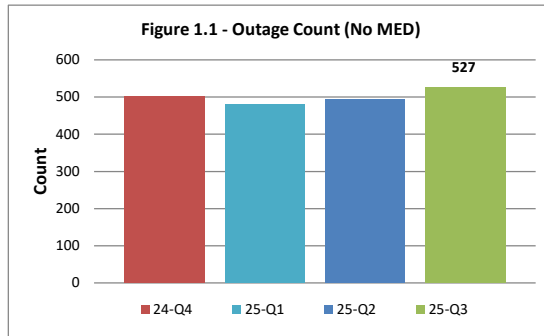
Region Summary: Across the non-MED data outages increased across all regions. Customers out decreased in the East Kennewick and Benton City & Prosser areas and increased in the West Kennewick and River & Hanford areas. East Kennewick and the Benton City & Prosser areas saw a decrease in customer minutes out and the West Kennewick and River & Hanford areas saw an increase. There is no MED impact as no MEDs were experienced within the last 12 months.

There is no MED impact as no MEDs were experienced within the last 12 months.

Responsible Manager: Evan Edwards
Data Provider: Dax Berven

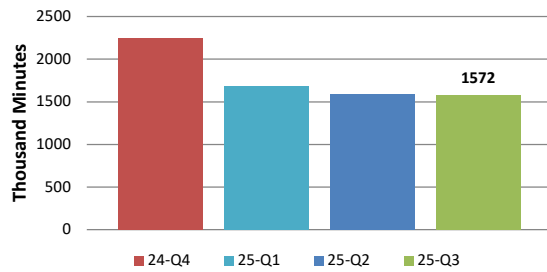
Report Date: 10/23/2025

Outage Data Rolling 12-Months, Reported Quarterly

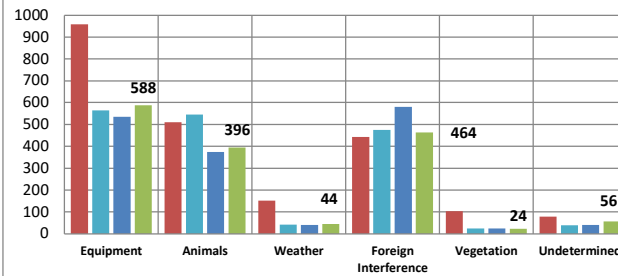


Outage Data Rolling 12-Months, Reported Quarterly

**Figure 3.1 - Customer Minutes Out (k-Min)
(No MED)**



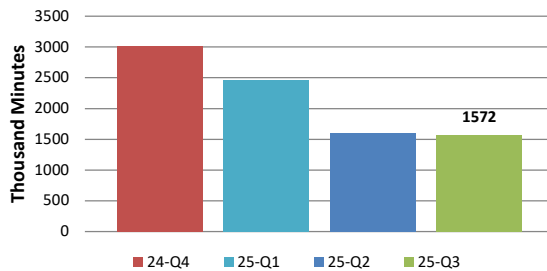
**Figure 3.2 - Customer Minutes Out by Cause (k-Min)
(No MED)**



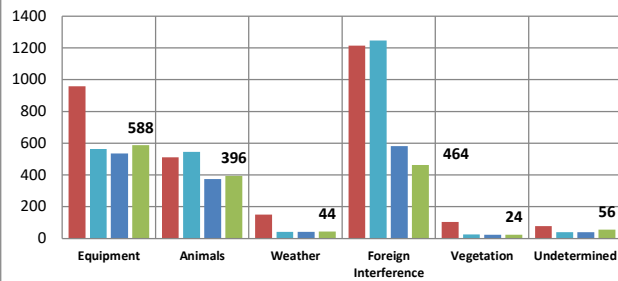
**Figure 3.3 - Customer Minutes Out by Region (k-Min)
(No MED)**



**Figure 3.1 - Customer Minutes Out (k-Min)
(MED)**



**Figure 3.2 - Customer Minutes Out by Cause (k-Min)
(MED)**



**Figure 3.3 - Customer Minutes Out by Region (k-Min)
(MED)**





Select Year: 2025
Select Quarter: 3

Enterprise Application Reliability

Year Status			
Q1	Q2	Q3	Q4
✓	✓	✓	
Outlook			
✓			

1 Yellow or all Green =

2 Yellow or 1 Red =

2 Red =

Definition

Measures the reliability of seven enterprise software applications: HPRM (document management system), iVUE (customer information system, financials and payroll, outage management system, document vault, and work scheduling), GIS (mapping system), SCADA (electrical system monitoring and operations system) and AMI (automated metering system). We will also measure the reliability of the databases that support these applications, along with cloud applications critical to the functions of the District. The measure of value and performance of software applications is determined by the reliability and maintaining an adequate level of "up" time and service to the end users. The measurements will allow management staff to determine the level of service and value of each application to the end users they serve.

*note for the applications to be considered available, all parts must be available as defined by each system owner

How Performance Measure is Computed

Target performance for each application has been defined by the respective System Owner and is indicated in the "Goal" columns below. All goals are based on 24x7 availability. Each system has a Scheduled Maintenance Window for allowed after hours maintenance that will be excluded from the measurements.

Goal

Maintain an adequate level of "up" time and service to end users.

Performance Metric Results

This performance measure is rated green for the quarter and green for the outlook with no unplanned downtime experienced during the quarter.

Enterprise Reliability

5 Year Trends

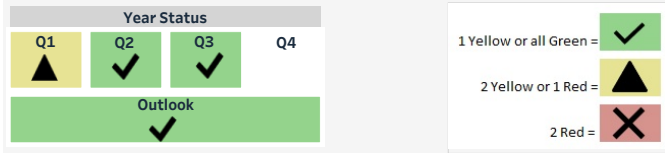
24x7 Applications Uptime % 2025 Q3																											
Green Rating > 99.99% 0-13 mins				Yellow Rating 99.96%-99.98% 14-25 mins				Red Rating <=99.95% >26 mins																			
5 Year Trends																											
Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Apps Team Data..				✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
GIS (MapWise)				✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
HPRM				✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
iVue				✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
SCADA				✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Cloud Applications Uptime % 2025 Q3																											
Green Rating > 99.90% 0-131 mins				Yellow Rating 99.85%-99.89% 132-199 mins				Red Rating <=99.84% >199 mins																			
5 Year Trends																											
Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
AMI				✓	✓	✓	✗	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓
Cloud Applications				✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✗	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓



Select Year: 2025
Select Quarter: 3

Infrastructure Component Reliability



Definition

Measures the reliability of eight key Infrastructure components: Network (Core business computer network), NoaNet Service (Outside Internet provider), Kennewick-Prosser communications link, TEA/SCADA Network (The Energy Authority and SCADA communications), SAN (Storage Area Network), VDI (Virtual Desktop Infrastructure), Phones (Phone System), and Exchange (Email System). The measure of value and performance of infrastructure components is determined by the reliability and maintaining an adequate level of "up" time and service to the end users. The measurements will allow management staff to determine the level of service and value of each application to the end users they serve. Below is a chart to explain the thresholds in minutes of unplanned downtime.

How Performance Measure is Computed

Target performance for each component has been defined by the respective System Owner and is indicated in the "Goal" column below. All components are based on 24x7 availability.

Goal

Maintain an adequate level of "up" time and service to end users.

Performance Metric Results

The performance measure is green for the quarter and green for the outlook. At 4:50 AM on September 20, 2025, a network failure occurred. The issue was isolated by removing the faulty Nexus 5k switch, allowing traffic to resume via the redundant switch in a non-redundant state. The root cause was a failed interface on switch breaking the interconnection between the two 5k switches.

Infrastructure Reliability

5 Year Trends

24x7 with 99.99 % Uptime 2025 Q3																						
	Green Rating > 99.99% 0-13 mins				Yellow Rating 99.96%-99.98% 14-25 mins				Red Rating <=99.95% >26 mins													
5 Year Trends	21-Q1	21-Q2	21-Q3	21-Q4	22-Q1	22-Q2	22-Q3	22-Q4	23-Q1	23-Q2	23-Q3	23-Q4	24-Q1	24-Q2	24-Q3	24-Q4	25-Q1	25-Q2	25-Q3	25-Q4	Current Quarter	
Exchange	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✗	✓	✓	✓	✓	✓	100.00%	
Kennewick to Pro..	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✗	✗	✓	✓	✓	✓	✓	100.00%	
SAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00%	
VDI	✓	✓	✗	✓	✓	✓	✓	✓	✗	▲	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00%	

24x7 with 99.95% Uptime % 2025 Q3																								
Green Rating > 99.95% 0-65 mins					Yellow Rating 99.90%-99.95% 65-129 mins					Red Rating <=99.90% >130 mins														
5 Year Trends	21-Q1	21-Q2	21-Q3	21-Q4	22-Q1	22-Q2	22-Q3	22-Q4	23-Q1	23-Q2	23-Q3	23-Q4	24-Q1	24-Q2	24-Q3	24-Q4	25-Q1	25-Q2	25-Q3	25-Q4	Current Quarter			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
Phones	✓	✓	✓	✓	✓	✓	✓	▲	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	100.00%			

24x7 with 99.90% Uptime % 2025 Q3																						
<u>Green Rating</u> >99.90% 0-131 mins					<u>Yellow Rating</u> 99.85%-99.89% 132-199 mins					<u>Red Rating</u> <=99.84% >199 mins												
<u>5 Year Trends</u>	21-21-21-21-				22-22-22-22-				23-23-23-23-				24-24-24-24-				25-25-25-25-				<u>Current Quarter</u>	
	Q1 Q2 Q3 Q4				Q1 Q2 Q3 Q4				Q1 Q2 Q3 Q4				Q1 Q2 Q3 Q4									
Network	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00%	
NoaNet Service	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	100.00%	
TEA-SCADA Network	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	▲	✓	✓	✓	✓	✓	✓	✓	✓	100.00%	

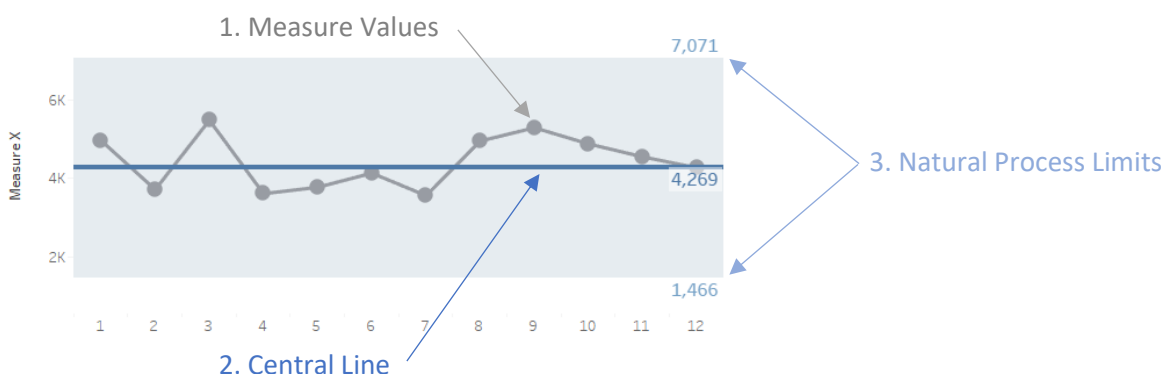
Appendix A

Using XmR Charts for Performance Measurement

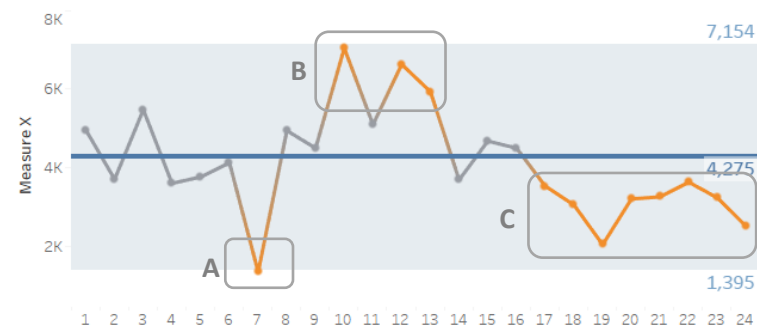
Introduction - This reference was created to support the District's performance measures that utilize XmR charts (a.k.a. process behavior charts). The District's use of XmR charts is intended to be consistent with the recommendations of Stacey Barr, author of the Measure Up Blog.¹ The basic features of XmR charts are explained, but to learn more, readers should refer to the footnotes for Stacey's blog articles. If the footnote hyperlinks are not available to the reader, the articles may be found by accessing the blog website and then using the keyword search tool.

Why use an XmR chart? - To bring focus to the "signals" of performance rather than the "noise" of normal variation.² It is an alternative that addresses the limitations of other analysis methods.^{3,4}

What is an XmR chart? - An XmR chart identifies signals of a change in performance by monitoring a measure in the context of its baseline level of performance (Central Line) and its normal variation (Upper and Lower Natural Process Limits).⁵ The chart below represents the "X" portion of an XmR chart.⁶



What are the signals on an XmR chart? ⁷



3 types of signals:

- A. **Outlier** - A point outside of the Natural Process Limits.
- B. **Short Run** - At least 3 out of 4 consecutive points closer to the same Natural Process Limit than to the Central Line.
- C. **Long Run** - At least 8 consecutive points all on the same side of the Central Line.

How to set targets on an XmR chart? - Refer to these blog articles.^{8,9}

¹ <https://www.staceybarr.com/measure-up/>

² [Why Statistical Thinking is ESSENTIAL to Great KPIs](#)

³ [5 Analysis Methods That Make Us Misinterpret KPIs](#)

⁴ [Why KPI Thresholds Are a Really Bad Idea](#)

⁵ [Three Things You Need On Every KPI Graph](#)

⁶ [How to Build an XmR Chart for Your KPI](#)

⁷ [3 Essential Signals to Look for in Your KPIs](#)

⁸ [Three Types of Useful KPI Targets](#)

⁹ [Principles to Design a PuMP Performance Dashboard](#)